

b. Proposed Resolution 2021-2422; Award of Contract to Redexim Turf Products for the Procurement of One (1) Golf Course Deep Tine Aerator.

Approves the procurement of one (1) Redexim Verti Drain 2519 deep tine aerator for a total cost of \$29,987 F.O.B. Prairie Landing Golf Club.

TAB #5 PAGE # 51

c. Proposed Resolution 2021-2423; Award of Contract to Sargents Equipment & Repair Service, Inc. for the Procurement of One (1) Rubber Tire End Loader.

Approves the procurement of one (1) Doosan DL300 rubber tire end loader for a total cost of \$218,738.40 F.O.B. DuPage Airport.

TAB #6 PAGE # 56

d. Proposed Resolution 2021-2424; Award of Contract to Miller-Bradford & Riseberg, Inc. for the Procurement of One (1) 20' Hydraulic Reversible Plow.

Approves the procurement of one (1) Daniels 20' 3-in-1 plow for a total cost of \$33,950 F.O.B. DuPage Airport.

TAB #7 PAGE # 61

e. Proposed Resolution 2021-2425; Authorizing the Execution of a Contract with ADB Safegate Americas LLC to Upgrade the Airfield Lighting Control and Monitoring System.

Approves a software and hardware upgrade to the Airfield Lighting Control and Monitoring System. Total cost not-to-exceed \$24,000.

TAB #8 PAGE # 66

f. Proposed Resolution 2021-2426; Authorizing the Procurement of One (1) 2021 Cargo Van from the State of Illinois Joint Purchasing Contract.

Approves the procurement of one (1) 2021 Ford Transit T-350 cargo van from Landmark Ford, Inc. under the State of Illinois Joint Purchasing Contract for a total cost of \$38,285 F.O.B. DuPage Airport.

TAB #9 PAGE # 71

g. Proposed Resolution 2021-2427; Award of Contract to United Door & Dock for the Replacement of Three (3) Electric Gate Operators.

Approves a contract to replace three (3) electric vehicle gate operators. Total authorized construction cost of \$52,202.70, which includes a 10% owner's contingency.

TAB #10 PAGE # 75

h. Proposed Resolution 2021-2428; Award of Contract to United Door & Dock for the Procurement of Two (2) High Performance Fabric Garage Doors.

Approves a contract to install (2) high performance fabric garage doors at the Airport Maintenance Building. Total authorized construction cost of \$69,898.40, which includes a 10% owner's contingency.

TAB #11 PAGE # 80

i. Proposed Resolution 2021-2429; Ratification of the Executive Director's Execution of a Contract with West Side Tractor Sales for the Repair of a John Deere Rubber Tire End Loader.

Ratifies the Executive Director's execution of a contract with West Side Tractor Sales to repair a damaged rubber tire end loader in the amount of \$43,065.93.

TAB #12 PAGE # 86

j. Proposed Resolution 2021-2430; Ratification of the Executive Director's Execution of a Contract with K-Plus Mechanical, Inc. for DuPage Airport Fuel Farm Spill Container Installation.

Ratifies the Executive Director's execution of a contract with K-Plus Mechanical for the installation of Illinois State Fire Marshal required spill containers at the DuPage Airport Fuel Farm in the amount of \$35,475, which includes a 10% owner's contingency.

TAB #13 PAGE # 90

k. Proposed Resolution 2021-2431; Authorizing the Execution of a Retainer Agreement with Crawford, Murphy & Tilly, Inc. for General Engineering Consultant Services.

Approves a three (3) year retainer agreement, subject to two (2) one (1) year extensions at the sole discretion of the Authority for engineering consulting services.

TAB #14 PAGE # 94

- l. Proposed Resolution 2021-2432; Authorizing the Execution of Service Order No. 11 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Roofing Improvements at the Flight Center, Government Center and SE Ramp Hangar.**

Approves a design and construction administration service order for roofing improvements at the Flight Center, Government Center and SE Ramp Hangar for a fixed fee of \$51,400, plus reimbursable expenses.

TAB #15 PAGE # 99

- m. Proposed Resolution 2021-2433; Authorizing the Execution of Task Order No. 42 with CH2M for the Project: Runway 10/28 Avigation Easement Surveys.**

Approves a task order for professional surveys related to Runway 10/28 avigation easement acquisition for a total not-to-exceed amount of \$95,357.67.

TAB #16 PAGE # 103

- n. Proposed Resolution 2021-2434; Authorizing the Execution of Task Order No. 44A with CH2M for the Project: Hangar Bridging Documents – Part A.**

Approves a task order for professional services for the first phase of planning for the design of a new hangar facility for a not-to-exceed amount of \$86,278.90.

TAB #17 PAGE # 107

- o. Proposed Resolution 2021-2435; Approving the Execution of a Vacant Land Purchase Agreement with Scannell Properties, LLC.**

Approves a vacant land sale purchase agreement with Scannell Properties, LLC for an approximate 50 acre parcel (30.6 acres developable) for \$3.95 per square foot.

TAB #18 PAGE # 118

- p. Proposed Ordinance 2021-352; Approving the Execution of an Intergovernmental Agreement with the City of West Chicago, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School District 94, and OSI Industries, LLC in Regard to a Property Tax Abatement Relative to the Development of the OSI Industries Property.**

Approves the granting of a tax abatement to OSI Industries, LLC. Abatement is limited to \$4,000,000 over ten years.

TAB #19 PAGE # 121

q. Proposed Ordinance 2021-353; Ordinance Providing for Real Estate Tax Abatement Related to OSI Industries, LLC

Approves the submittal of the abatement in Ordinance 2021-352 to the County Clerk of DuPage County.

TAB #20 PAGE # 124

r. Proposed Ordinance 2021-354; Approving the Execution of an Intergovernmental Agreement with the City of West Chicago, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School District 94 and Crest Hill Investment, LLC in Regard to a Property Tax Abatement Relative to the Development of the Greco/DeRosa Property.

Approves the granting of a tax abatement to Crest Hill Investment, LLC. Abatement is limited to \$4,000,000 over ten years.

TAB #21 PAGE # 127

s. Proposed Ordinance 2021-355; Ordinance Providing for Real Estate Tax Abatement Related to Crest Hill Investments, LLC

Approves submittal of the abatement in Ordinance 2021-354 to the County Clerk of DuPage County.

TAB #22 PAGE # 130

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.

10. RECONVENE REGULAR SESSION

t. Proposed Resolution Approving Agreement with Discovery Drive Investors II, L.L.C. Regarding Clay in the DuPage Business Center.
Resolution, if required, will be provided by Airport Counsel.

11. OTHER BUSINESS

12. ADJOURNMENT

**DuPAGE AIRPORT AUTHORITY
REGULAR AND ANNUAL BOARD MEETING
WEDNESDAY, JANUARY 20, 2021**

The Regular and Annual Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, January 20, 2021. Chairman Davis called the meeting to order at 3:00 p.m. and a quorum was present for the meeting. He expressed his appreciation that everyone was able to join this virtual meeting.

Commissioners Present: Chavez, Davis, Getz, LaMantia, Ledonne, Posch, Sharp, Wagner. (Commissioner LaMantia attended the Board Meeting in person. All other Board members attended the meeting virtually.)

Commissioners Absent: Donnelly

DuPage Airport Authority Staff and Counsel Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Programs Manager; Brian DeCoudres, Flight Center General Manager; Jeff Berls, Retired DuPage Airport Authority Maintenance Manager; Kristine Klotz, Flight Center Supervisor; Pamela Miller, Executive Assistant and Board Liaison; Phil Luetkehans, Luetkehans, Brady, Garner and Armstrong LLC. Staff members and counsel were all physically present and observed the required social distancing requirements.

Others Remotely in Attendance: Steve McLaughlin, Burns & McDonnell; Kevin Fuhr, Hanson Inc.; Mark Moran, NAI Hiffman; Todd Merrihew, Jacobs; Caroline Levenda, CKL Engineers; Kevin Spitz, CKL Engineers; Daniel Pape, CMT Engineers.

Members of the Press:

None

PUBLIC COMMENT

None

RECESS REGULAR MEETING AND CONVENE THE ANNUAL MEETING

A **MOTION** was made by Commissioner LaMantia to recess the Regular Meeting of the DuPage Airport Authority Board of Commissioners and to Convene the Annual Meeting. The motion was seconded by Commissioner Wagner and passed unanimously by voice vote. The Regular Meeting was recessed at 3:02 p.m. and the Annual Meeting was immediately convened. Upon roll call there was a quorum present for this portion of the meeting.

ELECTION OF OFFICERS FOR THE 2021 FISCAL YEAR

Commissioner Getz presented the following slate of officers for the DuPage Airport Authority Board of Commissioners for Fiscal Year 2021 and made a **MOTION** to approve this slate of officers:

Stephen L. Davis as Chairman; Gina LaMantia as Vice Chairman; Michael Ledonne as Treasurer; Donald Sharp as Secretary; Patrick Hoard as Assistant Treasurer and Dan Barna as Assistant Secretary.

The **motion was seconded** by Commissioner Posch. Discussion followed, and Chairman Davis asked for other nominations and there were none. The motion to approve the slate of officers for Fiscal Year 2021 as presented was passed unanimously by roll call vote (8-0).

REVIEW OF COMMITTEE ASSIGNMENTS

Chairman Davis expressed his appreciation to Commissioners for their Committee participation and hard work. He asked Commissioners to contact him if changes are needed. Chairman Davis asked if Commissioner Getz would agree to be the Golf Committee Chairman, due to the retirement of Commissioner Donnelly. Commissioner Getz agreed.

ADJOURNMENT OF ANNUAL MEETING

A **MOTION** was made by Commissioner LaMantia to adjourn the Annual Board Meeting; the **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by voice vote. The Annual Board Meeting adjourned at 3:06 p.m. and the Regular Board Meeting was immediately reconvened. Upon roll call a quorum was present for the remainder of the meeting.

APPROVAL OF MINUTES

Chairman Davis asked for additions or corrections to the minutes of the November 18, 2020 Regular Board Meeting. Commissioner LaMantia made a **MOTION** to approve the minutes of the November 18, 2020 Regular Board Meeting and Commissioner Sharp **seconded the motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the December 14, 2020 Special Board Meeting. Commissioner LaMantia made a **MOTION** to approve the minutes of the December 14, 2020 Regular Board Meeting and Commissioner Sharp **seconded the motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the November 2, 2020 Special Finance, Budget and Audit Committee Meeting and there were none. Commissioner LaMantia made a **MOTION** to approve the minutes of the November 2, 2020 Special Finance, Budget and Audit Committee Meeting and Commissioner Sharp **seconded the motion**. The motion was passed unanimously by roll call vote (8-0).

DIRECTOR'S REPORT

Executive Director Doles commented that there were no current Covid-19 cases with staff, and that staff has remained healthy. He went on to speak about minimal disruption due to a COVID issue at the Tower and recent snow events.

Executive Director Doles continued that discussions regarding hangar expansion by DuPage Aerospace are proceeding and a revision to their current ground lease will be required to approve the expansion and acknowledge the capital investment that will be made by them. Staff also continues working with Serafin on economic study, along with a print and web-based marking information.

Executive Director Doles discussed the monthly operating statistics. He commented that DuPage Airport remained in the top three for total operations behind O'Hare and Midway airports. Chairman Davis asked Executive Director Doles for an operational comparison between all three airports. Discussion followed.

Executive Director Doles reported that according to Golf Choice/Golf Advisor, Prairie Landing Golf Club is the #1 ranked public course in Illinois and #10 nationally. Golf Choice/Golf Advisor received over 10,000 reviews and rankings were based upon value, conditions, layout, pace of play, staff friendliness and off-course amenities. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Doles asked Patrick Hoard to provide a review of the Financial Statements for December 2020 and discussion followed.

REPORT OF COMMITTEES

Internal Policy and Compliance Committee:

Commissioner LaMantia advised the Internal Policy and Compliance Committee did not meet and no report was given.

Finance, Budget and Audit Committee:

Commissioner Ledonne reported the Finance, Budget and Audit Committee did not meet and no report was given.

Golf Committee:

Chairman Davis requested Commissioner Getz to serve as the Chairman of the Golf Committee moving forward. Commissioner Getz accepted.

Capital Development, Leasing and Customer Fees:

Commissioner Wagner reported the Capital Development, Leasing, and Customer Fees Committee did not meet and no report was given.

DuPage Business Center:

Mark Moran of NAI Hiffman reported current activities at the Business Center Discussion followed.

OLD BUSINESS

None

NEW BUSINESS

Proposed Ordinance 2021-348; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2021 and Ending December 31, 2021.

Executive Director Doles read into the record Proposed Ordinance 2021-348. A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2021-348; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2021 and Ending December 31, 2021. The **motion was seconded** by Commissioner Sharp. Discussion followed and motion was unanimously passed by roll call vote (8-0).

Proposed Ordinance 2021-349; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act.

Executive Director Doles read into the record Proposed Ordinance 2021-349. A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2021-349; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act. The **motion was seconded** by Commissioner Sharp. Executive Director Doles explained this Ordinance is passed annually by the Board and amends the former year's Ordinance. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2406; Approving the Use of Outside Attorneys for the Fiscal Year 2021 Beginning January 1, 2021 and Ending December 31, 2021.

Approves utilizing the firms of Luetkehans, Brady, Garner and Armstrong LLC and SheppardMullin to provide legal services for the 2021 fiscal year.

Executive Director Doles read into the record Proposed Resolution 2021-2406. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2406; Approving the Use of Outside Attorneys for the Fiscal Year 2021 Beginning January 1, 2021 and ending December 31, 2021. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2407; Award of Contract to FBG Corporation for the U.S. Customs and Border Protection General Aviation Facilities Renovation.

Approves a contract to renovate existing space in the DuPage Flight Center to accommodate U.S. Customs and Border Protection facilities. Total authorized construction of \$844,230, which includes a 7% owner's contingency.

Executive Director Doles read into the record Proposed Resolution 2021-2407.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2407; Award of Contract to FBG Corporation for the U.S. Customs and Border Protection General Aviation Facilities Renovation. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2408; Authorizing the Execution of construction Phase Task Order No. 40 with CH2M for the Project: U.S. Customs and Border Protection General Aviation Facilities Renovation.

Approves a Task Order for construction observation services for the U.S. Customs and Border Protection Renovation project in an amount not-to-exceed \$134,767.84.

Executive Director Doles read into the record Proposed Resolution 2021-2408. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2408; Award of Contract Authorizing the Execution of Construction Phase Task Order No. 40 with CH2M for the Project: U.S. Customs and Border Protection General Aviation Facilities Renovation. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2409; Award of Contract to Thomas Interiors for the Procurement of Furniture, Fixtures and Equipment: U.S. Customs and Border Protection General Aviation Facilities Renovation.

Approves the procurement of furniture, fixtures and equipment for the U.S. Customs and Border Protection Renovation project. Total amount \$61,983.06 F.O.B. DuPage Airport.

Executive Director Doles read into the record Proposed Resolution 2021-2409. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2409; Award of Contract to Thomas Interiors for the Procurement of Furniture, Fixtures and Equipment: U.S. Customs and Border Protection General Aviation Facilities Renovation. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2410; Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young.

Approves a cash farm lease for 163 acres located north on Route 64. Annual rent of \$47,759.

Executive Director Doles read into the record Proposed Resolution 2021-2410. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-24010; Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Commissioner Ladonne made a **MOTION** to combined **Proposed Resolution 2021-2411; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski.**

*Approves a cash farm lease for 25 acres located in the DuPage Business Center. Annual rent of \$3,125 and **Proposed Resolution 2021-2412; Authorizing the Execution of a Cash Farm Lease with Galusha Farm LLC.** Approves a cash farm lease for 91 acres located in the DuPage Business Center. Annual rent of \$11,375.*

The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by a roll call vote (8-0).

Proposed Resolution 2021-2411; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski.

Approves a cash farm lease for 25 acres located in the DuPage Business Center. Annual rent of \$3,125.

Proposed Resolution 2021-2412; Authorizing the Execution of a Cash Farm Lease with Galusha Farm LLC.

Approves a cash farm lease for 91 acres located in the DuPage Business Center. Annual rent of \$11,375.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2411; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski and Proposed Resolution 2021-2412; Authorizing the Execution of a Cash Farm Lease with Galusha Farm LLC. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2413; Ratification of Service Order No. 10 with Aptim Environmental & Infrastructure, LLC for Environmental Services Related to Underground Storage Tank Removal and Reporting on the Pheasant Run Property.

Executive Director Doles read into the record Proposed Resolution 2021-2413. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2413; Ratification of service Order No. 10 with APTIM Environmental & Infrastructure, LLC for Environmental Services Related to Underground Storage Tank Removal and Reporting on the Pheasant Run Property. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2414; Authorizing the Execution of Task Order No. 39 with CH2M for the Project: DuPage Airport Authority Land Release for Parcels 58 – 66.

Authorizes Task Order No. 39 with CH2M for required Land Release documentation and submittal for parcels commonly known as Pheasant Run Driving Range for a not-to-exceed amount of \$49,872.00.

Executive Director Doles read into the record Proposed Resolution 2021-2414. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2414; Authorizing the Execution of Task Order No. 39 with CH2M for the Project: DuPage Airport Authority Land Release for Parcels 58 – 66. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2415; Authorizing the Execution of a Design Phase Engineering Services Agreement with CH2M for the Airport Improvement Program Project Known as: Replacement of Homerun Ductbank.

Approves design engineering in an amount not-to-exceed \$81,787.90 of which the Authority anticipates 95% reimbursement from Federal and State funds.

Executive Director Doles read into the record Proposed Resolution 2021-2415. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2415; Authorizing the Execution of a Design Phase Engineering Services Agreement with CH2M for the Airport Improvement Program Project known as: Replacement of homerun Ductbank. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2416; Authorizing the Execution of the Third Extension to Exclusive Listing Agreement with NAI Hiffman for DuPage Business Center Real Estate Brokerage Services.

Approves a third extension with NAI Hiffman for brokerage services related to the DuPage Business Center development to now expire November 15, 2022.

Executive Director Doles read into the record Proposed Resolution 2021-2416. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2416; Authorizing the Execution of the Third Extension to Exclusive Listing Agreement with NAI Hiffman for DuPage Business Center Real Estate Brokerage Services. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2417; Approving the Execution of a Vacant Land Sales Agreement with Midwest Industrial Funds, Inc.

Approves a Vacant Land Sales purchase agreement with Midwest Industrial Funds for an approximate 23.75 acre parcel in the DuPage Business Center for \$4.15 per square foot.

Executive Director Doles read into the record Proposed Resolution 2021-2417. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2417; Approving the Execution of a Vacant Land Sales Agreement with Midwest Industrial Funds, Inc. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Ordinance 2021-350; Approving the Execution of an Intergovernmental Agreement with the City of West Chicago, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School District 94 and Innovation Partners, LLC and Scannell Properties #371, LLC in Regard to a Property Tax Abatement Relative to the Development of the Scannell Property.

Approves an Intergovernmental Agreement with multiple taxing bodies to abate up to 50% of their assessed real estate taxes for a period of ten years, limited to a total of \$4 million in relation to the Scannell development.

Executive Director Doles read into the record Proposed Ordinance 2021-350. A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2021-350; Approving the Execution of an Intergovernmental Agreement with the City of West Chicago, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary District 33, Community High School District 94 and Innovation Partners, LLC and Scannell Properties #371, LLC in Regard to a Property Tax Abatement Relative to the Development of the Scannell Property.

The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Ordinance 2021-351; Ordinance Providing for Real Estate Tax Abatement Related to Scannell Properties #371, LLC.

Approves abatement of up to 50% of property taxes owed to the DuPage Airport Authority for a period of ten years related to the Scannell development. Estimated amount \$3,000.00

Executive Director Doles read into the record Proposed Ordinance 2021-351. A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2021-351; Ordinance Providing for Real Estate Tax Abatement Related to Scannell Properties #371, LLC. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2421; Authorizing the Execution of an Easement Amendment with the Commonwealth Edison Company.

Authorizes execution of an Easement Amendment with the Commonwealth Edison company for an existing easement along Kress Road due to a utility conflict.

Executive Director Doles read into the record Proposed Resolution 2021-2421. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2421; Authorizing the Execution of an Easement Amendment with the Commonwealth Edison Company. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

RECESS TO EXECUTIVE SESSION

Commissioner LaMantia made motion to recess to Executive Session for the discussion of pending probable or imminent litigation; the setting of a price for sale of lease of property owned by the DuPage Airport Authority; and Authorizing the destruction of certain verbatim recordings of closed sessions. The **motion was seconded** by Commissioner Sharp and passed unanimously by roll call vote (8-0). The Regular Meeting was recessed to Executive Session at 4:03 p.m. and was reconvened at 4:19 p.m. Upon roll call, a quorum was present for the remainder of the Regular Board Meeting.

OTHER BUSINESS

Proposed Resolution 2021-2418; Ratifying the Executive Director's Execution of a Settlement Agreement Regarding Prairie Landing Tax Appeal Litigation.

Executive Director Doles read into the record Proposed Resolution 2021-2418. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2418; Ratifying the Executive Director's Execution of a Settlement Agreement Regarding Prairie Landing Tax Appeal Litigation. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2419; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.

Executive Director Doles read into the record Proposed Resolution 2021-2419. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2419; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions. The **motion was seconded** by Commissioner Sharp. There was no further discussion and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2420; Approving the Execution of a Vacant Land Purchase Agreement with Discovery Drive Investors II, LLC.

Approve a vacant land sale purchase agreement with Discovery Drive Investors II, LLC for an approximately 42.273 acre parcel in the DuPage Business Center for \$2,957 per square foot.

Executive Director Doles read into the record Proposed Resolution 2021-2420. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2420; Approving the Execution of a Vacant Land Purchase Agreement with Discovery Drive Investors II, LLC. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2402; Commemorating the Services of Charles E. Donnelly as Commissioner of the DuPage Airport Authority.

Executive Director Doles read into the record Proposed Resolution 2021-2402. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2402; Commemorating the Services of Charles E. Donnelly as Commissioner of the DuPage Airport Authority. The **motion was seconded** by Commissioner Sharp. The motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2403; Commemorating the Services of Gregory J. Posch as Commissioner of the DuPage Airport Authority.

Executive Director Doles asked that Proposed Resolution 2021-2403 be tabled. No action was taken.

Proposed Resolution 2021-2404; Commemorating the Services of Jeff Berls as Maintenance Manager of the DuPage Airport Authority.

Executive Director Doles read into the record Proposed Resolution 2021-2404. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2404; Commemorating the Services of Jeff Berls as Maintenance Manager of the DuPage Airport Authority. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

Proposed Resolution 2021-2405; Commemorating the Services of Pamela Miller as Executive Assistant and Board Liaison of the DuPage Airport Authority.

Executive Director Doles read entire Proposed Resolution 2021-2405. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2021-2405; Commemorating the Services of Pamela Miller as Executive Assistant and Board Liaison of the DuPage Airport Authority. The **motion was seconded** by Commissioner Sharp. Discussion followed and the motion was unanimously passed by roll call vote (8-0).

A **MOTION** was made by Commissioner LaMantia to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Sharp and was passed unanimously by voice vote; the meeting was adjourned at 4:44 p.m.

Stephen L. Davis, Chairman

(ATTEST)

Donald C. Sharp, Secretary



Executive Director's Report

1. Two (2) months (January and February) of Financials are included for your review
2. Operations / Fuel Data
Update from last meeting-O'Hare, Midway, DuPage - 2020 vs. 2019 - COVID
3. March 3, 2021 Vaccine Distribution at DPA
Partnership with City of West Chicago / Albertsons-Jewel Osco
Over 2,300 vaccines administered
Area mayors invited by Mayor Pineda to observe
Rep. Maura Hirshauer and Senator Karina Villa attended
2nd dose, March 24, 2021
Serafin press release - **attached**
Industry coverage by NBAA, NATA, AAAE and General Aviation News
4. Letter of Appreciation from FAA to DuPage for our continued support of their pilot outreach and safety programs - **attached**
5. Economic Impact Study Flyer - **\$756 MILLION ANNUAL ECONOMIC IMPACT**
Final draft being completed by Serafin – will be emailed to Board for review
6. Month-to-Month Hangar Occupancy Rates

T-Hangars	83.6%	97 of 116 bays
Small/Medium "Corporate"	96.0%	24 of 25 bays
Large "Corporate" (20K SF +)	100.0%	9 of 9 bays
7. Master Plan Update
Financial sections being finalized with estimated development costs.
8. DuPage Aerospace Hangar Expansion



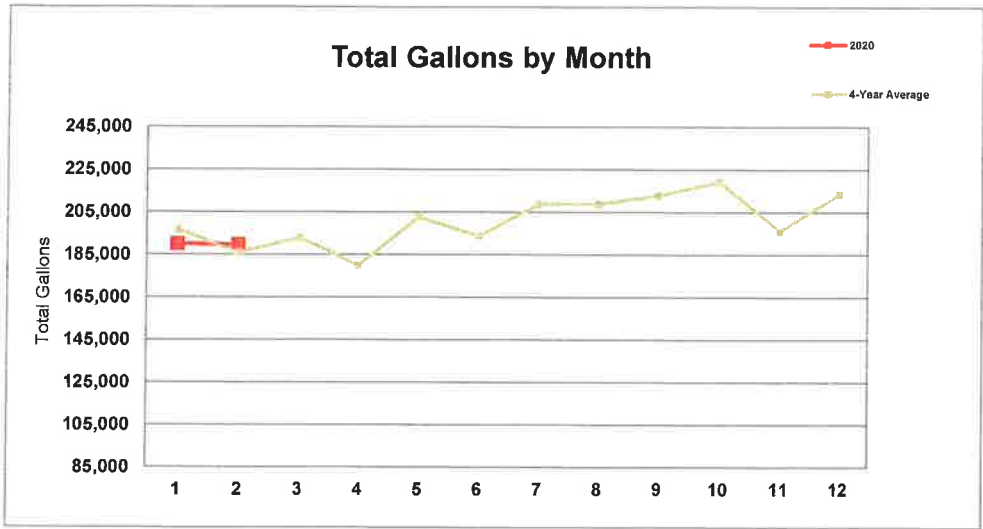
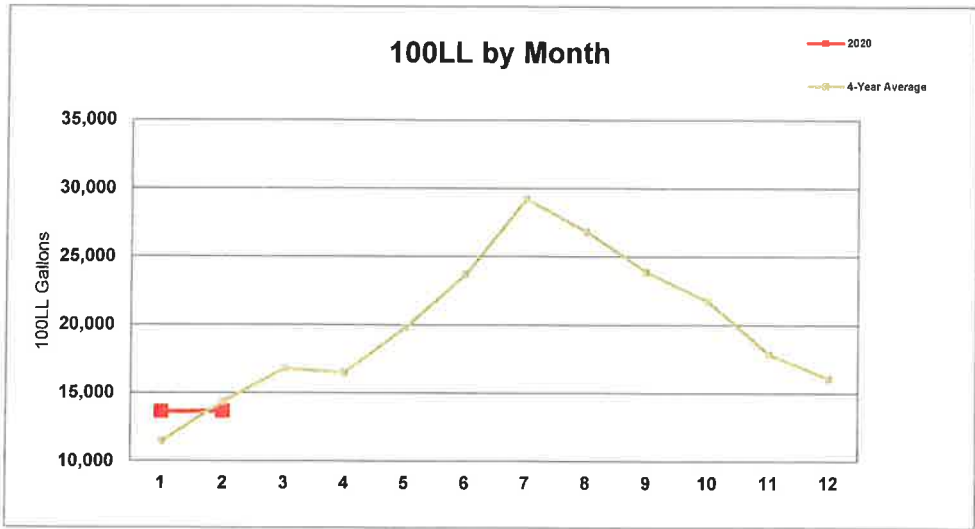
MONTHLY STATISTICS

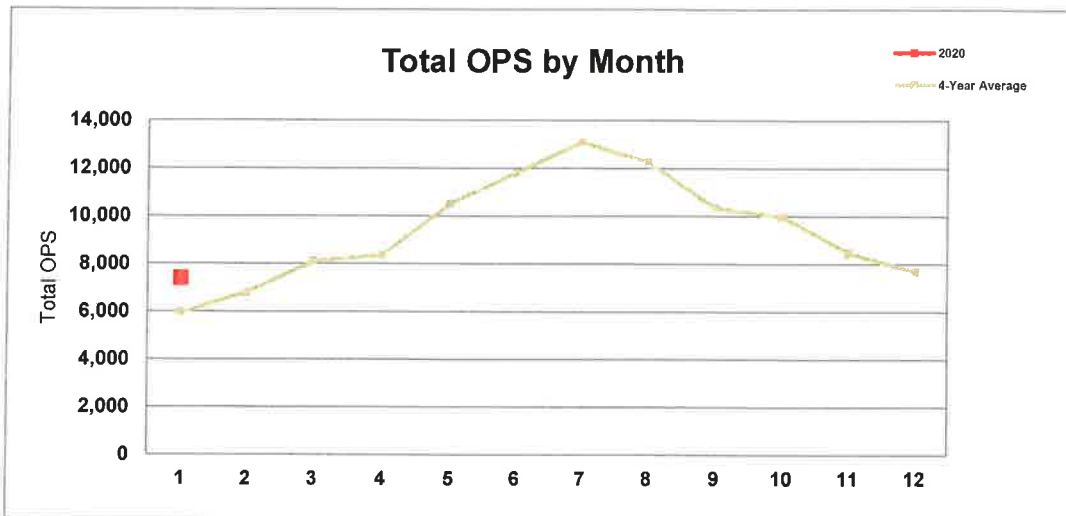
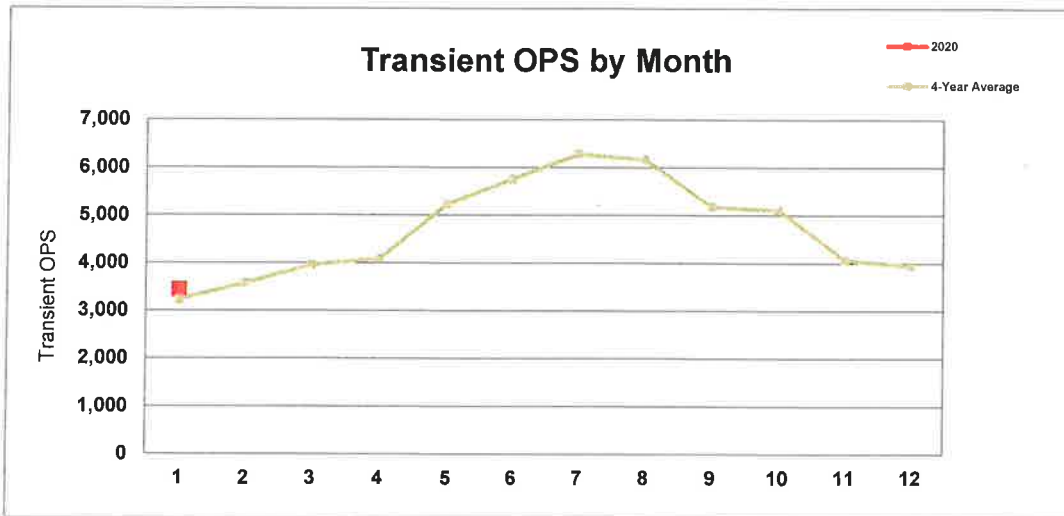
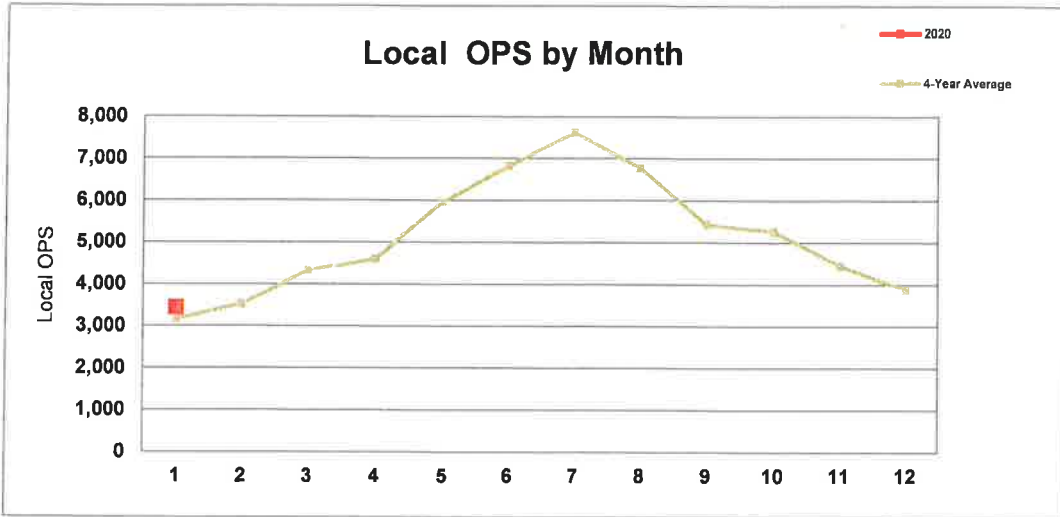
February 2021

	<u>Feb. '21</u>	<u>Feb. '20</u>	<u>'21 vs. '20</u>	<u>Feb. Percent Change</u>	<u>YTD 2021</u>	<u>YTD 2020</u>	<u>'21 vs. '20</u>	<u>Percent Change</u>
FUEL								
100LL	13,681	18,518	(4,837)	-26.1%	27,323	31,505	(4,182)	-13.3%
Jet A	175,968	159,753	16,215	10.2%	352,370	341,063	11,307	3.3%
Total Gallons	189,649	178,271	11,378	6.4%	379,693	372,568	7,125	1.9%

Operational data for February will not be reported by the FAA until March 20th.

Staff will email to the Commissioners when available.





ATADS : Airport Operations : Ranking Report

From 01/2019 To 12/2019 | Facility=ORD, MDW, DPA

Ranked by : Total Operations

2019		Itinerant					Local			
#	Facility	Air Carrier	Air Taxi	General Aviation	Military	Total	Civil	Military	Total	Total Operations
1	ORD	649,732	265,051	4,862	59	919,704	0	0	0	919,704
2	MDW	171,926	26,988	32,922	248	232,084	0	0	0	232,084
3	DPA	20	5,244	50,356	235	55,855	77,275	26	77,301	133,156
Total:		821,678	297,283	88,140	542	1,207,643	77,275	26	77,301	1,284,944

From 01/2020 To 12/2020 | Facility=ORD, MDW, DPA

Ranked by : Total Operations

2020		Itinerant					Local			
#	Facility	Air Carrier	Air Taxi	General Aviation	Military	Total	Civil	Military	Total	Total Operations
1	ORD	404,546	130,821	2,791	53	538,211	0	0	0	538,211
2	MDW	113,208	17,127	19,609	254	150,198	0	0	0	150,198
3	DPA	41	5,215	45,554	404	51,214	71,290	12	71,302	122,516
Total:		517,795	153,163	67,954	711	739,623	71,290	12	71,302	810,925

'20 vs. '19		Itinerant					Local			
#	Facility	Air Carrier	Air Taxi	General Aviation	Military	Total	Civil	Military	Total	Total Operations
1	ORD	(245,186)	(134,230)	(2,071)	(6)	(381,493)	0	0	0	(381,493)
2	MDW	(58,718)	(9,861)	(13,313)	6	(81,886)	0	0	0	(81,886)
3	DPA	21	(29)	(4,802)	169	(4,641)	(5,985)	(14)	(5,999)	(10,640)
Total:		(303,883)	(144,120)	(20,186)	169	(468,020)	(5,985)	(14)	(5,999)	(474,019)

% Change '20 vs. '19		Itinerant					Local			
#	Facility	Air Carrier	Air Taxi	General Aviation	Military	Total	Civil	Military	Total	Total Operations
1	ORD	-37.7%	-50.6%	-42.6%	-10.2%	-41.5%	0.0%	0.0%	0.0%	-41.5%
2	MDW	-34.2%	-36.5%	-40.4%	2.4%	-35.3%	0.0%	0.0%	0.0%	-35.3%
3	DPA	105.0%	-0.6%	-9.5%	71.9%	-8.3%	-7.7%	-53.8%	-7.8%	-8.0%
Total:		(41)	(5,215)	(45,554)	(404)	(51,214)	(71,290)	(12)	(71,302)	(122,516)

CITY OF WEST CHICAGO, DUPAGE AIRPORT PARTNER TO PROVIDE MORE THAN 2,000 COVID-19 VACCINATIONS

Transient Hangar converted into vaccination site



DuPage Airport's transient hangar was converted into a vaccination site for more than 2,000 doses of vaccine on Wednesday, March 3.

WEST CHICAGO, Ill. (March 5, 2021) – The DuPage Airport Authority converted its transient hangar into a COVID-19 vaccination site Wednesday, working in partnership with the City of West Chicago to distribute more than 2,000 doses of the vaccine.

The City partnered with food and drug retailer Albertsons to obtain the doses of the vaccine, then coordinated with the DAA to prepare the facility for Wednesday's vaccine event.

"This is part of our mission and part of the reason we're here," said Stephen Davis, DAA Chairman of the Board. "When we learned Friday that these doses would be available, we worked through the weekend and right up to Wednesday to make sure we'd be ready. We're proud to support the City of West Chicago and the community and to play our part in the collective recovery effort."



The DAA team cleared out and relocated several aircraft from the 32,000 square foot hangar to allow for the setup of 10 vaccination stations. A steady stream of recipients flowed in and out of the hangar from 8 am through 5 pm Wednesday for their first dose of the vaccine.

Everyone who received a first dose of the vaccine Wednesday will return to DuPage Airport in three weeks for their second dose.

“This opportunity came together so quickly and is a testament to the benefit of having great partners,” West Chicago Mayor Ruben Pineda said. “We’re so grateful to Albertsons, our community partners and the DuPage Airport Authority for making this possible, and helping our community recover from the pandemic.”

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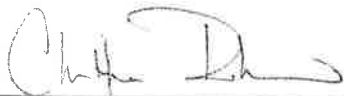
February 23, 2021

The primary purpose of the ATC system can be defined in one word – safety. It is our job to prevent collisions involving aircraft operating in the system. While national orders and procedures, along with local best practices and constant training and education, keep air traffic controllers performing at their best, ensuring that everyone gets home safely is a collaborative effort.

The DuPage Airport Authority has been instrumental in the ongoing efforts to keep not only the aircraft operating in and around the airport safe, but also the technical operations teams that maintain the navigational aids and radios, as well as the field operations crews that maintain the entire airfield.

Over the years, they have not only expressed support for our safety and pilot outreach programs, but have played an integral part, by offering meeting spaces and refreshments, actively participating in pilot/controller events in order to answer any airport operations related questions, coordinating runway safety meetings with the pilots and users, and always having an open door whenever issues would arise. The DuPage Airport Authority has supported our monthly “Coffee with Controllers” event for pilots and controllers from multiple airports and facilities to come and talk about procedures and safety concerns on both sides of the radios, in a casual setting. They have also offered their facilities for community outreach events such as joint blood drives, toy and clothing drives during the holidays, and joint barbeques.


In accordance with FAAO 7210.3BB, on behalf of the DuPage Air Traffic Control Tower and the Local Safety Council, we present this letter of appreciation to the DuPage Airport Authority in recognition of their ongoing dedication to pilot/controller outreach programs and safety initiatives, demonstrating a desire to help pilots make use of FAA services, and reflect a spirit of service to NAS operators, while also benefitting controllers.

X 

Christopher Robinson
Air Traffic Manager, DuPage Tower

X 

Matthew Prokop
NATCA FACREP, DuPage Tower

X 

Robert Loftus
Operations Supervisor, DuPage Tower

X 

Jason Makowski
Local Safety / Pilot Outreach, DuPage Tower

X 

Dustin Bailey
Operations Supervisor, DuPage Tower

X 

Michael Takeda
Local Safety / Pilot Outreach, DuPage Tower



DUPAGE AIRPORT AUTHORITY

1/31/2021

**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

YTD FINANCIAL SUMMARY

DuPage Airport Authority

January 2021

KEY METRICS



YTD SUMMARY - BY OPERATION

DuPage Airport Authority

YTD January 2021

	AIRPORT		FLIGHT CENTER		PRAIRIE LANDING	
	YTD Budget	YTD Actual vs. Budget	YTD Budget	YTD Actual vs. Budget	YTD Budget	YTD Actual vs. Budget
OPERATING						
Operating Revenues	\$280,153	\$299,960 \$19,807	\$521,726	\$837,648 \$315,922	\$28,400	\$23,700 -\$4,700
Operating Expenses	\$566,724	\$471,557 -\$95,167	\$381,078	\$475,250 \$94,172	\$79,948	\$66,340 -\$13,608
Operating Profit	-\$286,571	-\$171,596 \$114,975	\$140,648	\$362,397 \$221,749	-\$51,548	-\$42,640 \$8,908
NON-OPERATING						
Non-Operating Revenues	\$20,623	\$33,511 \$12,888	\$0	\$0 \$0	\$0	\$0 \$0
Non-Operating Expenses	\$22,840	\$22,392 -\$448	\$0	\$0 \$0	\$11,500	\$11,134 -\$366
Non-Operating Profit	-\$2,217	\$11,119 \$13,336	\$0	\$0 \$0	-\$11,500	-\$11,134 \$366
Net Profit (Loss) Excluding Depreciation & Major Maintenance	-\$288,788	-\$160,477 \$128,311	\$140,648	\$362,397 \$221,749	-\$63,048	-\$53,774 \$9,274
Depreciation Expense	\$597,751	\$556,100 -\$41,651	\$693	\$693 \$0	\$207	\$207 \$0
Major Maintenance	\$6,000	\$825 -\$5,175	\$0	\$0 \$0	\$14,784	\$0 -\$14,784
Transfers In (Out)	\$0	\$0 \$0	\$0	\$0 \$0	\$0	\$0 \$0
Net Profit (Loss)	-\$892,539	-\$717,402 \$175,137	\$139,955	\$361,704 \$221,749	-\$78,039	-\$53,980 \$24,059

YTD SUMMARY - TOTAL OPERATIONS

DuPage Airport Authority
YTD January 2021

	YTD Budget	YTD Actual	Actual vs. Budget
<u>OPERATING</u>			
Operating Revenues	\$830,279	\$1,161,308	\$331,029
Operating Expenses	\$1,027,750	\$1,013,147	-\$14,603
Operating Profit	-\$197,471	\$148,161	\$345,632
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	\$7,323	\$10,258	\$2,935
Property Taxes/Abatements	\$200	\$22,246	\$22,046
Federal & State Grants	\$0	\$0	\$0
Investment Income	\$10,600	\$4,276	-\$6,324
Unrealized Gain (Loss) from Investments	\$0	\$0	\$0
Gain (Loss) on Sale of Fixed Assets	\$2,500	-\$3,269	-\$5,769
Total Non-Operating Revenues	\$20,623	\$33,511	\$12,888
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	\$22,840	\$22,392	-\$448
Property Tax (PLGC)	\$11,500	\$11,134	-\$366
Total Non-Operating Expenses	\$34,340	\$33,526	-\$814
Non-Operating Profit	-\$13,717	-\$15	\$13,702
Net Profit (Loss) Excluding Depreciation & Major Maintenance	-\$211,188	\$148,146	\$359,334
Depreciation Expense	\$598,651	\$557,000	-\$41,651
Major Maintenance	\$20,784	\$825	-\$19,959
Net Profit (Loss)	-\$830,623	-\$409,679	\$420,944
Total YTD Revenues	\$850,902	\$1,194,819	\$343,917
Total YTD Expenditures	\$1,062,090	\$1,046,673	-\$15,417
Capital Development Programs	\$570,399	-\$118,420	-\$688,819
Future Project Expense	\$0	\$0	\$0
Transfers In (Out)	\$0	\$0	\$0

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended January 31, 2021

CURRENT ASSETS

Cash & Cash Equivalents	8,308,433
Cash & Cash Equivalents - Designated	5,570,790
Cash & Cash Equivalents - Restricted	27,538,627
Investments	-
Investments - Restricted	3,645,746
Investments - Designated	-
Receivables	
Property Taxes	6,039,715
Accounts	606,872
Accrued Interest	16,381
Long-term Note Receivable, Current Portion	-
Prepaid Expenses	453,520
Inventories	170,124

Total Current Assets

52,350,208

NONCURRENT ASSETS

Advance to Other Subfunds	-
Long-term Note Receivable, Net of Current Portion	-
Net Pension Asset - IMRF	213,902

Total Noncurrent Assets

213,902

Capital Assets

Not Being Depreciated	70,143,860
Being Depreciated	289,691,310
Less Accumulated Depreciation	(211,855,608)

Net Capital Assets

147,979,563

DEFERRED OUTFLOWS OF RESOURCES

Pension Items - IMRF	650,383
----------------------	---------

Total Deferred Outflows of Resources

650,383

Total Noncurrent Assets

148,843,848

Total Assets

201,194,056

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended January 31, 2021

CURRENT LIABILITIES

Accounts Payable	370,932
Retainage Payable	-
Accrued Liabilities	637,819
Compensated Absences, Current Portion	78,159
Customer Deposits and Advances	296,370
Security Deposits	263,112
Unearned Revenue	124,795

Total Current Liabilities 1,771,188

NONCURRENT LIABILITIES

Unearned Revenue	1,019,156
Advance from Other Subfunds	-
Net Pension Liability - IMRF	-
Compensated Absences, Net of Current Portion	312,637

Total Noncurrent Liabilities 1,331,794

Total Liabilities 3,102,982

DEFERRED INFLOWS OF RESOURCES

Deferred Revenue - Property Taxes	6,039,715
Pension Items - IMRF	1,177,528

Total Deferred Inflows of Resources 7,217,243

**Total Liabilities and
Deferred Inflows of Resources** 10,320,225

NET POSITION

Net Investment in Capital Assets	147,979,563
Restricted for Aeronautical Purposes	31,184,374
Unrestricted	11,709,894

Total Net Position 190,873,831

**TOTAL LIABILITIES, DEFERRED INFLOWS
OF RESOURCES, AND NET POSITION** 201,194,056

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended January 31, 2021

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from customers and users	1,185,946
Payments to suppliers	(1,048,255)
Payments to and on behalf of employees	(453,730)
	<hr/>
Net cash from operating activities	(316,038)

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

Non-operating revenues - property taxes	22,246
Non-operating revenues - replacement taxes	10,258
	<hr/>
Net cash from noncapital financing activities	32,504

**CASH FLOWS FROM CAPITAL AND RELATED
FINANCING ACTIVITIES**

Grant monies received	-
Acquisition and construction of capital assets	(947,412)
Gain (Loss) from sale of capital assets	(3,269)
	<hr/>
Net cash from capital and related financing activities	(950,681)

CASH FLOWS FROM INVESTING ACTIVITIES

Net change in investments	-
Investment income	4,276
	<hr/>
Net cash from investing activities	4,276

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (1,229,939)

CASH AND CASH EQUIVALENTS, JANUARY 1 42,647,789

CASH AND CASH EQUIVALENTS, JANUARY 31 41,417,850

PRESENTED AS

Cash and cash equivalents	13,879,223
Cash and cash equivalents - restricted	27,538,627
	<hr/>
Total cash and cash equivalents	41,417,850

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended January 31, 2021

**RECONCILIATION OF OPERATING INCOME (LOSS)
TO NET CASH FROM OPERATING ACTIVITIES**

Operating income (loss)	(443,635)
Adjustments to reconcile operating income (loss) to net cash from operating activities	
Depreciation	557,000
Miscellaneous income	445
Changes in assets and liabilities	
Accounts receivable	31,147
Note receivable	-
Prepaid expenses	(302,920)
Inventories	20,494
Accounts payable	(44,338)
Accrued liabilities	(76,683)
Compensated absences	-
Net pension liability - IMRF	-
Pension items - IMRF	-
Customer deposits and advances	(40,119)
Security deposits	(7,030)
Unearned revenue	(10,400)

NET CASH FROM OPERATING ACTIVITIES

(316,038)

**NON-CASH INVESTING, CAPITAL, AND
FINANCING ACTIVITIES**

Contributions	-
Capital asset additions in accounts payable and retainage payable	(1,065,832)
Change in the fair value of investments	-

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - BY SUBFUND**

For the Period Ended January 31, 2021

	Airport Operations	Dupage Flight Center	Prairie Landing Golf Course	Total
OPERATING REVENUES				
Aircraft Storage	248,635	56,814	-	305,449
Leases, Commissions, Fees	51,260	-	-	51,260
Golf Course Operations	-	-	29,980	29,980
Line Service	-	780,456	-	780,456
Total Operating Revenues	299,896	837,270	29,980	1,167,146
OPERATING EXPENSES				
Direct Costs				
Airport Operations	364,734	-	-	364,734
Golf Course Operations	-	-	42,388	42,388
Line Service	-	384,890	-	384,890
General and Administrative				
Salaries and Benefits	73,376	83,860	6,147	163,383
Utilities	-	755	3,302	4,057
Office Expense	4,615	359	5,922	10,896
Insurance	10,114	9,468	6,100	25,681
Professional Services	4,054	-	-	4,054
Postage	606	-	261	866
Real Estate Tax	22,392	-	11,134	33,526
Advertising and Promotions	9,453	(4,082)	8,504	13,875
Miscellaneous	5,431	-	-	5,431
Total Operating Expenses	494,774	475,250	83,757	1,053,781
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	(194,878)	362,020	(53,777)	113,365
Depreciation	556,100	693	207	557,000
OPERATING INCOME (LOSS)	(750,978)	361,327	(53,984)	(443,635)
NON-OPERATING REVENUES (EXPENSES)				
Property Taxes	22,246	-	-	22,246
Personal Property Replacement Tax	10,258	-	-	10,258
Investment Income	4,276	-	-	4,276
Miscellaneous Income	65	377	3	445
Gain (Loss) on Disposal of Capital Assets	(3,269)	-	-	(3,269)
Total Non-Operating Revenues (Expenses)	33,576	377	3	33,956
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS	(717,402)	361,704	(53,980)	(409,679)
Contributions	-	-	-	-
Transfers In (Out)	-	-	-	-
CHANGE IN NET POSITION	(717,402)	361,704	(53,980)	(409,679)
NET POSITION, JANUARY 1	168,482,650	24,260,425	(1,459,565)	191,283,509
NET POSITION, JANUARY 31	167,765,248	24,622,129	(1,513,546)	190,873,831

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 1/31/2021

	Month			YTD			2021 Annual Budget			Month			YTD				
	Actual		Variance	Actual		Variance	Budget		2021		Variance	2020		2021		Variance	
REVENUES																	
Airport Operations	\$ 299,960	\$ 280,153	\$ 19,807	\$ 299,960	\$ 280,153	\$ 19,807	\$ 4,013,804	\$ 3,715,261	\$ 2,999,960	\$ 302,587	\$ (2,627)	\$ 299,960	\$ 302,587	\$ (2,627)	\$ 299,960	\$ 302,587	\$ (2,627)
Prairie Landing Golf Club	\$ 23,700	\$ 28,400	\$ (4,700)	\$ 23,700	\$ 28,400	\$ (4,700)	\$ 2,468,201	\$ 525,064	\$ 23,700	\$ 52,210	\$ (28,509)	\$ 23,700	\$ 52,210	\$ (28,509)	\$ 23,700	\$ 52,210	\$ (28,509)
DuPage Flight Center	\$ 837,648	\$ 521,736	\$ 315,912	\$ 837,648	\$ 521,736	\$ 315,912	\$ 7,092,386	\$ 1,748,207	\$ 837,648	\$ 926,524	\$ (88,876)	\$ 837,648	\$ 926,524	\$ (88,876)	\$ 837,648	\$ 926,524	\$ (88,876)
Total Revenues	\$ 1,161,308	\$ 830,279	\$ 331,029	\$ 1,161,308	\$ 830,279	\$ 331,029	\$ 13,574,391	\$ 5,488,532	\$ 1,161,308	\$ 1,281,321	\$ (120,013)	\$ 1,161,308	\$ 1,281,321	\$ (120,013)	\$ 1,161,308	\$ 1,281,321	\$ (120,013)
OPERATING EXPENSES																	
Airport Operations	\$ 303,463	\$ 338,761	\$ (35,298)	\$ 303,463	\$ 338,761	\$ (35,298)	\$ 3,882,162	\$ 3,882,162	\$ 303,463	\$ 321,272	\$ (17,809)	\$ 303,463	\$ 321,272	\$ (17,809)	\$ 303,463	\$ 321,272	\$ (17,809)
Prairie Landing Golf Club	\$ 34,872	\$ 41,744	\$ (6,872)	\$ 34,872	\$ 41,744	\$ (6,872)	\$ 1,799,160	\$ 525,064	\$ 34,872	\$ 51,396	\$ (16,524)	\$ 34,872	\$ 51,396	\$ (16,524)	\$ 34,872	\$ 51,396	\$ (16,524)
DuPage Flight Center	\$ 380,963	\$ 279,992	\$ 100,971	\$ 380,963	\$ 279,992	\$ 100,971	\$ 3,697,322	\$ 1,748,207	\$ 380,963	\$ 522,302	\$ (141,339)	\$ 380,963	\$ 522,302	\$ (141,339)	\$ 380,963	\$ 522,302	\$ (141,339)
Total Cost of Sales	\$ 719,298	\$ 660,497	\$ 58,801	\$ 719,298	\$ 660,497	\$ 58,801	\$ 9,377,644	\$ 5,488,532	\$ 719,298	\$ 894,970	\$ (175,672)	\$ 719,298	\$ 894,970	\$ (175,672)	\$ 719,298	\$ 894,970	\$ (175,672)
Gross Profit/(Loss)	\$ 442,010	\$ 169,782	\$ 272,228	\$ 442,010	\$ 169,782	\$ 272,228	\$ 4,196,747	\$ (1,291,785)	\$ 442,010	\$ 386,351	\$ 55,660	\$ 442,010	\$ 386,351	\$ 55,660	\$ 442,010	\$ 386,351	\$ 55,660
GENERAL AND ADMINISTRATIVE																	
Airport Operations	\$ 168,094	\$ 227,963	\$ (59,869)	\$ 168,094	\$ 227,963	\$ (59,869)	\$ 3,215,261	\$ 5,592,400	\$ 168,094	\$ 177,529	\$ (9,435)	\$ 168,094	\$ 177,529	\$ (9,435)	\$ 168,094	\$ 177,529	\$ (9,435)
Prairie Landing Golf Club	\$ 31,468	\$ 38,204	\$ (6,736)	\$ 31,468	\$ 38,204	\$ (6,736)	\$ 525,064	\$ 814	\$ 31,468	\$ 37,176	\$ (5,708)	\$ 31,468	\$ 37,176	\$ (5,708)	\$ 31,468	\$ 37,176	\$ (5,708)
DuPage Flight Center	\$ 94,287	\$ 101,086	\$ (6,799)	\$ 94,287	\$ 101,086	\$ (6,799)	\$ 1,748,207	\$ 6,175,785	\$ 94,287	\$ 109,373	\$ (15,085)	\$ 94,287	\$ 109,373	\$ (15,085)	\$ 94,287	\$ 109,373	\$ (15,085)
Total G&A Costs	\$ 293,849	\$ 367,253	\$ (73,404)	\$ 293,849	\$ 367,253	\$ (73,404)	\$ 5,488,532	\$ 11,768,999	\$ 293,849	\$ 324,077	\$ (30,228)	\$ 293,849	\$ 324,077	\$ (30,228)	\$ 293,849	\$ 324,077	\$ (30,228)
Operating Income/(Loss)	\$ 148,161	\$ (197,471)	\$ 345,632	\$ 148,161	\$ (197,471)	\$ 345,632	\$ (1,291,785)	\$ (1,291,785)	\$ 148,161	\$ 62,274	\$ 85,888	\$ 148,161	\$ 62,274	\$ 85,888	\$ 148,161	\$ 62,274	\$ 85,888
NON-OPERATING REVENUES/(EXPENSES)																	
Property and Other Tax Revenue	\$ 32,504	\$ 7,523	\$ 24,981	\$ 32,504	\$ 7,523	\$ 24,981	\$ 5,592,400	\$ 24,981	\$ 32,504	\$ 10,004	\$ 22,500	\$ 32,504	\$ 10,004	\$ 22,500	\$ 32,504	\$ 10,004	\$ 22,500
Property Tax Expenses	\$ (33,526)	\$ (34,340)	\$ 814	\$ (33,526)	\$ (34,340)	\$ 814	\$ (412,080)	\$ 814	\$ (33,526)	\$ (29,634)	\$ (3,892)	\$ (33,526)	\$ (29,634)	\$ (3,892)	\$ (33,526)	\$ (29,634)	\$ (3,892)
Federal & State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,175,785	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income	\$ 4,276	\$ 10,600	\$ (6,324)	\$ 4,276	\$ 10,600	\$ (6,324)	\$ 73,700	\$ -	\$ 4,276	\$ 45,488	\$ (41,212)	\$ 4,276	\$ 45,488	\$ (41,212)	\$ 4,276	\$ 45,488	\$ (41,212)
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ (3,269)	\$ 2,500	\$ (5,769)	\$ (3,269)	\$ 2,500	\$ (5,769)	\$ 3,432,833	\$ -	\$ (3,269)	\$ 1,957,038	\$ (1,960,307)	\$ (3,269)	\$ 1,957,038	\$ (1,960,307)	\$ (3,269)	\$ 1,957,038	\$ (1,960,307)
Total Non-Operating Revenues/(Expenses)	\$ (15)	\$ (13,717)	\$ 13,702	\$ (15)	\$ (13,717)	\$ 13,702	\$ 14,862,638	\$ 13,702	\$ (15)	\$ 1,982,895	\$ (1,982,910)	\$ (15)	\$ 1,982,895	\$ (1,982,910)	\$ (15)	\$ 1,982,895	\$ (1,982,910)
Net Income/(Loss) before Depreciation	\$ 148,146	\$ (211,188)	\$ 359,334	\$ 148,146	\$ (211,188)	\$ 359,334	\$ 13,570,853	\$ 13,570,853	\$ 148,146	\$ 2,045,169	\$ (1,897,023)	\$ 148,146	\$ 2,045,169	\$ (1,897,023)	\$ 148,146	\$ 2,045,169	\$ (1,897,023)
Depreciation	\$ 557,000	\$ 598,651	\$ (41,651)	\$ 557,000	\$ 598,651	\$ (41,651)	\$ 7,183,812	\$ -	\$ 557,000	\$ 558,949	\$ (1,949)	\$ 557,000	\$ 558,949	\$ (1,949)	\$ 557,000	\$ 558,949	\$ (1,949)
Net Income/(Loss) after Depreciation	\$ (408,854)	\$ (809,839)	\$ 400,985	\$ (408,854)	\$ (809,839)	\$ 400,985	\$ 6,387,041	\$ -	\$ (408,854)	\$ 1,486,220	\$ (1,895,073)	\$ (408,854)	\$ 1,486,220	\$ (1,895,073)	\$ (408,854)	\$ 1,486,220	\$ (1,895,073)
Major Maintenance	\$ 825	\$ 20,784	\$ (19,959)	\$ 825	\$ 20,784	\$ (19,959)	\$ 2,638,920	\$ -	\$ 825	\$ -	\$ 825	\$ 825	\$ -	\$ 825	\$ 825	\$ -	\$ 825
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (409,679)	\$ (830,623)	\$ 420,944	\$ (409,679)	\$ (830,623)	\$ 420,944	\$ 3,748,121	\$ -	\$ (409,679)	\$ 1,486,220	\$ (1,895,898)	\$ (409,679)	\$ 1,486,220	\$ (1,895,898)	\$ (409,679)	\$ 1,486,220	\$ (1,895,898)

Airport and Administration
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 1/31/2021

	YTD				Month		2021 Annual Budget		YTD		Month		YTD			
	Actual		Budget		Variance		Actual		Budget		Variance		Actual		Variance	
	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020
REVENUES																
Administrative	\$ 11,208	\$ 12,503	\$ (1,295)	\$ 11,208	\$ 12,503	\$ (1,295)	\$ 400,561	\$ 400,561	\$ 11,208	\$ 12,503	\$ (1,295)	\$ 11,208	\$ 12,503	\$ (1,295)	\$ 11,208	\$ 12,503
Field Operations	\$ 30,843	\$ 23,282	\$ 7,561	\$ 30,843	\$ 23,282	\$ 7,561	\$ 660,732	\$ 660,732	\$ 30,843	\$ 23,282	\$ 7,561	\$ 30,843	\$ 23,282	\$ 7,561	\$ 30,843	\$ 23,282
Building Operations	\$ 241,701	\$ 228,139	\$ 13,562	\$ 241,701	\$ 228,139	\$ 13,562	\$ 2,757,763	\$ 2,757,763	\$ 241,701	\$ 228,139	\$ 13,562	\$ 241,701	\$ 228,139	\$ 13,562	\$ 241,701	\$ 228,139
Flight Center	\$ 16,208	\$ 16,229	\$ (21)	\$ 16,208	\$ 16,229	\$ (21)	\$ 194,748	\$ 194,748	\$ 16,208	\$ 16,229	\$ (21)	\$ 16,208	\$ 16,229	\$ (21)	\$ 16,208	\$ 16,229
Total Revenues	\$ 299,960	\$ 280,153	\$ 19,807	\$ 299,960	\$ 280,153	\$ 19,807	\$ 4,013,804	\$ 4,013,804	\$ 299,960	\$ 280,153	\$ 19,807	\$ 299,960	\$ 280,153	\$ 19,807	\$ 299,960	\$ 280,153
OPERATING EXPENSES																
Field Operations	\$ 156,022	\$ 202,328	\$ (46,306)	\$ 156,022	\$ 202,328	\$ (46,306)	\$ 1,884,453	\$ 1,884,453	\$ 156,022	\$ 202,328	\$ (46,306)	\$ 156,022	\$ 202,328	\$ (46,306)	\$ 156,022	\$ 202,328
Building Operations	\$ 77,610	\$ 80,111	\$ (2,501)	\$ 77,610	\$ 80,111	\$ (2,501)	\$ 1,100,435	\$ 1,100,435	\$ 77,610	\$ 80,111	\$ (2,501)	\$ 77,610	\$ 80,111	\$ (2,501)	\$ 77,610	\$ 80,111
Flight Center	\$ 17,233	\$ 21,498	\$ (4,265)	\$ 17,233	\$ 21,498	\$ (4,265)	\$ 296,976	\$ 296,976	\$ 17,233	\$ 21,498	\$ (4,265)	\$ 17,233	\$ 21,498	\$ (4,265)	\$ 17,233	\$ 21,498
Shop Equip. Operations	\$ 41,083	\$ 22,925	\$ 18,158	\$ 41,083	\$ 22,925	\$ 18,158	\$ 345,314	\$ 345,314	\$ 41,083	\$ 22,925	\$ 18,158	\$ 41,083	\$ 22,925	\$ 18,158	\$ 41,083	\$ 22,925
Projects & Procurement	\$ 11,514	\$ 11,899	\$ (385)	\$ 11,514	\$ 11,899	\$ (385)	\$ 254,984	\$ 254,984	\$ 11,514	\$ 11,899	\$ (385)	\$ 11,514	\$ 11,899	\$ (385)	\$ 11,514	\$ 11,899
Total Cost of Sales	\$ 303,463	\$ 338,761	\$ (35,298)	\$ 303,463	\$ 338,761	\$ (35,298)	\$ 3,882,162	\$ 3,882,162	\$ 303,463	\$ 338,761	\$ (35,298)	\$ 303,463	\$ 338,761	\$ (35,298)	\$ 303,463	\$ 338,761
Gross Profit/(Loss)	\$ (3,503)	\$ (58,608)	\$ 55,105	\$ (3,503)	\$ (58,608)	\$ 55,105	\$ 131,642	\$ 131,642	\$ (3,503)	\$ (58,608)	\$ 55,105	\$ (3,503)	\$ (58,608)	\$ 55,105	\$ (3,503)	\$ (58,608)
GENERAL AND ADMINISTRATIVE																
Administrative	\$ 135,449	\$ 191,107	\$ (55,658)	\$ 135,449	\$ 191,107	\$ (55,658)	\$ 2,686,024	\$ 2,686,024	\$ 135,449	\$ 191,107	\$ (55,658)	\$ 135,449	\$ 191,107	\$ (55,658)	\$ 135,449	\$ 191,107
Commissioners	\$ 9,085	\$ 8,832	\$ 253	\$ 9,085	\$ 8,832	\$ 253	\$ 105,984	\$ 105,984	\$ 9,085	\$ 8,832	\$ 253	\$ 9,085	\$ 8,832	\$ 253	\$ 9,085	\$ 8,832
Business Dev./Marketing	\$ 9,833	\$ 9,950	\$ (117)	\$ 9,833	\$ 9,950	\$ (117)	\$ 95,850	\$ 95,850	\$ 9,833	\$ 9,950	\$ (117)	\$ 9,833	\$ 9,950	\$ (117)	\$ 9,833	\$ 9,950
Accounting	\$ 13,726	\$ 18,074	\$ (4,348)	\$ 13,726	\$ 18,074	\$ (4,348)	\$ 327,403	\$ 327,403	\$ 13,726	\$ 18,074	\$ (4,348)	\$ 13,726	\$ 18,074	\$ (4,348)	\$ 13,726	\$ 18,074
Total G&A Costs	\$ 168,094	\$ 227,963	\$ (59,869)	\$ 168,094	\$ 227,963	\$ (59,869)	\$ 3,215,261	\$ 3,215,261	\$ 168,094	\$ 227,963	\$ (59,869)	\$ 168,094	\$ 227,963	\$ (59,869)	\$ 168,094	\$ 227,963
Operating Income/(Loss)	\$ (171,596)	\$ (286,571)	\$ 114,975	\$ (171,596)	\$ (286,571)	\$ 114,975	\$ (53,083,619)	\$ (53,083,619)	\$ (171,596)	\$ (286,571)	\$ 114,975	\$ (171,596)	\$ (286,571)	\$ 114,975	\$ (171,596)	\$ (286,571)
NON-OPERATING REVENUES/(EXPENSES)																
Property and Other Tax Revenue	\$ 32,504	\$ 7,523	\$ 24,981	\$ 32,504	\$ 7,523	\$ 24,981	\$ 5,592,400	\$ 5,592,400	\$ 32,504	\$ 7,523	\$ 24,981	\$ 32,504	\$ 7,523	\$ 24,981	\$ 32,504	\$ 7,523
Property Tax Expenses	\$ (22,392)	\$ (22,840)	\$ 448	\$ (22,392)	\$ (22,840)	\$ 448	\$ (274,080)	\$ (274,080)	\$ (22,392)	\$ (22,840)	\$ 448	\$ (22,392)	\$ (22,840)	\$ 448	\$ (22,392)	\$ (22,840)
Federal & State Grants	\$ 4,276	\$ 10,600	\$ (6,324)	\$ 4,276	\$ 10,600	\$ (6,324)	\$ 73,700	\$ 73,700	\$ 4,276	\$ 10,600	\$ (6,324)	\$ 4,276	\$ 10,600	\$ (6,324)	\$ 4,276	\$ 10,600
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization (Expense)	\$ (3,269)	\$ 2,500	\$ (5,769)	\$ (3,269)	\$ 2,500	\$ (5,769)	\$ 3,432,833	\$ 3,432,833	\$ (3,269)	\$ 2,500	\$ (5,769)	\$ (3,269)	\$ 2,500	\$ (5,769)	\$ (3,269)	\$ 2,500
Gain on Sale of Fixed Assets	\$ 11,119	\$ (2,217)	\$ 13,336	\$ 11,119	\$ (2,217)	\$ 13,336	\$ 15,000,638	\$ 15,000,638	\$ 11,119	\$ (2,217)	\$ 13,336	\$ 11,119	\$ (2,217)	\$ 13,336	\$ 11,119	\$ (2,217)
Total Non-Operating Revenues/(Expenses)	\$ (160,477)	\$ (288,788)	\$ 128,311	\$ (160,477)	\$ (288,788)	\$ 128,311	\$ 1,917,019	\$ 1,917,019	\$ (160,477)	\$ (288,788)	\$ 128,311	\$ (160,477)	\$ (288,788)	\$ 128,311	\$ (160,477)	\$ (288,788)
Net Income/(Loss) before Depreciation	\$ 556,100	\$ 597,751	\$ (41,651)	\$ 556,100	\$ 597,751	\$ (41,651)	\$ 7,173,012	\$ 7,173,012	\$ 556,100	\$ 597,751	\$ (41,651)	\$ 556,100	\$ 597,751	\$ (41,651)	\$ 556,100	\$ 597,751
Depreciation	\$ (716,577)	\$ (886,539)	\$ 169,962	\$ (716,577)	\$ (886,539)	\$ 169,962	\$ 4,744,007	\$ 4,744,007	\$ (716,577)	\$ (886,539)	\$ 169,962	\$ (716,577)	\$ (886,539)	\$ 169,962	\$ (716,577)	\$ (886,539)
Net Income/(Loss) after Depreciation	\$ 825	\$ 6,000	\$ (5,175)	\$ 825	\$ 6,000	\$ (5,175)	\$ 1,595,000	\$ 1,595,000	\$ 825	\$ 6,000	\$ (5,175)	\$ 825	\$ 6,000	\$ (5,175)	\$ 825	\$ 6,000
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (717,402)	\$ (892,539)	\$ 175,137	\$ (717,402)	\$ (892,539)	\$ 175,137	\$ 3,149,007	\$ 3,149,007	\$ (717,402)	\$ (892,539)	\$ 175,137	\$ (717,402)	\$ (892,539)	\$ 175,137	\$ (717,402)	\$ (892,539)

DuPage Flight Center
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 1/31/2021

REVENUES	YTD				Month				2021 Annual Budget					
	Actual		Variance		Budget		Variance		2021		2020		Variance	
Hangar Rentals	\$ 56,814	\$ 35,417	\$ 21,397	\$ 21,397	\$ 56,814	\$ 35,417	\$ 21,397	\$ 21,397	\$ 425,004	\$ 56,814	\$ 58,481	\$ 58,481	\$ (1,667)	\$ (1,667)
Ramp Tie Downs & Overnight fees	\$ 326	\$ 1,939	\$ (1,613)	\$ (1,613)	\$ 326	\$ 1,939	\$ (1,613)	\$ (1,613)	\$ 23,268	\$ 326	\$ 113	\$ 113	\$ 213	\$ 213
Fuel and Oil Sales	\$ 764,676	\$ 481,796	\$ 282,880	\$ 282,880	\$ 764,676	\$ 481,796	\$ 282,880	\$ 282,880	\$ 6,613,226	\$ 764,676	\$ 849,811	\$ 849,811	\$ (85,135)	\$ (85,135)
Volume Rebate	\$ -	\$ (2,917)	\$ 2,917	\$ 2,917	\$ -	\$ (2,917)	\$ 2,917	\$ 2,917	\$ (35,004)	\$ -	\$ -	\$ -	\$ -	\$ -
Line Service Other	\$ 14,596	\$ 4,167	\$ 10,429	\$ 10,429	\$ 14,596	\$ 4,167	\$ 10,429	\$ 10,429	\$ 30,004	\$ 14,596	\$ 17,430	\$ 17,430	\$ (2,835)	\$ (2,835)
Aircraft Catering	\$ 859	\$ 833	\$ 26	\$ 26	\$ 859	\$ 833	\$ 26	\$ 26	\$ 9,986	\$ 859	\$ 220	\$ 220	\$ 639	\$ 639
Non Airfield Rent/Lease/Maintenance Revenue	\$ 377	\$ 491	\$ (114)	\$ (114)	\$ 377	\$ 491	\$ (114)	\$ (114)	\$ 5,892	\$ 377	\$ 469	\$ 469	\$ (92)	\$ (92)
Total Revenue	\$ 837,648	\$ 521,726	\$ 315,922	\$ 315,922	\$ 837,648	\$ 521,726	\$ 315,922	\$ 315,922	\$ 7,092,386	\$ 837,648	\$ 926,524	\$ 926,524	\$ (88,876)	\$ (88,876)
OPERATING EXPENSES														
Fuel and Oil Cost of Sales	\$ 342,423	\$ 236,056	\$ 106,367	\$ 106,367	\$ 342,423	\$ 236,056	\$ 106,367	\$ 106,367	\$ 3,263,090	\$ 342,423	\$ 458,866	\$ 458,866	\$ (116,442)	\$ (116,442)
De Ice Cost of Goods	\$ -	\$ 10,000	\$ (10,000)	\$ (10,000)	\$ -	\$ 10,000	\$ (10,000)	\$ (10,000)	\$ 27,000	\$ -	\$ 24,806	\$ 24,806	\$ (24,806)	\$ (24,806)
Credit Card Expense	\$ 11,258	\$ 6,630	\$ 4,628	\$ 4,628	\$ 11,258	\$ 6,630	\$ 4,628	\$ 4,628	\$ 79,560	\$ 11,258	\$ 11,051	\$ 11,051	\$ 208	\$ 208
Food - COGS	\$ 7,222	\$ 7,050	\$ 172	\$ 172	\$ 7,222	\$ 7,050	\$ 172	\$ 172	\$ 84,600	\$ 7,222	\$ 8,020	\$ 8,020	\$ (798)	\$ (798)
Maintenance	\$ 20,059	\$ 20,256	\$ (197)	\$ (197)	\$ 20,059	\$ 20,256	\$ (197)	\$ (197)	\$ 243,072	\$ 20,059	\$ 19,559	\$ 19,559	\$ 500	\$ 500
Total Cost of Sales	\$ 380,963	\$ 279,992	\$ 100,971	\$ 100,971	\$ 380,963	\$ 279,992	\$ 100,971	\$ 100,971	\$ 3,697,322	\$ 380,963	\$ 522,302	\$ 522,302	\$ (141,339)	\$ (141,339)
Gross Profit/(Loss)	\$ 456,685	\$ 241,734	\$ 214,951	\$ 214,951	\$ 456,685	\$ 241,734	\$ 214,951	\$ 214,951	\$ 3,395,064	\$ 456,685	\$ 404,222	\$ 404,222	\$ 52,463	\$ 52,463
GENERAL AND ADMINISTRATIVE														
Operating Income/(Loss)	\$ 94,287	\$ 101,086	\$ (6,799)	\$ (6,799)	\$ 94,287	\$ 101,086	\$ (6,799)	\$ (6,799)	\$ 1,748,207	\$ 94,287	\$ 109,373	\$ 109,373	\$ (15,085)	\$ (15,085)
Net Income/(Loss) before Depreciation	\$ 362,397	\$ 140,648	\$ 221,749	\$ 221,749	\$ 362,397	\$ 140,648	\$ 221,749	\$ 221,749	\$ 1,646,857	\$ 362,397	\$ 294,849	\$ 294,849	\$ 67,548	\$ 67,548
Depreciation	\$ 693	\$ 693	\$ 0	\$ 0	\$ 693	\$ 693	\$ 0	\$ 0	\$ 8,316	\$ 693	\$ 693	\$ 693	\$ -	\$ -
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 665,000	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ 361,704	\$ 139,955	\$ 221,749	\$ 221,749	\$ 361,704	\$ 139,955	\$ 221,749	\$ 221,749	\$ 973,541	\$ 361,704	\$ 294,156	\$ 294,156	\$ 67,548	\$ 67,548



Accounts Receivable Aging Report Over 60 Days Past Due

Customer No.	Customer Name	Current @ 01/31/21	1 to 30 Days Overdue	31 to 60 Days Overdue	61 to 90 Days Overdue	91+ Days Overdue	Total	% of Total
A-TEA01	TRAVEL EXPRESS AVIATION	-	11,235.00	-	11,235.00	100,630.00	123,100.00	43.28%
A-PEA02	Andrew Pemppek	-	6,186.00	-	6,186.00	36,003.58	48,375.58	17.01%
A-RSA01	RSH Aviation, Inc.	-	3,272.00	-	3,272.00	24,650.48	31,194.48	10.97%
A-61L01	6-1 LLC	-	-	-	-	24,300.00	24,300.00	8.54%
A-MUM02	Matt Mukenschnabl	-	800.00	-	800.00	13,932.02	15,532.02	5.46%
A-AFS01	AVEL FLIGHT SCHOOL, INC.	-	2,080.00	-	2,080.00	11,560.00	15,720.00	5.53%
A-TEA03	TRAVEL EXPRESS MAINTENANCE	-	500.00	-	500.00	7,068.30	8,068.30	2.84%
A-GLL01	Glenway Leasing	-	483.00	-	483.00	2,459.13	3,425.13	1.20%
A-THS01	Scott Thoman	-	-	-	-	1,288.00	1,288.00	0.45%
A-HAR04	Raza Haq	-	77.00	-	77.00	1,006.81	1,160.81	0.41%
A-DOJ01	JOE DOLLENS	-	77.00	-	77.00	934.52	1,088.52	0.38%
A-FSX01	FSX Chicago, LLC	-	-	-	-	887.66	887.66	0.31%
A-TOT01	Toni Transportation, LLC	-	3,063.00	-	3,063.00	-	6,126.00	2.15%
A-SPD01	STATE POLICE DEPARTMENT	-	2,092.97	-	2,092.97	-	4,185.94	1.47%
Report Total:		-	29,865.97	-	29,865.97	224,720.50	284,452.44	
Percent of Total:		0.00%	10.50%	0.00%	10.50%	79.00%	100.00%	



DUPAGE AIRPORT AUTHORITY

2/28/2021

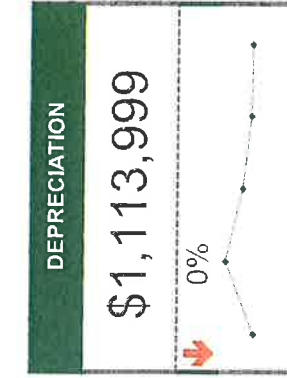
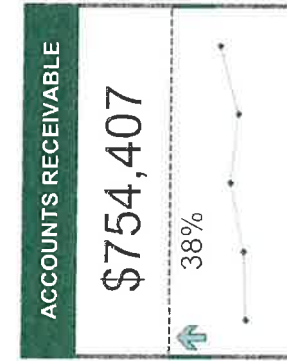
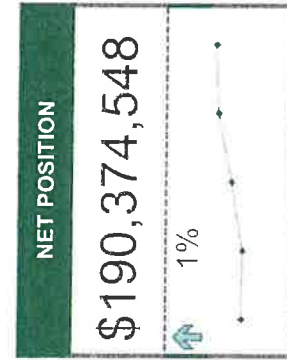
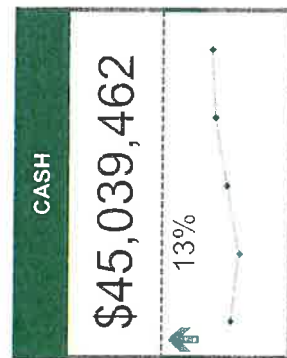
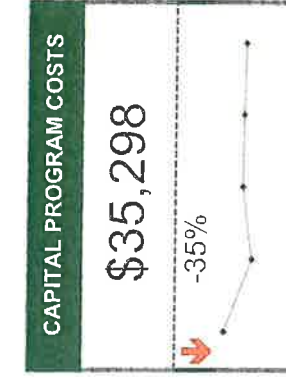
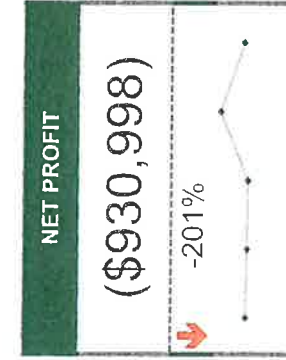
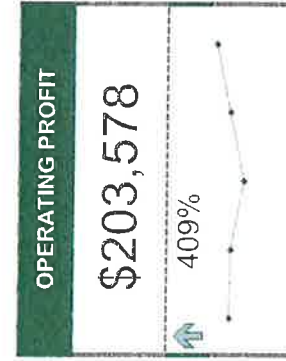
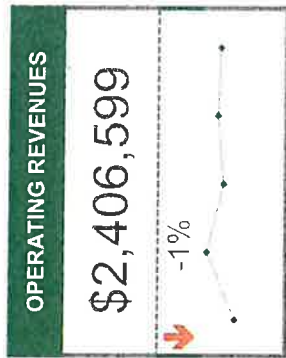
**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

YTD FINANCIAL SUMMARY

DuPage Airport Authority

February 2021

KEY METRICS



YTD SUMMARY - TOTAL OPERATIONS

DuPage Airport Authority YTD February 2021

	YTD Budget	YTD Actual	Actual vs. Budget
<u>OPERATING</u>			
Operating Revenues	\$1,740,724	\$2,406,599	\$665,875
Operating Expenses	\$2,152,671	\$2,203,020	\$50,349
Operating Profit	-\$411,947	\$203,578	\$615,525
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	\$7,323	\$10,258	\$2,935
Property Taxes/Abatements	\$400	\$22,270	\$21,870
Federal & State Grants	\$0	\$0	\$0
Investment Income	\$20,600	\$19,977	-\$623
Unrealized Gain (Loss) from Investments	\$0	\$0	\$0
Gain (Loss) on Sale of Fixed Assets	\$5,000	-\$3,269	-\$8,269
Total Non-Operating Revenues	\$33,323	\$49,236	\$15,913
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	\$45,680	\$46,720	\$1,040
Property Tax (PLGC)	\$23,000	\$22,268	-\$732
Total Non-Operating Expenses	\$68,680	\$68,988	\$308
Non-Operating Profit	-\$35,357	-\$19,752	\$15,605
Net Profit (Loss) Excluding Depreciation & Major Maintenance	-\$447,304	\$183,826	\$631,130
Depreciation Expense	\$1,197,302	\$1,113,999	-\$83,303
Major Maintenance	\$41,568	\$825	-\$40,743
Net Profit (Loss)	-\$1,686,174	-\$930,998	\$755,176
Total YTD Revenues	\$1,774,047	\$2,455,835	\$681,788
Total YTD Expenditures	\$2,221,351	\$2,272,009	\$50,658
Capital Development Programs	\$1,140,798	\$35,298	-\$1,105,500
Future Project Expense	\$0	\$0	\$0
Transfers In (Out)	\$0	\$0	\$0

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended February 28, 2021

CURRENT ASSETS

Cash & Cash Equivalents	8,419,613
Cash & Cash Equivalents - Designated	5,417,097
Cash & Cash Equivalents - Restricted	27,538,627
Investments	-
Investments - Restricted	3,664,125
Investments - Designated	-
Receivables	
Property Taxes	6,061,752
Accounts	754,407
Accrued Interest	9,838
Long-term Note Receivable, Current Portion	-
Prepaid Expenses	355,384
Inventories	168,128

Total Current Assets 52,388,971

NONCURRENT ASSETS

Advance to Other Subfunds	-
Long-term Note Receivable, Net of Current Portion	-
Net Pension Asset - IMRF	213,902

Total Noncurrent Assets 213,902

Capital Assets

Not Being Depreciated	70,297,578
Being Depreciated	289,691,310
Less Accumulated Depreciation	(212,412,607)

Net Capital Assets 147,576,281

DEFERRED OUTFLOWS OF RESOURCES

Pension Items - IMRF	650,383
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Total Deferred Outflows of Resources 650,383

Total Noncurrent Assets 148,440,566

Total Assets 200,829,537

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended February 28, 2021

CURRENT LIABILITIES

Accounts Payable	463,552
Retainage Payable	-
Accrued Liabilities	726,750
Compensated Absences, Current Portion	78,159
Customer Deposits and Advances	243,977
Security Deposits	279,117
Unearned Revenue	124,795
	<hr/>
Total Current Liabilities	1,916,351

NONCURRENT LIABILITIES

Unearned Revenue	1,008,757
Advance from Other Subfunds	-
Net Pension Liability - IMRF	-
Compensated Absences, Net of Current Portion	312,637
	<hr/>
Total Noncurrent Liabilities	1,321,394

Total Liabilities

3,237,745

DEFERRED INFLOWS OF RESOURCES

Deferred Revenue - Property Taxes	6,039,715
Pension Items - IMRF	1,177,528
	<hr/>
Total Deferred Inflows of Resources	7,217,243

Total Liabilities and

Deferred Inflows of Resources

10,454,988

NET POSITION

Net Investment in Capital Assets	147,576,281
Restricted for Aeronautical Purposes	31,202,752
Unrestricted	11,595,515
	<hr/>
Total Net Position	190,374,548

**TOTAL LIABILITIES, DEFERRED INFLOWS
OF RESOURCES, AND NET POSITION**

200,829,537

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended February 28, 2021

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from customers and users	2,247,497
Payments to suppliers	(1,551,973)
Payments to and on behalf of employees	(904,247)
	<u>(208,723)</u>
Net cash from operating activities	<u>(208,723)</u>

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

Non-operating revenues - property taxes	22,270
Non-operating revenues - replacement taxes	10,258
	<u>32,528</u>
Net cash from noncapital financing activities	<u>32,528</u>

**CASH FLOWS FROM CAPITAL AND RELATED
FINANCING ACTIVITIES**

Grant monies received	-
Acquisition and construction of capital assets	(1,101,130)
Gain (Loss) from sale of capital assets	(3,269)
	<u>(1,104,399)</u>
Net cash from capital and related financing activities	<u>(1,104,399)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Net change in investments	(18,379)
Investment income	26,520
	<u>8,142</u>
Net cash from investing activities	<u>8,142</u>

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (1,272,452)

CASH AND CASH EQUIVALENTS, JANUARY 1 42,647,789

CASH AND CASH EQUIVALENTS, FEBRUARY 28 41,375,337

PRESENTED AS

Cash and cash equivalents	13,836,710
Cash and cash equivalents - restricted	27,538,627
	<u>41,375,337</u>
Total cash and cash equivalents	<u>41,375,337</u>

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended February 28, 2021

**RECONCILIATION OF OPERATING INCOME (LOSS)
TO NET CASH FROM OPERATING ACTIVITIES**

Operating income (loss)	(981,070)
Adjustments to reconcile operating income (loss) to net cash from operating activities	
Depreciation	1,113,999
Miscellaneous income	836
Changes in assets and liabilities	
Accounts receivable	(58,379)
Note receivable	-
Prepaid expenses	(204,784)
Inventories	22,490
Accounts payable	48,282
Accrued liabilities	(45,761)
Compensated absences	-
Net pension liability - IMRF	-
Pension items - IMRF	-
Customer deposits and advances	(92,512)
Security deposits	8,975
Unearned revenue	(20,799)
NET CASH FROM OPERATING ACTIVITIES	<u>(208,723)</u>

**NON-CASH INVESTING, CAPITAL, AND
FINANCING ACTIVITIES**

Contributions	-
Capital asset additions in accounts payable and retainage payable	(1,065,832)
Change in the fair value of investments	-

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - BY SUBFUND**

For the Period Ended February 28, 2021

	Airport Operations	Dupage Flight Center	Prairie Landing Golf Course	Total
OPERATING REVENUES				
Aircraft Storage	491,631	114,367	-	605,998
Leases, Commissions, Fees	102,512	-	-	102,512
Golf Course Operations	-	-	124,054	124,054
Line Service	-	1,585,877	-	1,585,877
Total Operating Revenues	594,143	1,700,244	124,054	2,418,440
OPERATING EXPENSES				
Direct Costs				
Airport Operations	771,417	-	-	771,417
Golf Course Operations	-	-	110,176	110,176
Line Service	-	772,527	-	772,527
General and Administrative				
Salaries and Benefits	187,368	196,836	17,317	401,522
Utilities	-	1,218	7,816	9,034
Office Expense	12,685	3,352	12,527	28,565
Insurance	20,227	18,935	12,200	51,363
Professional Services	24,608	-	3,472	28,079
Postage	1,084	-	400	1,484
Real Estate Tax	46,720	-	22,268	68,988
Advertising and Promotions	19,837	(2,580)	14,903	32,159
Miscellaneous	10,198	-	-	10,198
Total Operating Expenses	1,094,144	990,288	201,079	2,285,511
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	(500,001)	709,956	(77,026)	132,929
Depreciation	1,112,199	1,387	413	1,113,999
OPERATING INCOME (LOSS)	(1,612,200)	708,569	(77,439)	(981,070)
NON-OPERATING REVENUES (EXPENSES)				
Property Taxes	22,270	-	-	22,270
Personal Property Replacement Tax	10,258	-	-	10,258
Investment Income	19,977	-	-	19,977
Miscellaneous Income	65	747	24	836
Gain (Loss) on Disposal of Capital Assets	(3,269)	-	-	(3,269)
Total Non-Operating Revenues (Expenses)	49,301	747	24	50,072
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS	(1,562,900)	709,316	(77,415)	(930,998)
Contributions	-	-	-	-
Transfers In (Out)	-	-	-	-
CHANGE IN NET POSITION	(1,562,900)	709,316	(77,415)	(930,998)
NET POSITION, JANUARY 1	168,505,808	24,260,425	(1,460,687)	191,305,546
NET POSITION, FEBRUARY 28	166,942,909	24,969,741	(1,538,102)	190,374,548

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 2/28/2021

	YTD			2021 Annual			Month			YTD		
	Actual		Variance	Budget		Variance	2021		2020	2021		2020
REVENUES												
Airport Operations	\$ 294,247	\$ 281,069	\$ 13,178	\$ 594,208	\$ 561,222	\$ 32,986	\$ 294,247	\$ 284,477	\$ 9,770	\$ 594,208	\$ 587,064	\$ 7,143
Prairie Landing Golf Club	\$ 87,700	\$ 107,650	\$ (19,950)	\$ 111,400	\$ 136,050	\$ (24,650)	\$ 87,700	\$ 65,913	\$ 21,787	\$ 111,400	\$ 118,123	\$ (6,723)
DuPage Flight Center	\$ 863,343	\$ 521,726	\$ 341,617	\$ 1,700,991	\$ 1,043,452	\$ 657,539	\$ 863,343	\$ 809,392	\$ 53,951	\$ 1,700,991	\$ 1,735,916	\$ (34,925)
Total Revenues	\$ 1,245,290	\$ 910,445	\$ 334,845	\$ 2,406,599	\$ 1,740,724	\$ 665,875	\$ 1,245,290	\$ 1,159,783	\$ 85,508	\$ 2,406,599	\$ 2,441,103	\$ (34,505)
OPERATING EXPENSES												
Airport Operations	\$ 354,172	\$ 337,058	\$ 17,114	\$ 657,635	\$ 675,819	\$ (18,184)	\$ 354,172	\$ 326,683	\$ 27,489	\$ 657,635	\$ 647,956	\$ 9,679
Prairie Landing Golf Club	\$ 60,112	\$ 66,568	\$ (6,456)	\$ 94,983	\$ 108,312	\$ (13,329)	\$ 60,112	\$ 72,428	\$ (12,317)	\$ 94,983	\$ 123,824	\$ (28,840)
DuPage Flight Center	\$ 383,662	\$ 279,992	\$ 103,670	\$ 764,624	\$ 559,984	\$ 204,640	\$ 383,662	\$ 408,090	\$ (24,428)	\$ 764,624	\$ 930,392	\$ (165,768)
Total Cost of Sales	\$ 797,945	\$ 683,618	\$ 114,327	\$ 1,517,243	\$ 1,344,115	\$ 173,128	\$ 797,945	\$ 807,202	\$ (9,257)	\$ 1,517,243	\$ 1,702,172	\$ (184,929)
Gross Profit/(Loss)	\$ 447,345	\$ 226,827	\$ 220,518	\$ 889,356	\$ 396,609	\$ 492,747	\$ 447,345	\$ 352,581	\$ 94,764	\$ 889,356	\$ 738,932	\$ 150,424
GENERAL AND ADMINISTRATIVE												
Airport Operations	\$ 220,870	\$ 260,967	\$ (40,097)	\$ 388,964	\$ 488,930	\$ (99,966)	\$ 220,870	\$ 209,437	\$ 11,433	\$ 388,964	\$ 386,966	\$ 1,998
Prairie Landing Golf Club	\$ 39,682	\$ 36,814	\$ 2,868	\$ 71,150	\$ 75,018	\$ (3,868)	\$ 39,682	\$ 28,905	\$ 10,777	\$ 71,150	\$ 66,081	\$ 5,069
DuPage Flight Center	\$ 131,376	\$ 143,522	\$ (12,146)	\$ 225,663	\$ 244,608	\$ (18,945)	\$ 131,376	\$ 136,482	\$ (5,106)	\$ 225,663	\$ 245,854	\$ (20,191)
Total G&A Costs	\$ 391,928	\$ 441,303	\$ (49,375)	\$ 685,777	\$ 808,556	\$ (122,779)	\$ 391,928	\$ 374,824	\$ 17,104	\$ 685,777	\$ 698,901	\$ (13,124)
Operating Income/(Loss)	\$ 55,417	\$ (214,476)	\$ 269,893	\$ 203,578	\$ (411,947)	\$ 615,525	\$ 55,417	\$ (22,243)	\$ 77,660	\$ 203,578	\$ 40,031	\$ 163,548
NON-OPERATING REVENUES/(EXPENSES)												
Property and Other Tax Revenue	\$ 24	\$ 200	\$ (176)	\$ 7,723	\$ 7,723	\$ 24,805	\$ 24	\$ 20	\$ 4	\$ 32,528	\$ 10,024	\$ 22,503
Property Tax Expenses	\$ (35,462)	\$ (34,340)	\$ (1,122)	\$ (68,580)	\$ (68,580)	\$ (308)	\$ (35,462)	\$ (29,634)	\$ (5,828)	\$ (68,988)	\$ (59,269)	\$ (9,720)
Federal & State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income	\$ 15,701	\$ 10,000	\$ 5,701	\$ 19,977	\$ 20,600	\$ (623)	\$ 15,701	\$ 43,143	\$ (27,442)	\$ 19,977	\$ 88,631	\$ (68,654)
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ -	\$ 2,500	\$ (2,500)	\$ (3,269)	\$ 5,000	\$ (8,269)	\$ -	\$ 4,500	\$ (4,500)	\$ (3,269)	\$ 1,961,538	\$ (1,964,807)
Total Non-Operating Revenues/(Expenses)	\$ (19,737)	\$ (21,640)	\$ 1,903	\$ (19,752)	\$ (35,357)	\$ 15,605	\$ (19,737)	\$ 18,029	\$ (37,766)	\$ (19,752)	\$ 2,000,925	\$ (2,020,677)
Net Income/(Loss) before Depreciation	\$ 35,680	\$ (236,116)	\$ 271,796	\$ 183,826	\$ (447,304)	\$ 631,130	\$ 35,680	\$ (4,214)	\$ 39,894	\$ 183,826	\$ 2,040,955	\$ (1,857,129)
Depreciation	\$ 557,000	\$ 598,651	\$ (41,651)	\$ 1,113,999	\$ 1,197,302	\$ (83,303)	\$ 557,000	\$ 558,689	\$ (1,690)	\$ 1,113,999	\$ 1,117,638	\$ (3,639)
Net Income/(Loss) after Depreciation	\$ (521,320)	\$ (834,767)	\$ 313,447	\$ (930,173)	\$ (1,644,606)	\$ 714,433	\$ (521,320)	\$ (562,903)	\$ 41,583	\$ (930,173)	\$ 923,317	\$ (1,853,490)
Major Maintenance	\$ -	\$ 20,784	\$ (20,784)	\$ 825	\$ 41,568	\$ (40,743)	\$ -	\$ 4,136	\$ (4,136)	\$ 825	\$ 4,136	\$ (3,311)
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (521,320)	\$ (855,551)	\$ 334,231	\$ (930,998)	\$ (1,686,174)	\$ 755,176	\$ (521,320)	\$ (567,038)	\$ 45,719	\$ (930,998)	\$ 919,182	\$ (1,850,180)

Airport and Administration

STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 2/28/2023

	YTD				Month		YTD	
	2023 Annual		2021		2020		2021	
	Budget	Variance	Actual	Budget	Actual	Budget	Variance	
REVENUES								
Administrative	\$ 400,561	\$ (6,435)	\$ 17,276	\$ 25,006	\$ 25,006	\$ (7,730)	\$ (7,730)	\$ 41,745
Field Operations	\$ 660,732	\$ 11,528	\$ 58,617	\$ 47,089	\$ 47,089	\$ 3,966	\$ 3,966	\$ 48,566
Building Operations	\$ 2,757,763	\$ 29,237	\$ 485,906	\$ 456,669	\$ 456,669	\$ 15,675	\$ 15,675	\$ 471,823
Flight Center	\$ 194,748	\$ (49)	\$ 32,409	\$ 32,458	\$ 32,458	\$ (49)	\$ (49)	\$ 24,931
Total Revenues	\$4,013,804	\$3,986	\$594,247	\$61,222	\$61,222	\$13,178	\$13,178	\$587,064
OPERATING EXPENSES								
Field Operations	\$ 1,884,453	\$ 28,309	\$ 342,466	\$ 359,363	\$ 359,363	\$ (16,897)	\$ (16,897)	\$ 332,367
Building Operations	\$ 1,100,435	\$ 11,271	\$ 176,024	\$ 184,457	\$ 184,457	\$ (8,433)	\$ (8,433)	\$ 155,368
Flight Center	\$ 296,976	\$ 585	\$ 35,833	\$ 46,696	\$ 46,696	\$ (10,863)	\$ (10,863)	\$ 31,827
Shop Equip. Operations	\$ 345,314	\$ (5,157)	\$ 72,816	\$ 52,972	\$ 52,972	\$ 19,844	\$ 19,844	\$ 77,133
Projects & Procurement	\$ 254,984	\$ (7,519)	\$ 18,981	\$ 30,495	\$ 30,495	\$ (11,514)	\$ (11,514)	\$ 30,495
Total Cost of Sales	\$3,882,162	\$27,489	\$657,635	\$675,819	\$675,819	\$(18,184)	\$(18,184)	\$647,956
Gross Profit/(Loss)	\$131,642	\$17,718	\$(59,925)	\$(42,206)	\$(42,206)	\$(17,718)	\$(17,718)	\$(60,891)
GENERAL AND ADMINISTRATIVE								
Administrative	\$ 2,686,024	\$ 21,201	\$ 177,792	\$ 156,591	\$ 156,591	\$ 21,201	\$ 21,201	\$ 302,457
Commissioners	\$ 105,984	\$ 303	\$ 8,707	\$ 8,404	\$ 8,404	\$ 303	\$ 303	\$ 17,793
Business Dev./Marketing	\$ 95,850	\$ 8,838	\$ 9,987	\$ 1,148	\$ 1,148	\$ 8,838	\$ 8,838	\$ 19,820
Accounting	\$ 327,403	\$ (18,910)	\$ 24,384	\$ 43,294	\$ 43,294	\$ (18,910)	\$ (18,910)	\$ 6,658
Total G&A Costs	\$3,215,261	\$11,433	\$220,870	\$209,437	\$209,437	\$11,433	\$11,433	\$388,964
Operating Income/(Loss)	\$(3,083,619)	\$(29,152)	\$(452,391)	\$(447,857)	\$(447,857)	\$(4,534)	\$(4,534)	\$10,784
NON-OPERATING REVENUES/(EXPENSES)								
Property and Other Tax Revenue	\$ 5,592,400	\$ 4	\$ 24	\$ 20	\$ 20	\$ 4	\$ 4	\$ 10,024
Property Tax Expenses	\$ (274,080)	\$ (6,378)	\$ (24,328)	\$ (17,950)	\$ (17,950)	\$ (6,378)	\$ (6,378)	\$ (35,900)
Federal & State Grants	\$ 6,175,785	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income	\$ 73,700	\$ (27,442)	\$ 15,701	\$ 43,143	\$ 43,143	\$ (27,442)	\$ (27,442)	\$ 88,631
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ 3,432,833	\$ (8,269)	\$ (3,269)	\$ 5,000	\$ 5,000	\$ (8,269)	\$ (8,269)	\$ 1,957,038
Total Non-Operating Revenues/(Expenses)	\$15,000,638	\$(33,817)	\$(8,603)	\$25,214	\$25,214	\$(33,817)	\$(33,817)	\$2,019,793
Net Income/(Loss) before Depreciation	\$11,917,019	\$(62,968)	\$(449,875)	\$(226,429)	\$(226,429)	\$(62,968)	\$(62,968)	\$1,571,937
Depreciation	\$ 7,173,012	\$ (1,302)	\$ 556,100	\$ 557,402	\$ 557,402	\$ (1,302)	\$ (1,302)	\$ 1,112,199
Net Income/(Loss) after Depreciation	\$4,744,007	\$(61,666)	\$(845,497)	\$(783,831)	\$(783,831)	\$(61,666)	\$(61,666)	\$456,873
Major Maintenance	\$ 1,595,000	\$ (4,136)	\$ 825	\$ 4,136	\$ 4,136	\$ (4,136)	\$ (4,136)	\$ 4,136
Engineering Costs	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$3,149,007	\$(57,531)	\$(845,497)	\$(787,967)	\$(787,967)	\$(57,531)	\$(57,531)	\$452,738

DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 2/28/2021

REVENUES	Month			YTD			2021			2020			Variance
	Actual		Variance	Budget		Variance	2021		2020		Variance		
	Actual	Budget		Actual	Budget		Actual	Budget	Actual	Budget			
Hangar Rentals	\$ 57,553	\$ 35,417	\$ 22,136	\$ 70,834	\$ 43,533	\$ 114,367	\$ 70,834	\$ 44,420	\$ 13,133	\$ 102,901	\$ 11,466		
Ramp Tie Downs & Overnight fees	\$ 300	\$ 1,939	\$ (1,639)	\$ 3,878	\$ (3,252)	\$ 300	\$ 3,878	\$ 358	\$ (58)	\$ 626	\$ 471		
Fuel and Oil Sales	\$ 787,052	\$ 481,796	\$ 305,256	\$ 963,592	\$ 588,136	\$ 787,052	\$ 963,592	\$ 754,704	\$ 32,349	\$ 1,551,728	\$ 1,604,514		
Volume Rebate	\$ -	\$ (2,917)	\$ 2,917	\$ (5,834)	\$ 2,917	\$ -	\$ (5,834)	\$ -	\$ -	\$ -	\$ -		
Line Service Other	\$ 16,958	\$ 4,167	\$ 12,791	\$ 8,334	\$ 23,219	\$ 31,553	\$ 8,334	\$ 8,191	\$ 8,767	\$ 31,553	\$ 25,621		
Aircraft Catering	\$ 1,110	\$ 833	\$ 277	\$ 1,666	\$ 303	\$ 1,969	\$ 1,666	\$ 1,145	\$ (35)	\$ 1,969	\$ 1,365		
Non Airfield Rm/Lease/Maintenance Revenue	\$ 370	\$ 491	\$ (121)	\$ 982	\$ (235)	\$ 747	\$ 982	\$ 575	\$ (204)	\$ 747	\$ 1,044		
Total Revenue	\$ 863,343	\$ 521,726	\$ 341,617	\$ 1,043,452	\$ 657,539	\$ 1,700,991	\$ 1,043,452	\$ 809,392	\$ 53,951	\$ 1,700,991	\$ 1,735,916		
OPERATING EXPENSES													
Fuel and Oil Cost of Sales	\$ 348,609	\$ 236,056	\$ 112,553	\$ 472,112	\$ 218,920	\$ 691,032	\$ 472,112	\$ 373,005	\$ (24,397)	\$ 691,032	\$ 831,871		
De Ice Cost of Goods	\$ -	\$ 10,000	\$ (10,000)	\$ 20,000	\$ (20,000)	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 24,806		
Credit Card Expense	\$ 9,895	\$ 6,630	\$ 3,265	\$ 13,260	\$ 7,894	\$ 21,154	\$ 13,260	\$ 10,068	\$ (1,772)	\$ 21,154	\$ 21,118		
Food - COGS	\$ 7,540	\$ 7,050	\$ 490	\$ 14,100	\$ 662	\$ 7,540	\$ 14,100	\$ 6,454	\$ 1,086	\$ 14,762	\$ 14,475		
Maintenance	\$ 17,618	\$ 20,256	\$ (2,638)	\$ 40,512	\$ (2,835)	\$ 17,618	\$ 40,512	\$ 18,563	\$ (945)	\$ 37,677	\$ 38,122		
Total Cost of Sales	\$ 383,662	\$ 279,992	\$ 103,670	\$ 559,984	\$ 204,640	\$ 764,624	\$ 559,984	\$ 408,090	\$ (24,428)	\$ 764,624	\$ 930,392		
Gross Profit/(Loss)	\$ 479,682	\$ 241,734	\$ 237,948	\$ 483,468	\$ 452,898	\$ 936,366	\$ 483,468	\$ 401,302	\$ 78,380	\$ 936,366	\$ 805,524		
GENERAL AND ADMINISTRATIVE													
Operating Income/(Loss)	\$ 131,376	\$ 143,522	\$ (12,146)	\$ 244,608	\$ (18,945)	\$ 225,663	\$ 244,608	\$ 136,482	\$ (5,106)	\$ 225,663	\$ 245,854		
Net Income/(Loss) before Depreciation	\$ 348,306	\$ 98,212	\$ 250,094	\$ 238,860	\$ 471,843	\$ 710,703	\$ 238,860	\$ 264,820	\$ 83,485	\$ 710,703	\$ 559,669		
Depreciation	\$ 693	\$ 693	\$ 0	\$ 1,386	\$ 1	\$ 1,387	\$ 1,386	\$ 693	\$ -	\$ 1,387	\$ 1,387		
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Net Income/(Loss)	\$ 347,612	\$ 97,519	\$ 250,093	\$ 237,474	\$ 471,842	\$ 709,316	\$ 237,474	\$ 264,127	\$ 83,485	\$ 709,316	\$ 558,282		

Prairie Landing Golf Club
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 2/28/2021

	Month			YTD			Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance	2021	2020	Variance	2021	2020	Variance
REVENUES												
P100 - Golf Administration	\$ 21	\$ 100	\$ (79)	\$ 24	\$ 250	\$ (226)	\$ 21	\$ 211	\$ (190)	\$ 24	\$ 666	\$ (642)
P300 - Golf Operations	\$ 86,636	\$ 95,500	\$ (8,864)	\$ 110,333	\$ 117,000	\$ (6,667)	\$ 86,636	\$ 51,046	\$ 35,589	\$ 110,333	\$ 81,832	\$ 28,501
P400 - Golf Food and Beverage	\$ -	\$ 4,000	\$ (4,000)	\$ -	\$ 4,000	\$ (4,000)	\$ -	\$ 2,801	\$ (2,801)	\$ -	\$ 2,801	\$ (2,801)
P500 - Golf Banquets	\$ -	\$ 1,490	\$ (1,490)	\$ -	\$ 6,740	\$ (6,740)	\$ -	\$ 135	\$ (135)	\$ -	\$ 16,620	\$ (16,620)
P600 - Golf In-house Events	\$ 454	\$ 4,860	\$ (4,406)	\$ 454	\$ 4,860	\$ (4,406)	\$ 454	\$ 10,924	\$ (10,470)	\$ 454	\$ 14,240	\$ (13,786)
P700 - Golf Outings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P900 - Kitty Hawk Café	\$ 589	\$ 1,700	\$ (1,111)	\$ 589	\$ 3,200	\$ (2,611)	\$ 589	\$ 797	\$ (207)	\$ 589	\$ 1,964	\$ (1,375)
Total Revenue	\$ 87,700	\$ 107,650	\$ (19,950)	\$ 111,400	\$ 136,050	\$ (24,650)	\$ 87,700	\$ 65,913	\$ 21,787	\$ 111,400	\$ 118,123	\$ (6,723)
OPERATING EXPENSES												
P200 - Golf Maintenance	\$ 31,409	\$ 28,721	\$ 2,688	\$ 51,042	\$ 49,282	\$ 1,760	\$ 31,409	\$ 29,704	\$ 1,706	\$ 51,042	\$ 52,117	\$ (1,075)
P300 - Golf Operations	\$ 9,418	\$ 6,230	\$ 3,188	\$ 11,692	\$ 9,058	\$ 2,634	\$ 9,418	\$ 13,422	\$ (4,005)	\$ 11,692	\$ 21,765	\$ (10,073)
P400 - Golf Food and Beverage	\$ 2,215	\$ 8,720	\$ (6,505)	\$ 5,146	\$ 9,723	\$ (4,577)	\$ 2,215	\$ 13,387	\$ (11,172)	\$ 5,146	\$ 20,360	\$ (15,214)
P500 - Golf Banquets	\$ 4,435	\$ 8,808	\$ (4,373)	\$ 6,231	\$ 17,916	\$ (11,685)	\$ 4,435	\$ 11,316	\$ (6,880)	\$ 6,231	\$ 23,197	\$ (16,966)
P600 - Golf In-house Events	\$ 120	\$ 2,025	\$ (1,905)	\$ 120	\$ 2,025	\$ (1,905)	\$ 120	\$ 3,803	\$ (3,683)	\$ 120	\$ 4,421	\$ (4,301)
P700 - Golf Outings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
P800 - Golf Kitchen	\$ 11,925	\$ 10,364	\$ 1,561	\$ 20,163	\$ 17,108	\$ 3,055	\$ 11,925	\$ -	\$ 11,925	\$ 20,163	\$ -	\$ 20,163
P900 - Kitty Hawk Café	\$ 589	\$ 1,700	\$ (1,111)	\$ 589	\$ 3,200	\$ (2,611)	\$ 589	\$ 797	\$ (207)	\$ 589	\$ 1,964	\$ (1,375)
Total Cost of Sales	\$ 60,112	\$ 66,568	\$ (6,456)	\$ 94,983	\$ 108,312	\$ (13,329)	\$ 60,112	\$ 73,428	\$ (12,317)	\$ 94,983	\$ 123,824	\$ (28,840)
Gross Profit/(Loss)	\$ 27,588	\$ 41,082	\$ (13,494)	\$ 16,417	\$ 27,738	\$ (11,321)	\$ 27,588	\$ (6,515)	\$ 34,103	\$ 16,417	\$ (5,701)	\$ 22,118
GENERAL AND ADMINISTRATIVE												
Operating Income/(Loss)	\$ 39,682	\$ 36,814	\$ 2,868	\$ 71,150	\$ 75,018	\$ (3,868)	\$ 39,682	\$ 28,905	\$ 10,777	\$ 71,150	\$ 66,081	\$ 5,069
NON-OPERATING REVENUES/(EXPENSES)												
Property Tax Expenses	\$ (11,134)	\$ (11,500)	\$ 366	\$ (22,268)	\$ (23,000)	\$ 732	\$ (11,134)	\$ (11,684)	\$ 550	\$ (22,268)	\$ (23,369)	\$ 1,100
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ (4,500)	\$ -	\$ 4,500	\$ (4,500)
Net Income/(Loss) before Depreciation & Adj.	\$ (23,228)	\$ (7,232)	\$ (15,996)	\$ (77,002)	\$ (70,280)	\$ (6,722)	\$ (23,228)	\$ (42,605)	\$ 19,377	\$ (77,002)	\$ (90,651)	\$ 13,649
Depreciation	\$ 207	\$ 207	\$ (0)	\$ 413	\$ 414	\$ (1)	\$ 207	\$ 594	\$ (387)	\$ 413	\$ 1,188	\$ (775)
Major Maintenance	\$ -	\$ 14,784	\$ (14,784)	\$ -	\$ 29,568	\$ (29,568)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (23,434)	\$ (22,223)	\$ (1,211)	\$ (77,415)	\$ (100,262)	\$ 22,847	\$ (23,434)	\$ (43,199)	\$ 19,764	\$ (77,415)	\$ (91,839)	\$ 14,424


Accounts Receivable Aging Report Over 60 Days Past Due


Customer No.	Customer Name	Current @ 02/28/21	1 to 30 Days Overdue	31 to 60 Days Overdue	61 to 90 Days Overdue	91+ Days Overdue	Total	% of Total
A-TEA01	TRAVEL EXPRESS AVIATION	-	11,235.00	11,235.00	11,235.00	100,630.00	134,335.00	45.27%
A-PEA02	Andrew Pempek	-	6,186.00	6,186.00	6,186.00	36,003.58	54,561.58	18.39%
A-RSA01	RSH Aviation, Inc.	-	3,272.00	3,272.00	3,272.00	24,650.48	34,466.48	11.61%
A-61L01	6-1 LLC	-	-	-	-	24,300.00	24,300.00	8.19%
A-MUM02	Matt Mukenschnabl	-	800.00	800.00	800.00	13,932.02	16,332.02	5.50%
A-AFS01	AVEL FLIGHT SCHOOL, INC.	-	1,040.00	1,040.00	2,080.00	11,560.00	15,720.00	5.30%
A-TEA03	TRAVEL EXPRESS MAINTENANCE	-	500.00	500.00	500.00	7,068.30	8,568.30	2.89%
A-GLL01	Glenway Leasing	-	483.00	483.00	483.00	2,459.13	3,908.13	1.32%
A-THS01	Scott Thoman	-	-	-	-	1,288.00	1,288.00	0.43%
A-HAR04	Raza Haq	-	77.00	77.00	77.00	1,006.81	1,237.81	0.42%
A-DOJ01	JOE DOLLENS	-	77.00	77.00	77.00	934.52	1,165.52	0.39%
A-FSX01	FSX Chicago, LLC	-	-	-	-	887.66	887.66	0.30%
Report Total:		-	23,670.00	23,670.00	24,710.00	224,720.50	296,770.50	
Percent of Total:		0.00%	7.98%	7.98%	8.33%	75.72%	100.00%	



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2421; Disposal / Destruction of Surplus Personal Property

DATE: March 10, 2021

SUMMARY:

Periodically, departments of the Airport Authority accumulate personal property that is no longer functional and/or has been replaced by similar items. Disposition of such items requires staff to obtain approval from the Board, declaring such property surplus and authorizing the disposition and sale of the property through a public internet auction or destruction of the same.

Staff seeks the Board's approval for disposition of the following surplus personal property attached hereto as Exhibit A:

Two (2) 2005 Generac Model 5355210100 500 kW diesel generators.

These generators are located at the obsolete Communication Building within the DuPage Business Center. Based upon the generators age and obsolescence, there is no possibility to reuse them in their existing condition.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

No revenue for funding implications have been identified at this time.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the resolution for disposal / destruction of surplus personal property.

ATTACHMENTS:

- Proposed Resolution 2021-2421; Disposal / Destruction of Surplus Personal Property.
- Exhibit A.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2421; Disposal / Destruction of Surplus Personal Property.

RESOLUTION 2021-2421
DISPOSAL/DESTRUCTION OF SURPLUS PERSONAL PROPERTY

WHEREAS, Airport Authorities are authorized to dispose of surplus personal property in such manner as the Board of Commissioners may specify, 70 ILCS 5/16.1;

WHEREAS, the Board of Commissioners of the DuPage Airport Authority (the "Board") deems it in the best interest of the DuPage Airport Authority (the "Authority") to declare certain personal property of the Authority to be surplus and to dispose of same;

WHEREAS, the Board regularly declares certain personal property surplus and authorizes the Executive Director or his designated employee representative to sell, assign, transfer or convey such items for sale on eBay or any other Internet-based public auction vehicle;

WHEREAS, certain surplus personal property has insufficient value to make selling the items profitable; and

WHEREAS, the Board deems it in the best interests of the Authority to destroy the property of insufficient value.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority as follows:

1. The Board declares that the personal property described in Exhibit A attached hereto is surplus and, hence, no longer needed by, appropriate to, required for the use of, or profitable to the Authority and that the continued ownership of the property is not in the best interests of the Authority;

2. That the Executive Director, or his designated employee representative, is hereby authorized and directed to sell, assign, transfer, convey or otherwise dispose of all of the surplus personal property identified in Exhibit A and is authorized and directed to place such items for sale on eBay or any other Internet-based public auction vehicle;

3. The Executive Director, or his designated employee representative, is hereby authorized and directed to execute any and all bills of sale, title or other documents necessary to effectuate the sale, assignment, transfer or conveyance of the property;

4. The Executive Director is authorized to and has the right to reject any and all offers to purchase for any reason whatsoever as deemed appropriate; and

5. That the Executive Director, or his designated employee representative, is hereby authorized and directed to destroy all of the surplus personal property identified in Exhibit A that is not purchased pursuant to the methods set forth in Paragraph 2 above. Said destruction shall be completed in the most economical and legal means practicable.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2421


**RESOLUTION 2021-2421
DISPOSAL/DESTRUCTION OF SURPLUS PERSONAL PROPERTY
EXHIBIT A**




Two (2) 2005 Generac Model
5355210100 500kW Diesel
Generators



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2422; Award of Contract to Redexim Turf Products for the Procurement of One (1) Golf Course Deep Tine Aerator

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes the procurement of one (1) golf course deep tine aerator. The aerator will replace an existing 2002 Redexim Model 7316 unit, which is at the end of its effective service life.

A solicitation for sealed bids was advertised in the February 11, 2021 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 pm on March 3, 2021. Bid results are as follows:

Bidder	Make & Model	Total Cost
Redexim Turf Products Imperial, MO	2021 Redexim Verti Drain 2519	\$29,987.00
Technology International, Inc Lake Mary, FL	2021 Turf Pride DSA 7000	\$44,000.00
JW Turf Elgin, IL	2021 Wiedenmann XD8	\$49,995.00

Upon evaluation of the bids, it is apparent that Redexim Turf Products is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$37,500
One (1) Redexim Verti Drain 2519 Deep Tine Aerator F.O.B. Prairie Landing Golf Club	(\$29,987)
	\$7,513

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

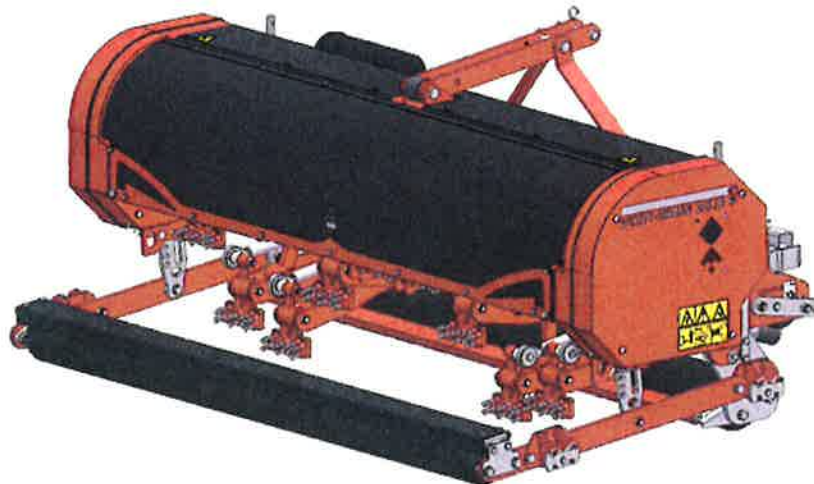
- Proposed Resolution 2021-2422; Award of Contract to Redexim Turf Products for the Procurement of One (1) Golf Course Deep Tine Aerator.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2422; Award of Contract to Redexim Turf Products for the Procurement of One (1) Golf Course Deep Tine Aerator.



RESOLUTION 2021-2422

**Award of Contract to Redexim Turf Products for the Procurement of One (1) Golf Course
Deep Tine Aerator**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of one (1) golf course deep tine aerator; and

WHEREAS, the Authority received and reviewed three (3) sealed bids on March 3, 2021; and

WHEREAS, it is apparent that Redexim Turf Products is the low, responsive and responsible bidder at a total cost of \$29,987; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Redexim Turf Products for the procurement of one (1) Verti Drain 2519 Deep Tine Aerator for a total cost of \$29,987 F.O.B. Prairie Landing Golf Club; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Purchase Order Contract with Redexim Turf Products for the procurement of one (1) Verti Drain 2519 Deep Tine Aerator for a total cost of \$29,987 F.O.B. Prairie Landing Golf Club and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2422

**DUPAGE AIRPORT AUTHORITY
GOLF COURSE DEEP-TINE TURF AERATOR
SOLICITATION NO. 2021-0209**

STATEMENT OF POLITICAL CONTRIBUTIONS

Redexim Turf Products
(name of entity or individual)

427 W. Outer Rd.
Valley Park, MO 63088
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NA
\$0

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


2/12/21
(date)


[Signature]
(signature)

Salesman
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2423; Award of Contract to Sargents Equipment & Repair Service, Inc. for the Procurement of One (1) Rubber Tire End Loader

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes the procurement of one (1) rubber tire end loader to be utilized by Airport Maintenance. The new loader will replace a 1999 Oshkosh plow truck that is at the end of its effective service life. Maintenance staff primarily utilizes the loader for snow removal on aircraft parking aprons.

A solicitation for sealed bids was advertised in the February 11, 2021 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 PM on March 8, 2021. Bid results are as follows:

Bidder	Make & Model	Total Cost
Sargents Equipment & Repair Gilberts, IL	Doosan DL300-5K	\$218,738.40
Tiles in Style South Holland, IL	John Deere 644P	\$416,786

Upon evaluation of the bids, it is apparent that Sargents Equipment & Repair Service, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$290,000
One (1) Doosan DL300-5K Rubber Tire End Loader F.O.B. DuPage Airport	(\$218,738.40)
One (1) Daniels 20' 3-In-1 3120 Plow Approved by Proposed Resolution 2021-2424	(\$33,950)
	\$37,311.60

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2021-2423; Award of Contract to Sargents Equipment & Repair Service, Inc. for the Procurement of One (1) Rubber Tire End Loader.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2423; Award of Contract to Sargents Equipment & Repair Service, Inc. for the Procurement of One (1) Rubber Tire End Loader.



RESOLUTION 2021-2423

Award of Contract to Sargents Equipment & Repair Service, Inc. for the Procurement of One (1) Rubber Tire End Loader

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of one (1) rubber tire end loader; and

WHEREAS, the Authority received and reviewed two (2) sealed bids on March 8, 2021; and

WHEREAS, it is apparent that Sargents Equipment & Repair Service, Inc. is the low, responsive and responsible bidder at a total cost of \$218,738.40; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Sargents Equipment & Repair Service, Inc. for the procurement of one (1) Doosan DL300-5KUS11 Rubber Tire End Loader for a total cost of \$218,738.40 F.O.B. DuPage Airport; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Purchase Order Contract with Sargents Equipment & Repair Service, Inc. for the procurement of one (1) Doosan DL300-5KUS11 Rubber Tire End Loader for a total cost of \$218,738.40 F.O.B. DuPage Airport and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2423

**DUPAGE AIRPORT AUTHORITY
RUBBER TIRE END LOADER
SOLICITATION NO. 2021-0211**

STATEMENT OF POLITICAL CONTRIBUTIONS

SARGENTS EQUIPMENT & REPAIR SERVICE INC.
(name of entity or individual)

155 INDUSTRIAL PR.
GILBERTS, IL 60136

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NA</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


2/16/21
(date)


[Signature]
(signature)

SALES MANAGER
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2424; Award of Contract to Miller-Bradford & Riseberg, Inc. for the Procurement of One (1) 20' Hydraulic Reversible Plow

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes the procurement of one (1) 20' hydraulic reversible plow to be utilized by Airport Maintenance in conjunction with the loader purchase previously discussed under Proposed Resolution 2021-2423.

A solicitation for sealed bids was advertised in the February 15, 2021 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:30 PM on March 8, 2021. Bid results are as follows:

Bidder	Make & Model	Total Cost
*Sargents Equipment & Repair Gilberts, IL	Craig TO600 WP	\$31,701.04
Miller-Bradford & Risberg Rockford, IL	Daniels 20' 3-in-1	\$33,950
Alta Construction Equipment South Elgin, IL	Daniels 20' 3-in-1	\$36,340

*Sargents Equipment & Repair does not comply with specifications.

Upon evaluation of the bids, it is apparent that Miller-Bradford & Riseberg, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$290,000
One (1) Doosan DL300-5K Rubber Tire End Loader Approved by Proposed Resolution 2021-2423	(\$218,738.40)
One (1) Daniels 20' 3-In-1 3120 Plow F.O.B. DuPage Airport	(\$33,950)
	\$37,311.60

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- ❑ Proposed Resolution 2021-2424; Award of Contract to Miller-Bradford & Riseberg, Inc. for the Procurement of One (1) 20' Hydraulic Reversible Plow.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2424; Award of Contract to Miller-Bradford & Riseberg, Inc. for the Procurement of One (1) 20' Hydraulic Reversible Plow.



RESOLUTION 2021-2424

Award of Contract to Miller-Bradford & Riseberg, Inc. for the Procurement of One (1) 20' Hydraulic Reversible Plow

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of one (1) 20’ hydraulic reversible plow; and

WHEREAS, the Authority received and reviewed three (3) sealed bids on March 8, 2021; and

WHEREAS, it is apparent that Miller-Bradford & Riseberg, Inc. is the low, responsive and responsible bidder at a total cost of \$33,950; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Miller-Bradford & Riseberg, Inc. for the procurement of one (1) Daniels 20’ 3-in-1, 3120 Plow for a total cost of \$33,950 F.O.B. DuPage Airport; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Purchase Order Contract with Miller-Bradford & Riseberg, Inc. for the procurement of one (1) Daniels 20’ 3-in-1, 3120 Plow for a total cost of \$33,950 F.O.B. DuPage Airport and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2424

**DUPAGE AIRPORT AUTHORITY
HYDRAULIC REVERSING MULTI-PURPOSE SNOW PLOW
SOLICITATION NO. IFB 2021-0212**

STATEMENT OF POLITICAL CONTRIBUTIONS

Miller-Bradford & Eisberg, Inc
(name of entity or individual)

W 250 N 6851 Hwy 164

Sussex, WI 53089
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>None</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

3-2-21
(date)

[Signature]
(signature)

Treasurer
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna *DB*
Operations and Capital Program Manager

THROUGH: Mark Doles *MD*
Executive Director

RE: Proposed Resolution 2021-2425; Authorizing the Execution of a Contract with ADB Safegate Americas LLC to Upgrade the Airfield Lighting Control and Monitoring System

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes a project to upgrade the existing software and hardware for the Airport's ADB Airfield Lighting Control and Monitoring System ("ALCMS"). The ALCMS allows Airport Maintenance and FAA Air Traffic Control staff to monitor and operate airfield lighting from computers in the Airport Maintenance Building vault and Air Traffic Control Tower.

Currently, the ALCMS is not capable of allowing ADB (ALCMS manufacturer) technicians remote access to the system to make repairs or provide support. The proposed upgrade will provide a secure remote connection to the ALCMS by ADB, reduce costly travel charges for service, and expedite repairs.

Staff is in receipt of a proposal from ADB Safegate Americas LLC in an amount not-to-exceed \$24,000 for completing the software and hardware upgrade. The ADB software and hardware is proprietary and is sole source procurement.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$25,000
ADB Safegate Americas LLC Software and Hardware Upgrade Not-to-Exceed Cost	(\$24,000)
	\$1,000

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Memo from Mark Doles, Executive Director
Determination of Sole Source Procurement.
- Proposed Resolution 2021-2425; Authorizing the Execution of a Contract with ADB Safegate Americas LLC to Upgrade the Airfield Lighting Control and Monitoring System.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2425; Authorizing the Execution of a Contract with ADB Safegate Americas LLC to Upgrade the Airfield Lighting Control and Monitoring System.



TO: Board of Commissioners

FROM: Mark Doles
Executive Director

RE: DuPage Airport Authority Procurement Code Section 6-20-5
Determination of Sole Source Procurement
ADB Safegate Americas LLC Airfield Lighting Control and Monitoring System
Software and Hardware Upgrade

DATE: March 10, 2021

I have determined that the proposed software and hardware upgrade to the Airport Authority's Airfield Lighting Control and Monitoring System (Proposed Resolution 2021-2425) in an amount not-to-exceed \$24,000 is sole source procurement and only available from a single supplier.

ADB Safegate Americas LLC is the sole manufacturer, maintenance and support provider for its proprietary software and hardware currently utilized at DuPage Airport to control airfield lighting.

RESOLUTION 2021-2425

Authorizing the Execution of a Contract with ADB Safegate Americas LLC to Upgrade the Airfield Lighting Control and Monitoring System

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority maintains an Airfield Lighting Control and Monitoring System (“ALCMS”) for the operation and monitoring of runway and taxiway lighting by Authority maintenance and FAA air traffic controller staff; and

WHEREAS, the manufacturer of the ALCMS, ADB Safegate Americas LLC (“ADB”) currently has no mechanism to assist the Authority with remote system repairs at the Airport Maintenance Building Vault or the Air Traffic Control Tower; and

WHEREAS, the Authority is in receipt of a proposal from ADB to upgrade the ALCMS software and hardware to accommodate remote repairs for a total cost not-to-exceed \$24,000; and

WHEREAS, the Executive Director has made a written determination that the item is sole source; hence, the Board of Commissioners of the Authority have determined that the upgrade to the ALCMS is only available from one vendor (ADB) and, therefore, elects to proceed under Section 6-20-5 in its Procurement Code; and

WHEREAS, the Board of Commissioners of the Authority find that the cost to upgrade the ALCMS is reasonable and deem it to be in the best interest of the Authority to enter into a Contract with ADB for upgrading the ALCMS; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with ADB for a total cost not-to-exceed \$24,000 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2425



TO: Board of Commissioners

FROM: Dan Barna *DB*
Operations and Capital Program Manager

THROUGH: Mark Doles *MD*
Executive Director

RE: Proposed Resolution 2021-2426; Authorizing the Procurement of One (1) 2021 Cargo Van from the State of Illinois Joint Purchasing Contract

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes the procurement of one (1) cargo van for the Airport's Maintenance Department. The new van will replace a 2004 Ford E250 cargo van that is aging and due for replacement.

The Authority's Procurement Code and the Illinois Governmental Joint Purchasing Act allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois.

Upon review of active Joint Purchasing Contracts for vehicles, staff has selected a vehicle that conforms to the requirements and budget for replacement of the cargo van.

Staff recommends the purchase of one (1) 2021 Ford Transit T-350 cargo van for a total cost of \$38,285 F.O.B. DuPage Airport from Landmark Ford, Inc. located in Springfield, Illinois through the State of Illinois Joint Purchasing Contract.

PREVIOUS COMMITTEE/BOARD ACTION:

None

REVENUE OR FUNDING IMPLICATIONS:

The total cost of the Ford Transit T-350 cargo van is \$38,285 F.O.B. DuPage Airport.

\$40,000 was including in the 2021 Capital Budget to fund this item.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2021-2426; Authorizing the Procurement of One (1) 2021 Cargo Van from the State of Illinois Joint Purchasing Contract.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2426; Authorizing the Procurement of One (1) 2021 Cargo Van from the State of Illinois Joint Purchasing Contract.



RESOLUTION 2021-2426

Authorizing the Procurement of One (1) 2021 Cargo Van from the State of Illinois Joint Purchasing Contract

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority’s Procurement Code and the Illinois Governmental Joint Purchasing Act (30 ILCS 525/) allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competitively bid by the State of Illinois; and

WHEREAS, the State of Illinois has contracted with Landmark Ford, Inc. for a cargo van that conforms with the requirements of the Authority; and

WHEREAS, the Authority has budgeted for one (1) cargo van in 2021; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Landmark Ford, Inc. for the procurement of one (1) 2021 Ford Transit T-350 Cargo Van for a total cost of \$38,285 F.O.B. DuPage Airport; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Purchase Order Contract with Landmark Ford, Inc. for the procurement of one (1) 2021 Ford Transit T-350 Cargo Van for a total cost of \$38,285 F.O.B. DuPage Airport and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN


(ATTEST)


SECRETARY

RESOLUTION 2021-2426



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2427; Award of Contract to United Door & Dock for the Replacement of Three (3) Electric Gate Operators

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes a project to replace three (3) electric vehicle gate operators due to age and number of use cycles resulting in wear and unreliability. The scope of work includes replacement of the Hy-Security model gate operators, mounting stands, hydraulic oil heaters, controls, drive rails and vehicle loop detectors.

Gate operators to be replaced are located at Gates #83 (Hangar E17), #104 (west of North High Tail Hangar) and #107 (west of Calamos Hangar).

A solicitation for sealed bids was advertised in the February 16, 2021 edition of the *Daily Herald Newspaper*. Seven (7) sealed bids were received and opened at 3:00 p.m. on March 8, 2021. Bid results are as follows:

Bidder	Model	Total Lump Sum Bid Price 3 Electric Vehicle Gate Operators
*DH Pace Door Services Bloomington, IL	Hy-Security	\$40,955 + Bonding Cost Not Identified
United Door & Dock Glendale Heights, IL	Hy-Security	\$47,457
Northern Illinois Fence, Inc. Cortland, IL	Hy-Security	\$47,692
Builders Chicago Corporation Rosemont, IL	Hy-Security	\$50,499
Fencemasters, Inc. Chicago Heights, IL	Hy-Security	\$53,220
BBF Erectors, Inc. Addison, IL	Hy-Security	\$62,980
Security Door, Inc. Portage, IN	Hy-Security	\$66,225.19

**DH Pace Door Services does not comply with specifications.*

Upon evaluation of the bids, it is apparent that United Door & Dock is the low, responsive and responsible bidder. Staff conducted a scope of work interview with United Door & Dock and confirmed full compliance with project specifications. United Door & Dock has performed quality work for the Airport Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$61,000
United Door & Dock Construction Cost	(\$47,457)
Owner's Contingency (10%)	(\$4,745.70)
	\$8,797.30

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2021-2427; Award of Contract to United Door & Dock for the Replacement of Three (3) Electric Gate Operators.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2427; Award of Contract to United Door & Dock for the Replacement of Three (3) Electric Gate Operators.

RESOLUTION 2021-2427

Award of Contract to United Door & Dock for the Replacement of Three (3) Electric Gate Operators

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the replacement of three (3) Hy-Security gate operators; and

WHEREAS, the Authority received and reviewed seven (7) sealed bids on March 8, 2021; and

WHEREAS, it is apparent that United Door & Dock is the low, responsive and responsible bidder at a total cost of \$47,457; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with United Door & Dock for the replacement of three (3) Hy-Security gate operators for a total cost not-to-exceed \$52,202.70, which includes a 10% owner’s contingency.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with United Door & Dock for a total cost not-to-exceed \$52,202.70 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat	_____	Michael V. Ledonne	_____
Juan E. Chavez	_____	Gregory J. Posch	_____
Stephen L. Davis	_____	Donald C. Sharp	_____
Herbert A. Getz	_____	Daniel J. Wagner	_____
Gina R. LaMantia	_____		

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2427

**DUPAGE AIRPORT AUTHORITY
HY-SECURITY GATE OPERATOR REPLACEMENT
SOLICITATION NO. 2021-0213**

STATEMENT OF POLITICAL CONTRIBUTIONS

UNITED DOOR & DOCK
(name of entity or individual)
2000 BLOOMINGDALE ROAD, SUITE 115
GLENDAL HEIGHTS, IL 60139
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.


VERIFICATION:


"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

3/5/21 (date)  (signature) PRESIDENT (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2428; Award of Contract to United Door & Dock for the Procurement of Two (2) High Performance Fabric Garage Doors

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes a project to install two (2) high performance fabric garage doors outside of existing sectional overhead garage doors on the north elevation of the Airport Maintenance Building. The high-speed fabric doors will reduce cycles on the existing overhead garage doors and improve environmental efficiency within the building.

A solicitation for sealed bids was advertised in the February 16, 2021 edition of the *Daily Herald Newspaper*. Five (5) sealed bids were received and opened at 3:30 p.m. on March 8, 2021. Bid results are as follows:

Bidder	Model	Total Construction Cost
United Door & Dock Glendale Heights, IL	Hormann 4600	\$63,544
House of Doors Brookfield, IL	Hormann 4600	\$68,100
Builders Chicago Rosemont, IL	Hormann 4600	\$73,975
Paul Reilly Co. Glendale Heights, IL	Rytec Fast Seal	\$87,500
DuPage Overhead Door Westmont, IL	Rytec Fast Seal	\$94,000

Upon evaluation of the bids, it is apparent that United Door & Dock is the low, responsive and responsible bidder. Staff conducted a scope of work interview with United Door & Dock and confirmed full compliance with project specifications. United Door & Dock has performed quality work for the Airport Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$80,000
United Door & Dock Construction Cost	(\$63,544)
Owner's Contingency (10%)	(\$6,354.40)
	\$10,101.60

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2021-2428; Award of Contract to United Door & Dock for the Procurement of Two (2) High Performance Fabric Garage Doors.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2428; Award of Contract to United Door & Dock for the Procurement of Two (2) High Performance Fabric Garage Doors.

Proposed Resolution 2021-2428; Award of Contract to United Door & Dock for the Procurement of Two (2) High Performance Fabric Garage Doors



Existing Sectional Overhead Door



High Performance Fabric Door

RESOLUTION 2021-2428

Award of Contract to United Door & Dock for the Procurement of Two (2) High Performance Fabric Garage Doors

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of two (2) Hormann Model 4600 high performance fabric garage doors for installation at the DuPage Airport Maintenance Building; and

WHEREAS, the Authority received and reviewed five (5) sealed bids on March 8, 2021;

WHEREAS, it is apparent that United Door & Dock is the low, responsive and responsible bidder at a total cost of \$63,544; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with United Door & Dock for the procurement of two (2) Hormann Model 4600 high performance fabric garage doors for a total cost not-to-exceed \$69,898.40, which includes a 10% owner’s contingency.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with United Door & Dock for a total cost not-to-exceed \$69,898.40 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2428

**DUPAGE AIRPORT AUTHORITY
FABRIC ROLL-UP GARAGE DOORS
SOLICITATION NO. 2021-0214**

STATEMENT OF POLITICAL CONTRIBUTIONS

UNITED DOOR + DOCK

(name of entity or individual)

2000 BLOOMINGDALE ROAD, SUITE 115
GLENDALE HEIGHTS, IL 60139

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

3/5/21

(date)



(signature)


PRESIDENT


(title of signer, if a business)



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2429; Ratification of the Executive Director's
Execution of a Contract with West Side Tractor Sales for the Repair of a John
Deere Rubber Tire End Loader

DATE: March 10, 2021

SUMMARY:

On January 30, 2021, the Authority's 2012 John Deere 644K rubber tire end loader was damaged in an incident during snow removal operations. The loader slid on a patch of ice while pushing snow and struck the corner of a hangar causing damage to the operator's cab.

Upon inspection of the loader by an authorized factory representative, it was determined that the loader's cab needed to be replaced in its entirety. The Authority received a proposal from West Side Tractor in the amount of \$43,065.93 to replace the cab.

Due to the immediate need to repair the loader, the Executive Director consulted with the Chairman and executed a contract with West Side Tractor Sales in the amount of \$43,065.93 to complete the repair. In addition, the Authority utilized the services of a structural engineer to confirm that no damage occurred to the hangar that was struck by the loader.

Staff has submitted an insurance claim for this incident and is working with counsel and its insurance broker to seek reimbursement for repairs.

PREVIOUS COMMITTEE/BOARD ACTION:

None

REVENUE OR FUNDING IMPLICATIONS:

The cost to repair the 2012 John Deere 644K loader is \$43,065.93. Staff has submitted an insurance claim for this incident and is working with counsel and its insurance broker to seek reimbursement for repairs.

Those costs not covered by insurance will be funded with 2021 Capital Budget contingency.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Counsel is working with staff and its insurance broker to seek insurance claim reimbursement.

ATTACHMENTS:

- Proposed Resolution 2021-2429; Ratification of the Executive Director's Execution of a Contract with West Side Tractor Sales for the Repair of a John Deere Rubber Tire End Loader.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2429; Ratification of the Executive Director's Execution of a Contract with West Side Tractor Sales for the Repair of a John Deere Rubber Tire End Loader.

RESOLUTION 2021-2429

Ratification of the Executive Director's Execution of a Contract with West Side Tractor Sales for the Repair of a John Deere Rubber Tire End Loader

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, on January 30, 2021, the Authority’s 2012 John Deere 644K Rubber Tire End Loader Serial No. 1DW644KZJCE646415 (the “Loader”) was damaged in an incident during snow removal operations; and

WHEREAS, it was determined that the Loader’s operator cab needed to be replaced in its entirety; and

WHEREAS, West Side Tractor Sales provided the Authority with a proposal to replace the operator cab for a total cost of \$43,065.93; and

WHEREAS, the Authority has submitted an insurance claim for repair of the Loader; and

WHEREAS, due to the immediate need to repair the Loader, the Executive Director, under Section 6-21 of the Procurement Code executed a Contract with West Side Tractor Sales in the amount of \$43,065.93 to replace the Loader’s operator cab; and

WHEREAS, the Board of Commissioners of the Authority find that the cost to replace the Loader’s operator cab is reasonable and deem it to be in the best interest of the Authority to ratify the Executive Director’s execution of a Contract with West Side Tractor Sales in the amount of \$43,065.93.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby ratifies the Executive Director’s execution of a Contract with West Side Tractor Sales in the amount of \$43,065.93 and authorizes the Executive Director to take whatever steps necessary to effectuate the terms of said Contract on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.


CHAIRMAN


(ATTEST)

SECRETARY

RESOLUTION 2021-2429

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2430; Ratification of the Executive Director's
Execution of a Contract with K-Plus Mechanical, Inc. for DuPage Airport Fuel
Farm Spill Container Installation

DATE: March 10, 2021

SUMMARY:

Pursuant to a previous inspection and determination by the Illinois State Fire Marshal of the DuPage Airport Fuel Farm, the Authority is required to install five (5) single-wall above ground horizontal spill containers around fill pipes for its underground aviation fuel tanks.

The Airport Authority's 2021 Capital Budget includes \$45,000 to accomplish this requirement. Due to an immediate need to comply with Illinois State Fire Marshal regulations, staff obtained expedited proposals for completing this work. Proposals are as follows:

K-Plus Mechanical - \$32,250
Stenstrom - \$48,960
Metro Tank & Pump - \$49,355



K-Plus Mechanical submitted the lowest proposal and has performed quality work for the Authority on similar projects. Under Section 6-21 (Emergency Procurement) of the Procurement Code, the Executive Director executed a contract with K-Plus Mechanical, Inc. in the amount of \$32,250 to complete this project.

PREVIOUS COMMITTEE/BOARD ACTION:

None

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$45,000
K-Plus Mechanical Construction Cost	(\$32,250)
Owner's Contingency (10%)	(\$3,225)
	\$9,525

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2021-2430; Ratification of the Executive Director's Execution of a Contract with K-Plus Mechanical, Inc. for DuPage Airport Fuel Farm Spill Container Installation.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2430; Ratification of the Executive Director's Execution of a Contract with K-Plus Mechanical, Inc. for DuPage Airport Fuel Farm Spill Container Installation.

RESOLUTION 2021-2430

Ratification of the Executive Director's Execution of a Contract with K-Plus Mechanical, Inc. for DuPage Airport Fuel Farm Spill Container Installation

WHEREAS, the DuPage Airport Authority ("Authority"), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, pursuant to a previous inspection and determination by the Illinois State Fire Marshal of the DuPage Airport Authority Fuel Farm, the Authority is required to install five (5) single-wall above ground horizontal spill containers around fill pipes for its underground aviation fuel tanks; and

WHEREAS, expedited installation of the spill containers is required to comply with State law and to ensure that the fuel farm remains operational; and

WHEREAS, the Authority solicited three (3) proposals for installation of the spill containers and determined that K-Plus Mechanical, Inc. submitted the lowest proposal at a total cost of \$32,250; and

WHEREAS, due to the immediate need to install the spill containers, the Executive Director, pursuant to Section 6-21 of the Procurement Code executed a Contract with K-Plus Mechanical, Inc. in the amount of \$32,250 for installing five (5) single-wall above ground horizontal spill containers; and

WHEREAS, the Board of Commissioners of the Authority find that the cost to install the spill containers is reasonable and deem it to be in the best interest of the Authority to ratify the Executive Director's execution of a Contract with K-Plus Mechanical, Inc. and further authorizes a 10% owner's contingency for a total cost not-to-exceed \$35,475.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby ratifies the Executive Director's execution of a Contract with K-Plus Mechanical, Inc. for a total cost not-to-exceed \$35,475 and authorizes the Executive Director to take whatever steps necessary to effectuate the terms of said Contract on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN


(ATTEST)


SECRETARY

RESOLUTION 2021-2430



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2431; Authorizing the Execution of a Retainer Agreement with Crawford, Murphy & Tilly, Inc. for General Engineering Consultant Services

DATE: March 10, 2021

SUMMARY:

The Airport Authority utilizes the services of an on-call general engineering consulting firm under a multi-year retainer agreement to support its Capital Improvement Program and other general engineering needs. Under the retainer agreement, individual not-to-exceed fee task orders are executed for planning, design and construction phase services; in addition to surveys, studies, and specialized tasks. The engineering consultant also assists the Authority with coordination of the Transportation Improvement Program and Federal/State funded projects administered by the Illinois Department of Transportation Division of Aeronautics.

The current five (5) year retainer agreement with CH2M Hill, Inc. expires on May 15, 2021. In order to secure an engineering consultant for a new three (3) year retainer agreement subject to two (2) one (1) year extensions at the sole discretion of the Authority, staff conducted a qualification-based selection process in accordance with the Authority's Procurement Code and FAA Advisory Circular 150/5100-14E Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

The evaluation criteria utilized for this selection process was based upon: experience, qualifications and performance; organizational structure and staffing; IDA Transportation Improvement Program experience; and Disadvantaged Business Enterprise participation.

A description of the qualification-based selection process utilized is below:

January 11, 2021 – Request for Qualifications (“RFQ”) solicitation was advertised in the Daily Herald newspaper, Illinois Department of Transportation Division of Aeronautics website, and DuPage Airport Authority website.

- February 10, 2021 - Statements of Qualifications were received by: Burns & McDonnell, Crawford, Murphy & Tilly, Hanson, Jacobs, Kluber, and Primera/Kimley Horn.
- February 10, 2021 - An evaluation panel was appointed by the Executive Director to review the Statements of Qualifications.
- February 24, 2021 - The evaluation panel determined two (2) shortlisted firms. Crawford, Murphy & Tilly and Jacobs.
- March 5, 2021 - Shortlisted firms were interviewed by the evaluation panel. Crawford, Murphy & Tilly ranked the best and most advantageous to the Authority for providing engineering consulting services under a new retainer agreement.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

Engineering consultant fees are included in the Capital and Major Maintenance Program budgets for individual projects, in addition to as-needed technical consulting in the operating budget. Not-to-exceed fee task orders require approval for each project.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel will negotiate the form of General Engineering Consultant Retainer Agreement with Crawford, Murphy & Tilly, Inc.

ATTACHMENTS:

- Proposed Resolution 2021-2431; Authorizing the Execution of a Retainer Agreement with Crawford, Murphy & Tilly, Inc. for General Engineering Consultant Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2431; Authorizing the Execution of a Retainer Agreement with Crawford, Murphy & Tilly, Inc. for General Engineering Consultant Services.

RESOLUTION 2021-2431

**Authorizing the Execution of a Retainer Agreement with Crawford, Murphy & Tilly, Inc.
for General Engineering Consultant Services**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited a Request for Qualifications (“RFQ”) from qualified engineering firms for providing planning, design, construction and program management services under a three (3) year retainer agreement, subject to two (2) one (1) year extensions at the sole discretion of the Authority; and

WHEREAS, the Authority received and reviewed six (6) Statements of Qualifications in response to the RFQ; and

WHEREAS, the Authority shortlisted the two (2) highest ranked firms through a qualification based selection process; and

WHEREAS, upon evaluating the shortlisted firms, the Authority has determined that Crawford, Murphy & Tilly, Inc. ranked the best and most advantageous to the Authority for providing planning, design, construction and program management services under a General Engineering Consultant Retainer Agreement; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into an agreement with Crawford, Murphy & Tilly, Inc. to provide planning, design, construction and program management services for the Authority; and

WHEREAS, the Authority and Crawford, Murphy & Tilly, Inc. have agreed to the form of the General Engineering Consultant Retainer Agreement for the term of three (3) years, subject to two (2) one (1) year extensions at the sole discretion of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said General Engineering Consultant Retainer Agreement with Crawford, Murphy & Tilly, Inc. for providing planning, design, construction and program management services.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2431

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR QUALIFICATIONS (RFQ)
ENGINEERING CONSULTANT
SOLICITATION NO. 2021-0108**

STATEMENT OF POLITICAL CONTRIBUTIONS

Crawford, Murphy & Tilly, Inc.
(name of entity or individual)

2750 W. Washington St
Springfield, IL 62702
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>Dan Cronin</u>	<u>County Board Chair</u>	<u>3/2019</u>	<u>\$400</u>	<u>Check</u>
<u>Dan Cronin</u>	<u>County Board Chair</u>	<u>9/2019</u>	<u>\$500</u>	<u>Check</u>
<u>Dan Cronin</u>	<u>County Board Chair</u>	<u>3/2020</u>	<u>\$300</u>	<u>Check</u>
<u>Dan Cronin</u>	<u>County Board Chair</u>	<u>9/2020</u>	<u>\$1000</u>	<u>Check</u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2/5/2021
(date)


Alexandra M. Falls
(signature)


Government Affairs Manager
(title of signer, if a business)



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2432; Authorizing the Execution of Service Order No. 11 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Roofing Improvements at the Flight Center, Government Center and SE Ramp Hangar

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes roofing improvement projects at the Flight Center, Government Center and SE Ramp Hangar. Based upon existing conditions that were documented in the 20-Year Facilities Assessment Master Plan that was conducted by Wight & Company in 2019, the following roofing improvements are recommended for completion:

DuPage Flight Center

- Removal of existing ballasted EPDM roof system.
- Replacement of wet insulation with new polyisocyanurate insulation.
- Replace limited areas of Styrofoam insulation with new polyisocyanurate insulation.
- New coverboard over insulation.
- Installation of new BUR.
- Replacement of flashing and counter flashing in area of work.
- Coping replacement and added nailer as required at perimeter.
- Restoration of existing metal roof mansard roofing

Government Center Building

- New fluid applied roofing restoration over existing BUR roofing.
- New overflow drains where necessary.
- Flashing and counter flashing repairs or replacement as required in area of work.
- Coping replacement and added nailer as required at perimeter.
- Repair of existing slate faced mansard roof where required.
- Repair or replace existing plaster soffits where damaged.

SE Ramp Hangar

- Removal of existing roofing and replacement with new EPDM membrane roof.
- Replacement of approximately 1.25” of perlite insulation with 1.5” of new polyisocyanurate insulation or use of spray-on insulation.
- Flashing and counter flashing repairs or replacement as required in area of work.
- Replacement of approximately 4,000sf of existing corroded metal roof decking.

Staff is in receipt of Service Order No. 11 from Wight & Company for a fixed fee of \$51,400, plus reimbursable expenses to develop bidding plans and specifications for these projects in addition to construction administration services.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget Flight Center, Government Center and SE Hangar Roofing Projects	\$935,000
Wight & Company Service Order No. 9 Fixed Fee Plus Reimbursable Expenses	(\$51,400)
Construction Cost	TBD
Permit Fees	TBD
	\$883,600

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the standard form service order being utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2021-2432; Authorizing the Execution of Service Order No. 11 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Roofing Improvements at the Flight Center, Government Center and SE Ramp Hangar.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2432; Authorizing the Execution of Service Order No. 11 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Roofing Improvements at the Flight Center, Government Center and SE Ramp Hangar.

RESOLUTION 2021-2432

Authorizing the Execution of Service Order No. 11 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Roofing Improvements at the Flight Center, Government Center and SE Ramp Hangar

WHEREAS, the DuPage Airport Authority, an Illinois Special District (“Authority”), previously selected Wight & Company (“Wight”) to provide architectural consulting services pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.;

WHEREAS, the Authority expects to pursue the accomplishment of a project described as: Roofing Improvements at the Flight Center, Government Center and SE Ramp Hangar (the "Project"); and

WHEREAS, the Authority desires to utilize the services of Wight for design and construction administration required to accomplish the Project for a fixed fee of \$51,400, plus reimbursable expenses; and

WHEREAS, the Board of Commissioners of the Authority find that the cost to provide said services is reasonable and deem it to be in the best interest of the Authority to enter into Service Order No. 11 with Wight for design and construction administration required to accomplish the Project; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute Service Order No. 11 with Wight for a fixed fee of \$51,400, plus reimbursable expenses, and to take whatever steps necessary to effectuate the terms of said Service Order on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)


SECRETARY


RESOLUTION 2021-2432



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: Mark Doles 
Executive Director

RE: Proposed Resolution 2021-2433; Authorizing the Execution of Task Order No. 42
with CH2M for the Project: Runway 10/28 Avigation Easement Surveys

DATE: March 10, 2021

SUMMARY:

The Airport Authority's 2021 Capital Budget includes funding for avigation easement acquisition over land parcels on the east and west end of Runway 10/28. The avigation easements will preserve the current and future approach/departure surfaces for aircraft utilizing the runway. In preparation of negotiating with property owners for acquisition, the Authority is required to conduct surveys and appraisals.

Staff is in receipt of Task Order No. 42 from CH2M for providing professional survey services for easements associated with Runway 10/28 including Parcels J1, J2A, J2B, J6, J7, J8, P1, P2, P3, P4, and P7 depicted below.



The surveys will include coordination with DAA, stakeholders, counsel and subconsultants; FAA Part 77 surface review; record document research; control point verification; boundary determination and analysis; legal description creation; and AutoCAD easement plats. The fee to accomplish these services is a total not-to-exceed amount of \$95,357.67.

PREVIOUS COMMITTEE/BOARD ACTION:

None.

REVENUE OR FUNDING IMPLICATIONS:

2021 Capital Budget	\$1,704,000
CH2M Task Order No. 42 Avigation Easement Surveys Not-to-Exceed Amount	(\$95,357.67)
Appraisals	TBD
Legal	TBD
Avigation Easement Acquisition	TBD
	\$1,608,642.33

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the standard form task order being utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2021-2433; Authorizing the Execution of Task Order No. 42 with CH2M for the Project: Runway 10/28 Avigation Easement Surveys.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2021-2433; Authorizing the Execution of Task Order No. 42 with CH2M for the Project: Runway 10/28 Avigation Easement Surveys.

RESOLUTION 2021-2433

**Authorizing the Execution of Task Order No. 42 with CH2M for the Project: Runway
10/28 Avigation Easement Surveys**

WHEREAS, the DuPage Airport Authority, an Illinois Special District (“Authority”), previously selected CH2M to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.;

WHEREAS, the Authority expects to pursue the accomplishment of a project described as Runway 10/28 Avigation Easement Surveys (the "Project"); and

WHEREAS, the Authority has previously entered into a Contract with CH2M for work at the DuPage Airport and is in receipt of Task Order No. 42 from CH2M for professional survey services related to the Project for a total not-to-exceed amount of \$95,375.67; and

WHEREAS, the Board of Commissioners of the Authority find that the cost to provide said services is reasonable and deem it to be in the best interest of the Authority to enter into Task Order No. 42 with CH2M for such professional survey services; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute Task Order No. 42 with CH2M for a total not-to-exceed amount of \$95,357.67 and to take whatever steps necessary to effectuate the terms of said Task Order on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2021-2433



TO: Board of Commissioners

FROM: Mark Doles *MD*
Executive Director

RE: Authorization of Proposed Resolution 2021-2434; Authorizing the Execution of Task Order No. 44A with CH2M for the Project: Hangar Bridging Documents – Part A

DATE: March 11, 2021

SUMMARY:

Included in the 2021 DuPage Airport Authority (“DAA”) Capital Budget is a project to plan for the construction of an additional hangar facility in 2022. This project is required due to limited “high-tail” hangar space resulting from the leasing of existing facilities and an increase in the number of based aircraft that are now utilizing space previously designated for transient aircraft.

The proposed location for this hangar is on the southwest side of the Flight Center complex on existing apron (please see attached exhibit).

Previously, the DAA successfully utilized the Design/Build method for the delivery and construction of numerous hangar facilities. Staff is desirous of continuing to utilize this delivery method for this proposed project. Design/Build allows for a single contract with an entity that will provide both the final design and construction of the hangar project. This process will allow an expeditious schedule along with potential costs savings in fees and value engineering during the final design and construction process. The Design/Build firm will be responsible not only for the final design, but also the pricing and contracting of all sub-trades required for the project along with a guaranteed-maximum price (GMAX) for the hangar project.

The future Design/Build process will utilize a Request for Proposal (“RFP”) with pre-qualified firms having experience designing and constructing large corporate hangar facilities.

In support of utilizing the Design/Build method, we have again requested CH2M assist us with bridging documentation that will allow for a competitive qualification-based process to hire a Design/Build firm. This bridging documentation will set the basic scope and design features required by the DAA without having to hire an architect and fund a final set of plans for the project. This documentation will then provide the basis to the RFP.

Design elements from the surrounding facilities will be incorporated to enhance the aesthetics and functionality of the proposed hangar.

Based upon discussions with CH2M, and their experience producing bridging documents for both the DAA and other clients, the fee for this task is two to three percent of the value of construction. The anticipated budget to construct this hangar is \$10M-\$12M, resulting in a possible total fee of \$200,000 - \$360,000 to produce the final work product.

The proposed fee from CH2M for the first phase to produce two preliminary concepts and perform regulatory review, site investigation (topographical survey, soil borings, testing) and existing conditions (utility and as-built facilities) is \$86,278.90.

Follow-on tasks to produce the full bridging documentation are anticipated to cost \$212,242 for a total cost to the DAA of \$298,521.

CH2M has previously stated that approximately 80% of the total fee expended for Part A- Conceptual Programming by the DAA will be for work that can be utilized directly toward final plans (infrastructure and site survey, layouts, architectural details, preliminary design).

To start this project and work product to utilize the Design/Build process, Staff is requesting authorization for the Executive Director to execute this Task Order No. 44A with CH2M in an amount not-to-exceed \$86,278.90.

PREVIOUS COMMITTEE/BOARD ACTION:

Board approved FY'21 Budget including funds for the planning and design of this project.

REVENUE OR FUNDING IMPLICATIONS:

The FY'21 Capital Budget includes \$450,000 for design and planning services for this hangar project. Costs for this and future task orders will be charged to the project.

STAKEHOLDER PROCESS:

Not applicable.

LEGAL REVIEW:

Legal counsel has previously reviewed the Master Agreement to which this Task Order with CH2M will apply.

ATTACHMENTS:

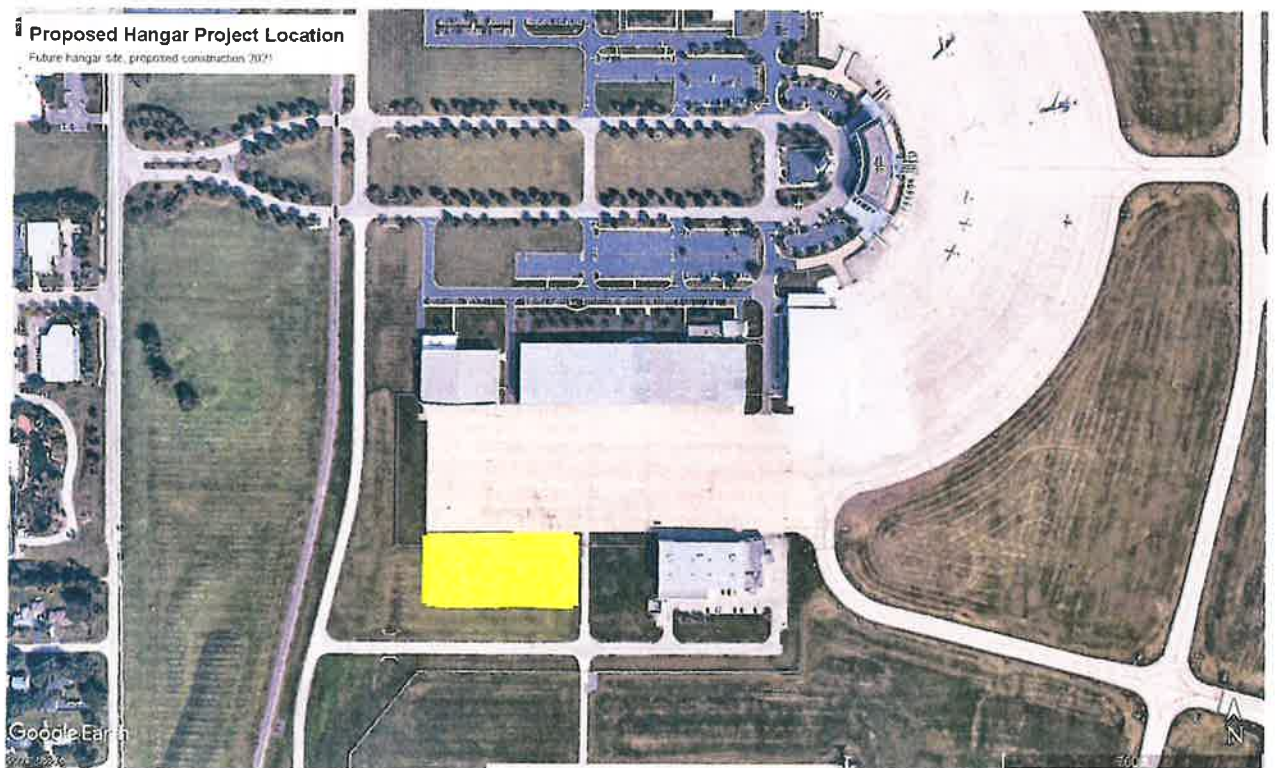
- Exhibit showing location of proposed hangar project.
- Proposed Resolution 2021-2434; Authorizing the Execution of Task Order No. 44A with CH2M for the Project: Hangar Bridging Documents – Part A

ALTERNATIVES:

The Board can deny, modify, or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approves Resolution 2021-2434; Authorizing the Execution of Task Order No. 44A with CH2M for the Project: Hangar Bridging Documents – Part A at the March 18, 2021 Board meeting.



RESOLUTION 2021-2434

Authorizing the Execution of Task Order No. 44A with CH2M for the Project: Hangar Bridging Documents – Part A

WHEREAS, the DuPage Airport Authority, a special district (“Authority”), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

WHEREAS, the Authority expects to pursue the accomplishment of a project described as: Construct Tenant Hangar (the "Project");

WHEREAS, the Authority has previously entered a Contract with CH2M for work at the DuPage Airport and is in receipt of Task Order 44A from CH2M for documentation and coordination on the Project for a not-to-exceed amount of \$86,278.90; and

WHEREAS, the Authority finds that the cost to provide said services is reasonable and deems it in the best interest of the Authority to enter into a Task Order 44A with CH2M for said services; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute Task Order 44A with CH2M for a total not-to-exceed amount of \$86,278.90 and to take whatever steps necessary to effectuate the terms of said Task Order on behalf of the Authority.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat
Juan E. Chavez
Stephen L. Davis
Herbert A. Getz
Gina R. LaMantia

Michael V. Ledonne
Gregory J. Posch
Donald C. Sharp
Daniel J. Wagner

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March 2021.

CHAIRMAN

(ATTEST)

SECRETARY

Resolution 2021-2434

Authorization - Task Order 44A

This Task Order is issued pursuant to the Standard Master Agreement for Professional Services dated: July 14, 2016

On-Call Engineering Consultant Capital Program Management

Task Order 44A

Tenant Hangar - Bridging Documents – Part A

Specific Services: As delineated with Attachment A – Detailed Scope of Services

Compensation Provisions: Compensation is based on cost reimbursable terms in accordance with the direct labor rates, indirect overhead rate and percent fixed fee delineated within Attachment A.

Work Schedule: Work under this Task Order shall be completed in accordance with the scheduled described within Attachment A and this Task Order shall terminate following completion and final payment for the work, from the notice to proceed to October 1, 2021, unless extended with an authorized change order.

The Authorized Representatives designated below are authorized to act with respect to the Task Order. Communications between the parties shall be between parties and their consultants or subcontractors shall be through the Authorized Representatives.

DuPage Airport Authority
Client
Mark Doles, Executive Director
Name
2700 International Drive West Chicago, IL 60185
Address
630-208-6190
Phone

CH2M HILL, Inc.
Consultant
Michael Vonic, P.E.
Name
8735 W. Higgins Rd., Suite 400 Chicago, IL 60631
Address
312-972-1680
Phone

This Task Order 44 is effective: _____

Accepted for Client - DuPage Airport Authority
Signature
Mark Doles
Name
Executive Director
Title

Accepted for CH2M HILL, Inc.
Signature
Michael Vonic, P.E.
Name
Client Service Manager
Title

DuPage Airport

Task Order #44A, Tenant Hangar–Bridging Documents-Part A

CH2M, 03/07/21

Project Overview

This scope of services involves professional design services to be provided by CH2M HILL, INC., (CH2M), a wholly owned subsidiary of Jacobs, associated with preparation of Part A – Conceptual Programming for the Bridging Documents for a new 48,000 square foot Tenant hangar at the DuPage Airport (DPA). This scope outlines all three parts (A, B & C) of the bridging documents support but only includes fee for Part A with anticipated release of Part B and Part C under a separate release under this task. Rough siting and dimensions are included in the attached Exhibit. The design elements included in the overall Bridging Documents are as follows:

- Civil
- Architectural
- Structural
- Mechanical
- Fire Protection
- Plumbing
- Electrical
- Security/Telecom
- Sustainability, as a matter of best design principles.

The construction cost for the Project is estimated in the amount of \$10,000,000-\$12,000,000. DuPage Airport will utilize the hangar as a storage facility to accommodate various aircraft and associated ground support equipment. The design aircraft is the Bombardier BD-7500 Global Express. Aircraft-lavatory clean-outs will also be included within the facility. The design will incorporate office space with restrooms for two separate tenants.

Design will be in accordance with current editions of relevant regulatory requirements, including but not limited to, the Illinois Department of Transportation Building Codes, City of West Chicago Building Codes, and appropriate FAA Advisory Circulars.

This document is intended to define the scope of services for Phase One of the Project, to include conceptual design and development of bridging documents to the level of 20% design for the building and 30% for the surrounding sitework and parking area. The Owner, DuPage Airport Authority (DAA), will subsequently obtain bids and select a Contractor who will then be responsible for finalizing the design and construction of the project via a Design-Build contract. CH2M will complete a review of the selected contractor's design documents for adherence to design intent and meeting the Owner's project goals at the 60% and 100% submittals.

Project Team

CH2M will be responsible for task management, quality assurance, stakeholder coordination, research, data collection and analysis, conceptual design, development of bridging documents, and opinion of probable construction cost.

SUBCONSULTANTS: Harbour Construction will perform surveying services. Wang Engineering, Inc. will perform geotechnical services. Subconsultant efforts are included in Part A services.

Scope of Services

As part of this project, CH2M will perform the following tasks:

Part A – Conceptual Programming (Included in provided fee)

- 1.0 Kick-Off: Attend one Kick-Off Charrette Meeting with DAA to develop goals and criteria for the project; to be attended in person by local Civil Engineer and Senior Project Manager, and via teleconference by Project Manager/Architect, Structural Engineer, Mechanical Engineer, Electrical Engineer.
- 2.0 Preliminary Analysis
 - 2.1 Regulatory: Perform research, data collection and analyses, and identify regulatory standards applicable to the project.
 - 2.2 Site investigation, including topographical survey and completion of 11 soil borings and associated testing to identify bearing capacity, material types and settlement for the building foundations and parking area.
 - 2.3 Existing conditions: Investigation of existing as-built drawings to verify utility and site information.
- 3.0 Conceptual design: Develop preliminary concepts based on project goals and building requirements, maximum of two concept alternatives, pertaining to layout and exterior appearance and parking configuration:
 - 3.1 Preliminary programming, space allocation and adjacencies
 - 3.2 Two conceptual floor plan layouts
 - 3.3 Two exterior elevation concepts
- 4.0 Concept review: Attend one Concept Review Meeting to facilitate selection by DAA of preferred concept to advance into bridging documents; to be attended in person by local Civil Engineer, Senior Project Manager, and Project Manager/Architect, and via teleconference by Project Engineers as required.

Part B – Design of Bridging Documents (Not included in provided fee, will be a subsequent release)

- 5.0 Design of Bridging Documents: Prepare Bridging Documents (approximately 20% design completion level) to provide the basis from which a contractor will complete the design-build project, including:
 - 5.1 Basis of design narrative
 - 5.2 Conceptual layout and architectural elevations
 - 5.3 Materials and appearance criteria
 - 5.4 Preliminary structural system and load analyses
 - 5.5 Preliminary design calculations
 - 5.6 Preliminary design drawings – approximately 30 sheets
 - 5.7 Outline specifications
 - 5.8 Preliminary construction schedule

5.9 Engineer’s opinion of probable construction cost

- 6.0 Design Review: Attend one Project Design Review Meeting with DAA at approximately 50% completion of Bridging Documents; to be attended in person by Senior Project Manager and Civil Engineer, and via teleconference by Project Manager/Architect, and Project Engineers.
- 7.0 Bidding support: Provide responses to Contractor bid phase questions and support bid process as requested by DAA. 100 hours is allocated for this support.

Part C – Design-Build Submittal Review (Not included in provided fee, will be a subsequent release)

- 8.0 D-B Submittal Review: Perform review of Contractor’s design-build documents for adherence to design intent and meeting Owner’s project goals. Design Submittal Reviews will be completed within 21 calendar days of receipt of the Submittal.
 - 8.1 60% Submittal review
 - 8.2 100% Submittal review

Included in Part A, B & C (Efforts associated with Part A only, included in provided fee)

- 9.0 Quality assurance.
- 10.0 Project management.

Schedule

CH2M will complete the Phase One services in two parts (A & B), as defined in the Scope of Services, under the following schedule:

- Part A – Completed within 60 calendar days from Notice to Proceed (NTP),
- Part B – Completed within 120 calendar days from selection of preferred alternative and Part B NTP
- Part C – Concurrent with Design-Build Contractor Schedule

Deliverables

Project Deliverables are summarized in the Scope of Services section above. Deliverables will be in pdf format. Deliverables will be provided electronically. Drawings will be formatted for 11”x17” printing, and other documents for 8.5”x11” printing. Electronic drawings will be produced in AutoCAD/Revit.

Assumptions

1. DAA will provide an airport escort as needed during site visits and access to the site will be made available to CH2M during normal business hours.
2. DAA will complete a questionnaire identifying airport-provided information necessary to complete the bridging documents prior to the kick-off meeting charrette.
3. DAA will provide available existing documents pertaining to the project work area for reference. Information obtained from these documents is assumed to be accurate and complete, unless otherwise indicated.

4. Front end contract documents for bidding will be provided by DAA.
5. Evaluation by specialty engineers will be considered additional services and will be negotiated on a case by case basis under a separate task authorization.
6. Support services include one bid selection cycle with RFI question and responses but no addenda.
7. Contractor to complete and file Project 7460.
8. Items specifically excluded from this scope of work, that would require additional release to add, include the following:
 - a. Environmental and hazardous materials assessment and remediation services
 - b. Erosion control and storm water pollution prevention plan
 - c. Aircraft apron modifications
 - d. Detailed utility design (preliminary sizing and layout only are included)
 - e. Sustainable building criteria and documentation for third-party certification
 - f. Site visits to other facilities
 - g. Recommendations or design pertaining to areas of the facility outside the scope of this document
 - h. Final design (beyond percent complete developed under this scope) and construction documents
 - i. Design-build support services, other than submittal review described above
 - j. Permitting services
 - k. Construction phase services
 - l. Any other services not specifically included in this scope of work.
9. CH2M will not be responsible for the accuracy or completeness of Contractor-developed documents, nor for means, methods and safety protocols during construction.

Contract Provisions

CH2M has prepared this proposal with the understanding that the services enumerated in this Task Order #44A scope of work and the attached “Cost Breakdown” estimate, CH2M HILL INC. will be compensated for its actual cost plus fixed fee. The cost breakdown identified is for Part A services only. Part B and Part Services will be released separately at the discretion of DAA.

Part A – Conceptual Programming

- Actual Cost = \$79,140.45
- Fixed Fee = \$7,138.45
- Subtotal = \$86,278.90

EXHIBIT II, Task Order #44A
DuPage Airport Authority
COST BREAKDOWN

NAME OF FIRM				
CH2M				
PROJECT NUMBER(S) AND DESCRIPTION				DATE
Task Order #44A, Tenant Hangar - Bridging Documents				March 7, 2021
I. DIRECT COSTS				
Work Classification	No. Hours	Rate / Hour	Total	
2 Senior Project Manager	9	\$ 104.22	\$	937.98
5 Senior Civil Engineer	2	\$ 75.00	\$	150.00
6 Senior Electrical Engineer	4	\$ 88.66	\$	354.64
7 Senior Structural Engineer	7	\$ 76.76	\$	537.32
8 Senior Mechanical Engineer	4	\$ 86.11	\$	344.44
9 Senior Planner/Architect	6	\$ 81.36	\$	488.16
11 Cost Estimator	1	\$ 86.60	\$	86.60
12 Architect	102	\$ 45.68	\$	4,659.36
13 Civil Engineer	50	\$ 42.41	\$	2,099.30
14 Structural Engineer	47	\$ 66.36	\$	3,118.92
15 Drainage Engineer	1	\$ 34.06	\$	17.03
16 Electrical Engineer	27	\$ 47.05	\$	1,270.35
17 Mechanical Engineer	27	\$ 61.19	\$	1,652.13
19 Staff Engineer	0	\$ 34.47	\$	-
22 Senior CADD Technician	54	\$ 49.30	\$	2,662.20
23 CADD Technician	163	\$ 36.25	\$	5,908.75
25 Project Controls	3	\$ 65.20	\$	195.60
26 Admin Staff	7	\$ 31.60	\$	205.40
Total Labor Hours	513			
TOTAL OF SECTION I			\$	24,688.18
II. IN-HOUSE REPRODUCTION COSTS				
			\$	-
III. MATERIALS AND SUPPLIES (Not included in G&A Costs)				
			\$	-
IV. INDIRECT COSTS (Furnish details)				
1. Overhead on Direct Labor - Percentage - Field Rate (RE Only)		86.430%		
2. Overhead on Direct Labor - Percentage - Office Rate		99.410%	\$	24,542.51
3. General and Administrative Costs (% Direct Labor)		0.00%	\$	-
A. Profit - % of All above Direct and Indirect Costs		14.50%	\$	7,138.45
TOTAL OF SECTION IV			\$	31,680.96
V. TOTAL OF SECTIONS I, II, III AND IV			\$	56,369.14
VI. REIMBURSABLE ITEMS				
1. Subconsultant: Harbour Construction (Surveying)			\$	7,000.00
2. Subconsultant: Wang Engineering, Inc. (Geotechnical)			\$	21,909.76
3. Printing, Mail/Courier services			\$	250.00
4. Travel			\$	750.00
TOTAL OF SECTION VI			\$	29,909.76
VII. PROPOSAL (TOTAL OF SECTIONS V AND VI)			\$	86,278.90
REMARKS (Identify by Section and Item Number, if applicable, if additional space is required, use separate blank sheet of paper.)				
Labor rates are based on contract classification rates.				
Labor hours are estimated, not to be construed as maximum or minimum for any given labor category.				
The proposed total represents a not to exceed amount.				

RESOLUTION 2021-2435
APPROVING THE EXECUTION OF A VACANT LAND PURCHASE AGREEMENT
WITH SCANNELL PROPERTIES, LLC.

WHEREAS, the DuPage Airport Authority owns a certain approximate 50-acre parcel of real property north of Illinois Route 38 (the "Subject Property") in fee simple interest; and

WHEREAS, on November 15, 2017, the Authority declared certain real estate in the DuPage Business Center, including the Subject Property, to be surplus and authorized the publication of a Notice for Public Sale to the general public for the sale of the Subject Property and other real estate in the DuPage Business Center; and

WHEREAS, on November 30, 2017, the Authority offered certain real estate in the DuPage Business Center, including the Subject Property, for sale to the general public by publishing said offer in the Daily Herald and asking for written offers to be received by the Executive Director of the Authority; and

WHEREAS, Scannell Properties, LLC has offered to purchase the Subject Property for the sum of \$3.95 per square foot of usable property, subject to the terms contained in the published Notice of Public Sale; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to enter into the Vacant Land Purchase Agreement for the Subject Property attached hereto as Exhibit A with Scannell Properties, LLC

NOW, THEREFORE, BE IT RESOLVED, THAT: the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute the Vacant Land Purchase Agreement with Scannell Properties LLC, attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Vacant Land Purchase Agreement on behalf of the Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

SECRETARY

RESOLUTION 2021-2435

EXHIBIT A
VACANT LAND PURCHASE AGREEMENT

ORDINANCE 2021-352

APPROVING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF WEST CHICAGO, WEST CHICAGO LIBRARY DISTRICT, WEST CHICAGO FIRE PROTECTION DISTRICT, WEST CHICAGO ELEMENTARY DISTRICT 33, COMMUNITY HIGH SCHOOL DISTRICT 94 AND OSI INDUSTRIES, LLC IN REGARD TO A PROPERTY TAX ABATEMENT RELATIVE TO THE DEVELOPMENT OF THE OSI INDUSTRIES PROPERTY

WHEREAS, the DuPage Airport Authority (the “Authority”) sold a certain approximate 11-acre parcel of real property (the “Subject Property”) in fee simple interest to MIF 2555 Enterprise (West Chicago), LLC (“MIF”); and

WHEREAS, MIF is transferring the Subject Property to OSI Industries, LLC (“OSI”); and

WHEREAS, in order to induce OSI to develop the Subject Property, the City of West Chicago, the Authority, the West Chicago Library District, the West Chicago Fire Protection District, the West Chicago Elementary District 33 and the Community High School District 94 (collectively the “Units of Local Government”) agree to provide OSI with a partial real estate tax abatement in regard to certain of the real estate taxes assessed by the Units of Local Government against the Subject Property pursuant to 35 ILCS 200/18-165; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to enter into the Intergovernmental Agreement attached hereto as Exhibit A with OSI and the other Units of Local Government to provide a partial real estate tax abatement in regard to certain of the real estate taxes assessed by the Units of Local Government against the Subject Property, subject to certain conditions as set forth in the Intergovernmental Agreement.

NOW, THEREFORE, BE IT ORDAINED THAT: the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute the Intergovernmental Agreement with OSI Industries, LLC, the City of West Chicago, the West Chicago Library District, the West Chicago Fire Protection District, the West Chicago Elementary District 33 and the Community High School District 94 in the form attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Intergovernmental Agreement on behalf of the Authority.

This Ordinance shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

SECRETARY

EXHIBIT A
INTERGOVERNMENTAL AGREEMENT

ORDINANCE 2021-353
ORDINANCE PROVIDING FOR REAL ESTATE TAX ABATEMENT
RELATED TO OSI INDUSTRIES, LLC

WHEREAS, the Illinois Property Tax Code, 35 ILCS 200/18-165, authorizes any taxing district to abate its taxes in relation to a specific property; and

WHEREAS, in “An Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary School District 33, Community High School District 94 and OSI Industries, LLC in Regard to a Property Tax Abatement Relative to the Development of the OSI Industries Property, (“IGA”), the Board of Commissioners of the DuPage Airport Authority previously determined it to be in its best interests to abate a portion of its taxes on the real estate legally described in **Exhibit 1**, attached hereto and made a part hereof (“Subject Property”), in order to encourage a commercial firm to redevelop the Subject Property; and

WHEREAS, the conditions of the IGA for the abatement of a portion of the taxes on the Subject Property have been met; and

WHEREAS, in the IGA, this Board of Commissioners previously determined such abatement of taxes to be in the best interests of its tax payers in order to encourage a commercial firm to redevelop the Subject Property, increase the tax base, and increase employment opportunities.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority, as follows:

Section 1. The Board of Commissioners of the DuPage Airport Authority hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does now incorporate the same herein by reference.

Section 2. The County Clerk of DuPage County, Illinois is hereby ordered to abate the real estate taxes to be extended on the Subject Property, on behalf of the DuPage Airport Authority according to the rate set forth in Section 3 below, but excluding any levy or levies for debt service (“Abatement Rate”), commencing at the start of the next calendar year after the year in which this Ordinance is passed. However, in no event shall the aggregate abatement of real estate taxes levied against the Subject Property by the DuPage Airport Authority, together with real estate taxes levied against the Subject Property and abated in previous and future years by all other taxing districts, exceed the total of Four Million and No/100 Dollars (\$4,000,000.00).

Section 3. The Abatement Rate shall be Forty Percent (40%) of the real estate taxes to be extended on the Subject Property on behalf of the DuPage Airport Authority.

Section 4. The Chairman and Secretary of the DuPage Airport Authority are hereby authorized and directed to execute this Ordinance and cause a certified copy of the same to be filed with the County Clerk of DuPage County, Illinois.

Section 5. This Ordinance shall be in full force and effect upon its adoption and publication.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

Chairman

ATTEST:

Secretary

ORDINANCE 2021-353

EXHIBIT 1

ORDINANCE 2021-354

APPROVING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF WEST CHICAGO, WEST CHICAGO LIBRARY DISTRICT, WEST CHICAGO FIRE PROTECTION DISTRICT, WEST CHICAGO ELEMENTARY DISTRICT 33, COMMUNITY HIGH SCHOOL DISTRICT 94 AND CREST HILL INVESTMENT, LLC IN REGARD TO A PROPERTY TAX ABATEMENT RELATIVE TO THE DEVELOPMENT OF THE GRECO/DEROSA PROPERTY

WHEREAS, the DuPage Airport Authority (the “Authority”) sold a certain 46.8-acre parcel of real property (the “Crest Hill Property”) in fee simple interest to Crest Hill Investment, LLC (“Crest Hill”); and

WHEREAS, in order to induce Crest Hill to develop 18.785 acres of the Crest Hill Property (the “Subject Property”), the City of West Chicago, the Authority, the West Chicago Library District, the West Chicago Fire Protection District, the West Chicago Elementary District 33 and the Community High School District 94 (collectively the “Units of Local Government”) agree to provide Crest Hill with a partial real estate tax abatement in regard to certain of the real estate taxes assessed by the Units of Local Government against the Subject Property pursuant to 35 ILCS 200/18-165; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to enter into the Intergovernmental Agreement attached hereto as Exhibit A with Crest Hill and the other Units of Local Government to provide a partial real estate tax abatement in regard to certain of the real estate taxes assessed by the Units of Local Government against the Subject Property, subject to certain conditions as set forth in the Intergovernmental Agreement.

NOW, THEREFORE, BE IT ORDAINED THAT: the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute the Intergovernmental Agreement with Crest Hill Investment, LLC, the City of West Chicago, the West Chicago Library District, the West Chicago Fire Protection District, the West Chicago Elementary District 33 and the Community High School District 94 in the form attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Intergovernmental Agreement on behalf of the Authority.

This Ordinance shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

CHAIRMAN

SECRETARY

EXHIBIT A
INTERGOVERNMENTAL AGREEMENT

ORDINANCE 2021-355
ORDINANCE PROVIDING FOR REAL ESTATE TAX ABATEMENT
RELATED TO CREST HILL INVESTMENT, LLC

WHEREAS, the Illinois Property Tax Code, 35 ILCS 200/18-165, authorizes any taxing district to abate its taxes in relation to a specific property; and

WHEREAS, in “An Intergovernmental Agreement Between the City of West Chicago, DuPage Airport Authority, West Chicago Library District, West Chicago Fire Protection District, West Chicago Elementary School District 33, Community High School District 94 and Crest Hill Investment, LLC in Regard to a Property Tax Abatement Relative to the Development of the Subject Property,” (“IGA”), the Board of Commissioners of the DuPage Airport Authority previously determined it to be in its best interests to abate a portion of its taxes on the real estate legally described in Exhibit 1, attached hereto and made a part hereof (“Subject Property”), in order to encourage a commercial firm to redevelop the Subject Property; and

WHEREAS, the conditions of the IGA for the abatement of a portion of the taxes on the Subject Property have been met; and

WHEREAS, in the IGA, this Board of Commissioners previously determined such abatement of taxes to be in the best interests of its tax payers in order to encourage a commercial firm to redevelop the Subject Property, increase the tax base, and increase employment opportunities.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority, as follows:

Section 1. The Board of Commissioners of the DuPage Airport Authority hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does now incorporate the same herein by reference.

Section 2. The County Clerk of DuPage County, Illinois is hereby ordered to abate the real estate taxes to be extended on the Subject Property, on behalf of the DuPage Airport Authority according to the rate set forth in Section 3 below, but excluding any levy or levies for debt service (“Abatement Rate”), commencing at the start of the next calendar year after the year in which this Ordinance is passed. However, in no event shall the aggregate abatement of real estate taxes levied against the Subject Property by the DuPage Airport Authority, together with real estate taxes levied against the Subject Property and abated in previous and future years by all other taxing districts, exceed the total of Four Million and No/100 Dollars (\$4,000,000.00).

Section 3. The Abatement Rate shall be Fifty Percent (50%) of the real estate taxes to be extended on the Subject Property on behalf of the DuPage Airport Authority.

Section 4. The Chairman and Secretary of the DuPage Airport Authority are hereby authorized and directed to execute this Ordinance and cause a certified copy of the same to be filed with the County Clerk of DuPage County, Illinois.

Section 5. This Ordinance shall be in full force and effect upon its adoption and publication.

Karyn M. Charvat _____
Juan E. Chavez _____
Stephen L. Davis _____
Herbert A. Getz _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of March, 2021.

Chairman

ATTEST:

Secretary

ORDINANCE 2021-355

EXHIBIT 1