

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
WEDNESDAY, JUNE 15, 2022**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, June 15, 2022. Chairman Getz called the meeting to order at 3:17 p.m. and a quorum was present for the meeting.

Commissioners Present: Charvat, Getz, Giunti, LaMantia, Ledonne, Sharp, Wagner

Commissioners Absent: Chavez, Davis

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Projects Programs Manager; Brian DeCoudres, Flight Center General Manager; Bruce Garner of Luetkehans, Brady, Garner and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

Others: John Bullock, DuPage Aerospace; Dan Pape, CMT; Chris Kozak, Harbour Contractors, Inc.; Jim Adler, NAI Hiffman; Todd Merrihew, CH2M/Jacobs; Steve McLaughlin, Burns and McDonnell.

Members of the Press:

None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Chairman Getz asked for additions or corrections to the minutes of the May 18, 2022 Finance, Budget, and Audit Committee Meeting and there were none. Commissioner Sharp made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Ledonne, and unanimously passed by a roll call vote (7-0).

Chairman Getz asked for additions or corrections to the minutes of the May 18, 2022 Capital Development, Leasing & Customer Fees Committee Meeting and there were none. Commissioner Sharp made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Ledonne, and unanimously passed by a roll call vote (7-0).

Chairman Getz asked for additions or corrections to the minutes of the May 18, 2022 Regular Board Meeting and there were none. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Sharp, and unanimously passed by a roll call vote (7-0).

DIRECTOR'S REPORT

Executive Director stated that Jet-A fuel sales continue to be strong, while 100LL sales will improve as the local weather does. Year-to-date total Jet-A gallons sold are up 28% while 100LL gallon sales are down 8.9%. The cost of aviation fuel is on the rise. As of June 14, 2022, the cost of Jet-A is up 93.2% and 100LL has increased by 75.5%. Since January 1, 2021, the cost of Jet-A rose 196% and 100LL increased by 131%. As of today, DuPage Flight Center's retail price of Jet-A fuel is \$7.88 per gallon. The retail gallon price of Jet-A in comparison to other local airports is \$10.95 at O'Hare International Airport, \$9.06 at Midway International Airport, and \$8.72 at Chicago Executive Airport. Executive Director Doles discussed the golf rounds at Prairie Landing Golf Club which are up over last year for the month of June thus far.

On June 9, 2022, US Customs and Border Protection accepted the completion of the newly renovated facility. On June 14, 2022, two international arrivals from Ireland and Germany were cleared. Staff will be working on scheduling a grand opening with members of US Customs and other local dignitaries.

Executive Director Doles informed the Board that the estimate of damages to the combo unit was received by staff. Staff will be submitting an insurance claim to begin the repair process. The local authorized service center is adjacent to the airport, and it is unclear if the unit will be repaired by the start of the winter season.

Executive Director Doles informed the Board of negotiations for two long-term Federal Government lease agreements.

Executive Director Doles briefed the Board on the hangar door issue at Illinois Aviation Academy. During a hangar door inspection, cracks in the welds of the Illinois Aviation Academy hangar door were noticed. It became necessary to have repair work begin. This is a structural issue with the hangar door, and the Airport Authority will work with Illinois Aviation Academy to share the cost of the repairs.

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard reviewed the Financial Statements for May 2022 and discussion followed.

REPORT OF COMMITTEES

Finance, Budget, and Audit Committee:

Commissioner Ledonne advised that the Finance, Budget, and Audit Committee did not meet and no report was given.

Internal Policy and Compliance Committee:

Commissioner LaMantia reported the Internal Policy and Compliance Committee did not meet and no report was given.

Golf Committee:

Commissioner Sharp advised that the Golf Committee did not meet, and no report was given.

Capital Development, Leasing, and Customer Fees Committee:

Commissioner Wagner reported that the Capital Development, Leasing, and Customer Fees Committee did not meet, and no report was given.

DuPage Business Center:

Jim Adler with NAI Hiffman briefed the Board about the last remaining large parcel in the DuPage Business Park. This parcel is close to going under contract and is a 50-acre parcel north of Roosevelt Road. The lot is close to 42.5 acres of usable land. Walls are being installed at the three sites known as Scannell, Suncast, and Midwest Industrial Funds. The market is very active in the area, and industrial remains strong.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2022-2518; Award of a Design-Build Contract to Harbour Contractors, Inc. for Hangar Construction.

Approves a Guaranteed Maximum Price Design-Build Contract with Harbour Contractors, Inc. for the construction of a hangar for \$17,012,178 and Owner's Contingency of \$855,000 for a total of \$17,867,178.

Executive Director Doles read into record Proposed Resolution 2022-2518. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2022-2518; Award of a Design-Build Contract to Harbour Contractors, Inc. for Hangar Construction. The **motion was seconded** by Commissioner Ledonne. Executive Director Doles informed the Board of the negotiations that occurred in May for a Guaranteed Maximum Price (GMP). In the last 60-days there has been a 2% change in the project due to the subcontractors' commodities and the value engineering items. An AIA-141 2014 Standard Form of agreement between Owner and Design-Build contract was used for this process. Harbour Contractors, Inc. has agreed to construct the 48,000 square foot, two-bay hangar at a GMP. Per the contract upon completion of the hangar, distribution of the total cost savings is, 25% to Harbour Contractors, Inc., and the Airport Authority receives 75% of any savings. Executive Director Doles went on to discuss the liquidated damages Harbour will incur for not meeting the final approval schedule. Approval of this item will result in construction beginning in April 2023 with final completion in May 2024. Mr. Doles stated that reservations for precast wall panel bed space to pour the panels are required to be made once the Design-Build is approved. The panels currently have a 300-day lead time, which will not be completed until September 2023. Executive Director Doles informed the Board of the Owner's Contingency within the contract and added that hangar space in the Chicago area is very limited. Midway International Airport is completely full and very limited hangar space exists at Chicago Executive Airport. Discussion followed and the motion passed by roll call vote (6-0). Commissioner Wagner abstained.

Proposed Resolution 2022-2519; Authorizing the Execution of Construction Phase Task Order No. 44C with CH2M Pre-Construction and Construction Phase Support Services – Parts C & D.

Approves a task order with CH2M for pre-construction and construction phase services for the hangar construction project in an amount not-to-exceed \$404,000.29.

Executive Director Doles read into record Proposed Resolution 2022-2519. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2022-2519; Authorizing the Execution of Construction Phase Task Order No. 44C with CH2M Pre-Construction and Construction Phase Support Services – Parts C & D. The **motion was seconded** by Commissioner Ledonne. Executive Director Doles informed that this item will support staff with having onsite construction supervision and pre-construction assistance reviewing the design submittals from subcontracts. CH2M/Jacobs will review all pay applications, have weekly construction meetings, and act as the owner’s representative on site. CH2M/Jacobs was utilized during previous hangar construction on the field. CH2M/Jacobs will report directly to upper management. There was no further discussion and the motion passed by a roll call vote of (7-0).

Proposed Resolution 2022-2520; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Construct Hangar Parking Lot.

Approves an Engineering Services Agreement with CMT for the Design of a parking lot for the hangar project for a total not-to-exceed amount of \$44,100. Total project will be funded 90% by the State of Illinois and 10% by the Airport. Grant project received totals \$450,000 with the Authority’s share being \$45,000.

Executive Director Doles read into record Proposed Resolution 2022-2520. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2022-2520; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Construct Hangar Parking Lot. The **motion was seconded** by Commissioner Ledonne. Executive Director stated that staff was able to secure a grant project through the State of Illinois. This item is for the parking lot and associated roadway connections for the hangar development project. Wagner commended Executive Director Doles for his due diligence in acquiring the grant from the state. Discussion followed and the motion passed by a roll call vote of (7-0).

Proposed Resolution 2022-2521; Authorizing the Execution of Design Phase Task Order No. 4 with Crawford, Murphy & Tilly, Inc. for the Project: Airfield Pavement Repairs.

Approves a Task Order with CMT to design plans for locally funded Airfield Pavement Repairs in an amount not-to-exceed \$18,770.

Executive Director Doles read into record Proposed Resolution 2022-2521. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2022-2521; Authorizing the Execution of Design Phase Task Order No. 4 with Crawford, Murphy & Tilly, Inc. for the Project: Airfield Pavement Repairs. The **motion was seconded** by Commissioner Ledonne. Executive Director Doles informed the Board of the responsibility to maintain airfield pavements. This is a locally-only bid project utilizing Capital funds to repair cracked panels and

drainage structures that have failed and are in need of repair. Crawford, Murphy, & Tilly will conduct a geotechnical investigation, develop a design plan, and assist during the bidding and permitting process. There was no discussion and the motion passed by roll call vote of (7-0).

Proposed Resolution 2022-2522; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Reconfigure Taxiway Echo.

Approves an Engineering Services Agreement with CMT for the Design of a project to reconfigure Taxiway Echo to comply with current FAA criteria in an amount not-to-exceed \$73,900. Total project will be funded 90% by the FAA, 5% by the State of Illinois and 5% by the Airport. Grant project received totals \$457,626 with the Airport Authority's share being \$22,881.

Executive Director Doles read into record Proposed Resolution 2022-2522. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2022-2522; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Reconfigure Taxiway Echo. The **motion was seconded** by Commissioner Ledonne. Executive Director informed the Board of the recommendation from the Federal Aviation Administration (FAA) Runway Safety Action Team and Control Tower staff which reviewed the pavement configuration at the Echo taxiway. The FAA Runway Safety Action Team found that the additional pavement could possibly lead to confusion for pilots as there is direct access to Runway 15/33. The removal of the pavement will lessen confusion by narrowing the taxiway, remarking, and changing the taxiway lighting. Executive Director Doles noted that this project will be 95% reimbursed from State and Federal funds. There was no further discussion and the motion passed by roll call of (7-0).

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the Discussion of Employee Matters; the Purchase or Lease of Real Property for the use of the DuPage Airport Authority; the Setting of a Price for Sale or Lease of Property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Ledonne. The Regular Meeting was recessed to Executive Session at 4:02 p.m. and was reconvened at 4:33 p.m. Upon roll call, a quorum was present for the remainder of the regular Board Meeting.

OTHER BUSINESS

Proposed Resolution 2022-2523; Approving the Execution of a Vacant Land Purchase Agreement with BI Developer LLC

Executive Director Doles read into record Proposed Resolution 2022-2523. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2022-2523; Approving the Execution of a Vacant Land Purchase Agreement with BI Developer LLC. The **motion was seconded** by Commissioner LaMantia. There was no discussion and the motion passed by roll call vote of (7-0).

Proposed resolution 2022-2524; Approving the Execution of a Non-Exclusive Drainage Easement Agreement with GSI Family Investments of Arizona LLC

Approves a Non-Exclusive Drainage Easement with GSI to facilitate development of the Pheasant Run Golf Course parcel that was previously sold by the Airport Authority to GSI.

Executive Director Doles read into record Proposed Resolution 2022-2524. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2022-2524; Approving the Execution of a Non-Exclusive Drainage Easement Agreement with GSI Family Investments of Arizona LLC. The **motion was seconded** by Commissioner Ledonne. There was no discussion and the motion passed by roll call vote of (7-0).

A **MOTION** was made by Commissioner LaMantia to adjourn the Regular Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by a voice vote; the meeting was adjourned at 4:34 p.m.

Herbert A. Getz, Chairman

(ATTEST)

Daniel J. Barna, Assistant Secretary

**DuPAGE AIRPORT AUTHORITY
SPECIAL BOARD MEETING
MONDAY, JULY 18, 2022**

The Special Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Monday, June 18, 2022. Vice-Chairman LaMantia called the meeting to order at 9:02 a.m. and a quorum was present for the meeting.

Commissioners Present: Charvat, Chavez, Davis, Giunti, LaMantia, Ledonne, Sharp, Wagner
Commissioners Absent: Getz

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Dan Barna, Operations and Capital Projects Programs Manager; Phil Luetkehans of Luetkehans, Brady, Garner and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

Others: Mark Moran, NAI Hiffman; Christine Klob, Greystar; Diane Bouckaert, Manhard Consulting; Kevin Nowak, ARCO/Murray Design Build.

Members of the Press:

None

PUBLIC COMMENT

None

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner Ledonne to recess to Executive Session for the discussion of pending, probable, or imminent litigation; the purchase or lease of real property for the use of the DuPage Airport Authority. The **motion was seconded** by Commissioner Sharp and was passed by a unanimous roll call vote (8-0). The Special Meeting was recessed to Executive Session at 9:03 a.m. and was reconvened at 9:23 a.m. Upon roll call, a quorum was present for the remainder of the Special Board Meeting.

Proposed Resolution 2022-2525; Vacating Resolution 2022-2517 and Ratifying the Execution of a Vacant Land Purchase Agreement with Greystar Development Central, LLC.

Vacates Resolution 2022-2517 previously approving a Vacant Land Sales Agreement with Greystar Development Central, LLC and ratifies Executive Director Doles execution of a revised Vacant Land Sales Agreement with Greystar Development Central, LLC on an approximate 18-acre parcel of land owned by the Authority located east of the Kress Creek Reservoir.

Executive Director Doles read into record 2022-2525. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2022-2525; Vacating Resolution 2022-2517 and Ratifying the Execution of a Vacant Land Purchase Agreement with Greystar Development

Central, LLC. The **motion was seconded** by Commissioner Sharp. There was no discussion and the motion was unanimously passed by a roll call vote (8-0).

Proposed Resolution 2022-2526; Approving the Concept Plan for Greystar Development Central, LLC.

Review and approval of concept plan for a 33.5-acre parcel of land owned by the Authority to be aggregated with a privately owned 18-acre parcel resulting in an assembled 51-acre site located west of Fabyan Parkway and south of Roosevelt Road.

Executive Director Doles read into record Proposed Resolution 2022-2526. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2022-2526; Approving the Concept Plan for Greystar Development Central, LLC. The **motion was seconded** by Commissioner Sharp. Christine Kolb introduced herself as the Senior Director of Development with Greystar Real Estate Partners. Ms. Kolb explained that Greystar is a global company headquartered in South Carolina. Greystar manages over \$19 Billion in developments. Ms. Kolb informed the Board of the Managing Director, Yale Diekmann, and Development Analyst, Garrett Andrew's roles in the development of the 51-acre site. Currently, the land is being used for agricultural purposes whereas out of the 51 acres only 38 acres is useable space. The proposed plan will construct a 384,000-square-foot industrial warehouse, with parking for 408 passenger vehicles, 98 truck parking stalls, and 85 dock positions. Also, on-site will have two stormwater detention ponds. If approved Greystar would break ground in early 2023.

Commissioner Ledonne questioned Greystar on the plan of the triangle parcel north of the proposed warehouse. Christine Kolb stated that area is planned for a possible additional parking lot or open space. Vice-Chair LaMantia wanted to ensure that the Covenants, Conditions, and Restrictions (CC&R) were being preserved within this transaction. Attorney Luetkehans informed the Board of the need for the development to comply with the minimum design standards and that the concept plan would need to be approved by the City of West Chicago as well. Attorney Luetkehans also stated that no concerns were found by the Authority's third party reviewer regarding the 10.5 and minimum standards requirements. There was no further discussion and the motion was passed unanimously by roll call vote (8-0).

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Ledonne to adjourn the Special Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Sharp and was passed unanimously by voice vote; the meeting was adjourned at 9:40 a.m.

Herbert A. Getz, Chairman

(ATTEST)

Daniel J. Barna, Assistant Secretary



To: The Commissioners – DuPage Airport Authority
Mark Doles – Executive Director

From: H. A. Getz, Chairman

Date: September 13, 2022

Re: Officer Election

Ladies and Gentlemen:

With the departure of Commissioner Don Sharp from our Board, it is necessary to elect a new Secretary of the Board.

It is my recommendation that Commissioner Daniel J. Wagner be elected Secretary of the DuPage Airport Authority.



Executive Director's Report – Highlights September 2022

1. Aviation Fuel and Golf Rounds - August

Jet and 100LL sales are impacted by high costs.

Jet A gallons sold up 18.4% YTD, 27.2% better than budget
100LL gallons sold down -4.9% YTD, 8.9% better than budget

Cost of fuel fluctuations continue but appear to be stabilizing.

Since 1/1/2022 Jet A up 60.4% and 100LL up 18.4%
Since 1/1/2021 Jet A up 145.6% and 100LL up 62.7%

Golf rounds for August totaled 4,304 versus 4,591 last year. Total rounds through August still down -13.3% (down 2,823 rounds) due to bad spring weather and people retuning to work but improving from being down -19.9% through June.

2. Grand Opening of the Customs and Border Protection (“CBP”) facility was held 9/1. Staff did a great job coordinating and we received good media coverage through Serafin & Associates both locally and in industry outlets.
3. Back-to-School Celebration held 8/5 after a 2-year hiatus due to COVID. This was the largest attendance ever with over 2,000 children and adults attending. Our partners of the City of West Chicago and WGN helped to make this special day possible. We had live coverage on the WGN midday news along with coverage by the Daily Herald. The DAA staff was amazing with ALL departments pitching in to make this day special for the attendees and showcasing the airport.
4. Annual Tuskegee Next Redtail Ball was held the evening of 8/13 with over 500 attendees. Again, staff was incredible in helping to make this event a success and showcasing the airport.
5. New based G500 aircraft arrived beginning of September and a new G600 will arrive at the end of the month.
6. Planning continues to break ground on our new hangar facility in Spring of 2023. Planning and coordination for an Illinois Grant project of \$405,000 to assist with parking lot for the project is underway.

7. Golf Maintenance Facility Addition Project foundation is completed, and steel is being erected.
8. 2023 Budget Plan is being compiled by staff.
9. We finalized a new lease with the Federal Government to retain long-term tenancy and revenue for an additional 10-years, 5-years firm. Ratification of execution for this lease is on your agenda.
10. Impacts continue from COVID for staff and families, inflation, and supply chain delays.
11. Much thanks and gratitude to Commissioner Sharp for his dedication and support to staff during his tenure on the Board.
12. A warm welcome to our newest Commissioner, Mrs. Noreen Ligino-Kubinski.



MONTHLY STATISTICS

August 2022

| | <u>Aug. '22</u> | <u>Aug. '21</u> | <u>'22 vs. '21</u> | <u>Aug. Percent Change</u> | <u>YTD 2022</u> | <u>YTD 2021</u> | <u>'22 vs. '21</u> | <u>Percent Change</u> |
|----------------------|-----------------|-----------------|--------------------|------------------------------------|---------------------|---------------------|--------------------|---------------------------|
| FUEL | | | | | | | | |
| 100LL | 25,546 | 25,518 | 28 | 0.1% | 163,360 | 171,690 | (8,330) | -4.9% |
| Jet A | 230,321 | 224,719 | 5,602 | 2.5% | 1,933,222 | 1,632,739 | 300,483 | 18.4% |
| Total Gallons | 255,867 | 250,237 | 5,630 | 2.2% | 2,096,582 | 1,804,429 | 292,153 | 16.2% |

Please note, August OPS data will not be available from the FAA until 9/20/22.



DUPAGE AIRPORT AUTHORITY

MONTHLY STATISTICS

July

2022

| | July '22 | July '21 | '22 vs. '21 | July Percent Change | YTD 2022 | YTD 2021 | '22 vs. '21 | Percent Change |
|----------------------|----------------|----------------|--------------|---------------------------|------------------|------------------|----------------|-------------------|
| FUEL | | | | | | | | |
| 100LL | 26,291 | 30,153 | (3,862) | -12.8% | 137,814 | 146,172 | (8,358) | -5.7% |
| Jet A | 215,979 | 209,741 | 6,238 | 3.0% | 1,702,901 | 1,408,020 | 294,881 | 20.9% |
| Total Gallons | 242,270 | 239,894 | 2,376 | 1.0% | 1,840,715 | 1,554,192 | 286,523 | 18.4% |

OPERATIONS

| | | | | | | | | |
|------------------|---------------|---------------|--------------|--------------|---------------|---------------|----------------|--------------|
| Local | 6,947 | 4,809 | 2,138 | 44.5% | 33,430 | 34,617 | (1,187) | -3.4% |
| Itinerant | 5,737 | 6,032 | (295) | -4.9% | 32,976 | 32,909 | 67 | 0.2% |
| Total Ops | 12,684 | 10,841 | 1,843 | 17.0% | 66,406 | 67,526 | (1,120) | -1.7% |

REGIONAL OPS

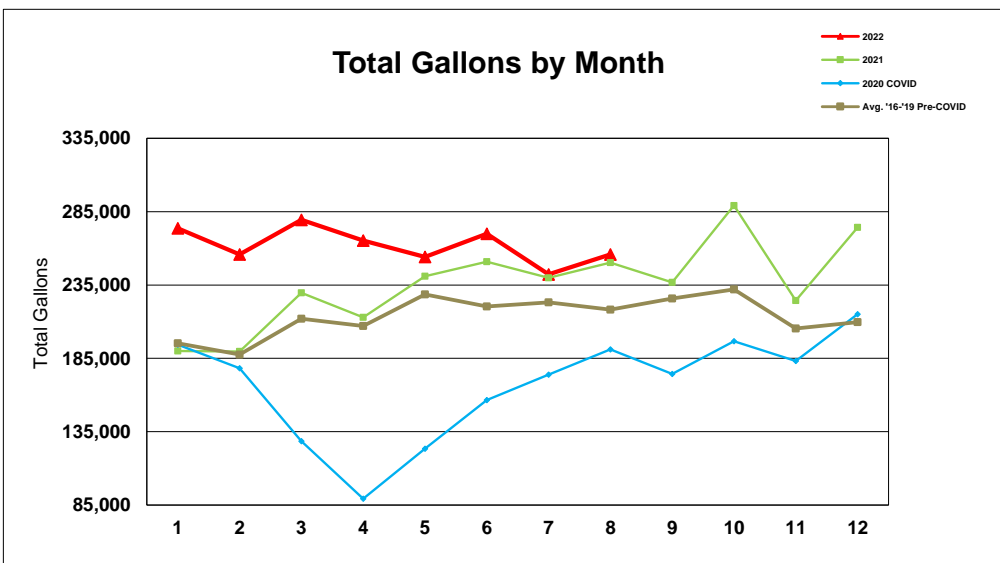
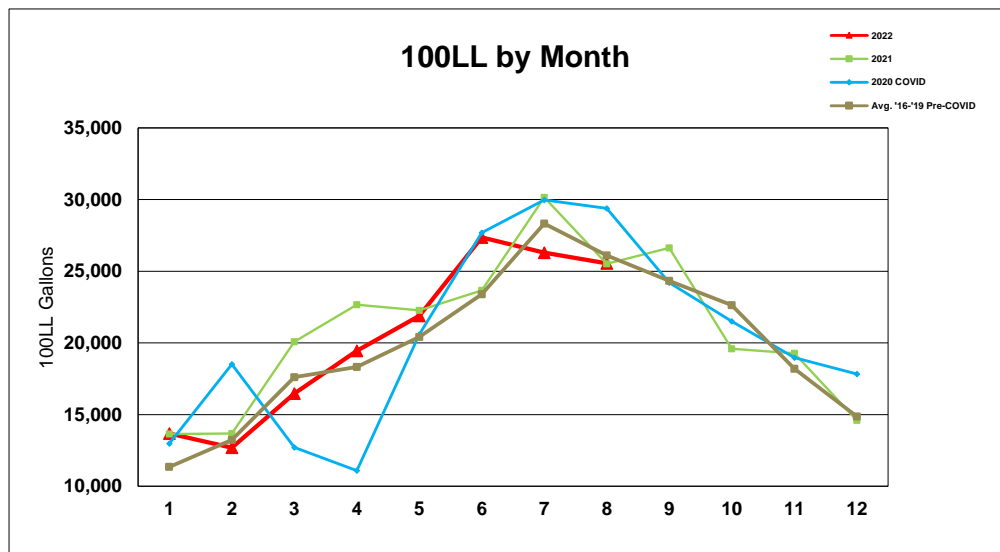
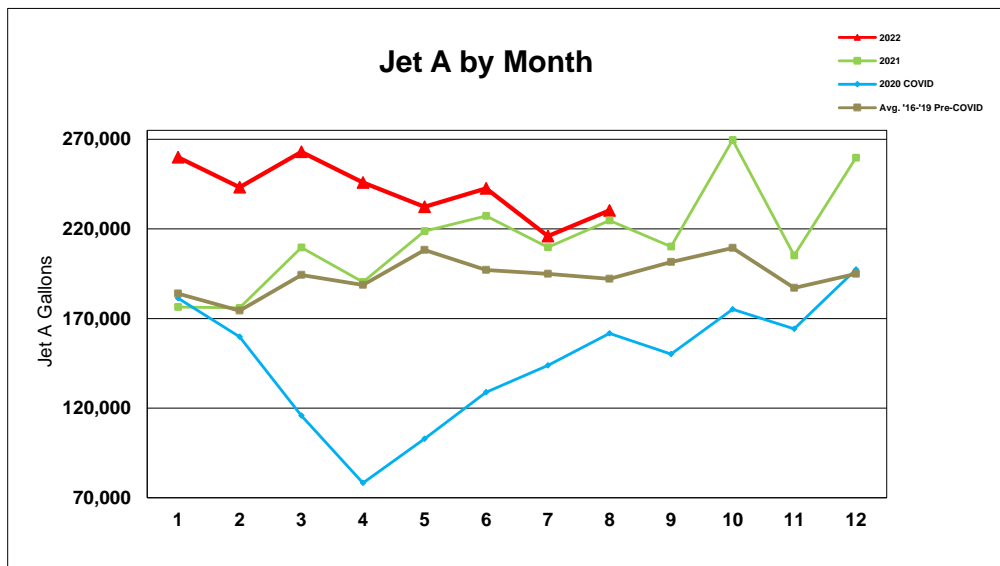
| <u>Total OPS</u> | July '22 | July '21 | '22 vs. '21 | July Percent Change | YTD 2022 | YTD 2021 | '22 vs. '21 | Percent Change |
|-------------------|----------|----------|-------------|---------------------------|-------------|-------------|-------------|-------------------|
| DuPAGE | 12,684 | 10,841 | 1,843 | 17.0% | 66,406 | 67,526 | (1,120) | -1.7% |
| Palwaukee | 9,784 | 10,549 | (765) | -7.3% | 53,737 | 54,645 | (908) | -1.7% |
| Aurora | 8,181 | 8,801 | (620) | -7.0% | 42,001 | 44,132 | (2,131) | -4.8% |
| Waukegan | 4,462 | 5,931 | (1,469) | -24.8% | 25,876 | 31,646 | (5,770) | -18.2% |
| State of Illinois | 165,280 | 172,868 | (7,588) | -4.4% | 1,017,168 | 948,312 | 68,856 | 7.3% |
| Teterboro | 10,753 | 12,614 | (1,861) | -14.8% | 95,275 | 72,965 | 22,310 | 30.6% |
| Van Nuys | 24,315 | 25,977 | (1,662) | -6.4% | 149,043 | 171,585 | (22,542) | -13.1% |
| Centennial | 30,871 | 29,213 | 1,658 | 5.7% | 175,833 | 175,227 | 606 | 0.3% |

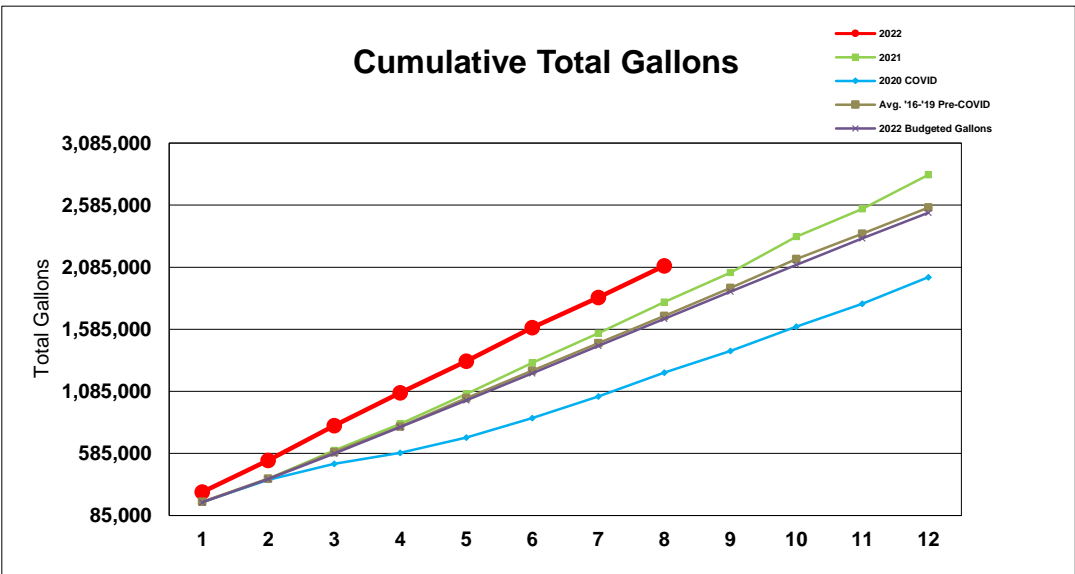
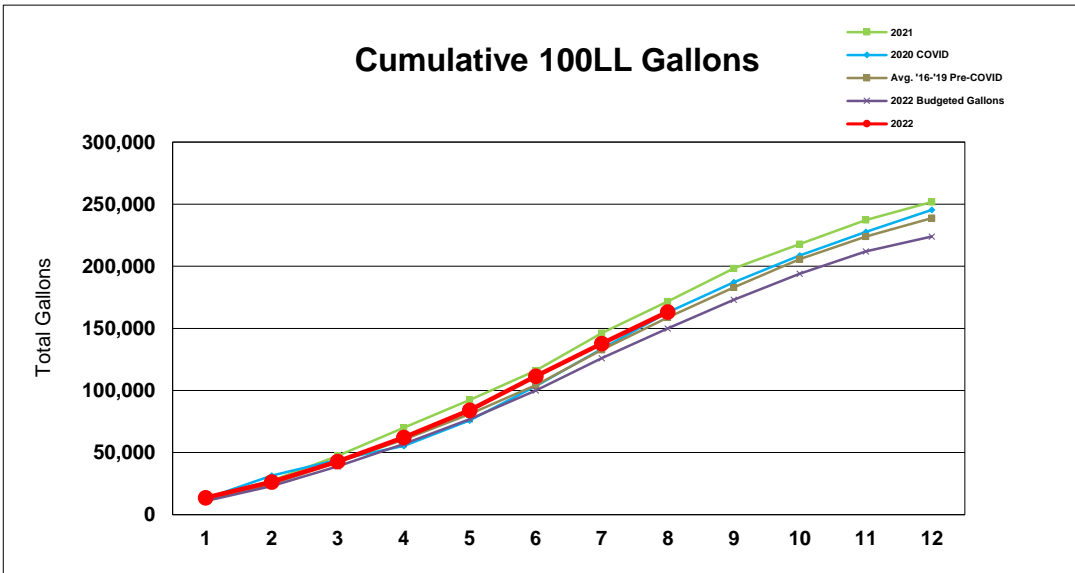
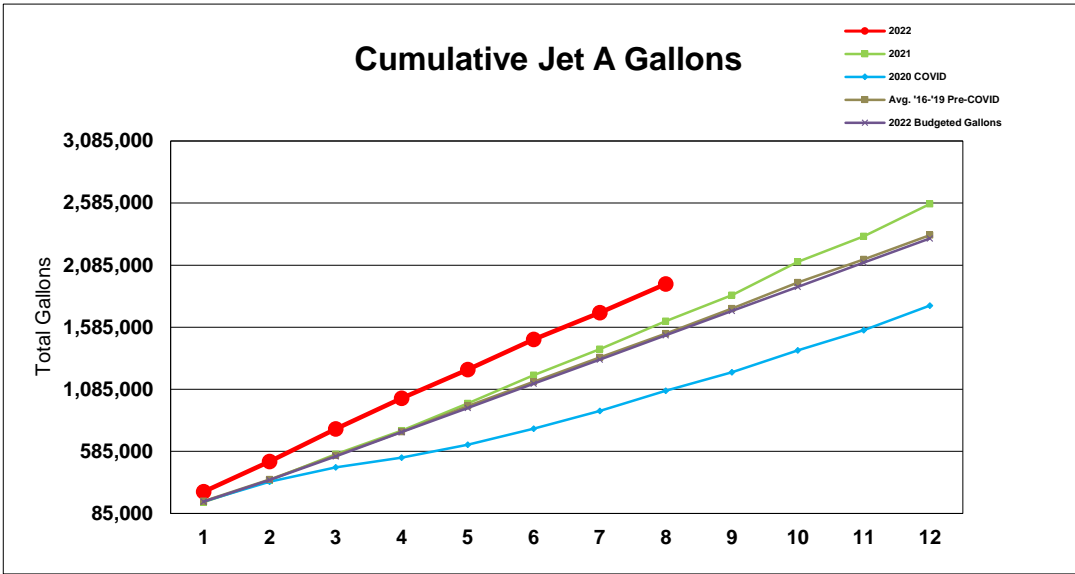
Local OPS

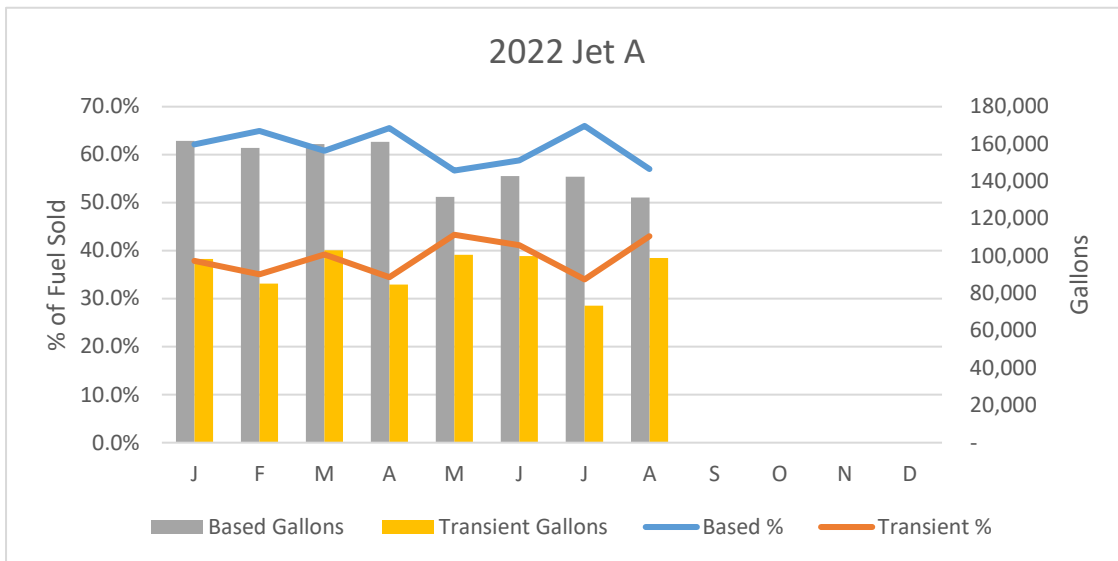
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|-------------------|--------|--------|---------|--------|---------|---------|----------|--------|
| DuPAGE | 6,947 | 4,809 | 2,138 | 44.5% | 33,430 | 34,617 | (1,187) | -3.4% |
| Palwaukee | 3,038 | 3,100 | (62) | -2.0% | 16,258 | 15,609 | 649 | 4.2% |
| Aurora | 5,060 | 5,269 | (209) | -4.0% | 24,471 | 26,100 | (1,629) | -6.2% |
| Waukegan | 1,192 | 1,834 | (642) | -35.0% | 6,444 | 11,780 | (5,336) | -45.3% |
| State of Illinois | 37,594 | 35,888 | 1,706 | 4.8% | 231,363 | 235,879 | (4,516) | -1.9% |
| Teterboro | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Van Nuys | 8,322 | 10,696 | (2,374) | -22.2% | 44,547 | 74,076 | (29,529) | -39.9% |
| Centennial | 15,267 | 12,155 | 3,112 | 25.6% | 78,826 | 78,321 | 505 | 0.6% |

Itinerant OPS

| | | | | | | | | |
|-------------------|---------|---------|---------|--------|---------|---------|---------|-------|
| DuPAGE | 5,737 | 6,032 | (295) | -4.9% | 32,976 | 32,909 | 67 | 0.2% |
| Palwaukee | 6,746 | 7,449 | (703) | -9.4% | 37,479 | 39,036 | (1,557) | -4.0% |
| Aurora | 3,121 | 3,532 | (411) | -11.6% | 17,530 | 18,032 | (502) | -2.8% |
| Waukegan | 3,270 | 4,097 | (827) | -20.2% | 19,432 | 19,866 | (434) | -2.2% |
| State of Illinois | 127,686 | 136,980 | (9,294) | -6.8% | 785,805 | 712,433 | 73,372 | 10.3% |
| Teterboro | 10,753 | 12,614 | (1,861) | -14.8% | 95,275 | 72,965 | 22,310 | 30.6% |
| Van Nuys | 15,993 | 15,281 | 712 | 4.7% | 104,496 | 97,509 | 6,987 | 7.2% |
| Centennial | 15,604 | 17,058 | (1,454) | -8.5% | 97,007 | 96,906 | 101 | 0.1% |

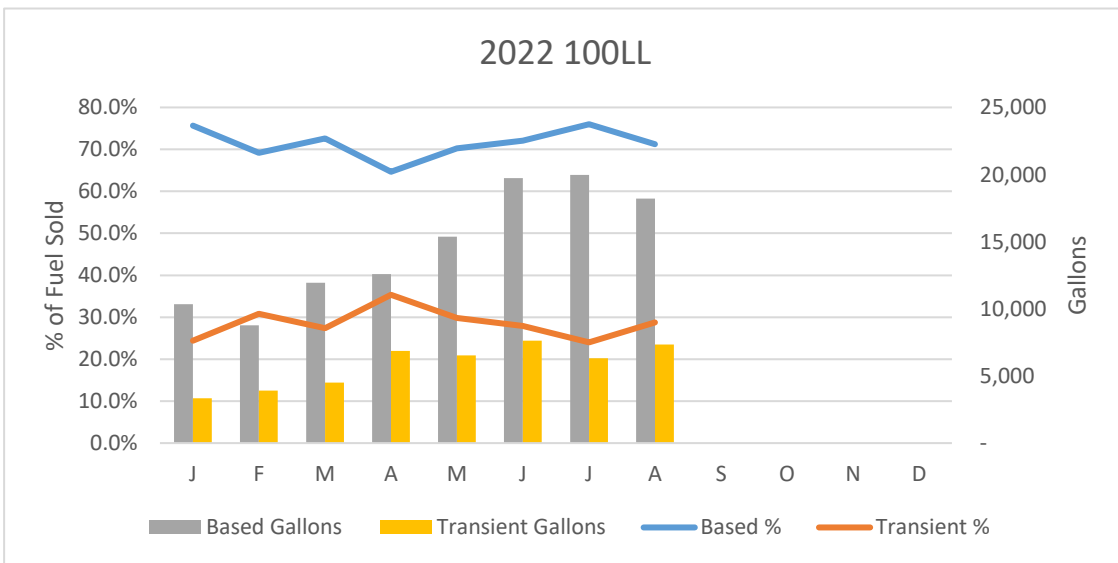






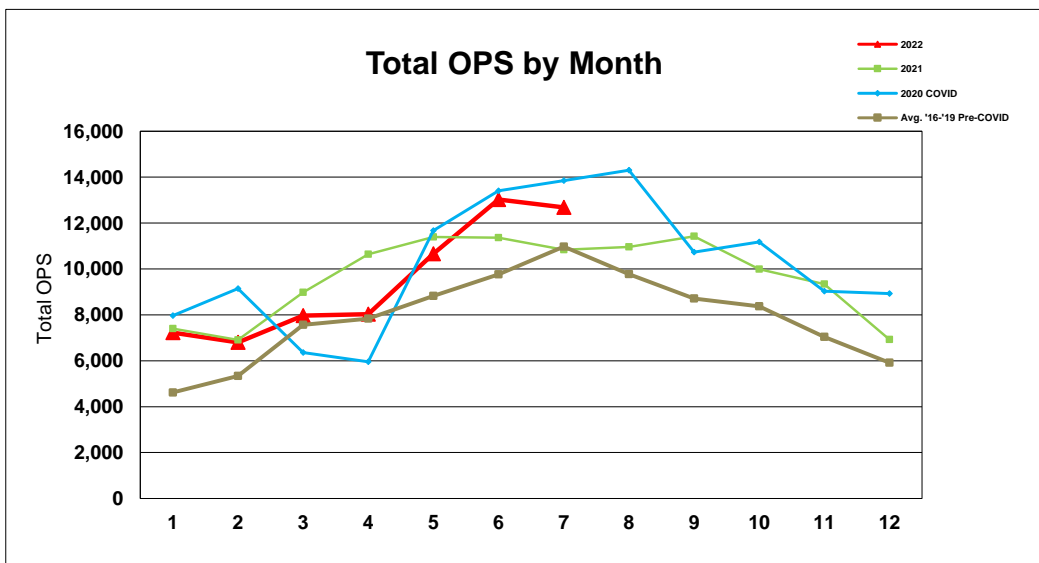
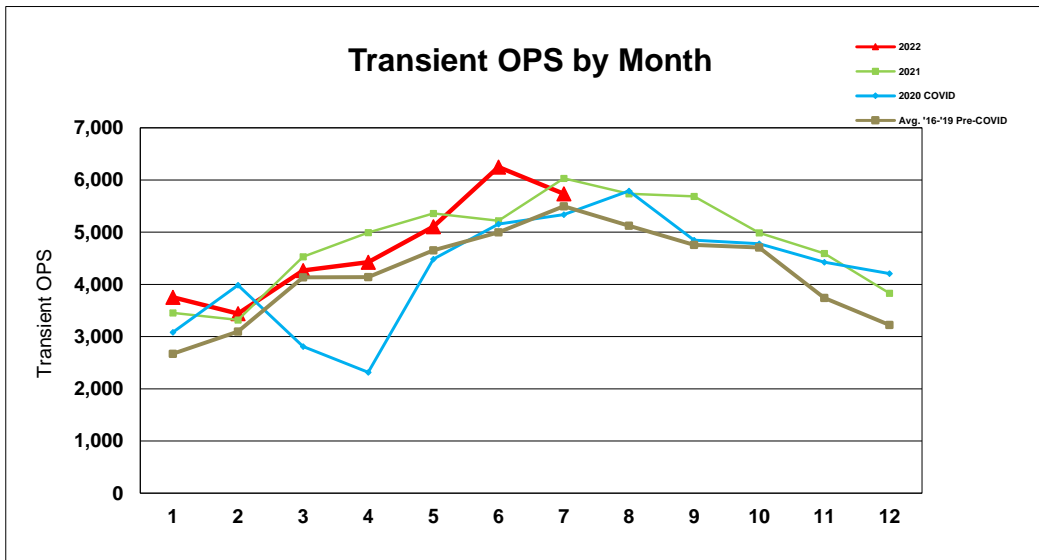
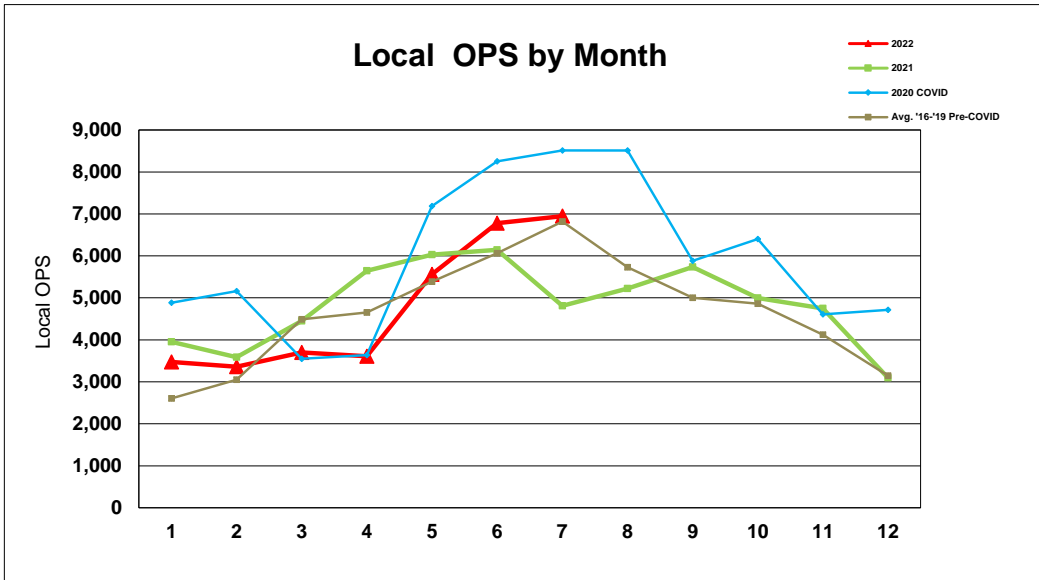
Jet A Gallons

| | <u>2021</u> | <u>2022</u> | <u>Change</u> | <u>% Change</u> |
|------------|------------------|------------------|----------------|-----------------|
| Jet Based | 976,827 | 1,188,848 | 212,021 | 21.7% |
| Jet Trans. | 655,912 | 744,374 | 88,462 | 13.5% |
| | <u>1,632,739</u> | <u>1,933,222</u> | <u>300,483</u> | <u>18.4%</u> |



100LL Gallons

| | <u>2021</u> | <u>2022</u> | <u>Change</u> | <u>% Change</u> |
|--------------|----------------|----------------|----------------|-----------------|
| 100LL Based | 119,785 | 116,920 | (2,865) | -2.4% |
| 100LL Trans. | 51,904 | 46,440 | (5,464) | -10.5% |
| | <u>171,689</u> | <u>163,360</u> | <u>(8,329)</u> | <u>-4.9%</u> |

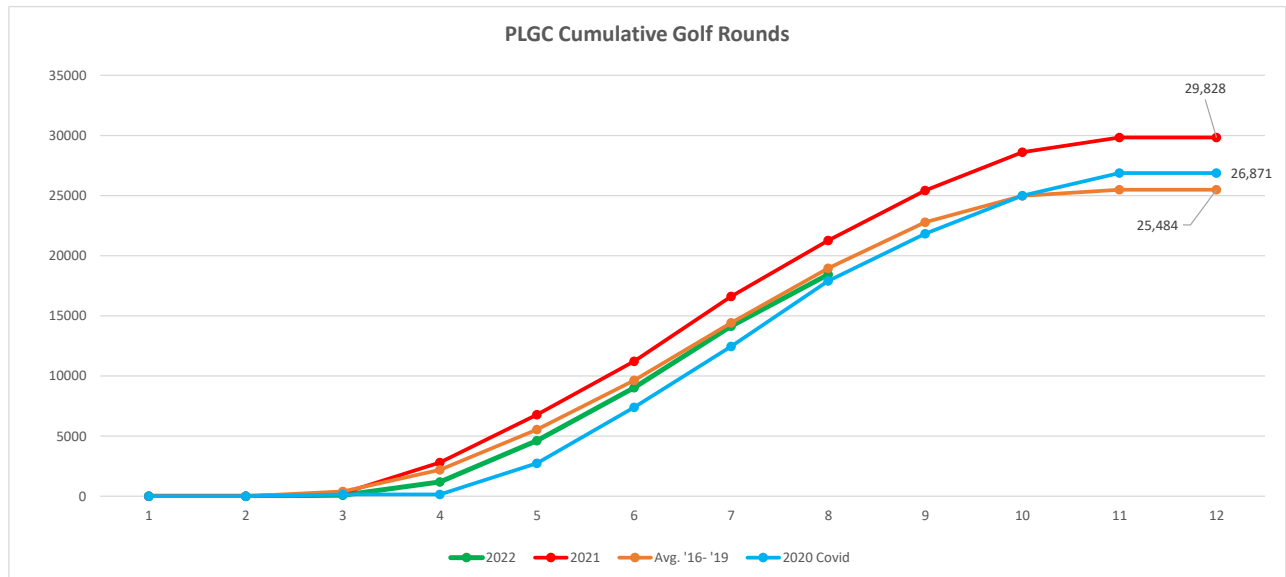
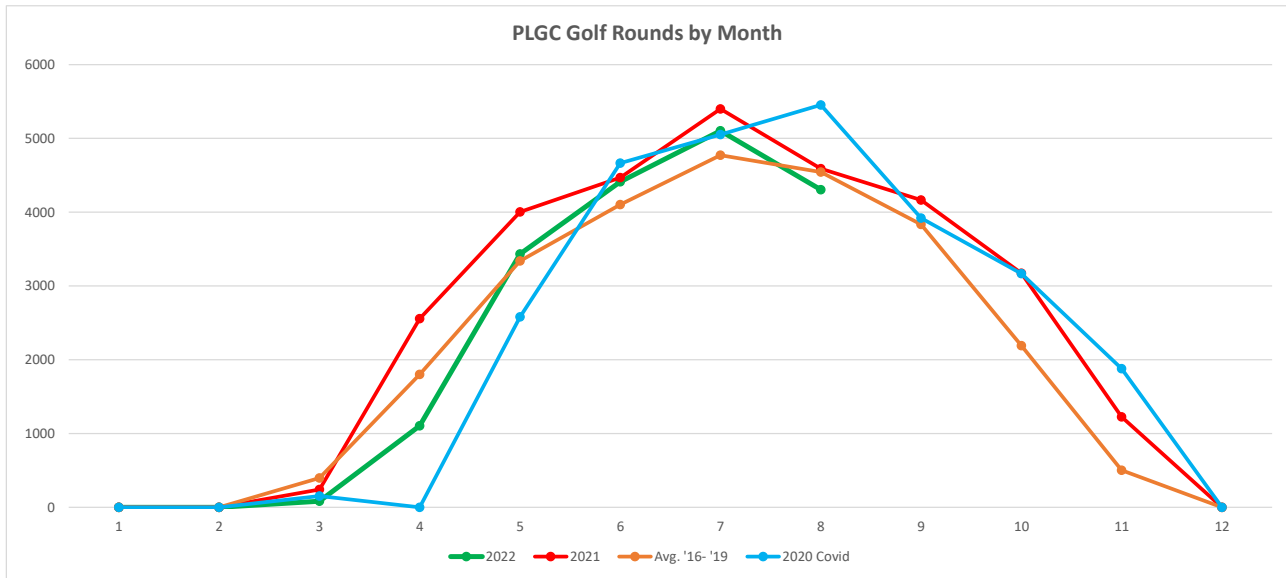




MONTHLY STATISTICS

August 2022

| | <u>2022</u> | <u>2021</u> | <u>'22 vs. '21</u> | <u>Percent Change</u> | <u>YTD 2022</u> | <u>YTD 2021</u> | <u>'22 vs. '21</u> | <u>Percent Change</u> |
|-------------|-------------|-------------|--------------------|-----------------------|-----------------|-----------------|--------------------|-----------------------|
| Golf Rounds | 4,304 | 4,591 | (287) | -6.3% | 18,440 | 21,263 | (2,823) | -13.3% |





DUPAGE AIRPORT AUTHORITY

8/31/2022

**FINANCIALS
PRE-AUDIT**

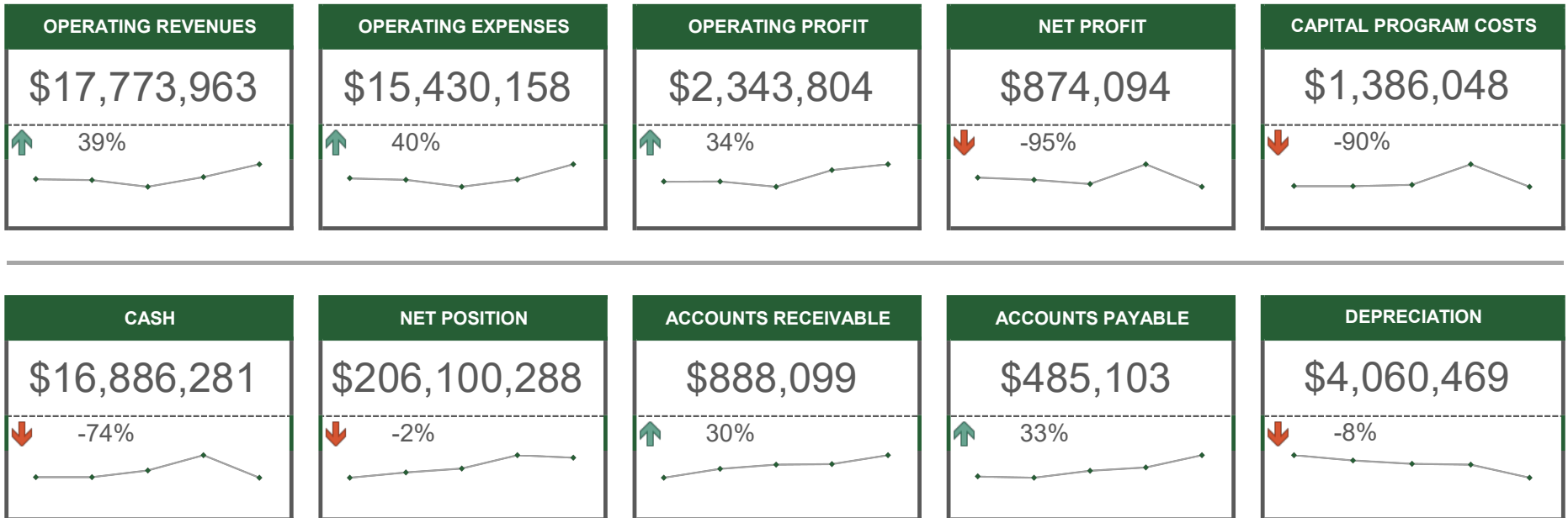
YTD FINANCIAL SUMMARY

DuPage Airport Authority

August

2022

KEY METRICS



YTD SUMMARY - BY OPERATION

DuPage Airport Authority
YTD August 2022

| | AIRPORT | | | FLIGHT CENTER | | | PRAIRIE LANDING | | |
|---|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|------------------|------------------|-------------------|
| | YTD Budget | YTD Actual | Actual vs. Budget | YTD Budget | YTD Actual | Actual vs. Budget | YTD Budget | YTD Actual | Actual vs. Budget |
| OPERATING | | | | | | | | | |
| Operating Revenues | \$2,614,676 | \$2,709,397 | \$94,721 | \$8,026,415 | \$13,032,367 | \$5,005,952 | \$2,026,105 | \$2,032,199 | \$6,094 |
| Operating Expenses | \$4,725,889 | \$4,384,620 | -\$341,269 | \$5,410,911 | \$9,361,945 | \$3,951,034 | \$1,651,927 | \$1,683,593 | \$31,666 |
| Operating Profit | -\$2,111,213 | -\$1,675,223 | \$435,990 | \$2,615,504 | \$3,670,422 | \$1,054,918 | \$374,178 | \$348,605 | -\$25,573 |
| NON-OPERATING | | | | | | | | | |
| Non-Operating Revenues | \$4,331,562 | \$2,806,329 | -\$1,525,233 | \$0 | \$0 | \$0 | \$0 | \$250 | \$250 |
| Non-Operating Expenses | \$207,920 | \$57,956 | -\$149,964 | \$0 | \$0 | \$0 | \$40,000 | \$29,085 | -\$10,915 |
| Non-Operating Profit | \$4,123,642 | \$2,748,373 | -\$1,375,269 | \$0 | \$0 | \$0 | -\$40,000 | -\$28,835 | \$11,165 |
| Net Profit (Loss) Excluding Depreciation & Major Maintenance | \$2,012,429 | \$1,073,150 | -\$939,279 | \$2,615,504 | \$3,670,422 | \$1,054,918 | \$334,178 | \$319,770 | -\$14,408 |
| Depreciation Expense | \$4,860,080 | \$4,054,040 | -\$806,040 | \$5,544 | \$5,548 | \$4 | \$672 | \$881 | \$209 |
| Major Maintenance | \$409,814 | \$74,479 | -\$335,335 | \$0 | \$0 | \$0 | \$81,666 | \$54,300 | -\$27,366 |
| Transfers In (Out) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Net Profit (Loss) | -\$3,257,465 | -\$3,055,370 | \$202,095 | \$2,609,960 | \$3,664,874 | \$1,054,914 | \$251,840 | \$264,589 | \$12,749 |

YTD SUMMARY - TOTAL OPERATIONS

DuPage Airport Authority YTD August 2022

| | YTD Budget | YTD Actual | Actual vs. Budget |
|---|--------------------|--------------------|----------------------|
| <u>OPERATING</u> | | | |
| Operating Revenues | \$12,667,196 | \$17,773,963 | \$5,106,767 |
| Operating Expenses | \$11,788,727 | \$15,430,158 | \$3,641,431 |
| Operating Profit | \$878,469 | \$2,343,804 | \$1,465,335 |
| <u>NON-OPERATING REVENUES</u> | | | |
| Miscellaneous Taxes | \$57,000 | \$156,672 | \$99,672 |
| Property Taxes/Abatements | \$3,381,514 | \$3,669,571 | \$288,057 |
| Federal & State Grants | \$739,712 | \$24,353 | -\$715,359 |
| Investment Income | \$133,336 | \$478,300 | \$344,964 |
| Unrealized Gain (Loss) from Investments | \$0 | -\$1,563,667 | -\$1,563,667 |
| Gain (Loss) on Sale of Fixed Assets | \$20,000 | \$41,350 | \$21,350 |
| Total Non-Operating Revenues | \$4,331,562 | \$2,806,579 | -\$1,524,983 |
| <u>NON-OPERATING EXPENSES</u> | | | |
| Property Tax (DAA) | \$207,920 | \$57,956 | -\$149,964 |
| Property Tax (PLGC) | \$40,000 | \$29,085 | -\$10,915 |
| Total Non-Operating Expenses | \$247,920 | \$87,041 | -\$160,879 |
| Non-Operating Profit | \$4,083,642 | \$2,719,537 | -\$1,364,105 |
| Net Profit (Loss) Excluding Depreciation & Major Maintenance | \$4,962,111 | \$5,063,342 | \$101,231 |
| Depreciation Expense | \$4,866,296 | \$4,060,469 | -\$805,827 |
| Major Maintenance | \$491,480 | \$128,779 | -\$362,701 |
| Net Profit (Loss) | -\$395,665 | \$874,094 | \$1,269,759 |
| Total YTD Revenues | \$16,998,758 | \$20,580,541 | \$3,581,783 |
| Total YTD Expenditures | \$12,036,647 | \$15,517,200 | \$3,480,553 |
| Capital Development Programs | \$16,148,543 | \$1,386,048 | -\$14,762,495 |
| Future Project Expense | \$0 | \$0 | \$0 |
| Transfers In (Out) | \$0 | \$0 | \$0 |

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended August 31, 2022

CURRENT ASSETS

| | |
|--|-------------------|
| Cash & Cash Equivalents | 9,247,671 |
| Cash & Cash Equivalents - Designated | 7,638,611 |
| Cash & Cash Equivalents - Restricted | - |
| Investments | 2,278,326 |
| Investments - Restricted | 54,422,889 |
| Investments - Designated | - |
| Receivables | |
| Property Taxes | 6,037,955 |
| Accounts | 888,099 |
| Accrued Interest | 195,008 |
| Long-term Note Receivable, Current Portion | - |
| Prepaid Expenses | 307,623 |
| Inventories | 359,363 |
| | <hr/> |
| Total Current Assets | 81,375,544 |

NONCURRENT ASSETS

| | |
|---|------------------|
| Advance to Other Subfunds | - |
| Long-term Note Receivable, Net of Current Portion | - |
| Net Pension Asset - IMRF | 1,562,872 |
| | <hr/> |
| Total Noncurrent Assets | 1,562,872 |

Capital Assets

| | |
|-------------------------------|--------------------|
| Not Being Depreciated | 62,367,023 |
| Being Depreciated | 292,352,142 |
| Less Accumulated Depreciation | (221,800,907) |
| | <hr/> |
| Net Capital Assets | 132,918,258 |

DEFERRED OUTFLOWS OF RESOURCES

| | |
|---|----------------|
| Pension Items - IMRF | 878,459 |
| | <hr/> |
| Total Deferred Outflows of Resources | 878,459 |

| | |
|--------------------------------|--------------------|
| Total Noncurrent Assets | 135,359,588 |
| | <hr/> |
| Total Assets | 216,735,132 |

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended August 31, 2022

CURRENT LIABILITIES

| | |
|---------------------------------------|---------|
| Accounts Payable | 485,103 |
| Retainage Payable | - |
| Accrued Liabilities | 324,894 |
| Compensated Absences, Current Portion | 74,032 |
| Customer Deposits and Advances | 356,771 |
| Security Deposits | 244,468 |
| Unearned Revenue | 124,795 |

Total Current Liabilities 1,610,062

NONCURRENT LIABILITIES

| | |
|--|---------|
| Unearned Revenue | 821,564 |
| Advance from Other Subfunds | - |
| Net Pension Liability - IMRF | - |
| Compensated Absences, Net of Current Portion | 296,126 |

Total Noncurrent Liabilities 1,117,690

Total Liabilities 2,727,752

DEFERRED INFLOWS OF RESOURCES

| | |
|-----------------------------------|-----------|
| Deferred Revenue - Property Taxes | 6,037,955 |
| Pension Items - IMRF | 1,869,136 |

Total Deferred Inflows of Resources 7,907,091

**Total Liabilities and
Deferred Inflows of Resources** 10,634,843

NET POSITION

| | |
|--------------------------------------|-------------|
| Net Investment in Capital Assets | 132,918,258 |
| Restricted for Aeronautical Purposes | 54,422,889 |
| Unrestricted | 18,759,141 |

Total Net Position 206,100,288

**TOTAL LIABILITIES, DEFERRED INFLOWS
OF RESOURCES, AND NET POSITION** 216,735,132

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended August 31, 2022

CASH FLOWS FROM OPERATING ACTIVITIES

| | |
|--|------------------|
| Receipts from customers and users | 17,550,460 |
| Payments to suppliers | (12,450,920) |
| Payments to and on behalf of employees | (3,982,135) |
| | <hr/> |
| Net cash from operating activities | 1,117,405 |

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

| | |
|---|------------------|
| Non-operating revenues - property taxes | 3,669,571 |
| Non-operating revenues - replacement taxes | 156,672 |
| | <hr/> |
| Net cash from noncapital financing activities | 3,826,243 |

**CASH FLOWS FROM CAPITAL AND RELATED
FINANCING ACTIVITIES**

| | |
|--|--------------------|
| Grant monies received | 24,353 |
| Acquisition and construction of capital assets | (1,547,426) |
| Gain (Loss) from sale of capital assets | 41,350 |
| | <hr/> |
| Net cash from capital and related financing activities | (1,481,723) |

CASH FLOWS FROM INVESTING ACTIVITIES

| | |
|------------------------------------|---------------------|
| Acquisition of investments | (58,000,000) |
| Investment income | 18,410 |
| | <hr/> |
| Net cash from investing activities | (57,981,590) |

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (54,519,665)

CASH AND CASH EQUIVALENTS, JANUARY 1 71,405,946

CASH AND CASH EQUIVALENTS, AUGUST 31 16,886,281

PRESENTED AS

| | |
|--|-------------------|
| Cash and cash equivalents | 16,886,281 |
| Cash and cash equivalents - restricted | - |
| | <hr/> |
| Total cash and cash equivalents | 16,886,281 |

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended August 31, 2022

**RECONCILIATION OF OPERATING INCOME (LOSS)
TO NET CASH FROM OPERATING ACTIVITIES**

Operating income (loss) (1,954,867)

Adjustments to reconcile operating income (loss) to net
cash from operating activities

Depreciation 4,060,469
Miscellaneous income 22,381

Changes in assets and liabilities

Accounts receivable (249,606)
Note receivable -
Prepaid expenses 395,482
Inventories (100,905)
Accounts payable (709,746)
Accrued liabilities (348,147)
Compensated absences -
Net pension liability - IMRF -
Pension items - IMRF -
Customer deposits and advances 52,540
Security deposits 32,999
Unearned revenue (83,197)

NET CASH FROM OPERATING ACTIVITIES

1,117,405

**NON-CASH INVESTING, CAPITAL, AND
FINANCING ACTIVITIES**

Contributions -
Capital asset additions in accounts payable and retainage payable (161,378)
Change in the fair value of investments (1,563,667)

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - BY SUBFUND**

For the Period Ended August 31, 2022

| | Airport Operations | Dupage Flight Center | Prairie Landing Golf Course | Total |
|---|-----------------------|-------------------------|--------------------------------|--------------------|
| OPERATING REVENUES | | | | |
| Aircraft Storage | 2,135,838 | 367,113 | - | 2,502,951 |
| Leases, Commissions, Fees | 558,618 | - | - | 558,618 |
| Golf Course Operations | - | - | 2,075,515 | 2,075,515 |
| Line Service | - | 12,660,399 | - | 12,660,399 |
| Total Operating Revenues | 2,694,456 | 13,027,512 | 2,075,515 | 17,797,483 |
| OPERATING EXPENSES | | | | |
| Direct Costs | | | | |
| Airport Operations | 3,138,482 | - | - | 3,138,482 |
| Golf Course Operations | - | - | 1,399,280 | 1,399,280 |
| Line Service | - | 8,297,973 | - | 8,297,973 |
| General and Administrative | | | | |
| Salaries and Benefits | 905,092 | 886,763 | 112,040 | 1,903,895 |
| Utilities | - | 9,801 | 63,262 | 73,063 |
| Office Expense | 39,169 | 46,576 | 108,051 | 193,795 |
| Insurance | 107,474 | 81,543 | 54,835 | 243,852 |
| Professional Services | 192,979 | - | 6,339 | 199,318 |
| Postage | 2,846 | - | 5,760 | 8,606 |
| Real Estate Tax | 57,956 | - | 29,085 | 87,041 |
| Advertising and Promotions | 59,155 | 39,289 | 34,229 | 132,673 |
| Miscellaneous | 13,902 | - | - | 13,902 |
| Total Operating Expenses | 4,517,055 | 9,361,945 | 1,812,881 | 15,691,881 |
| OPERATING INCOME (LOSS) BEFORE DEPRECIATION | (1,822,599) | 3,665,567 | 262,634 | 2,105,602 |
| Depreciation | 4,054,040 | 5,548 | 881 | 4,060,469 |
| OPERATING INCOME (LOSS) | (5,876,639) | 3,660,019 | 261,753 | (1,954,867) |
| NON-OPERATING REVENUES (EXPENSES) | | | | |
| Property Taxes | 3,669,571 | - | - | 3,669,571 |
| Personal Property Replacement Tax | 156,672 | - | - | 156,672 |
| Investment Income | (1,085,367) | - | - | (1,085,367) |
| Miscellaneous Income | 14,941 | 4,855 | 2,586 | 22,381 |
| Gain (Loss) on Disposal of Capital Assets | 41,100 | - | 250 | 41,350 |
| Total Non-Operating Revenues (Expenses) | 2,796,916 | 4,855 | 2,836 | 2,804,607 |
| INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS | (3,079,723) | 3,664,874 | 264,589 | 849,740 |
| Contributions | 24,353 | - | - | 24,353 |
| Transfers In (Out) | - | - | - | - |
| CHANGE IN NET POSITION | (3,055,370) | 3,664,874 | 264,589 | 874,094 |
| NET POSITION, JANUARY 1 | 177,161,111 | 29,033,339 | (968,255) | 205,226,195 |
| NET POSITION, AUGUST 31 | 174,105,741 | 32,698,214 | (703,666) | 206,100,288 |

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2022

| | Month | | | YTD | | | 2022 Annual Budget | Month | | | YTD | | |
|--|---------------------|---------------------|-----------------------|----------------------|----------------------|-----------------------|----------------------|---------------------|---------------------|-----------------------|----------------------|----------------------|------------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2022 | 2021 | Variance | 2022 | 2021 | Variance |
| REVENUES | | | | | | | | | | | | | |
| Airport Operations | \$ 340,893 | \$ 320,922 | \$ 19,971 | \$ 2,709,397 | \$ 2,614,676 | \$ 94,721 | \$ 3,912,072 | \$ 340,893 | \$ 288,250 | \$ 52,643 | \$ 2,709,397 | \$ 2,442,368 | \$ 267,029 |
| Prairie Landing Golf Club | \$ 370,201 | \$ 442,032 | \$ (71,831) | \$ 2,032,199 | \$ 2,026,105 | \$ 6,094 | \$ 2,691,400 | \$ 370,201 | \$ 393,157 | \$ (22,957) | \$ 2,032,199 | \$ 1,997,943 | \$ 34,256 |
| DuPage Flight Center | \$ 1,629,824 | \$ 1,047,592 | \$ 582,232 | \$ 13,032,367 | \$ 8,026,415 | \$ 5,005,952 | \$ 12,140,829 | \$ 1,629,824 | \$ 1,181,666 | \$ 448,157 | \$ 13,032,367 | \$ 8,342,785 | \$ 4,689,583 |
| Total Revenues | \$ 2,340,918 | \$ 1,810,546 | \$ 530,372 | \$ 17,773,963 | \$ 12,667,196 | \$ 5,106,767 | \$ 18,744,301 | \$ 2,340,918 | \$ 1,863,074 | \$ 477,844 | \$ 17,773,963 | \$ 12,783,095 | \$ 4,990,868 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Airport Operations | \$ 301,536 | \$ 308,752 | \$ (7,216) | \$ 2,481,782 | \$ 2,607,680 | \$ (125,898) | \$ 4,083,772 | \$ 301,536 | \$ 255,778 | \$ 45,758 | \$ 2,481,782 | \$ 2,292,274 | \$ 189,507 |
| Prairie Landing Golf Club | \$ 215,792 | \$ 244,522 | \$ (28,730) | \$ 1,297,875 | \$ 1,304,284 | \$ (6,409) | \$ 1,995,803 | \$ 215,792 | \$ 228,791 | \$ (12,999) | \$ 1,297,875 | \$ 1,165,741 | \$ 132,135 |
| DuPage Flight Center | \$ 939,507 | \$ 564,335 | \$ 375,172 | \$ 8,268,888 | \$ 4,262,034 | \$ 4,006,854 | \$ 6,425,959 | \$ 939,507 | \$ 623,891 | \$ 315,617 | \$ 8,268,888 | \$ 4,226,471 | \$ 4,042,416 |
| Total Cost of Sales | \$ 1,456,836 | \$ 1,117,609 | \$ 339,227 | \$ 12,048,545 | \$ 8,173,998 | \$ 3,874,547 | \$ 12,505,534 | \$ 1,456,836 | \$ 1,108,460 | \$ 348,376 | \$ 12,048,545 | \$ 7,684,486 | \$ 4,364,059 |
| Gross Profit/(Loss) | \$ 884,082 | \$ 692,937 | \$ 191,145 | \$ 5,725,418 | \$ 4,493,198 | \$ 1,232,220 | \$ 6,238,767 | \$ 884,082 | \$ 754,614 | \$ 129,468 | \$ 5,725,418 | \$ 5,098,609 | \$ 626,809 |
| GENERAL AND ADMINISTRATIVE | | | | | | | | | | | | | |
| Airport Operations | \$ 336,991 | \$ 267,800 | \$ 69,191 | \$ 1,902,838 | \$ 2,118,209 | \$ (215,371) | \$ 3,247,544 | \$ 336,991 | \$ 236,073 | \$ 100,918 | \$ 1,902,838 | \$ 1,942,277 | \$ (39,439) |
| Prairie Landing Golf Club | \$ 61,052 | \$ 46,618 | \$ 14,434 | \$ 385,718 | \$ 347,643 | \$ 38,075 | \$ 526,961 | \$ 61,052 | \$ 45,257 | \$ 15,795 | \$ 385,718 | \$ 359,174 | \$ 26,544 |
| DuPage Flight Center | \$ 140,144 | \$ 145,771 | \$ (5,627) | \$ 1,093,058 | \$ 1,148,877 | \$ (55,819) | \$ 1,797,413 | \$ 140,144 | \$ 133,696 | \$ 6,448 | \$ 1,093,058 | \$ 1,051,953 | \$ 41,105 |
| Total G&A Costs | \$ 538,187 | \$ 460,189 | \$ 77,998 | \$ 3,381,613 | \$ 3,614,729 | \$ (233,116) | \$ 5,571,918 | \$ 538,187 | \$ 415,026 | \$ 123,161 | \$ 3,381,613 | \$ 3,353,403 | \$ 28,210 |
| Operating Income/(Loss) | \$ 345,895 | \$ 232,748 | \$ 113,147 | \$ 2,343,804 | \$ 878,469 | \$ 1,465,335 | \$ 666,849 | \$ 345,895 | \$ 339,588 | \$ 6,307 | \$ 2,343,804 | \$ 1,745,205 | \$ 598,599 |
| NON-OPERATING REVENUES/(EXPENSES) | | | | | | | | | | | | | |
| Property and Other Tax Revenue | \$ 444,523 | \$ 737,608 | \$ (293,085) | \$ 3,826,243 | \$ 3,438,514 | \$ 387,729 | \$ 6,102,004 | \$ 444,523 | \$ 601,289 | \$ (156,766) | \$ 3,826,243 | \$ 3,907,517 | \$ (81,275) |
| Property Tax Expenses | \$ (19,941) | \$ (30,990) | \$ 11,049 | \$ (87,041) | \$ (247,920) | \$ 160,879 | \$ (371,880) | \$ (19,941) | \$ (29,200) | \$ 9,259 | \$ (87,041) | \$ (163,349) | \$ 76,307 |
| Federal & State Grants | \$ - | \$ 47,931 | \$ (47,931) | \$ 24,353 | \$ 739,712 | \$ (715,359) | \$ 1,692,525 | \$ - | \$ - | \$ - | \$ 24,353 | \$ 29,281 | \$ (4,928) |
| Investment Income | \$ (232,154) | \$ 16,667 | \$ (248,821) | \$ 478,300 | \$ 133,336 | \$ 344,964 | \$ 200,004 | \$ (232,154) | \$ 4,304 | \$ (236,458) | \$ 478,300 | \$ 56,055 | \$ 422,245 |
| Unrealized Gain/Loss from Investments | \$ (900,423) | \$ - | \$ (900,423) | \$ (1,563,667) | \$ - | \$ (1,563,667) | \$ - | \$ (900,423) | \$ - | \$ (900,423) | \$ (1,563,667) | \$ - | \$ (1,563,667) |
| Amortization (Expense) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Gain on Sale of Fixed Assets | \$ 41,100 | \$ 2,500 | \$ 38,600 | \$ 41,350 | \$ 20,000 | \$ 21,350 | \$ 30,000 | \$ 41,100 | \$ 5,363,277 | \$ (5,322,177) | \$ 41,350 | \$ 17,348,458 | \$ (17,307,108) |
| Total Non-Operating Revenues/(Expenses) | \$ (666,896) | \$ 773,716 | \$ (1,440,612) | \$ 2,719,537 | \$ 4,083,642 | \$ (1,364,105) | \$ 7,652,653 | \$ (666,896) | \$ 5,939,670 | \$ (6,606,566) | \$ 2,719,537 | \$ 21,177,963 | \$ (18,458,426) |
| Net Income/(Loss) before Depreciation | \$ (321,001) | \$ 1,006,464 | \$ (1,327,465) | \$ 5,063,342 | \$ 4,962,111 | \$ 101,230 | \$ 8,319,502 | \$ (321,001) | \$ 6,279,258 | \$ (6,600,259) | \$ 5,063,342 | \$ 22,923,168 | \$ (17,859,826) |
| Depreciation | \$ 505,103 | \$ 608,287 | \$ (103,184) | \$ 4,060,469 | \$ 4,866,296 | \$ (805,827) | \$ 7,299,444 | \$ 505,103 | \$ 547,085 | \$ (41,982) | \$ 4,060,469 | \$ 4,436,750 | \$ (376,281) |
| Net Income/(Loss) after Depreciation | \$ (826,104) | \$ 398,177 | \$ (1,224,281) | \$ 1,002,873 | \$ 95,815 | \$ 907,058 | \$ 1,020,058 | \$ (826,104) | \$ 5,732,173 | \$ (6,558,277) | \$ 1,002,873 | \$ 18,486,418 | \$ (17,483,546) |
| Major Maintenance | \$ - | \$ 179,907 | \$ (179,907) | \$ 128,779 | \$ 491,480 | \$ (362,701) | \$ 1,031,201 | \$ - | \$ 3,009 | \$ (3,009) | \$ 128,779 | \$ 96,315 | \$ 32,464 |
| Engineering Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfers (In) Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income/(Loss) | \$ (826,104) | \$ 218,270 | \$ (1,044,374) | \$ 874,093 | \$ (395,665) | \$ 1,269,759 | \$ (11,143) | \$ (826,104) | \$ 5,729,164 | \$ (6,555,269) | \$ 874,093 | \$ 18,390,103 | \$ (17,516,009) |

Airport and Administration

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2022

| | Month | | | YTD | | | 2022 Annual Budget | Month | | | YTD | | |
|--|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2022 | 2021 | Variance | 2022 | 2021 | Variance |
| REVENUES | | | | | | | | | | | | | |
| Administrative | \$ 18,823 | \$ 11,268 | \$ 7,555 | \$ 128,927 | \$ 85,636 | \$ 43,291 | \$ 126,011 | \$ 18,823 | \$ 11,068 | \$ 7,755 | \$ 128,927 | \$ 77,281 | \$ 51,646 |
| Field Operations | \$ 32,903 | \$ 29,171 | \$ 3,732 | \$ 334,626 | \$ 301,631 | \$ 32,995 | \$ 436,342 | \$ 32,903 | \$ 30,827 | \$ 2,076 | \$ 334,626 | \$ 323,985 | \$ 10,641 |
| Field Operations | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Building Operations | \$ 267,650 | \$ 262,771 | \$ 4,879 | \$ 2,085,201 | \$ 2,086,085 | \$ (884) | \$ 3,137,433 | \$ 267,650 | \$ 228,813 | \$ 38,836 | \$ 2,085,201 | \$ 1,903,334 | \$ 181,867 |
| Flight Center | \$ 21,518 | \$ 17,712 | \$ 3,806 | \$ 160,643 | \$ 141,324 | \$ 19,319 | \$ 212,286 | \$ 21,518 | \$ 17,542 | \$ 3,976 | \$ 160,643 | \$ 137,767 | \$ 22,876 |
| Total Revenues | \$ 340,893 | \$ 320,922 | \$ 19,971 | \$ 2,709,397 | \$ 2,614,676 | \$ 94,721 | \$3,912,072 | \$ 340,893 | \$ 288,250 | \$ 52,643 | \$ 2,709,397 | \$ 2,442,368 | \$ 267,029 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Field Operations | \$ 130,552 | \$ 146,202 | \$ (15,650) | \$ 1,134,926 | \$ 1,224,210 | \$ (89,284) | \$ 1,928,826 | \$ 130,552 | \$ 122,110 | \$ 8,442 | \$ 1,134,926 | \$ 1,114,729 | \$ 20,197 |
| Building Operations | \$ 78,941 | \$ 78,567 | \$ 374 | \$ 700,312 | \$ 706,337 | \$ (6,025) | \$ 1,077,158 | \$ 78,941 | \$ 76,970 | \$ 1,971 | \$ 700,312 | \$ 645,325 | \$ 54,987 |
| Flight Center | \$ 35,504 | \$ 25,268 | \$ 10,236 | \$ 187,761 | \$ 199,022 | \$ (11,261) | \$ 313,537 | \$ 35,504 | \$ 22,658 | \$ 12,845 | \$ 187,761 | \$ 161,044 | \$ 26,717 |
| Shop Equip. Operations | \$ 32,215 | \$ 35,356 | \$ (3,141) | \$ 261,954 | \$ 282,248 | \$ (20,294) | \$ 444,381 | \$ 32,215 | \$ 15,883 | \$ 16,333 | \$ 261,954 | \$ 220,803 | \$ 41,151 |
| Projects & Procurement | \$ 24,324 | \$ 23,359 | \$ 965 | \$ 196,830 | \$ 195,863 | \$ 967 | \$ 319,870 | \$ 24,324 | \$ 18,157 | \$ 6,167 | \$ 196,830 | \$ 150,375 | \$ 46,455 |
| Total Cost of Sales | \$ 301,536 | \$ 308,752 | \$ (7,216) | \$ 2,481,782 | \$ 2,607,680 | \$ (125,898) | \$4,083,772 | \$ 301,536 | \$ 255,778 | \$ 45,758 | \$ 2,481,782 | \$ 2,292,274 | \$ 189,507 |
| Gross Profit/(Loss) | \$ 39,357 | \$ 12,170 | \$ 27,187 | \$ 227,615 | \$ 6,996 | \$ 220,619 | -\$171,700 | \$ 39,357 | \$ 32,471 | \$ 6,885 | \$ 227,615 | \$ 150,093 | \$ 77,522 |
| GENERAL AND ADMINISTRATIVE | | | | | | | | | | | | | |
| Administrative | \$ 290,278 | \$ 224,416 | \$ 65,862 | \$ 1,616,577 | \$ 1,783,348 | \$ (166,771) | \$ 2,734,187 | \$ 290,278 | \$ 207,232 | \$ 83,046 | \$ 1,616,577 | \$ 1,630,493 | \$ (13,917) |
| Commissioners | \$ 8,557 | \$ 8,978 | \$ (421) | \$ 70,118 | \$ 71,824 | \$ (1,706) | \$ 107,736 | \$ 8,557 | \$ 9,008 | \$ (452) | \$ 70,118 | \$ 71,572 | \$ (454) |
| Business Dev./Marketing | \$ 21,582 | \$ 8,150 | \$ 13,432 | \$ 51,489 | \$ 65,250 | \$ (13,761) | \$ 95,850 | \$ 21,582 | \$ - | \$ 21,582 | \$ 51,489 | \$ 48,647 | \$ 2,842 |
| Accounting | \$ 16,575 | \$ 26,256 | \$ (9,681) | \$ 164,654 | \$ 197,787 | \$ (33,133) | \$ 309,771 | \$ 16,575 | \$ 19,833 | \$ (3,258) | \$ 164,654 | \$ 191,565 | \$ (26,911) |
| Total G&A Costs | \$ 336,991 | \$ 267,800 | \$ 69,191 | \$ 1,902,838 | \$ 2,118,209 | \$ (215,371) | \$3,247,544 | \$ 336,991 | \$ 236,073 | \$ 100,918 | \$ 1,902,838 | \$ 1,942,277 | \$ (39,439) |
| Operating Income/(Loss) | \$ (297,635) | \$ (255,630) | \$ (42,005) | \$ (1,675,223) | \$ (2,111,213) | \$ 435,990 | (\$3,419,244) | \$ (297,635) | \$ (203,602) | \$ (94,033) | \$ (1,675,223) | \$ (1,792,184) | \$ 116,961 |
| NON-OPERATING REVENUES/(EXPENSES) | | | | | | | | | | | | | |
| Property and Other Tax Revenue | \$ 444,523 | \$ 737,608 | \$ (293,085) | \$ 3,826,243 | \$ 3,438,514 | \$ 387,729 | \$ 6,102,004 | \$ 444,523 | \$ 601,289 | \$ (156,766) | \$ 3,826,243 | \$ 3,907,517 | \$ (81,275) |
| Property Tax Expenses | \$ (17,682) | \$ (25,990) | \$ 8,308 | \$ (57,956) | \$ (207,920) | \$ 149,964 | \$ (311,880) | \$ (17,682) | \$ (24,287) | \$ 6,605 | \$ (57,956) | \$ (199,846) | \$ 141,890 |
| Federal & State Grants | \$ - | \$ 47,931 | \$ (47,931) | \$ 24,353 | \$ 739,712 | \$ (715,359) | \$ 1,692,525 | \$ - | \$ - | \$ - | \$ 24,353 | \$ 29,281 | \$ (4,928) |
| Investment Income | \$ (232,154) | \$ 16,667 | \$ (248,821) | \$ 478,300 | \$ 133,336 | \$ 344,964 | \$ 200,004 | \$ (232,154) | \$ 4,304 | \$ (236,458) | \$ 478,300 | \$ 56,055 | \$ 422,245 |
| Unrealized Gain/Loss from Investments | \$ (900,423) | \$ - | \$ (900,423) | \$ (1,563,667) | \$ - | \$ (1,563,667) | \$ - | \$ (900,423) | \$ - | \$ (900,423) | \$ (1,563,667) | \$ - | \$ (1,563,667) |
| Amortization (Expense) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Gain on Sale of Fixed Assets | \$ 41,100 | \$ 2,500 | \$ 38,600 | \$ 41,100 | \$ 20,000 | \$ 21,100 | \$ 30,000 | \$ 41,100 | \$ 5,362,502 | \$ (5,321,402) | \$ 41,100 | \$ 17,346,283 | \$ (17,305,183) |
| Total Non-Operating Revenues/(Expenses) | \$ (664,637) | \$ 778,716 | \$ (1,443,353) | \$ 2,748,373 | \$ 4,123,642 | \$ (1,375,269) | \$7,712,653 | \$ (664,637) | \$ 5,943,808 | \$ (6,608,445) | \$ 2,748,373 | \$ 21,139,290 | \$ (18,390,918) |
| Net Income/(Loss) before Depreciation | \$ (962,272) | \$ 523,086 | \$ (1,485,358) | \$ 1,073,150 | \$ 2,012,429 | \$ (939,279) | \$4,293,409 | \$ (962,272) | \$ 5,740,207 | \$ (6,702,478) | \$ 1,073,150 | \$ 19,347,107 | \$ (18,273,957) |
| Depreciation | \$ 504,378 | \$ 607,510 | \$ (103,132) | \$ 4,054,040 | \$ 4,860,080 | \$ (806,040) | \$ 7,290,120 | \$ 504,378 | \$ 546,185 | \$ (41,807) | \$ 4,054,040 | \$ 4,429,550 | \$ (375,510) |
| Net Income/(Loss) after Depreciation | \$ (1,466,649) | \$ (84,424) | \$ (1,382,225) | \$ (2,980,891) | \$ (2,847,651) | \$ (133,240) | (\$2,996,711) | \$ (1,466,649) | \$ 5,194,022 | \$ (6,660,671) | \$ (2,980,891) | \$ 14,917,557 | \$ (17,898,447) |
| Major Maintenance | \$ - | \$ 179,907 | \$ (179,907) | \$ 74,479 | \$ 409,814 | \$ (335,335) | \$949,535 | \$ - | \$ - | \$ - | \$ 74,479 | \$ 48,247 | \$ 26,232 |
| Engineering Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfers (In) Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income/(Loss) | \$ (1,466,649) | \$ (264,331) | \$ (1,202,318) | \$ (3,055,370) | \$ (3,257,465) | \$ 202,095 | (\$3,946,246) | \$ (1,466,649) | \$ 5,194,022 | \$ (6,660,671) | \$ (3,055,370) | \$ 14,869,310 | \$ (17,924,679) |

DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2022

| | Month | | | YTD | | | 2022 Annual Budget | Month | | | YTD | | |
|--|---------------------|---------------------|-------------------|----------------------|---------------------|---------------------|----------------------|---------------------|---------------------|-------------------|----------------------|---------------------|---------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2022 | 2021 | Variance | 2022 | 2021 | Variance |
| REVENUES | | | | | | | | | | | | | |
| Hangar Rentals | \$ 34,654 | \$ 25,000 | \$ 9,654 | \$ 367,113 | \$ 275,000 | \$ 92,113 | \$ 430,000 | \$ 34,654 | \$ 23,775 | \$ 10,879 | \$ 367,113 | \$ 314,077 | \$ 53,036 |
| Ramp Tie Downs & Overnight fees | \$ 4,052 | \$ 2,000 | \$ 2,052 | \$ 22,740 | \$ 16,000 | \$ 6,740 | \$ 24,000 | \$ 4,052 | \$ 3,817 | \$ 235 | \$ 22,740 | \$ 24,941 | \$ (2,201) |
| Fuel and Oil Sales | \$ 1,585,130 | \$ 1,013,458 | \$ 571,672 | \$ 12,591,300 | \$ 7,678,708 | \$ 4,912,592 | \$ 11,601,368 | \$ 1,585,130 | \$ 1,148,601 | \$ 436,528 | \$ 12,591,300 | \$ 7,933,389 | \$ 4,657,911 |
| Volume Rebate | \$ - | \$ - | \$ - | \$ (39,350) | \$ - | \$ (39,350) | \$ - | \$ - | \$ - | \$ - | \$ (39,350) | \$ - | \$ (39,350) |
| Line Service Other | \$ 3,900 | \$ 5,833 | \$ (1,933) | \$ 81,400 | \$ 46,664 | \$ 34,736 | \$ 69,996 | \$ 3,900 | \$ 4,630 | \$ (730) | \$ 81,400 | \$ 61,617 | \$ 19,783 |
| Aircraft Catering | \$ 1,185 | \$ 792 | \$ 393 | \$ 4,309 | \$ 6,336 | \$ (2,027) | \$ 9,504 | \$ 1,185 | \$ 348 | \$ 837 | \$ 4,309 | \$ 5,005 | \$ (696) |
| Non Airfield Rent/Lease/Maintenance Revenue | \$ 903 | \$ 509 | \$ 394 | \$ 4,855 | \$ 3,707 | \$ 1,148 | \$ 5,961 | \$ 903 | \$ 495 | \$ 408 | \$ 4,855 | \$ 3,756 | \$ 1,099 |
| Total Revenue | \$ 1,629,824 | \$ 1,047,592 | \$ 582,232 | \$ 13,032,367 | \$ 8,026,415 | \$ 5,005,952 | \$ 12,140,829 | \$ 1,629,824 | \$ 1,181,666 | \$ 448,157 | \$ 13,032,367 | \$ 8,342,785 | \$ 4,689,583 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Fuel and Oil Cost of Sales | \$ 887,550 | \$ 518,665 | \$ 368,885 | \$ 7,858,574 | \$ 3,913,191 | \$ 3,945,383 | \$ 5,910,691 | \$ 887,550 | \$ 587,571 | \$ 299,979 | \$ 7,858,574 | \$ 3,914,931 | \$ 3,943,644 |
| De ice Cost of Goods | \$ - | \$ - | \$ - | \$ 16,426 | \$ 27,500 | \$ (11,074) | \$ 34,000 | \$ - | \$ - | \$ - | \$ 16,426 | \$ 4,508 | \$ 11,918 |
| Credit Card Expense | \$ 23,036 | \$ 13,279 | \$ 9,757 | \$ 175,386 | \$ 99,892 | \$ 75,494 | \$ 152,812 | \$ 23,036 | \$ 18,519 | \$ 4,517 | \$ 175,386 | \$ 110,718 | \$ 64,668 |
| Food - COGS | \$ 6,688 | \$ 7,000 | \$ (312) | \$ 49,878 | \$ 56,450 | \$ (6,572) | \$ 84,600 | \$ 6,688 | \$ 5,146 | \$ 1,542 | \$ 49,878 | \$ 53,525 | \$ (3,647) |
| Maintenance | \$ 22,233 | \$ 25,391 | \$ (3,158) | \$ 168,623 | \$ 165,001 | \$ 3,622 | \$ 243,856 | \$ 22,233 | \$ 12,654 | \$ 9,578 | \$ 168,623 | \$ 142,789 | \$ 25,834 |
| Total Cost of Sales | \$ 939,507 | \$ 564,335 | \$ 375,172 | \$ 8,268,888 | \$ 4,262,034 | \$ 4,006,854 | \$ 6,425,959 | \$ 939,507 | \$ 623,891 | \$ 315,617 | \$ 8,268,888 | \$ 4,226,471 | \$ 4,042,416 |
| Gross Profit/(Loss) | \$ 690,317 | \$ 483,257 | \$ 207,060 | \$ 4,763,480 | \$ 3,764,381 | \$ 999,099 | \$ 5,714,870 | \$ 690,317 | \$ 557,776 | \$ 132,541 | \$ 4,763,480 | \$ 4,116,313 | \$ 647,166 |
| GENERAL AND ADMINISTRATIVE | \$ 140,144 | \$ 145,771 | \$ (5,627) | \$ 1,093,058 | \$ 1,148,877 | \$ (55,819) | \$ 1,797,413 | \$ 140,144 | \$ 133,696 | \$ 6,448 | \$ 1,093,058 | \$ 1,051,953 | \$ 41,105 |
| Operating Income/(Loss) | \$ 550,173 | \$ 337,486 | \$ 212,687 | \$ 3,670,422 | \$ 2,615,504 | \$ 1,054,918 | \$ 3,917,457 | \$ 550,173 | \$ 424,080 | \$ 126,093 | \$ 3,670,422 | \$ 3,064,360 | \$ 606,062 |
| Net Income/(Loss) before Depreciation | \$ 550,173 | \$ 337,486 | \$ 212,687 | \$ 3,670,422 | \$ 2,615,504 | \$ 1,054,918 | \$ 3,917,457 | \$ 550,173 | \$ 424,080 | \$ 126,093 | \$ 3,670,422 | \$ 3,064,360 | \$ 606,062 |
| Depreciation | \$ 693 | \$ 693 | \$ 0 | \$ 5,548 | \$ 5,544 | \$ 4 | \$ 8,316 | \$ 693 | \$ 693 | \$ - | \$ 5,548 | \$ 5,548 | \$ - |
| Major Maintenance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 40,125 | \$ (40,125) |
| Net Income/(Loss) | \$ 549,479 | \$ 336,793 | \$ 212,686 | \$ 3,664,874 | \$ 2,609,960 | \$ 1,054,914 | \$ 3,909,141 | \$ 549,479 | \$ 423,386 | \$ 126,093 | \$ 3,664,874 | \$ 3,018,687 | \$ 646,187 |

Prairie Landing Golf Club

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2022

| | Month | | | YTD | | | 2022 Annual Budget | Month | | | YTD | | |
|---|-------------------|-------------------|--------------------|---------------------|---------------------|--------------------|---------------------|-------------------|-------------------|--------------------|---------------------|---------------------|---------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2022 | 2021 | Variance | 2022 | 2021 | Variance |
| REVENUES | | | | | | | | | | | | | |
| P100 - Golf Administration | \$ 347 | \$ 364 | \$ (17) | \$ 2,586 | \$ 2,033 | \$ 553 | \$ 2,500 | \$ 347 | \$ 241 | \$ 107 | \$ 2,586 | \$ 1,219 | \$ 1,367 |
| P300 - Golf Operations | \$ 214,938 | \$ 238,732 | \$ (23,794) | \$ 1,255,984 | \$ 1,250,004 | \$ 5,980 | \$ 1,582,000 | \$ 214,938 | \$ 193,004 | \$ 21,934 | \$ 1,255,984 | \$ 1,300,528 | \$ (44,544) |
| P400 - Golf Food and Beverage | \$ 62,235 | \$ 66,586 | \$ (4,351) | \$ 288,150 | \$ 278,818 | \$ 9,332 | \$ 365,000 | \$ 62,235 | \$ 64,201 | \$ (1,966) | \$ 288,150 | \$ 288,726 | \$ (576) |
| P500 - Golf Banquets | \$ 3,779 | \$ 32,000 | \$ (28,221) | \$ 117,678 | \$ 207,700 | \$ (90,022) | \$ 332,700 | \$ 3,779 | \$ 43,488 | \$ (39,709) | \$ 117,678 | \$ 130,754 | \$ (13,076) |
| P600 - Golf In-house Events | \$ (623) | \$ 1,000 | \$ (1,623) | \$ 14,969 | \$ 30,000 | \$ (15,031) | \$ 45,000 | \$ (623) | \$ - | \$ (623) | \$ 14,969 | \$ 16,390 | \$ (1,421) |
| P700 - Golf Outings | \$ 87,991 | \$ 102,000 | \$ (14,009) | \$ 343,032 | \$ 248,000 | \$ 95,032 | \$ 350,000 | \$ 87,991 | \$ 91,371 | \$ (3,380) | \$ 343,032 | \$ 254,324 | \$ 88,708 |
| P900 - Kitty Hawk Café | \$ 1,533 | \$ 1,350 | \$ 183 | \$ 9,800 | \$ 9,550 | \$ 250 | \$ 14,200 | \$ 1,533 | \$ 853 | \$ 680 | \$ 9,800 | \$ 6,001 | \$ 3,798 |
| Total Revenue | \$ 370,201 | \$ 442,032 | \$ (71,831) | \$ 2,032,199 | \$ 2,026,105 | \$ 6,094 | \$ 2,691,400 | \$ 370,201 | \$ 393,157 | \$ (22,957) | \$ 2,032,199 | \$ 1,997,943 | \$ 34,256 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| P200 - Golf Maintenance | \$ 84,739 | \$ 97,874 | \$ (13,135) | \$ 488,049 | \$ 544,863 | \$ (56,814) | \$ 853,488 | \$ 84,739 | \$ 86,020 | \$ (1,280) | \$ 488,049 | \$ 484,350 | \$ 3,698 |
| P300 - Golf Operations | \$ 45,587 | \$ 45,541 | \$ 46 | \$ 256,454 | \$ 233,589 | \$ 22,865 | \$ 347,197 | \$ 45,587 | \$ 44,161 | \$ 1,426 | \$ 256,454 | \$ 227,620 | \$ 28,834 |
| P400 - Golf Food and Beverage | \$ 33,842 | \$ 36,418 | \$ (2,576) | \$ 193,382 | \$ 173,623 | \$ 19,759 | \$ 255,428 | \$ 33,842 | \$ 34,806 | \$ (963) | \$ 193,382 | \$ 214,703 | \$ (21,321) |
| P500 - Golf Banquets | \$ 20,457 | \$ 32,060 | \$ (11,603) | \$ 152,433 | \$ 164,117 | \$ (11,684) | \$ 253,104 | \$ 20,457 | \$ 42,126 | \$ (21,670) | \$ 152,433 | \$ 101,775 | \$ 50,658 |
| P600 - Golf In-house Events | \$ (261) | \$ 501 | \$ (762) | \$ 7,526 | \$ 15,017 | \$ (7,491) | \$ 22,524 | \$ (261) | \$ - | \$ (261) | \$ 7,526 | \$ 5,745 | \$ 1,781 |
| P700 - Golf Outings | \$ 10,497 | \$ 14,694 | \$ (4,197) | \$ 45,679 | \$ 35,445 | \$ 10,234 | \$ 49,942 | \$ 10,497 | \$ 5,140 | \$ 5,358 | \$ 45,679 | \$ 12,238 | \$ 33,441 |
| P800 - Golf Kitchen | \$ 19,397 | \$ 16,084 | \$ 3,313 | \$ 144,553 | \$ 128,080 | \$ 16,473 | \$ 199,920 | \$ 19,397 | \$ 15,685 | \$ 3,712 | \$ 144,553 | \$ 113,308 | \$ 31,244 |
| P900 - Kitty Hawk Café | \$ 1,533 | \$ 1,350 | \$ 183 | \$ 9,800 | \$ 9,550 | \$ 250 | \$ 14,200 | \$ 1,533 | \$ 853 | \$ 680 | \$ 9,800 | \$ 6,001 | \$ 3,798 |
| Total Cost of Sales | \$ 215,792 | \$ 244,522 | \$ (28,730) | \$ 1,297,875 | \$ 1,304,284 | \$ (6,409) | \$ 1,995,803 | \$ 215,792 | \$ 228,791 | \$ (12,999) | \$ 1,297,875 | \$ 1,165,741 | \$ 132,135 |
| Gross Profit/(Loss) | \$ 154,409 | \$ 197,510 | \$ (43,101) | \$ 734,323 | \$ 721,821 | \$ 12,502 | \$ 695,597 | \$ 154,409 | \$ 164,367 | \$ (9,958) | \$ 734,323 | \$ 832,202 | \$ (97,879) |
| GENERAL AND ADMINISTRATIVE | \$ 61,052 | \$ 46,618 | \$ 14,434 | \$ 385,718 | \$ 347,643 | \$ 38,075 | \$ 526,961 | \$ 61,052 | \$ 45,257 | \$ 15,795 | \$ 385,718 | \$ 359,174 | \$ 26,544 |
| Operating Income/(Loss) | \$ 93,357 | \$ 150,892 | \$ (57,535) | \$ 348,605 | \$ 374,178 | \$ (25,573) | \$ 168,636 | \$ 93,357 | \$ 119,109 | \$ (25,753) | \$ 348,605 | \$ 473,028 | \$ (124,423) |
| NON-OPERATING REVENUES/(EXPENSES) | | | | | | | | | | | | | |
| Property Tax Expenses | \$ (2,259) | \$ (5,000) | \$ 2,741 | \$ (29,085) | \$ (40,000) | \$ 10,915 | \$ (60,000) | \$ (2,259) | \$ (4,913) | \$ 2,654 | \$ (29,085) | \$ 36,498 | \$ (65,583) |
| Investment Income | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Gain on Sale of Fixed Assets | \$ - | \$ - | \$ - | \$ 250 | \$ - | \$ 250 | \$ - | \$ - | \$ 775 | \$ (775) | \$ 250 | \$ 2,175 | \$ (1,925) |
| Net Income/(Loss) before Depreciation & Adj. | \$ 91,097 | \$ 145,892 | \$ (54,795) | \$ 319,770 | \$ 334,178 | \$ (14,408) | \$ 108,636 | \$ 91,097 | \$ 114,971 | \$ (23,874) | \$ 319,770 | \$ 511,701 | \$ (191,931) |
| Depreciation | \$ 32 | \$ 84 | \$ (52) | \$ 881 | \$ 672 | \$ 209 | \$ 1,008 | \$ 32 | \$ 207 | \$ (175) | \$ 881 | \$ 1,652 | \$ (771) |
| Major Maintenance | \$ - | \$ - | \$ - | \$ 54,300 | \$ 81,666 | \$ (27,366) | \$ 81,666 | \$ - | \$ 3,009 | \$ (3,009) | \$ 54,300 | \$ 7,943 | \$ 46,357 |
| Transfers (In) Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income/(Loss) | \$ 91,065 | \$ 145,808 | \$ (54,743) | \$ 264,589 | \$ 251,840 | \$ 12,749 | \$ 25,962 | \$ 91,065 | \$ 111,756 | \$ (20,691) | \$ 264,589 | \$ 502,106 | \$ (237,517) |



Accounts Receivable Aging Report Over 60 Days Past Due

| Customer No. | Customer Name | Current @ 08/31/22 | 1 to 30 Days Overdue | 31 to 60 Days Overdue | 61 to 90 Days Overdue | 91+ Days Overdue | Total | % of Total |
|--------------------------|-----------------------------------|-----------------------|-------------------------|--------------------------|--------------------------|---------------------|-------------------|---------------|
| A-TEA01 | Travel Express Aviation | 0.00 | -20.00 | 0.00 | 0.00 | 106,993.25 | 106,973.25 | 41.09% |
| A-RSA01 | RSH Aviation, Inc. | 0.00 | 3,272.00 | 0.00 | 3,272.00 | 36,818.48 | 43,362.48 | 16.66% |
| A-61L01 | 6-1 LLC | 0.00 | 0.00 | 0.00 | 0.00 | 24,300.00 | 24,300.00 | 9.33% |
| A-MUM02 | Matt Mukenschnabl | 0.00 | 800.00 | 0.00 | 800.00 | 18,732.02 | 20,332.02 | 7.81% |
| A-AFS01 | AVEL FLIGHT SCHOOL, INC. | 0.00 | 1,040.00 | 0.00 | 0.00 | 15,795.00 | 16,835.00 | 6.47% |
| A-TEA03 | TRAVEL EXPRESS MAINTENANCE | 0.00 | 0.00 | 0.00 | 0.00 | 12,568.30 | 12,568.30 | 4.83% |
| A-GLL01 | Glenway Leasing | 0.00 | 493.00 | 0.00 | 493.00 | 5,960.13 | 6,946.13 | 2.67% |
| A-PMI01 | PRO-MOLD & DIE | 0.00 | 1,381.00 | 0.00 | 1,381.00 | 4,143.00 | 6,905.00 | 2.65% |
| A-TOT01 | Toni Transportation, LLC | 0.00 | 3,063.00 | 0.00 | 3,063.00 | 3,063.00 | 9,189.00 | 3.53% |
| A-HAR04 | Raza Haq | 0.00 | 0.00 | 0.00 | 0.00 | 1,391.81 | 1,391.81 | 0.53% |
| A-THS01 | Scott Thoman | 0.00 | 0.00 | 0.00 | 0.00 | 1,288.00 | 1,288.00 | 0.49% |
| A-FSX01 | FSX Chicago, LLC | 0.00 | 0.00 | 0.00 | 0.00 | 887.66 | 887.66 | 0.34% |
| A-BAJ02 | Airboss Private Aviation Services | 0.00 | 3,427.00 | 59.24 | 73.65 | 729.67 | 4,289.56 | 1.65% |
| A-GOA01 | ALLAN GOLDSTEIN | 0.00 | 0.00 | 0.00 | 0.00 | 554.00 | 554.00 | 0.21% |
| A-DOJ01 | JOE DOLLENS | 0.00 | 79.00 | 0.00 | 79.00 | 79.00 | 237.00 | 0.09% |
| A-MCD01 | McDONALD'S CORPORATION | 0.00 | 0.04 | 0.00 | 0.04 | 0.08 | 0.16 | 0.00% |
| A-SPD01 | STATE POLICE DEPARTMENT | 0.00 | 2,136.44 | 0.00 | 2,136.44 | 0.00 | 4,272.88 | |
| A-TAI01 | T-BIRD AVIATION INC. | 0.00 | 0.00 | 0.00 | 0.10 | 0.00 | 0.10 | 0.00% |
| Report Total: | | - | 15,671.48 | 59.24 | 11,298.23 | 233,303.40 | 260,332.35 | |
| Percent of Total: | | 0.00% | 6.02% | 0.02% | 4.34% | 89.62% | 100.00% | |



RESOLUTION 2022-2527

COMMEMORATING THE SERVICES OF DONALD C. SHARP AS SECRETARY AND COMMISSIONER OF THE DUPAGE AIRPORT AUTHORITY

WHEREAS, Mr. Donald C. Sharp is highly respected and an exemplary member of the DuPage Airport Authority Board from his appointment on April 14, 2015 and through his dedicated service until August 31, 2022; and

WHEREAS, he served the Board with an impressive work ethic and firm grasp of issues that have helped strengthen the airport during his tenure; and

WHEREAS, the Board is greatly appreciative of the leadership, dedication, integrity, professionalism, and energy he demonstrated on numerous committees, and his guidance as Secretary of the Board starting on January 24, 2018, that helped form the framework for airport policies, financial planning, and development for years to come; and

WHEREAS, his extensive experience in private enterprise and strong sense of ethics played an important role in guiding the Airport Authority to prosperity and growth; and

WHEREAS, his gentlemanly nature, grace and welcoming manner made him an outstanding representative of the openness and accessibility that characterizes today's DuPage Airport; and

WHEREAS, his unwavering support for staff and the airport mission will be greatly missed; and

WHEREAS, the Board of Commissioners and staff will deeply miss the honor, dedication and class that Mr. Donald C. Sharp brought to the DuPage Airport Authority Board.

NOW, THEREFORE, BE IT RESOLVED, that the DuPage Airport Staff and the Board of Commissioners of the DuPage Airport Authority acknowledge and recognize the outstanding contributions that Mr. Donald C. Sharp has made to the DuPage Airport Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti, Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Liginio-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2528; Authorizing the Execution of a Professional Services Agreement with Erik Christiansen Design Group, Ltd. for Golf Course Irrigation System Design

DATE: September 13, 2022

SUMMARY:

The Airport Authority’s 2022 Capital Budget includes funding for design necessary to replace the existing irrigation system at the Prairie Landing Golf Course. The original irrigation system piping and control wires/systems are 30 years old and is experiencing degradation and failures.

Staff solicited a Request for Proposals (“RFP”) from qualified golf course irrigation system designers to conduct the following tasks:

Phase I (Design)

- Conduct GPS mapping and produce AutoCAD drawings of existing landscape and hardscape features.
- Conduct a water use/water balance study for the proposed irrigation system.
- Provide a cost estimate for the proposed irrigation system.
- Produce bidding plans and specifications.

It is anticipated that construction will occur in 2023 and that the golf course irrigation system designer would assist the Authority with construction observation services including GPS mapping and documentation of the new system under a separate task.

The RFP was advertised in the July 15, 2022 edition of the Daily Herald newspaper. Two (2) proposals were received on August 19, 2022 from the following firms:

- Erik Christiansen Design Group – West Des Moines, IA
- Irrigation Consulting, Inc. – Nashua, NH

An evaluation panel was appointed by the Executive Director to evaluate the proposals based on qualifications and experience, project team, and fee proposal. The evaluation panel selected Erik Christiansen Design Group, Ltd. as the best and most advantageous firm for providing golf course irrigation system design and consulting services. Erik Christiansen Design Group will accomplish the Phase I services for a fee not-to-exceed \$19,750.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Golf Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|------------|
| 2022 Capital Budget | \$50,000 |
| Erik Christensen Design Group Phase I Design Fee | (\$19,750) |
| | \$30,250 |

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel will be providing the form of Professional Services Agreement for golf irrigation system design services.

ATTACHMENTS:

- Proposed Resolution 2022-2528; Authorizing the Execution of a Professional Services Agreement with Erik Christiansen Design Group, Ltd. for Golf Course Irrigation System Design.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2528; Authorizing the Execution of a Professional Services Agreement with Erik Christiansen Design Group, Ltd. for Golf Course Irrigation System Design.

RESOLUTION 2022-2528

AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ERIK CHRISTIANSEN DESIGN GROUP, LTD. FOR GOLF COURSE IRRIGATION SYSTEM DESIGN

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals from qualified firms for providing golf course irrigation system design services to the Authority; and

WHEREAS, the Authority has received and reviewed two (2) proposals through a Request for Proposal evaluation process; and

WHEREAS, upon evaluating the proposals, the Authority has determined that the proposal received from Erik Christiansen Design Group, Ltd. is reasonable and meets the needs of the Authority for providing golf course irrigation system design services; and

WHEREAS, the Board of Commissioners of the Authority deems it to be in the best interests of the Authority to enter into a Professional Services Agreement with Erik Christiansen Design Group, Ltd. to provide bidding plans and specifications for the replacement of the existing irrigation system at the Prairie Landing Golf Club; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a Professional Services Agreement with Erik Christiansen Design Group, Ltd. to provide bidding plans and specifications for the replacement of the existing irrigation system at the Prairie Landing Golf Club for a fee not-to-exceed \$19,750; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Professional Services Agreement with Erik Christiansen Design Group, Ltd. and to take whatever steps necessary to effectuate the terms of said Agreement.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY
RESOLUTION 2022-2528

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
GOLF IRRIGATION DESIGN
SOLICITATION NO. 2022-0715**

**SECTION VI
STATEMENT OF POLITICAL CONTRIBUTIONS**

EC DESIGN GROUP, LTD
(name of entity or individual)

400 5TH STREET
WEST DES MOINES, IA 50265
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

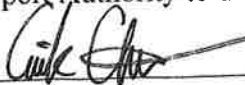
| Elected Official | Office | Date | Amount | Form |
|------------------|------------------|------------------|------------------|------------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8.18.22
(date)


(signature)

PRESIDENT
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2529; Award of Contract to Safe-Way Tuckpointing Company for Masonry Repairs at the Prairie Landing Clubhouse

DATE: September 14, 2022

SUMMARY:

The Airport Authority’s 2022 Capital Budget includes a project to conduct masonry repairs at the Prairie Landing Clubhouse. Repairs include the removal and replacement of select brick units and tuckpointing of masonry mortar joints focused on the Halfway House and kitchen loading areas. The project also includes slip and fall hazard safety improvements by adding stair treads and nosings to a service stairwell that is utilized by employees and vendors.

Staff utilized the services of Wight & Company to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the August 17, 2022 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was held at 3:00 p.m. on August 23, 2022. Six (6) sealed bids were received and opened at 3:00 p.m. on September 6, 2022. Bid results are as follows:

| Bidder | Total Construction Cost |
|--|-------------------------|
| Safe-Way Tuckpointing Rolling Meadows, IL | \$37,499 |
| Futurity19, Inc. Hinsdale, IL | \$39,430 |
| Red Feather Group Glenview, IL | \$44,560 |
| Otto Baum Company Morton, IL | \$68,510 |
| JSL Restoration Group Franklin Park, IL | \$129,385 |
| Mertes Contracting Corp. Broadview, IL | \$179,110 |

Upon evaluation of the bids, it is apparent that Safe-Way Tuckpointing Company is the low, responsive and responsible bidder. Wight & Company and staff conducted a bid review interview with Safe-Way Tuckpointing and confirmed full compliance with project specifications. In addition, Safe-Way Tuckpointing received positive feedback from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Golf Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|--------------|
| 2022 Capital Budget | \$85,381 |
| Wight & Company Design & Construction Phase Service Order | (\$11,700) |
| Safe-Way Tuckpointing Company Construction Cost | (\$37,499) |
| Owner's Contingency (10%) | (\$3,749.90) |
| | \$32,432 |

This resolution requests a total not-to-exceed amount of \$41,248.90, which includes a 10% owner’s contingency, for award to Safe-Way Tuckpointing Company.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2022-2529; Award of Contract to Safe-Way Tuckpointing Company for Masonry Repairs at the Prairie Landing Clubhouse.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2529; Award of Contract to Safe-Way Tuckpointing Company for Masonry Repairs at the Prairie Landing Clubhouse.

RESOLUTION 2022-2529

**AWARD OF CONTRACT TO SAFE-WAY TUCKPOINTING COMPANY FOR
MASONRY REPAIRS AT THE PRAIRIE LANDING CLUBHOUSE**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for masonry repairs and stairway improvements at the Prairie Landing Clubhouse (the “Project”); and

WHEREAS, the Authority received and reviewed six (6) sealed bids for the Project on September 6, 2022; and

WHEREAS, it is apparent that Safe-Way Tuckpointing Company is the low, responsive and responsible bidder for a total cost of \$37,499; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Safe-Way Tuckpointing Company for completion of the Project at a total cost not-to-exceed \$41,248.90, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Safe-Way Tuckpointing Company for completion of the Project at a total cost not-to-exceed \$41,248.90 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2529

**DUPAGE AIRPORT AUTHORITY
MASONRY REPAIRS
SOLICITATION NO. 2022-0814**

STATEMENT OF POLITICAL CONTRIBUTIONS

SAFE-WAY TUCKPOINTING
(name of entity or individual)

2211 WILLOW LN
ROLLING MEADOWS, IL 60008

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| <u>n/a</u> | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/2/22
(date)


(signature)

PARTNER
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2530; Authorizing the Execution of Design Phase Task Order No. 6 with Crawford, Murphy & Tilly, Inc. for the Project: Bridge Repairs at the Prairie Landing Golf Course.

DATE: September 13, 2022

SUMMARY:

The 2022 Capital Budget includes a project to repair several of the bridges on the Prairie Landing Golf Course that need various levels of bulkhead/interface repair and restoration. Over time, watershed has caused the erosion of soil banks and the failure of the bulkheads. These failures are causing the carpath/bridge interfaces to become unstable. Repairs will restore these areas and construct new bulkheads to stop erosion. Staff is in receipt of a design phase task order from Crawford, Murphy & Tilly, Inc. (“CMT”) to prepare bridging documents and specifications for selection of a design/build contracting firm to conduct the repairs.

The scope of services provided by CMT include:

- Bridging document plans and specifications preparation.
- Review and qualification of RFQ/RFP submittals from contractors.
- Preliminary permit document preparation and repair method consultation with prospective contractor.

The fee to accomplish these services is a total not-to-exceed amount of \$39,900.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Golf Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|------------|
| 2022 Capital Budget | \$225,000 |
| CMT Design Phase Task Order No. 6 | |
| Consulting and Bridging Document Preparation Services | (\$39,900) |
| | \$185,100 |

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the standard form task order being utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2022-2530; Authorizing the Execution of Design Phase Task Order No. 6 with Crawford, Murphy & Tilly, Inc. for the Project: Bridge Repairs at the Prairie Landing Golf Course.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2530; Authorizing the Execution of Design Phase Task Order No. 6 with Crawford, Murphy & Tilly, Inc. for the Project: Bridge Repairs at the Prairie Landing Golf Course.

RESOLUTION 2022-2530

AUTHORIZING THE EXECUTION OF DESIGN PHASE TASK ORDER NO. 6 WITH CRAWFORD, MURPHY & TILLY, INC. FOR THE PROJECT: BRIDGE REPAIRS AT THE PRAIRIE LANDING GOLF COURSE

WHEREAS, the DuPage Airport Authority, an Illinois Special District (“Authority”), previously selected Crawford, Murphy & Tilly, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.;

WHEREAS, the Authority expects to pursue the accomplishment of a project described as Bridge Repairs at the Prairie Landing Golf Course (the "Project"); and

WHEREAS, the Authority has previously entered into a Contract with Crawford, Murphy & Tilly, Inc. for work at the DuPage Airport and is in receipt of Task Order No. 6 from Crawford, Murphy & Tilly, Inc. for consulting and design phase bridging document preparation services on the Project for a total not-to-exceed amount of \$39,900; and

WHEREAS, the Board of Commissioners of the Authority finds that the cost to provide said services is reasonable and deems it to be in the best interest of the Authority to enter into Task Order No. 6 with Crawford, Murphy & Tilly, Inc. for such consulting and design phase bridging document preparation services; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute Task Order No. 6 with Crawford, Murphy & Tilly, Inc. for a total not-to-exceed amount of \$39,900 and to take whatever steps necessary to effectuate the terms of said Task Order on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2530



TO: Board of Commissioners

FROM: Patrick Hoard
Finance Director

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2531; Approving the Use of Sikich LLP for Outside Auditors for the Year 2023

DATE: September 13, 2022

SUMMARY:

As required by the Airport Authority’s By-Laws, the Board of Commissioners each year must approve the outside auditors to be utilized by the Airport Authority. Every five years, staff conducts a Request for Proposal (RFP) process for Financial Auditing Services.

A Request for Proposals (“RFP”) was advertised in the June 29, 2022 edition of the Daily Herald newspaper. Three (3) proposals were received on July 29, 2022 from the following firms:

- Baker Tilly Virchow Krause, LLP – Oak Brook, IL
- Lauterbach and Amen, LLP – Warrenville, IL
- Sikich LLP – Naperville, IL

An evaluation panel was appointed by the Executive Director to evaluate the proposals based on technical qualifications, mandatory elements of the RFP and the all-inclusive maximum not-to-exceed audit fee. The evaluation panel selected Sikich LLP as the best and most advantageous firm for providing audit services to the Authority.

Sikich LLP has previously conducted audits of the Authority’s financial statements since 2013 and has provided quality work.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

The all-inclusive maximum not-to-exceed fee provided by Sikich LLP for auditing the 2022 financial statements is \$32,000, \$3,100 single audit, and hourly rates of: \$315 for Partners, \$240 for Managers, \$150 for Senior Accountants and \$135 for Staff for any additional services provided beyond auditing the Authority’s 2022 financial statements.

The 2021 all-inclusive audit fee was \$33,100.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously reviewed the Agreement for audit services.

ATTACHMENTS:

- Proposed Resolution 2022-2531; Approving the Use of Sikich LLP for Outside Auditors for the Year 2023
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2531; Approving the Use of Sikich LLP for Outside Auditors for the Year 2023

RESOLUTION 2022-2531

**APPROVING THE USE OF SIKICH LLP AS OUTSIDE AUDITORS
FOR THE YEAR 2023**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has previously enacted By-Laws for its operation; and

WHEREAS, Article V of the Authority’s By-Laws requires that outside auditors be hired and approved by the Board of Commissioners on an annual basis; and

WHEREAS, the Authority has selected the firm of Sikich LLP as its outside auditor through a qualification-based Request for Proposal process; and

WHEREAS, the Board of Commissioners Authority deems it to be in the best interest of the Authority to appoint the firm of Sikich LLP as its outside auditor for the year 2023 for the all-inclusive maximum fee of \$32,000 for auditing its 2022 financial statements, \$3,100 single audit, and hourly rates of: \$315 for Partners, \$240 for Managers, \$150 for Senior Accountants and \$135 for Staff for any additional services provided beyond auditing the Authority’s 2022 financial statements; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby approves the hiring of Sikich LLP as its outside auditors for the year 2023 and hereby authorizes the Executive Director, Mark Doles, to take whatever steps necessary to effectuate the terms of this Resolution.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2531

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
FINANCIAL AUDITING SERVICES
SOLICITATION NO. 2022-0628**

**SECTION VI
STATEMENT OF POLITICAL CONTRIBUTIONS**

Sikich LLP

(name of entity or individual)

1415 W. Diehl Road, Suite 400
Naperville, IL 60563

(address of entity or individual)

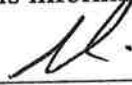
1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| <u>None</u> | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

July 29, 2022  Partner
(date) (signature) (title of signer, if a business)



TO: Board of Commissioners

FROM: Patrick Hoard
Finance Director

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2020-2532; Authorizing the Execution of a Banking Services Agreement with St. Charles Bank & Trust Company, N.A.

DATE: September 13, 2022

SUMMARY:

The Authority uses common banking services such as checking, payroll, and money market accounts. In addition, the banking services provider is required to provide various web services, remote deposits, fraud prevention technologies, and reporting. Also, to collateralize deposits that are in excess of any FDIC insurance coverage and to do so in a manner that is in compliance with the Authority's collateral agreement.

The existing banking services agreement with MB Financial Services (acquired by Fifth Third Bank) is expiring. Every five years, staff conducts a Request for Proposal (RFP) process for banking services. The Authority desires a new three (3) year banking services agreement commencing on November 1, 2022 and ending on November 1, 2025, subject to a two (2) year extension at the sole discretion of the Authority.

A Request for Proposals ("RFP") was advertised in the August 4, 2022 edition of the Daily Herald newspaper. Four (4) proposals were received on September 1, 2022 from the following financial institutions:

- Associated Bank – Crystal Lake, IL
- Fifth Third Bank – Lemont, IL
- Huntington Bank – Chicago, IL
- St. Charles Bank & Trust Company, N.A. – St. Charles, IL

An evaluation panel was appointed by the Executive Director to evaluate the proposals based on banking services, financial strength, and additional services offered. The evaluation panel selected St. Charles Bank & Trust Company, N.A. as the best and most advantageous financial institution for providing banking services to the Authority.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

The average checking balance needed to offset fees will decrease from slightly more than \$2M today to \$1.57M. This will allow about \$430k more to be invested in our money market account. The increased balance at the current rate of 2.32% will result in approx. \$10K more of interest income per year. In addition, we currently make only .75% on our money market balance. If you assume a balance of roughly \$5m, we will earn an additional \$78,500 in interest per year.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel will review the contractual documents with St. Charles Bank & Trust Company, N.A. and negotiate any changes deemed necessary.

ATTACHMENTS:

- Proposed Resolution 2020-2532; Authorizing the Execution of a Banking Services Agreement with St. Charles Bank & Trust Company, N.A.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2020-2532; Authorizing the Execution of a Banking Services Agreement with St. Charles Bank & Trust Company, N.A.

RESOLUTION 2022-2532

AUTHORIZING THE EXECUTION OF A BANKING SERVICES AGREEMENT WITH ST. CHARLES BANK & TRUST COMPANY, N.A.

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals from qualified financial institutions for providing banking services to the Authority; and

WHEREAS, the Authority has received and reviewed four (4) proposals through a Request for Proposal evaluation process; and

WHEREAS, upon evaluating the proposals, the Authority has determined that the proposal received from St. Charles Bank & Trust Company, N.A. is the most advantageous and in the best interests of the Authority for providing banking services; and

WHEREAS, the Board of Commissioners of the Authority deems it to be in the best interests of the Authority to enter into a Banking Services Agreement with St. Charles Bank & Trust Company, N.A. for a three (3) year term, subject to a two (2) year extension contingent upon the future appropriations of the Authority and at the sole discretion of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a Banking Services Agreement with St. Charles Bank & Trust Company, N.A. to provide banking services during the term commencing November 1, 2022 and ending on November 1, 2025, subject to a two (2) year extension contingent upon the future appropriations of the Authority and at the sole discretion of the Authority for the service fees identified in Exhibit A; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Banking Services Agreement with St. Charles Bank & Trust Company, N.A. and to take whatever steps necessary to effectuate the terms of said Agreement.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2532

Exhibit "A" BANKING SERVICES

Bank Name **St. Charles Bank & Trust Company, N.A.**

Average Ending Balance (July 2021 thru June 2022)

| | | |
|---------------------------------|----|------------|
| Average Balance - Money Market* | \$ | 41,554,029 |
| Average Balance - Checking | \$ | 8,100,784 |
| Average Balance - Payroll | \$ | - |
| | \$ | 49,654,813 |

* This is the average Money Market balance over this time period. However, this balance will fluctuate wildly depending on various conditions. For Example, the June ending balance was \$10,074,862 and the last 4 month average was \$7,781,249. We expect balance to be closer to these levels going forward

| | | |
|--|----|-----------|
| Balance Required to support \$1 of services (Equals Exhibit A-2) | \$ | 1,217 |
| Minimum Balance Required | \$ | 1,570,160 |

Earnings Credit Rate **1.00%**

Total Excess Balance \$ 48,084,653

Monthly Interest Rate on Excess Balance (Money Market) **2.321%** RATE ADJUSTS DAILY

Potential Monthly Interest on Excess Balance \$ 93,003.73 SEE EXHIBIT B

DuPage Airport Authority - Bank Comparison

| AFP Code | Description | Average Monthly Volume | Price | Charge |
|----------|----------------------------------|------------------------|----------|-----------|
| 00 02 30 | Deposit Administration Fee | 8100784 | \$ - | \$ 732.40 |
| 01 00 00 | Monthly Maintenance | 3 | \$ 12.00 | \$ 36.00 |
| 01 00 20 | ZBA Parent Account | 1 | \$ 10.00 | \$ 10.00 |
| 01 01 01 | Commercial Deposits | 52 | \$ 1.75 | \$ 91.00 |
| 01 01 10 | Zba: Debit Transaction | 8 | \$ - | \$ - |
| 01 01 11 | Zba: Credit Transaction | 8 | \$ - | \$ - |
| 01 02 21 | ZBA Sub-account | 1 | \$ 5.00 | \$ 5.00 |
| 01 03 10 | Paper Account Statement Fee | 3 | \$ 7.35 | \$ 22.05 |
| 01 99 99 | Composite Group | 1 | \$ - | \$ - |
| 10 00 15 | Bkg Cntr Deposited Cash | 22499 | \$ 0.001 | \$ 22.50 |
| 10 00 40 | Bkg Cntr Order | 0 | \$ - | \$ - |
| 10 00 48 | Bkg Cntr Order Notes Loose | 14 | \$ - | \$ - |
| 10 02 2Z | Unencoded Items Deposited | 61 | \$ 0.12 | \$ 7.32 |
| 10 02 30 | Deposit Items Rejected | 0 | \$ - | \$ - |
| 10 04 00 | Chk Returned Item OR Chargeback | 0 | \$ 4.50 | \$ - |
| 10 10 30 | Paper Item Admin Fee | 61 | \$ - | \$ - |
| 10 13 00 | EDM Monthly Service Fee | 1 | \$ 40.00 | \$ 40.00 |
| 10 13 10 | EDM Deposit | 25 | \$ 1.75 | \$ 43.75 |
| 10 13 10 | EDM Before 4:00 Pm Est | 60 | \$ - | \$ - |
| 10 13 10 | EDM After 4:00 Pm Est | 30 | \$ - | \$ - |
| 10 13 11 | EDM On-us Clearing | 6 | \$ 0.12 | \$ 0.72 |
| 10 13 20 | EDM Image Exchange Clearing | 82 | \$ - | \$ - |
| 15 00 30 | Positive Pay Monthly Base Charge | 1 | \$ 50.00 | \$ 50.00 |
| 15 01 00 | Checks Paid | 207 | \$ 0.12 | \$ 24.84 |
| 15 01 22 | Positive Pay Payee Line Per Item | 239 | \$ 0.10 | \$ 23.90 |
| 15 03 10 | ARP Paid No Issue | 0 | \$ 1.00 | \$ - |
| 15 04 20 | Online Stop Payment | 1 | \$ 10.00 | \$ 10.00 |
| 15 04 20 | Online Stop Payment Base Fee | 1 | \$ - | \$ - |
| 15 07 24 | Bank Maintain POS Pay Excptn | 0 | \$ - | \$ - |

| | | | | | |
|---------------------------|-------------------------------|-----|----------|------|-----------------|
| 20 01 00 | ARP Checks Paid | 205 | \$ - | \$ - | - |
| 20 01 10 | ARP Monthly Base Charge | 1 | \$ - | \$ - | - |
| 20 01 10 | ARP Checks Issued | 209 | \$ - | \$ - | - |
| 20 02 08 | Check Management | 3 | \$ - | \$ - | - |
| 20 99 99 | ARP Return Item | 0 | \$ 1.00 | \$ - | - |
| 25 01 01 | ACH Credit Originated | 0 | \$ 0.22 | \$ - | - |
| 25 01 01 | ACH Debit Originated | 57 | \$ 0.22 | \$ - | 12.54 |
| 25 01 02 | ACH Addenda Originated | 1 | \$ - | \$ - | - |
| 25 02 00 | ACH Debit Received | 51 | \$ 0.12 | \$ - | 6.12 |
| 25 02 01 | ACH Credit Received | 145 | \$ 0.12 | \$ - | 17.40 |
| 25 02 02 | ACH Addenda Received | 140 | \$ - | \$ - | - |
| 25 03 02 | ACH Returned Transaction | 0 | \$ 4.50 | \$ - | - |
| 25 04 00 | ACH Return/noc Rpt Via Web | 1 | \$ - | \$ - | - |
| 25 05 05 | ACH File Processed | 2 | \$ 10.00 | \$ - | 20.00 |
| 25 10 50 | ACH Positive Pay Filter | 28 | \$ - | \$ - | - |
| 25 10 50 | ACH Positive Pay MO Maint | 1 | \$ 15.00 | \$ - | 15.00 |
| 25 10 53 | Ppay E-mail Alert | 12 | \$ - | \$ - | - |
| 25 10 55 | ACH Positive Pay Filter Setup | 0 | \$ - | \$ - | - |
| 25 11 00 | Online ACH Module | 1 | \$ - | \$ - | - |
| 25 99 99 | ACH Positive Pay Paid Item | 4 | \$ 0.50 | \$ - | 2.00 |
| 25 99 99 | ACH Positive Pay Return | 0 | \$ 0.50 | \$ - | - |
| 35 02 02 | Admin Wire Outbound Nrep | 0 | \$ - | \$ - | - |
| 35 03 00 | Wire Incoming Structured | 1 | \$ 8.00 | \$ - | 8.00 |
| 35 06 10 | Online Wire Module | 1 | \$ - | \$ - | - |
| 40 00 52 | Online Prior Day Base | 1 | \$ - | \$ - | - |
| 40 00 55 | Online Intraday Base | 1 | \$ 75.00 | \$ - | 75.00 |
| 40 00 55 | Online Intraday Per Account | 3 | \$ 5.00 | \$ - | 15.00 |
| 40 01 22 | Ftd Data Exchange | 1 | \$ - | \$ - | - |
| 40 02 72 | Online Prior Day Account | 3 | \$ - | \$ - | - |
| 40 02 72 | Online Prior Day Detail | 490 | \$ - | \$ - | - |
| 40 02 74 | Online Intra Day Detail | 198 | \$ - | \$ - | - |
| 40 08 31 | Online ACH Monthly Fee | 1 | \$ - | \$ - | - |
| 99 99 99 | ACH Express Reporting | 1 | \$ - | \$ - | - |
| 99 99 99 | File Delivery Maintenance | 1 | \$ - | \$ - | - |
| Total Monthly cost | | | | \$ | 1,290.54 |

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
BANKING SERVICES
SOLICITATION NO. 2022-0801**

SECTION VII

STATEMENT OF POLITICAL CONTRIBUTIONS

St. Charles Bank & Trust Company, N.A.
(name of entity or individual)

411 W. Main St.
St. Charles, IL 60174
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|----------|----------|----------|----------|
| <u>NONE</u> | <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> |
| <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> |
| <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> |
| <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> | <u>/</u> |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/1/22
(date)

[Signature]
(signature)

SENIOR VICE PRESIDENT
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2533; Authorizing the Execution of a Professional Services Agreement with Roger C. Marquardt & Company, Inc. for Lobbyist Services

DATE: September 14, 2022

SUMMARY:

The Airport Authority utilizes a lobbyist to assist the Board of Commissioners and Executive Director to discuss goals, objectives, opportunities and priorities; to pursue funding opportunities that could be of benefit to the Authority; to review analyze and report on a continuing basis all existing and proposed State policies and programs; to review legislative policy statements adopted by other local government lobbying groups, Airport organizations and associations for the purpose of identifying issues which may either positively or negatively affect the Authority; to monitor State legislative committee hearings and meetings prior to and during the regular and special legislative session(s) at which specific issues pertain to the Authority; to develop and evaluate strategy for the support, opposition, or amendment of pending legislation.

In addition, the lobbyist may testify before the Legislature, Governor, and Cabinet as necessary on behalf of the Authority. A written report of lobbying activities is submitted to the Authority at the end of each month. The Authority's Agreement for lobbyist services with Next Generation Strategies, Inc. expires on October 1, 2022.

Staff advertised a Request for Proposal(s) from qualified lobbyist firms in the June 29, 2022 edition of the Daily Herald newspaper for a one (1) year lobbyist services agreement subject to two (2) one (1) year extensions at the sole discretion of the Authority. Two (2) proposals were received on September 1, 2022 from the following firms:

- Roger C. Marquardt & Company, Inc. – Downers Grove, IL
- Mac Strategies Group, Inc. – Chicago, IL

An evaluation panel was appointed by the Executive Director to evaluate the proposals based on qualifications and experience, project team, and fee proposal. The evaluation panel selected Roger C. Marquardt & Company, Inc. as the best and most advantageous firm for providing lobbyist services to the Authority for a flat annual retainer fee of \$48,000.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

The fixed annual retainer fee for lobbying services proposed by Roger C. Marquardt & Company, Inc. is \$48,000 and has been included in the Authority’s Operating Budget. The previous annual compensation provided to Next Generation Strategies, Inc. was \$60,000.

STAKEHOLDER PROCESS:

Not applicable.

LEGAL REVIEW:

Legal counsel has previously drafted the Professional Services Agreement for lobbyist services.

ATTACHMENTS:

- Proposed Resolution 2022-2533; Authorizing the Execution of a Professional Services Agreement with Roger C. Marquardt & Company, Inc. for Lobbyist Services
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2533; Authorizing the Execution of a Professional Services Agreement with Roger C. Marquardt & Company, Inc. for Lobbyist Services.

RESOLUTION 2022-2533

**AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH
ROGER C. MARQUARDT & COMPANY, INC. FOR LOBBYIST SERVICES**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals from qualified firms for providing lobbyist services to the Authority; and

WHEREAS, the Authority has received and reviewed two (2) proposals through a Request for Proposal evaluation process; and

WHEREAS, upon evaluating the proposals, the Authority has determined that the proposal received from Roger C. Marquardt & Company, Inc. is reasonable and meets the needs of the Authority for providing lobbyist services; and

WHEREAS, the Board of Commissioners of the Authority deems it to be in the best interests of the Authority to enter into a Professional Services Agreement with Roger C. Marquardt & Company, Inc. for a one (1) year term, subject to two (2) one (1) year extensions contingent upon the future appropriations of the Authority and at the sole discretion of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a Professional Services Agreement with Roger C. Marquardt & Company, Inc. for providing lobbyist services during the term of October 1, 2022 and ending on October 1, 2023, subject to two (2) one (1) year extensions contingent upon the future appropriations of the Authority and at the sole discretion of the Authority for an annual fee not-to-exceed \$48,000; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Professional Services Agreement with Roger C. Marquardt & Company, Inc. and to take whatever steps necessary to effectuate the terms of said Agreement.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2533

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
LOBBYIST SERVICES
SOLICITATION NO. 2022-0627**

**SECTION VI
STATEMENT OF POLITICAL CONTRIBUTIONS**

Roger C. Marquardt & Co., Inc
(name of entity or individual)

2001 Butterfield Rd
Suite 1110
Downers Grove, IL 60515
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|---------------------|--------|-------|--------|-------|
| <u>See attached</u> | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

7/18/2022 [Signature] President
(date) (signature) (title of signer, if a business)

Statement of Political Contributions

Roger C. Marquardt & Co., Inc.

| | | | | |
|---------------------------|-----------|------------|--------|--------------|
| Citizens for Amy Grant | IL House | 7/29/2020 | \$250 | contribution |
| Suzy Glowiak for Senate | IL Senate | 10/26/2020 | \$500 | contribution |
| Citizens for Linda Holmes | IL Senate | 7/22/2021 | \$1000 | contribution |
| Citizens for Amy Grant | IL House | 8/24/2021 | \$500 | contribution |
| Citizens for Karina Villa | IL Senate | 10/07/2021 | \$500 | contribution |
| Citizens for Amy Grant | IL House | 4/28/2022 | \$500 | contribution |

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
LOBBYIST SERVICES
SOLICITATION NO. 2022-0627**

**SECTION VI
STATEMENT OF POLITICAL CONTRIBUTIONS**

Marquardt + Belmonte, P.C.
(name of entity or individual)

311 S. County Farm Rd
Suite I
Wheaton IL 60187
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|---------------------|--------|-------|--------|-------|
| <u>See attached</u> | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

7/18/2022
(date)


(signature)

President
(title of signer, if a business)

Statement of Political Contributions

Marquardt & Belmonte P.C.

| | | | | |
|---------------------------|-------------------|------------|--------|--------------|
| DiCianni for DuPage | County Board | 6/14/2021 | \$500 | contribution |
| Friend of Sam Tornatore | County Board | 8/26/2021 | \$500 | contribution |
| DiCianni for DuPage | County Board | 9/13/2021 | \$500 | contribution |
| DiCianni for DuPage | County Board | 11/03/2021 | \$500 | contribution |
| Friends of John Dabrowski | Township Assessor | 1/14/2022 | \$375 | contribution |
| Mendrick for Sheriff | Sheriff | 2/9/2022 | \$1000 | contribution |
| DiCianni for DuPage | County Board | 2/28/2022 | \$500 | contribution |
| DiCianni for DuPage | County Board | 6/9/2022 | \$500 | contribution |



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2534; Award of Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services

DATE: September 12, 2022

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a licensed electrical contractor for performing electrical repairs on an as-needed basis throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$5,000 per project.

The existing Master Agreement for On-Call Electrical Repair Services with Volt Electric, Inc. expires on October 1, 2022. In the past 2 years, the Authority spent approximately \$3,698 for on-call electrical repairs.

Staff solicited sealed bids for procurement of On-Call Electrical Repair Services in the June 13, 2022 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 3:00 p.m. on July 6, 2022. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|-------------------------------------|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| Volt Electric, Inc. Big Rock, IL | \$133.90 | \$66.90 | \$184.90 | \$87.90 | \$230.90 | \$116.90 | 4.9 |
| Connelly Electric Addison, IL | \$150.00 | \$120.00 | \$215.00 | \$172.00 | \$280.00 | \$224.00 | 10 |

Upon evaluation of the bids including journeymen/apprentice hours and materials utilized, it is apparent that Volt Electric, Inc. is the low, responsive and responsible bidder. Volt Electric, Inc. has performed quality work for the Authority under the previous Contract term.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2022 and 2023 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2534; Award of Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2534; Award of Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services.

RESOLUTION 2022-2534

AWARD OF MASTER AGREEMENT TO VOLT ELECTRIC, INC. FOR ON-CALL ELECTRICAL REPAIR SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call electrical repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on July 6, 2022 for on-call electrical repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call electrical repair services for a two (2) year period; and

WHEREAS, it is apparent that Volt Electric, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$133.90 for Journeymen and \$66.90 for Apprentices; an overtime hourly rate of \$184.90 for Journeymen and \$87.90 for Apprentices; a Sunday and Federally recognized holiday rate of \$230.90 for Journeymen and \$116.90 for Apprentices; and a 4.9% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Volt Electric, Inc. to provide on-call electrical repair services to the Authority for a two (2) year term commencing on October 1, 2022 and ending on October 1, 2024 at the above-referenced rates for costs not-to-exceed \$25,000 annually and \$5,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with Volt Electric, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ON-CALL ELECTRICAL REPAIR SERVICES
SOLICITATION NO. IFB 2022-0610**

STATEMENT OF POLITICAL CONTRIBUTIONS

Volt Electric, Inc.

(name of entity or individual)

9S500 Bushnell Road

Big Rock, IL 60511

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| NONE | | | | |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |


NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

July 6, 2022

(date)



(signature)

President

(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2535; Award of Master Agreement to DuPage Overhead Garage Door, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.

DATE: September 13, 2022

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a commercial garage door and gate repair contractor for repairing various garage doors, hangar doors and hydraulic vehicle gates throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$5,000 per project.

Currently, no Master Agreement exists for these repair services. Staff has utilized several different contractors to accomplish these types of repairs.

Staff solicited sealed bids for the procurement of On-Call Commercial Sectional Garage Door and Gate Repair Services in the August 1, 2022 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 p.m. on August 22, 2022. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|--|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| DuPage Overhead Door Woodridge, IL | \$125.00 | \$95.00 | \$150.00 | \$130.00 | \$175.00 | \$155.00 | 10 |
| Builders Chicago Corp. Elk Grove Village, IL | \$128.00 | \$113.00 | \$190.00 | \$167.00 | \$190.00 | \$167.00 | 20 |

Upon evaluation of the bids, it is apparent that DuPage Overhead Garage Door, Inc. is the low, responsive and responsible bidder. DuPage Overhead Garage Door, Inc. has performed quality work for the Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2022 and 2023 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2535; Award of Master Agreement to DuPage Overhead Garage Door, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2535; Award of Master Agreement to DuPage Overhead Garage Door, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.

RESOLUTION 2022-2535

AWARD OF MASTER AGREEMENT TO DUPAGE OVERHEAD GARAGE DOOR, INC. FOR ON-CALL COMMERCIAL SECTIONAL GARAGE DOOR AND GATE REPAIR SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call commercial sectional garage door and gate repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on August 22, 2022 for on-call commercial sectional garage door and gate repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call commercial sectional garage door and gate repair services for a two (2) year period; and

WHEREAS, it is apparent that DuPage Overhead Garage Door, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$125 for Journeymen and \$95 for Apprentices; an overtime hourly rate of \$150 for Journeymen and \$130 for Apprentices; a Sunday and Federally recognized holiday rate of \$175 for Journeymen and \$155 for Apprentices; and a 10% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with DuPage Overhead Garage Door, Inc. to provide on-call commercial sectional garage door and gate repair services to the Authority for a two (2) year term commencing on October 1, 2022 and ending on October 1, 2024 at the above-referenced rates for costs not-to-exceed \$25,000 annually and \$5,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with DuPage Overhead Garage Door, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY
RESOLUTION 2022-2535

**DUPAGE AIRPORT AUTHORITY
ON-CALL COMMERCIAL SECTIONAL GARAGE
DOOR AND GATE REPAIR SERVICES
SOLICITATION NO. 2022-0729**

STATEMENT OF POLITICAL CONTRIBUTIONS

(name of entity or individual) DUPAGE OVERHEAD DOOR
13712 S. LEMONT
HOMER GLEN, IL
60491 N/A

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/22/2022 (date) [Signature] (signature) President (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2536; Award of Master Agreement to K.C.W. Environmental Conditioning Inc. for On-Call HVAC Repair Services

DATE: September 13, 2022

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a commercial HVAC contractor for repairing various heating, cooling and mechanical systems on an as-needed basis throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$5,000 per project.

The existing Master Agreement for On-Call HVAC Repair Services with K.C.W. Environmental Conditioning, Inc. expires on October 1, 2022. In the past 2 years, the Authority spent approximately \$13,927 for on-call HVAC repairs.

Staff solicited sealed bids for procurement of On-Call HVAC Repair Services in the June 13, 2022 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:30 p.m. on July 6, 2022. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|---|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| K.C.W. Environmental Conditioning Carol Stream, IL | \$115.00 | \$85.00 | \$172.00 | \$127.00 | \$230.00 | \$170.00 | 10 |
| Anchor Mechanical Chicago, IL | \$126.00 | \$75.00 | \$171.00 | \$110.00 | \$226.00 | \$140.00 | 10 |
| Helm Service Westmont, IL | \$135.00 | \$84.50 | \$202.50 | \$126.75 | \$270.00 | \$169.00 | 14.9 |

Upon evaluation of the bids, including historical journeymen/apprentice hours and materials utilized, it is apparent that K.C.W. Environmental Conditioning, Inc. is the low, responsive and responsible bidder. K.C.W. Environmental Conditioning, Inc. has performed quality work for the Authority under the previous contract term.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2022 and 2023 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2536; Award of Master Agreement to K.C.W. Environmental Conditioning Inc. for On-Call HVAC Repair Services
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2536; Award of Master Agreement to K.C.W. Environmental Conditioning Inc. for On-Call HVAC Repair Services.

RESOLUTION 2022-2536

**AWARD OF MASTER AGREEMENT TO K.C.W. ENVIRONMENTAL CONDITIONING, INC.
FOR ON-CALL HVAC REPAIR SERVICES**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call HVAC repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on July 6, 2022 for on-call HVAC repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call HVAC repair services for a two (2) year period; and

WHEREAS, it is apparent that K.C.W. Environmental Conditioning, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$115 for Journeymen and \$85 for Apprentices; an overtime hourly rate of \$172 for Journeymen and \$127 for Apprentices; a Sunday and Federally recognized holiday rate of \$230 for Journeymen and \$170 for Apprentices; and a 10% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with K.C.W. Environmental Conditioning, Inc. to provide on-call HVAC repair services to the Authority for a two (2) year term commencing on October 1, 2022, and ending on October 1, 2024 at the above-referenced rates for costs not-to-exceed \$25,000 annually and \$5,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with K.C.W. Environmental Conditioning, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY
RESOLUTION 2022-2536

**DUPAGE AIRPORT AUTHORITY
ON-CALL HVAC REPAIR SERVICES
SOLICITATION NO. IFB 2022-0609**

STATEMENT OF POLITICAL CONTRIBUTIONS

NONE KCW ENVIRONMENTAL INC
(name of entity or individual)

150 E. ST. CHARLES RD #D
CANON STREAM, IL 60188
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.


| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| NONE | | | | |
| | | | | |
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NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

JULY 5, 2022
(date)


(signature)

PRESIDENT
(title of signer, if a business)

TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2537; Award of Master Agreement to Combined Roofing Services, LLC for On-Call Roof Repair Services

DATE: September 13, 2022



SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a commercial roofing contractor for repairing the various metal, built up and membrane roofs on an as-needed basis throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$5,000 per project.

The existing Master Agreement for On-Call Roof Repair Services with Combined Roofing Services, LLC expires on October 1, 2022. In the past 2 years, the Authority spent approximately \$10,447 for on-call roof repairs.

Staff solicited sealed bids for procurement of On-Call Roof Repair Services in the June 13, 2022 edition of the *Daily Herald Newspaper*. Five (5) sealed bids were received and opened at 2:00 p.m. on July 6, 2022. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|--|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| Combined Roofing Services, LLC West Chicago, IL | \$108.00 | No Bid | \$148.00 | No Bid | \$188.00 | No Bid | 15 |
| Riddiford Roofing Arlington Heights, IL | \$125.00 | \$123.00 | \$127.00 | \$125.00 | \$171.00 | \$169.00 | 10 |
| Tori Construction Alsip, IL | \$145.00 | \$115.00 | \$217.50 | \$172.50 | \$290.00 | \$230.00 | 10 |
| All American Exterior Lake Zurich, IL | \$150.00 | \$150.00 | \$182.00 | \$182.00 | \$215.00 | \$215.00 | 20 |
| Seal Tight Exteriors Steger, IL | \$156.00 | No Bid | \$189.00 | No Bid | \$214.00 | No Bid | 15 |

Upon evaluation of the bids including historical journeymen/apprentice hours and materials utilized, it is apparent that Combined Roofing Services is the low, responsive and responsible bidder. Combined Roofing Services has performed quality work for the Authority under the previous contract term.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2022 and 2023 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2537; Award of Master Agreement to Combined Roofing Services, LLC for On-Call Roof Repair Services
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2537; Award of Master Agreement to Combined Roofing Services, LLC for On-Call Roof Repair Services.

RESOLUTION 2022-2537

AWARD OF MASTER AGREEMENT TO COMBINED ROOFING SERVICES LLC FOR ON-CALL ROOF REPAIR SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call roof repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed five (5) sealed bids on July 6, 2022 for on-call roof repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call roof repair services for a two (2) year period; and

WHEREAS, it is apparent that Combined Roofing Services LLC is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$108 for Journeymen and no bid for Apprentices; an overtime hourly rate of \$148 for Journeymen and no bid for Apprentices; a Sunday and Federally recognized holiday rate of \$188 for Journeymen and no bid for Apprentices; and a 15% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Combined Roofing Services LLC to provide on-call roof repair services to the Authority for a two (2) year term commencing on October 1, 2022 and ending on October 1, 2024 at the above-referenced rates for costs not-to-exceed \$25,000 annually and \$5,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with Combined Roofing Services LLC and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY
RESOLUTION 2022-2537

**DUPAGE AIRPORT AUTHORITY
ON-CALL ROOFING REPAIR SERVICES
SOLICITATION NO. IFB 2022-0608**

STATEMENT OF POLITICAL CONTRIBUTIONS

Combined Roofing Services LLC

(name of entity or individual)

621 W. Washington St.

West Chicago, IL 60185

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| N/A | | | | |
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NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

07/05/2022

(date)



(signature)

Co-President

(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2538; Award of Contract to Flood Brothers Disposal Company for Garbage Disposal Services

DATE: September 14, 2022

SUMMARY:

The Airport Authority’s current contract with Flood Brothers Disposal Company for garbage disposal services has expired. The garbage disposal services contract is a one (1) year term, subject to two (2) one (1) year extensions at the sole discretion of the Authority. Garbage pickup occurs at sixteen (16) Airport locations and two (2) Prairie Landing locations.

Staff solicited sealed bids for a new garbage disposal services contract in the August 15, 2022 edition of the *Daily Herald Newspaper*. Four (4) sealed bids were received and opened at 2:00 p.m. on September 7, 2022. Bid results are as follows:

| Bidder | Annual Service Cost All Locations | As-Needed Containers Drop Off / Pickup |
|---|-----------------------------------|--|
| Flood Brothers Disposal Company Oakbrook Terrace, IL | \$9,085 | 2-6 Yard \$49 20 Yard \$375 20 Yard Landscape \$475 30 Yard \$415 |
| SBC Waste Solutions Broadview, IL | \$20,120 | 6 Yard \$100 20 Yard \$375 20 Yard Landscape \$475 30 Yard \$425 |
| Lakeshore Recycling Systems Rosemont, IL | \$22,763.51 | 6 Yard \$160 20 Yard \$375 20 Yard Landscape \$560 30 Yard \$430 |
| Waste Management Batavia, IL | \$23,075.81 | 6 Yard \$160 20 Yard \$230 20 Yard Landscape \$230 30 Yard \$230 |

Upon evaluation of the bids, it is apparent that Flood Brothers Disposal Company is the low, responsive and responsible bidder. Flood Brothers Disposal Company has provided quality service to the Authority under the previous contract term.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

The annual cost of garbage disposal services proposed by Flood Brothers Disposal Company is \$9,085 plus the cost of as-needed containers for in-house demolition or landscape projects. The cost of this service has been funded in the Authority’s Operating Budget.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2538; Award of Contract to Flood Brothers Disposal Company for Garbage Disposal Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2538; Award of Contract to Flood Brothers Disposal Company for Garbage Disposal Services.

RESOLUTION 2022-2538

AWARD OF CONTRACT TO FLOOD BROTHERS DISPOSAL COMPANY FOR GARBAGE DISPOSAL SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for garbage disposal services; and

WHEREAS, the Authority received and reviewed four (4) sealed bids on September 7, 2022; and

WHEREAS, it is apparent that Flood Brothers Disposal Company is the low, responsive and responsible bidder; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Contract with Flood Brothers Disposal Company to provide garbage disposal services; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Flood Brothers Disposal Company for providing garbage disposal services at DuPage Airport Authority facilities during the term beginning October 1, 2022 and ending on October 1, 2023, subject to two (2) one (1) year extensions contingent upon the future appropriations of the Authority and at the sole discretion of the Authority for an annual cost of \$9,085, plus the following services on an as-needed basis: (a) container drop off/pickup 2-6 yard - \$49; (b) container drop off/pickup 20 yard - \$375; (c) container drop off/pickup 20 yard landscape waste - \$475; and (d) container drop off/pickup 30 yard - \$415; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with Flood Brothers Disposal Company and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
GARBAGE DISPOSAL SERVICES
SOLICITATION NO. 2022-0811**

STATEMENT OF POLITICAL CONTRIBUTIONS

FLOOD BROTHERS DISPOSAL CO.
(name of entity or individual)

17W609 14TH STREET - OAKBROOK TERRACE, IL 60181

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------------|--------------|--------------|--------------|
| <u>N/A</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> |
| <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> |
| <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> |
| <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> | <u>_____</u> |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

09-07-2022
(date)


(signature)

PRESIDENT
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2539; Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Fluid

DATE: September 13, 2022

SUMMARY:

Each winter season, the Airport Authority procures Potassium Acetate runway deicing fluid for anti-icing and deicing runway applications. Potassium Acetate utilized in past winter seasons is as follows:

2019/2020 winter season – 9,300 gallons
2020/2021 winter season – 9,000 gallons
2021/2022 winter season – 8,700 gallons

In preparation for the 2022/2023 winter season, staff solicited sealed bids for procurement of Potassium Acetate in the August 5, 2022 edition of the Daily Herald Newspaper. Two (2) sealed bids were received and opened at 2:30 p.m. on August 25, 2022. Bid results are as follows:

| Bidder | Price Per Gallon |
|---|------------------|
| Nachurs Alpine Solutions Industrial Marion, OH | \$6.46 |
| Pelican Chemicals, Inc. Missoula, MT | \$7.20 |

Upon evaluation of the bids, it is apparent that Nachurs Alpine Solutions Industrial is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 8,800 gallons of Potassium Acetate for the 2022/2023 winter season on an as-needed basis for an amount not-to-exceed \$56,848. Funding for this item is included in the 2022 and 2023 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2539; Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Fluid.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2539; Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Fluid.

RESOLUTION 2022-2539

AWARD OF CONTRACT TO NACHURS ALPINE SOLUTIONS INDUSTRIAL FOR THE PROCUREMENT OF POTASSIUM ACETATE RUNWAY DEICING FLUID

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Potassium Acetate runway deicing fluid; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on August 25, 2022; and

WHEREAS, it is apparent that Nachurs Alpine Solutions Industrial is the low, responsive and responsible bidder at a cost of \$6.46 per gallon, F.O.B DuPage Airport; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Nachurs Alpine Solutions Industrial for the procurement of up to 8,800 gallons of Potassium Acetate runway deicing fluid at \$6.46 per gallon for a total amount not-to-exceed \$56,848 for the 2022/2023 winter season; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Purchase Order Contracts with Nachurs Alpine Solutions Industrial at a price of \$6.46 per gallon for a total amount not-to-exceed \$56,848 for the 2022/2023 winter season and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2539

**DUPAGE AIRPORT AUTHORITY
 POTASSIUM ACETATE RUNWAY DEICING FLUID
 SOLICITATION NO. IFB 2022-0728**

STATEMENT OF POLITICAL CONTRIBUTIONS

Nachurs Alpine Solutions a Div. of Nachurs Alpine Solutions LLC
 (name of entity or individual)

421 Leader Street
Marion, OH 43302

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list. **None**

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

August 18, 2022
 (date)


 (signature)

John Grega, CFO
 (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2540; Award of Contract to Pelican Chemicals, Inc.
for the Procurement of Sodium Formate Runway Deicing Material

DATE: September 13, 2022

SUMMARY:

Each winter season, the Airport Authority procures Sodium Formate runway deicing material for anti-icing and deicing runway applications. Sodium Formate utilized in past winter seasons is as follows:

2019/2020 winter season – 13 tons
2020/2021 winter season – 14 tons
2021/2022 winter season – 14 tons

In preparation for the 2022/2023 winter season, staff solicited sealed bids for procurement of Sodium Formate deicing material in the August 5, 2022 edition of the Daily Herald Newspaper. Two (2) sealed bids were received and opened at 2:00 p.m. on August 25, 2022. Bid results are as follows:

| Bidder | Product | Price Per Ton |
|---|----------------|---------------|
| Pelican Chemicals, Inc. Missoula, MT | Sodium Formate | \$1,715.50 |
| Nachurs Alpine Solutions Marion, OH | Sodium Formate | \$1,962.45 |

Upon evaluation of the bids, it is apparent that Pelican Chemicals, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 16 tons of Sodium Formate for the 2022/2023 winter season on an as-needed basis for an amount not-to-exceed \$27,480. Funding for this item is included in the 2022 and 2023 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2022-2540; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2540; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.

RESOLUTION 2022-2540

**AWARD OF CONTRACT TO PELICAN CHEMICALS, INC. FOR THE
PROCUREMENT OF SODIUM FORMATE RUNWAY DEICING MATERIAL**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Sodium Formate runway deicing material; and

WHEREAS, the Authority received and reviewed two (2) sealed bids on August 25, 2022; and

WHEREAS, it is apparent that Pelican Chemicals, Inc. is the low, responsive and responsible bidder at a cost of \$1,717.50 per ton, F.O.B DuPage Airport; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Pelican Chemicals, Inc. for the procurement of up to 16 tons of Sodium Formate runway deicing material for an amount not-to-exceed \$27,480 for the 2022/2023 winter season; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Purchase Order Contracts with Pelican Chemicals, Inc. for an amount not-to-exceed \$27,480 for the 2022/2023 winter season and to take whatever steps necessary to effectuate the terms of said Purchase Orders.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2540

**DUPAGE AIRPORT AUTHORITY
SODIUM FORMATE/ACETATE RUNWAY DEICING MATERIAL
SOLICITATION NO. IFB 2022-0727**

STATEMENT OF POLITICAL CONTRIBUTIONS

Pelican Chemicals Inc
(name of entity or individual)

5920 Sandpiper Dr
MISSOULA MT 59808
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| N/A | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/17/22
(date)


(signature)

CEO
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2541; Award of Contract to Cyril Regan Heating, Inc.
for the Installation of Infra-red Heating Systems

DATE: September 14, 2022

SUMMARY:

The Airport Authority's 2022 Capital Budget includes a project to install new gas fired infra-red heating systems in Hangars E1, E2 and E19. The scope of this project will be to replace existing standalone unvented heaters in Hangars E1 and E2 which currently create an interior condensation issue. The existing infra-red heating system in Hangar E19 is beyond its useful service life and will be replaced to provide adequate heat to the building.

Staff utilized the services of Wight & Company to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the July 27, 2022 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was conducted at 1:00 p.m. on August 16, 2022. Five (5) sealed bids were received and opened at 2:00 p.m. on August 29, 2022. Bid results are as follows:

| Bidder | Total Construction Cost |
|---|-------------------------|
| Cyril Regan Heating Justice, IL | \$262,516 |
| Oakbrook Mechanical Elmhurst, IL | \$356,500 |
| Premier Mechanical Glendale Heights, IL | \$363,000 |
| Voris Mechanical Glendale Heights, IL | \$370,100 |
| Autumn Construction Services Lombard, IL | \$487,950 |

Upon evaluation of the bids, it is apparent that Cyril Regan Heating, Inc. is the low, responsive and responsible bidder. Wight & Company and staff conducted a pre-award scope review with Cyril Regan Heating, Inc. and confirmed full compliance with project specifications. Cyril Regan Heating, Inc. has completed quality work for the Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|--|---------------|
| 2022 Capital Budget | \$440,000 |
| Wight & Company Design Funded in FY2021 | |
| Wight & Company Construction Phase Service Order | (\$2,700) |
| Cyril Regan, Inc. Construction Cost | (\$262,516) |
| Owner's Contingency (10%) | (\$26,251.60) |
| | \$148,532 |

This resolution requests a total not-to-exceed amount of \$288,767.60, which includes a 10% owner’s contingency, for award of a contract to Cyril Regan, Inc.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2022-2541; Award of Contract to Cyril Regan Heating, Inc. for the Installation of Infra-red Heating Systems.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2541; Award of Contract to Cyril Regan Heating, Inc. for the Installation of Infra-red Heating Systems.

RESOLUTION 2022-2541

**AWARD OF CONTRACT TO CYRIL REGAN HEATING, INC. FOR THE
INSTALLATION OF INFRA-RED HEATING SYSTEMS**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the installation of infra-red heating systems at Hangar E1, Hangar E2 and Hangar E19 (the “Project”); and

WHEREAS, the Authority received and reviewed five (5) sealed bids for the Project on August 29, 2022; and

WHEREAS, it is apparent that Cyril Regan Heating, Inc. is the low, responsive and responsible bidder for a total cost of \$262,516; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Cyril Regan Heating, Inc. for completion of the Project at a total cost not-to-exceed \$288,767.60, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Cyril Regan Heating, Inc. for completion of the Project at a total cost not-to-exceed \$288,767.60 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2541

**DUPAGE AIRPORT AUTHORITY
INFRA-RED HEATING SYSTEMS
SOLICITATION NO. 2022-0726**

STATEMENT OF POLITICAL CONTRIBUTIONS

N/A CYRIL REGAN HEATING
(name of entity or individual)

N/A 8200 S. 36TH CT
JUSTICE, IL 60458

(address of entity or individual)

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| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| N/A | N/A | N/A | N/A | N/A |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

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VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/25/2022
(date)

Josephine Regan
(signature)

President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2542; Award of Contract to Futurity 19, Inc. for Exterior Hangar Repairs, Restaining and Recaulking

DATE: September 14, 2022

SUMMARY:

The Airport Authority’s 2022 Capital and Major Maintenance Budgets include a project to conduct exterior hangar repairs, restaining and recaulking at the North High Tail Hangar and 1955 Aviation Hangar. The scope of this project is as follows:

North High Tail Hangar

- Repair and replace existing gutters and downspouts.
- Repair holes on roof and precast walls.
- Repaint all exterior precast walls.
- Repair CMU blocks, walls and install a new threshold in the utility room.

1955 Aviation Hangar

- Remove and replace existing exterior wall caulking and backer-rod.
- Provide structural expansion adhesive from wall to walk way around tip-up walls.
- Clean and power wash tip-up walls.

Staff utilized the services of Wight & Company to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the August 17, 2022 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was conducted at 1:30 p.m. on August 23, 2022. Two (2) sealed bids were received and opened at 2:30 p.m. on September 6, 2022. Bid results are as follows:

| Bidder | Total Construction Cost |
|---|-------------------------|
| Futurity 19, Inc. Hinsdale, IL | \$492,750 |
| Mertes Contracting Corp. Broadview, IL | \$564,800 |

Upon evaluation of the bids, it is apparent that Futurity 19, Inc. is the low, responsive and responsible bidder. Wight & Company and staff conducted a pre-award scope review with Futurity 19, Inc. and confirmed full compliance with project specifications. Futurity 19, Inc. has completed quality work for the Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|--|-------------|
| 2022 Capital & Major Maintenance Budgets | \$485,000 |
| 2022 Capital Contingency | \$73,125 |
| Wight & Company Design Phase Service Order | (\$12,500) |
| Wight & Company Construction Phase Service Order | (\$3,600) |
| Futurity 19, Inc. Construction Cost | (\$492,750) |
| Owner's Contingency (10%) | (\$49,275) |

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This resolution requests a total not-to-exceed amount of \$545,025, which includes a 10% owner’s contingency, for the award of a contract to Futurity 19, Inc.

Total cost of project including design, construction oversight, and owner’s contingency is \$558,125.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2022-2542; Award of Contract to Futurity 19, Inc. for Exterior Hangar Repairs, Restaining and Recaulking.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2542; Award of Contract to Futurity 19, Inc. for Exterior Hangar Repairs, Restaining and Recaulking.

RESOLUTION 2022-2542

AWARD OF CONTRACT TO FUTURITY 19, INC. FOR EXTERIOR HANGAR REPAIRS, RESTAINING AND RECAULKING

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for exterior hangar repairs, restaining and recaulking at the 1955 Aviation Hangar and the North High Tail Hangar (the “Project”); and

WHEREAS, the Authority received and reviewed two (2) sealed bids for the Project on September 6, 2022; and

WHEREAS, it is apparent that Futurity 19, Inc. is the low, responsive and responsible bidder for a total cost of \$492,750; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Futurity 19, Inc. for completion of the Project at a total cost not-to-exceed \$542,025, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Futurity 19, Inc. for completion of the Project at a total cost not-to-exceed \$542,025 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2542

**DUPAGE AIRPORT AUTHORITY
EXTERIOR HANGAR REPAIRS
SOLICITATION NO. 2022-0813**

STATEMENT OF POLITICAL CONTRIBUTIONS

Futurity 19, Inc

(name of entity or individual)

3 Grant Square #310, Hinsdale, IL 60521

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| n/a | | | | |
| | | | | |
| | | | | |
| | | | | |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/2/2022

(date)



(signature)

Vice President

(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2543; Award of Contract to AMS Industries, Inc. for Building Automation System Upgrades at the DuPage Flight Center

DATE: September 14, 2022

SUMMARY:

The Airport Authority’s 2022 Capital Budget includes a project to replace existing environmental controls within the Building Automation System (“BAS”) at the DuPage Flight Center. Existing controls are beyond their useful service life and require modernization. The scope of this project includes: upgrading the BAS owner work station and Java application control engine, upgrading controls for twenty-six (26) variable air volume boxes, lighting controller upgrades, and the addition of new controls in the lower level.

Staff utilized the services of Wight & Company to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the August 17, 2022 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on September 6, 2022. Bid results are as follows:

| Bidder | Total Construction Cost |
|---|-------------------------|
| AMS Industries, Inc. Woodridge, IL | \$72,000 |
| Interactive Building Solutions, LLC Joliet, IL | \$75,800 |
| Applied Controls, LLC Broadview, IL | \$97,247 |

Upon evaluation of the bids, it is apparent that AMS Industries, Inc. is the low, responsive and responsible bidder. Wight & Company and staff conducted a pre-award scope review with AMS Industries, Inc. and confirmed full compliance with project specifications. AMS Industries has completed quality work for the Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|------------|
| 2022 Capital Budget | \$82,400 |
| 2022 Capital Contingency | \$6,100 |
| Wight & Company Design & Construction Phase Service Order | (\$9,300) |
| AMS Industries, Inc. Construction Cost | (\$72,000) |
| Owner's Contingency (10%) | (\$7,200) |

0

This resolution requests a total not-to-exceed amount of \$79,200, which includes a 10% owner’s contingency, for the award of a contract to AMS Industries, Inc.

Total cost of the project including design, construction oversight, and owner’s contingency is \$88,500.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2022-2543; Award of Contract to AMS Industries, Inc. for Building Automation System Upgrades at the DuPage Flight Center.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2543; Award of Contract to AMS Industries, Inc. for Building Automation System Upgrades at the DuPage Flight Center.

RESOLUTION 2022-2543

**AWARD OF CONTRACT TO AMS INDUSTRIES, INC. FOR BUILDING
AUTOMATION SYSTEM UPGRADES AT THE DUPAGE FLIGHT CENTER**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for building automation system upgrades at the DuPage Flight Center (the “Project”); and

WHEREAS, the Authority received and reviewed three (3) sealed bids for the Project on September 6, 2022; and

WHEREAS, it is apparent that AMS Industries, Inc. is the low, responsive and responsible bidder for a total cost of \$72,000; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with AMS Industries, Inc. for completion of the Project at a total cost not-to-exceed \$79,200, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with AMS Industries, Inc. for completion of the Project at a total cost not-to-exceed \$79,200 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2022-2543

**DUPAGE AIRPORT AUTHORITY
 BUILDING AUTOMATION SYSTEM UPGRADE
 SOLICITATION NO. 2022-0812**

STATEMENT OF POLITICAL CONTRIBUTIONS

AMS Industries, Inc.
 (name of entity or individual)

9341 Adam Don Parkway
Woodridge, IL 60517

 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|-----------------------|--------|-------|--------|-------|
| <u>Does Not Apply</u> | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

September 6, 2022
 (date)



 (signature)

Robert A. Dobbins
 (title of signer, if a business)

TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

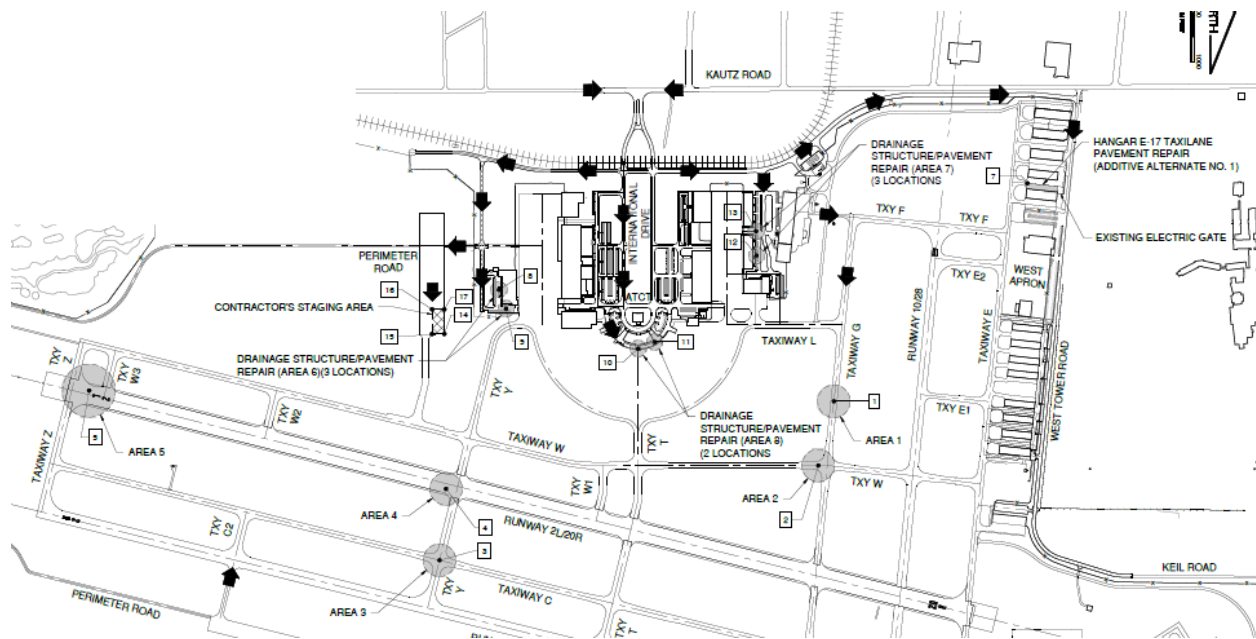
THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2544; Award of Contract to Martam Construction, Inc.
for Airfield Pavement Repairs

DATE: September 14, 2022

SUMMARY:

The Airport Authority’s 2022 Capital Budget includes a project to remove and replace several airfield concrete pavement panels, isolated drainage structures and hangar apron areas. Areas to be repaired are located on Runway 2L/20R, Taxiway C/Y, Taxiway W/G, Taxiway G, Hangar E17 pavement, and eight (8) drainage structures as shown below:



Staff utilized the services of Crawford, Murphy & Tilly, Inc. (“CMT”) to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the August 17, 2022 edition of the *Daily Herald Newspaper*. One (1) sealed bid was received and opened at 3:30 p.m. on September 6, 2022. Bid results are as follows:

| Bidder | Total Construction Cost |
|--|-------------------------|
| Martam Construction, Inc. Elgin, IL | \$373,485 |

Section 6-18-11 of the Authority’s Procurement Code requires that if only one (1) responsive bid is received, a second Invitation for Bids will be made unless the Executive Director determines that there is inadequate time for a second Invitation for Bids. Since these repairs are essential to airfield safety, the Executive Director has determined that there is inadequate time to issue a second Invitation for Bids. Furthermore, the Executive Director and CMT has determined that the bid submitted by Martam Construction, Inc. is fair and reasonable.

It is apparent that Martam Construction, Inc. is the low, responsive and responsible bidder. CMT and staff conducted a pre-award scope review with Martam Construction, Inc. and confirmed full compliance with project specifications. Martam has provided quality projects for the Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development Committee – this item is on the agenda for review and consideration.

June 15, 2022 Regular Board Meeting – the Board approved Design Phase Task Order No. 4 with CMT for this project in an amount not-to-exceed \$18,770.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|---------------|
| 2022 Capital Budget | \$475,000 |
| Martam Construction, Inc. Cost | (\$373,485) |
| Owner’s Contingency (10%) | (\$37,348.50) |
| CMT Design Phase Task Order No. 4 | (\$18,770) |
| CMT Construction Phase Task Order No. 5 | (\$43,560) |
| | \$1,836.50 |

This resolution requests a total not-to-exceed amount of \$410,833.50, which includes a 10% owner’s contingency, for the award of a contract to Martam Construction, Inc.

The total cost of the project including design, construction oversight, and owner’s contingency is \$473,163.50.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2022-2544; Award of Contract to Martam Construction, Inc. for Airfield Pavement Repairs.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2544; Award of Contract to Martam Construction, Inc. for Airfield Pavement Repairs.

RESOLUTION 2022-2544

AWARD OF CONTRACT TO MARTAM CONSTRUCTION, INC. FOR AIRFIELD PAVEMENT REPAIRS

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for airfield pavement repairs (the “Project”); and

WHEREAS, the Authority received and reviewed one (1) sealed bid for the Project on September 6, 2022; and

WHEREAS, Section 6-18-11 of the Authority’s Procurement Code requires that if only one (1) responsive bid is received, a second Invitation for Bids will be made unless the Executive Director determines there is inadequate time for a second Invitation for Bids; and

WHEREAS, the Executive Director has determined that there is inadequate time for a second Invitation for Bids; and

WHEREAS, it is apparent that Martam Construction, Inc. is the low, responsive and responsible bidder for a total cost of \$373,485; and

WHEREAS, the Executive Director has determined that the bid submitted by Martam Construction, Inc. is fair and reasonable; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Martam Construction, Inc. for completion of the Project at a total cost not-to-exceed \$410,833.50, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Martam Construction, Inc. for completion of the Project at a total cost not-to-exceed \$410,833.50 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY

RESOLUTION 2022-2544

**DUPAGE AIRPORT AUTHORITY
AIRFIELD PAVEMENT REPAIRS
SOLICITATION NO. 2022-0815**

STATEMENT OF POLITICAL CONTRIBUTIONS

Marham Construction, Inc
(name of entity or individual)

1200 Gasket Dr
Elgin, IL 60120
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

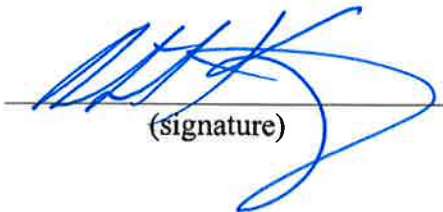
| Elected Official | Office | Date | Amount | Form |
|-------------------|----------------------------|----------------|----------------|------|
| <u>Dan Cronin</u> | <u>DuPage County Board</u> | <u>5/12/21</u> | <u>1000.00</u> | |
| | | | | |
| | | | | |
| | | | | |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

August 30, 2022
(date)


(signature)

President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2022-2545; Authorizing the Execution of Construction Phase Task Order No. 5 with Crawford, Murphy & Tilly, Inc. for the Project: Airfield Pavement Repairs

DATE: September 13, 2022

SUMMARY:

Related to the proposed airfield pavement repairs project, staff is in receipt of Task Order No. 5 from Crawford, Murphy & Tilly, Inc. (“CMT”) for providing construction observation services during the project.

The scope of services provided by CMT include:

- Contract administration and permit coordination.
- Shop drawings, material and pavement mix design review and evaluation.
- Construction observation during the 42 calendar days of work anticipated by the contractor.
- Construction meeting attendance.
- Utility coordination.
- Project punchlist and closeout coordination.

The fee to accomplish these services is a total not-to-exceed amount of \$43,560.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development Committee – this item is on the agenda for review and consideration.

June 15, 2022 Regular Board Meeting - Board approved Design Phase Task Order No. 4 with CMT in an amount not-to-exceed \$18,770.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|---------------|
| 2022 Capital Budget | \$475,000 |
| Martam Construction, Inc. Cost | (\$373,485) |
| Owner’s Contingency (10%) | (\$37,348.50) |
| CMT Design Phase Task Order No. 4 | (\$18,770) |
| CMT Construction Phase Task Order No. 5 | (\$43,560) |
| | \$1,836.50 |

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the standard form task order being utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2022-2545; Authorizing the Execution of Construction Phase Task Order No. 5 with Crawford, Murphy & Tilly, Inc. for the Project: Airfield Pavement Repairs.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2022-2545; Authorizing the Execution of Construction Phase Task Order No. 5 with Crawford, Murphy & Tilly, Inc. for the Project: Airfield Pavement Repairs.

RESOLUTION 2022-2545

AUTHORIZING THE EXECUTION OF CONSTRUCTION PHASE TASK ORDER NO. 5 WITH CRAWFORD, MURPHY & TILLY, INC. FOR THE PROJECT: AIRFIELD PAVEMENT REPAIRS

WHEREAS, the DuPage Airport Authority, an Illinois Special District (“Authority”), previously selected Crawford, Murphy & Tilly, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.;

WHEREAS, the Authority expects to pursue the accomplishment of a project described as Airfield Pavement Repairs (the "Project"); and

WHEREAS, the Authority has previously entered into a Contract with Crawford, Murphy & Tilly, Inc. for work at the DuPage Airport and is in receipt of Task Order No. 5 from Crawford, Murphy & Tilly, Inc. for construction phase services on the Project for a total not-to-exceed amount of \$43,560; and

WHEREAS, the Board of Commissioners of the Authority finds that the cost to provide said services is reasonable and deems it to be in the best interest of the Authority to enter into Task Order No. 5 with Crawford, Murphy & Tilly, Inc. for such construction phase services; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute Task Order No. 5 with Crawford, Murphy & Tilly, Inc. for a total not-to-exceed amount of \$43,560 and to take whatever steps necessary to effectuate the terms of said Task Order on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

CHAIRMAN

(ATTEST)

SECRETARY



TO: Board of Commissioners

FROM: Mark Doles
Executive Director

RE: Authorization of Proposed Resolution 2022-2546, Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower

DATE: September 14, 2022

SUMMARY:

As a General Aviation Reliever Airport with limited overnight operations, the DuPage Airport is not automatically entitled to receive federally funded overnight air traffic controller staffing of the DuPage Airport Air Traffic Control Tower (“ATCT”). Accordingly, since 1998, the DuPage Airport Authority (“Authority”) has paid the Federal Aviation Administration (“FAA”) for the overnight air traffic controller staffing of the ATCT, so that the ATCT will be staffed, and the airport will not be open and be un-controlled between the hours of 10:00PM and 6:00AM.

This original decision by the Board to fund the overnight shift was made for the safety of our customers, tenants, staff, and the surrounding communities and to enhance our ability to attract and retain aviation business.

The only other airports in Chicagoland, besides DuPage, with 24-hour staffed towers are O’Hare and Midway. The FAA fully funds the O’Hare and Midway towers.

This amenity, coupled with our infrastructure, 24-hour staffing of both the Flight Center and aircraft rescue and firefighting station, on-site U.S. Customs Service and snow removal capabilities help to make DuPage Airport the best option for general aviation.

The FAA has a policy that requires an average of 4.0 operations per hour for the entire overnight shift (10:00P – 6:00A) to be funded by the Federal Government. Historically, some, but not all the overnight hours have an average of 4.0 operations or more at DuPage.

Further, in 2011, the FAA changed their staffing requirements for overnight shifts to require two controllers (a controller and a supervisor) instead of one. This policy change by the FAA almost doubled the potential cost to the Authority and other airports.

These agreements must be coterminous with the Federal Government fiscal year of October 1st thru September 30th.

Traditionally, there was a new agreement produced annually by the FAA. In 2017 the FAA provided, and the Authority approved, an agreement with a term of five (5) years with a provision that the new annual cost (October 1st – September 30th) will be provided 90-days prior to expiration by the FAA for review and possible approval by the Board. We are now at the end of this 5-year agreement and a new 5-year agreement has been provided by the FAA.

The FAA provided their draft costs for Federal FY’23 to the Authority on 8/31/2022.

I am pleased to announce we were able to secure from the FAA a 12.8% reduction in the cost, saving the Airport Authority over \$85,000 from the previous year.

The new annual draft cost provided by the FAA for their FY’22 is \$580,325.00 for the term of 10/1/2022 – 9/30/23.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Finance Committee – this item on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Estimated draft cost to the Authority for the period of 10/1/2022 – 9/30/2023 will be \$580,325.00. This is a proposed 12.8% decrease from the previous Agreement.

Adequate operating funds are available in the Authority FY 2022 budget to fund this agreement for Oct.-Dec. 2022 and staff will budget the remaining funds required in the FY 2023 Authority budget.

As a standard term with this type of FAA reimbursable agreement, a lump sum prepayment is required of the Authority. Staff will work with the auditors regarding journal entries to expense 25% (Oct. - Dec.) of the amount in our FY 2022 Budget and the remainder in the FY 2023 Budget.

The following is a cost summary of previous agreements:

| | Annual Cost | \$ Change | % Change | |
|-------------|---------------------|----------------------|-----------------|-----------------------------|
| 2009 | \$276,970.64 | | | |
| 2010 | \$246,316.09 | (\$30,654.55) | -11.1% | |
| 2011 | \$343,766.15 | \$97,450.06 | 39.6% | mandate for (2) controllers |
| 2012 | \$343,766.15 | \$0.00 | 0.0% | |
| 2013 | \$401,765.55 | \$57,999.40 | 16.9% | |
| 2014 | \$404,035.62 | \$2,270.07 | 0.6% | |
| 2015 | \$477,898.36 | \$73,862.74 | 18.3% | |
| 2016 | \$522,101.29 | \$44,202.93 | 9.2% | |
| 2017 | \$594,818.00 | \$72,716.71 | 13.9% | |
| 2018 | \$619,712.65 | \$24,894.65 | 4.2% | |
| 2019 | \$633,282.73 | \$13,570.08 | 2.2% | |
| 2020 | \$649,110.91 | \$15,828.18 | 2.5% | |
| 2021 | \$665,343.35 | \$16,232.44 | 2.5% | |
| 2022 | \$580,325.00 | (\$85,018.35) | -12.8% | Proposed |

The following is operational data provided by the FAA for both total operations and operations for the overnight staffing hours funded by the Authority.

| | Total OPS | OPS for the period of 10:00P-6:00A | Overnight OPS as a % of Total |
|------------------|------------------|---|--------------------------------------|
| 2009 | 88,131 | 7,972 | 9.0% |
| 2010 | 89,989 | 7,590 | 8.4% |
| 2011 | 83,327 | 6,999 | 8.4% |
| 2012 | 79,866 | 6,511 | 8.2% |
| 2013 | 74,412 | 5,033 | 6.8% |
| 2014 | 71,879 | 4,081 | 5.7% |
| 2015 | 76,499 | 3,873 | 5.1% |
| 2016 | 100,235 | 4,350 | 4.3% |
| 2017 | 91,217 | 4,131 | 4.5% |
| 2018 | 106,249 | 3,715 | 3.5% |
| 2019 | 133,156 | 4,675 | 3.5% |
| 2020 | 122,516 | 5,077 | 4.1% |
| 2021 | 116,167 | 4,827 | 4.2% |
| Est. 2022 | 108,000 | 5,514 | 5.1% |

Of the estimated 5,514 operations for 2022 for the period of 10:00P – 6:00A, approximately 2,594 (47%) of those operations occur from 10:00p -12:00A and can be assumed to be mostly “regular” operations by our based and transient customers. The vast majority of the remaining 2,920 operations can be directly attributed to freight and air ambulance.

The night freight and air ambulance operations historically account for approximately 40,000 gallons of fuel and over \$200,000 in annual revenue.

The following is a breakdown of operations for the last 5-years, by hour, for the timeframe funded by the Authority along with the estimated operations for 2022:

| | 10:00P -10:59P | 11:00P -11:59P | 12:00A -12:59A | 1:00A -1:59A | 2:00A -2:59A | 3:00A -3:59A | 4:00A -4:59A | 5:00A -5:59A |
|------------------------------------|---------------------------|---------------------------|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| 2017 | 1,052 | 732 | 372 | 453 | 716 | 214 | 120 | 472 |
| 2018 | 944 | 825 | 247 | 381 | 616 | 254 | 86 | 362 |
| 2019 | 1,243 | 1,033 | 543 | 512 | 568 | 129 | 99 | 548 |
| 2020 | 1,517 | 1,158 | 567 | 636 | 534 | 126 | 112 | 427 |
| 2021 | 1,542 | 1,133 | 309 | 497 | 755 | 176 | 147 | 268 |
| Est. 2022 | 1,575 | 1,019 | 331 | 418 | 794 | 487 | 94 | 796 |
| 5-yr. Avg. OPS '17 – '21 | 1,260 | 976 | 408 | 496 | 638 | 180 | 113 | 415 |
| 5-yr. Avg. OPS per Hr. | 3.45 | 2.67 | 1.12 | 1.36 | 1.75 | 0.50 | 0.31 | 1.14 |
| Est. 2022 Avg. OPS per Hour | 4.32 | 2.79 | 0.91 | 1.15 | 2.18 | 1.33 | 0.26 | 2.18 |

At times during the year, DuPage does average at, or above, the FAA threshold of 4.0 operations per hour for certain periods. Most recently:

May – July 2022 10:00P-10:59P DuPage averaged from 6.2 - 12.6 OPS per hour

July 2022 11:00P-11:59P DuPage averaged 8.7 OPS per hour

For June 2022, the entire overnight period from 10:00P – 6:00A did average 4.05 OPS per hour.

Unfortunately, an average of 4.0 operations must be maintained for the **entire** eight-hour overnight shift during the year to receive staffing at no cost.

Therefore, to have the tower staffed for the period of 10:00P – 6:00A, the only option would be for the Authority to continue to provide funding.

Staff currently supports the continued funding of the overnight staffing of the tower for the safety of our customers, tenants, staff, and the surrounding communities and to further enhance our ability to attract and retain aviation business. This issue will continue to be reviewed in 2022 to determine if the Authority can continue to justify this substantial operational expense.

The Authority currently utilizes \$250,000 annually from the property tax levy to reduce the impact on the operating budget.

STAKEHOLDER PROCESS:

Tenants and customers have cited the 24-hour ATCT as a reason for basing or doing business at DuPage.

LEGAL REVIEW:

Authority Counsel reviewed and approved the standard form Non-Federal Reimbursable Agreement utilized by the FAA with minor changes provided by our Counsel. This Agreement provides for a term of 5-years (Oct.1, 2022 – Sept. 30, 2027) with a written change of annual cost(s) provided by the FAA and approved by the Authority.

ATTACHMENTS:

- Proposed Resolution 2022-2546, Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower
- Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority

ALTERNATIVES:

The Committee/Board can deny, modify, or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and staff that the Board approves proposed Resolution 2022-2546, Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower

RESOLUTION 2022-2546

AUTHORIZING THE EXECUTION OF A NON-FEDERAL REIMBURSABLE AGREEMENT BETWEEN DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION AND THE DUPAGE AIRPORT AUTHORITY TO PROVIDE AIRPORT TRAFFIC CONTROL SERVICES AT THE DUPAGE AIR TRAFFIC CONTROL TOWER

WHEREAS, the DuPage Airport Authority (the “Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority finds that it is in the best interest of the Authority and the general public to continue to provide nighttime staffing of the DuPage Airport Air Traffic Control Tower; and

WHEREAS, the Authority has negotiated a Non-Federal Reimbursable Agreement (the “Reimbursement Agreement”) with the Department of Transportation Federal Aviation Administration (“FAA”); and

WHEREAS, the Reimbursement Agreement states that the FAA will annually evaluate the operational, staffing and estimated costs and provide the annual estimate to the Authority; and

WHEREAS, the Reimbursement Agreement requires the Authority to prepay the FAA to provide nighttime staffing of the DuPage Airport Air Traffic Control Tower for the period from October 1, 2022 through September 30, 2023; and

WHEREAS, the FAA has provided an estimate to the Authority of \$580,325.00 for the cost of the nighttime staffing of the Authority’s Air Traffic Control Tower for the period of October 1, 2022 through September 30, 2023; and

WHEREAS, the Board of Commissioners of the Authority find that it is in the best interest of the Authority and the general public to pay the estimated amount to the FAA for nighttime staffing of the Authority’s Air Traffic Control Tower.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director of the DuPage Airport Authority, Mark Doles, to execute said Reimbursement Agreement, attached hereto and made a part hereof as Exhibit “A”, for and on behalf of the DuPage Airport Authority and take whatever steps necessary to effectuate the terms of this Reimbursement Agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY

NON-FEDERAL REIMBURSABLE AGREEMENT

BETWEEN

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

AND

**DUPAGE AIRPORT AUTHORITY
DUPAGE AIRPORT
WEST CHICAGO, ILLINOIS**

WHEREAS, the Federal Aviation Administration (FAA) can furnish directly or by contract, material, supplies, equipment, and services which the **DuPage Airport Authority** (Sponsor) requires, has funds available for, and has determined should be obtained from the FAA;

WHEREAS, it has been determined that competition with the private sector for provision of such material, supplies, equipment, and services is minimal; the proposed activity will advance the FAA's mission; and the FAA has a unique capability that will be of benefit to the Sponsor while helping to advance the FAA's mission;

NOW THEREFORE, the FAA and the Sponsor mutually agree as follows:

ARTICLE 1. Parties

The Parties to this Agreement are the FAA and **DuPage Airport Authority**.

ARTICLE 2. Type of Agreement

This Agreement is an "other transaction" authorized under 49 U.S.C. § 106(l)(6). It is not intended to be, nor will it be construed as, a partnership, corporation, joint venture or other business organization.

ARTICLE 3. Scope

- A. The purpose of this Agreement between the FAA and the Sponsor is to provide FAA Airport Traffic Control (ATC) services during the midnight shift operation (from 2200 to 0600) at the DuPage Airport Air Traffic Control Tower (ATCT) as requested by the Sponsor. Two Air Traffic Controllers are necessary per shift for safe staffing. This Agreement provides Sponsor funding for FAA to provide extended hours of ATC services/operations. Therefore, this agreement is titled:

**West Chicago, IL (DPA) - Air Traffic Control Extended Operating Hours at
DuPage Air Traffic Control Tower**

- B. The FAA will provide the following ATC services at the DuPage ATCT:
1. Dates of Services: 10/01/2022-9/30/2027 (daily)
 2. Hours/Days of Service: 2200 LCL to 0600 LCL
 3. Total Additional Hours (above FAA published service hours): 5840 per year
 4. Facility Staffing requirement: Two Air Traffic Controllers per shift
- C. The Sponsor will provide funding for 2 Air Traffic Control positions at the labor costs set forth in Article 7 of this Agreement. Funding shall include average base compensation, locality pay, and benefits for services provided.
- D. This agreement is not, in whole or in part, funded with funding from an AIP grant.

ARTICLE 4. Points of Contact

A. FAA:

1. The FAA Central Service Area, Planning and Requirements will provide administrative oversight of this Agreement. Brad Urey is the Lead Planner and liaison with the Sponsor and can be reached at 817-222-4029 or via email at brad.urey@faa.gov. This liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
2. The Central Service Area, DuPage Air Traffic Control Tower will perform the scope of work included in this Agreement. Jessica Broadway-Young is the DuPage Air Traffic Manager and liaison with the Sponsor and can be reached at (630) 587-7817 or via email at jessica.broadway-young@faa.gov. This liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
3. The execution, amendment, and administration of this Agreement must be authorized and accomplished by the FAA's Contracting Officer Bradley K. Logan who can be reached at (817)222-4395 or via email at brad.logan@faa.gov.

B. Sponsor:

DuPage Airport Authority
ATTN: Mark Doles, Executive Director
2700 International Drive, Suite 200
West Chicago, IL 60185-1685
(630) 208-6173
mdoles@dupageairport.com

ARTICLE 5. Non-Interference with Operations

The Sponsor understands and hereby agrees that any relocation, replacement, or modification of any existing or future FAA facility, system, and/or equipment covered by this Agreement during its term or any renewal thereof made necessary by Sponsor improvements, changes, or other actions which in the FAA’s opinion interfere with the technical and/or operations characteristics of an FAA facility, system, and/or piece of equipment will be at the expense of the Sponsor, except when such improvements or changes are made at the written request of the FAA. In the event such relocations, replacements, or modifications are necessitated due to causes not attributable to either the Sponsor or the FAA, the parties will determine funding responsibility.

ARTICLE 6. RESERVED.

ARTICLE 7. Estimated Costs

The estimated FAA costs associated with this Agreement are as follows:

| DESCRIPTION OF REIMBURSABLE ITEM | ESTIMATED COST |
|---|---------------------|
| Labor | |
| Air Traffic Controller Labor and Overtime | \$501,000.00 |
| | |
| Labor Subtotal | \$501,000.00 |
| Labor Overhead | \$79,325.00 |
| Total Labor | \$580,325.00 |

ARTICLE 8. Period of Agreement and Effective Date

The effective date of this Agreement is the date of the last signature. This Agreement is considered complete when the final invoice is provided to the Sponsor and a refund is sent or payment is received as provided for in Article 9 of this Agreement. This Agreement will not extend more than five years beyond its effective date.

ARTICLE 9. Reimbursement and Accounting Arrangements

- A. The Sponsor agrees to prepay the entire estimated cost of the Agreement. The Sponsor will send a copy of the executed Agreement and submit full advance payment in the amount stated in Article 7 to the Reimbursable Receipts Team listed in Section C of this Article. The advance payment will be held as a non-interest bearing deposit. Such advance payment by the Sponsor must be received before the FAA incurs any obligation to implement this Agreement. Upon completion of this Agreement, the final costs will be netted against the advance payment and, as appropriate, a refund or final bill will be sent to the sponsor. Per U.S. Treasury

guidelines, refunds under \$1.00 will not be processed. Additionally, FAA will not bill the sponsor for amounts less than \$1.00.

| Payment | Payment Amount | Payment Due Date |
|----------------|---------------------------|--------------------------|
| Year 1 | \$580,325.00 | Upon agreement execution |
| Year 2 | To be determined annually | 09/03/2023 |
| Year 3 | To be determined annually | 09/03/2024 |
| Year 4 | To be determined annually | 09/03/2025 |
| Year 5 | To be determined annually | 09/03/2026 |

- B. The Sponsor certifies that arrangements for sufficient funding have been made to cover the estimated costs of the Agreement.

- C. The Reimbursable Receipts team is identified by the FAA as the billing office for this Agreement. The preferred method of payment for this agreement is via Pay.Gov. The sponsor can use a check or credit card to provide funding in this manner and receipt-processing time is typically within 3 working days. Alternatively, the sponsor can mail the payment to the address shown below. When submitting funding by mail, the Sponsor must include a copy of the executed Agreement and the full advance payment. All payments mailed to the FAA must include the Agreement number, Agreement name, Sponsor name, and project location. Payments submitted by mail are subject to receipt-processing delay of up to 10 working days.

FAA payment remittance address using USPS or overnight method is:

Federal Aviation Administration
Reimbursable Receipts Team
800 Independence Ave S.W.
Attn: Rm 612A
Washington D.C. 20591
Telephone: (202) 267-1307

The Sponsor hereby identifies the office to which the FAA will render bills for the project costs incurred as:

DuPage Airport Authority
ATTN: Mark Doles, Executive Director
2700 International Drive, Suite 200
West Chicago, IL 60185-1685
(630) 208-6173
mdoles@dupageairport.com

- D. The FAA will provide a quarterly Statement of Account of costs incurred against the advance payment.
- E. The cost estimates contained in Article 7 are expected to be the maximum costs associated with this Agreement, but may be amended to recover the FAA's actual costs. If during the course of this Agreement actual costs are expected to exceed the estimated costs, the FAA will notify the Sponsor immediately. The FAA will also provide the Sponsor an amendment to the Agreement which includes the FAA's additional costs. The Sponsor agrees to prepay the entire estimated cost of the amendment. The Sponsor will send a copy of the executed amendment to the Agreement to the Reimbursable Receipts Team with the additional advance payment. Work identified in the amendment cannot start until receipt of the additional advance payment. In addition, in the event that a contractor performing work pursuant to the scope of this Agreement brings a claim against the FAA and the FAA incurs additional costs as a result of the claim, the Sponsor agrees to reimburse the FAA for the additional costs incurred whether or not a final bill or a refund has been sent.

ARTICLE 10. Changes and Amendments

Changes and/or amendments to this Agreement will be formalized by a written amendment that will outline in detail the exact nature of the change. Any amendment to this Agreement will be executed in writing and signed by the authorized representative of each party. The parties signing this Agreement and any subsequent amendment(s) represent that each has the authority to execute the same on behalf of their respective organizations. No oral statement by any person will be interpreted as amending or otherwise affecting the terms of the Agreement. Any party to this Agreement may request that it be amended, whereupon the parties will consult to consider such amendments.

ARTICLE 11. Termination

In addition to any other termination rights provided by this Agreement, either party may terminate this Agreement at any time prior to its expiration date, with or without cause, and without incurring any liability or obligation to the terminated party other than payment of amounts due and owing and performance of obligations accrued, in each case on or prior to the termination date, by giving the other party at least thirty (30) days prior written notice of termination. Payment of amounts due and owing may include all costs reimbursable under this Agreement, not previously paid, for the performance of this Agreement before the effective date of the termination; the total cost of terminating and settling contracts entered into by the FAA for the purpose of this Agreement; and any other costs necessary to terminate this Agreement. Upon receipt of a notice of termination, the receiving party will take immediate steps to stop the accrual of any additional obligations which might require payment. All funds due after termination will be netted against the advance payment and, as appropriate, a refund or bill will be issued.

ARTICLE 12. Order of Precedence

If attachments are included in this Agreement and in the event of any inconsistency between the attachments and the terms of this Agreement, the inconsistency will be resolved by giving preference in the following order:

- A. This Agreement
- B. The attachments

ARTICLE 13. Legal Authority

This Agreement is entered into under one or more of the following authorities: 49 U.S.C. § 106(l), 31 U.S. Code 6505 Intergovernmental Cooperation Act. Under these authorities, the Administrator of the FAA is authorized to enter into and perform such contracts, leases, cooperative agreements and other transactions as necessary to carry out the functions of the Administrator and the Administration on such terms and conditions as the Administrator considers appropriate. Nothing in this Agreement will be construed as incorporating by reference or implication any provision of Federal acquisition law or regulation.

ARTICLE 14. Disputes

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any dispute through good faith negotiations, the dispute will be resolved by alternative dispute resolution using a method to be agreed upon by the parties. The outcome of the alternative dispute resolution will be final unless it is timely appealed to the Administrator, whose decision is not subject to further administrative review and, to the extent permitted by law, is final and binding (see 49 U.S.C. § 46110).

ARTICLE 15. Warranties

The FAA makes no express or implied warranties as to any matter arising under this Agreement, or as to the ownership, merchantability, or fitness for a particular purpose of any property, including any equipment, device, or software that may be provided under this Agreement.

ARTICLE 16. Insurance

The Sponsor will arrange by insurance or otherwise for the full protection of itself from and against all liability to third parties arising out of, or related to, its performance of this Agreement. The FAA assumes no liability under this Agreement for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf.

ARTICLE 17. Limitation of Liability

To the extent permitted by law, the Sponsor agrees to indemnify and hold harmless the FAA, its officers, agents and employees from all causes of action, suits or claims arising out of the work performed under this Agreement. However, to the extent that such claim is determined to have arisen from the act or omission by an officer, agent, or employee of the FAA acting within the scope of his or her employment, this hold harmless obligation will not apply and the provisions of the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq., will control. The FAA assumes no liability for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf. In no event will the FAA be liable for claims for consequential, punitive, special and incidental damages, claims for lost profits, or other indirect damages.

ARTICLE 18. Civil Rights Act

The Sponsor will comply with Title VI of the Civil Rights Act of 1964 relating to nondiscrimination in federally assisted programs.

ARTICLE 19. Protection of Information

The parties agree that they will take appropriate measures to identify and protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

ARTICLE 20. Security

In the event that the security office determines that the security requirements under FAA Order 1600.72A applies to work under this Agreement, the FAA is responsible for ensuring that security requirements, including compliance with AMS clause 3.14.2.1, Contractor Personnel Suitability Requirements are met.

ARTICLE 21. RESERVED.

ARTICLE 22. Entire Agreement

This document is the entire Agreement of the parties, who accept the terms of this Agreement as shown by their signatures below. In the event the parties duly execute any amendment to this Agreement, the terms of such amendment will supersede the terms of this Agreement to the extent of any inconsistency. Each party acknowledges participation in the negotiations and drafting of this Agreement and any amendments thereto, and, accordingly that this Agreement will not be construed more stringently against one party than against the other. If this Agreement is not executed by the Sponsor within 120 calendar days after the FAA transmits it to the Sponsor, the terms contained and set forth in this Agreement shall be null and void. Additionally, the FAA expects this agreement to be funded within 120 days of execution, if funding is not received by that date; the FAA may exercise the right to renegotiate estimated costs.

AGREED:

**FEDERAL AVIATION
ADMINISTRATION**

DUPAGE AIRPORT AUTHORITY

SIGNATURE _____
NAME _____
TITLE Contracting Officer
DATE _____

SIGNATURE _____
NAME _____
TITLE _____
DATE _____



TO: Board of Commissioners

FROM: Mark Doles
Executive Director

RE: Authorization of Proposed Resolution 2022-2547, Ratifying the Execution of GSA Lease No. GS-05P-LIL00943 with the Government of the United States of America for Hangar and Office Space

DATE: September 14, 2022

SUMMARY:

This is a request to ratify the actions of the Executive Director for the execution of a Hangar/Office Lease with the Federal Government, General Services Administration (“GSA”), for the continued use of a Federal Agency for a portion of community hangar space and office space within the DuPage Flight Center building.

Previously, I verbally advised the Board that we were in negotiations with the Federal Government to continue to lease an office (1,026 SF) and community hangar storage for multiple aircraft and that the Government may require execution prior to the issue being brought through the Committee/Board process.

The previous lease was at the end of a 5-year option that ended June 30, 2022. This new lease followed the Federal government’s current electronic RFP submittal and approval process, and we were notified the lease had been awarded and approved on August 16, 2022. Further, the Federal Government requested execution by September 1, 2022. After consulting with the Chairman and Treasurer, I executed the lease on behalf of the Authority.

The new lease is a 10-year lease, 5-years firm (same as the previous term). The GSA requested a constant annual rental rate be provided for the entire 10-year term. This lease is the standard form U.S. Government Lease for Real Property that the Authority has executed previously for other office/hangar transactions.

The terms of the ten (10) year lease are as follows:

Tenant: United States of America

Location: Office – 2700 International Drive
Hangar – Community aircraft storage in bay(s) through the Flight Center operation

Commencement: July 1, 2022

Termination: June 30, 2027 (with full term June 30, 2032)

Size: Storage for multiple aircraft in hangar and 1,026 SF of office

Calculation for Rent over the Term:

Office \$20.91 - \$28.49 per SF (rent escalation 3.5% annually)

Hangar \$44,808 - \$66,589 annually based on (3) aircraft
(rent escalation 4.5% annually)

Annual Rent \$80,226.02 constant over the 10-year term

| | Hangar | Office | Total |
|---------|--------------|--------------|--------------|
| Year 1 | \$44,808.00 | \$21,451.00 | \$66,259.00 |
| Year 2 | \$46,824.36 | \$22,201.79 | \$69,026.15 |
| Year 3 | \$48,931.46 | \$22,978.85 | \$71,910.30 |
| Year 4 | \$51,133.37 | \$23,783.11 | \$74,916.48 |
| Year 5 | \$53,434.37 | \$24,615.52 | \$78,049.89 |
| Year 6 | \$55,838.92 | \$25,477.06 | \$81,315.98 |
| Year 7 | \$58,351.67 | \$26,368.76 | \$84,720.43 |
| Year 8 | \$60,977.50 | \$27,291.66 | \$88,269.16 |
| Year 9 | \$63,721.48 | \$28,246.87 | \$91,968.35 |
| Year 10 | \$66,588.95 | \$29,235.51 | \$95,824.46 |
| | | | |
| | \$550,610.09 | \$251,650.11 | \$802,260.20 |

Utilities: Paid by Landlord

Janitorial: By Landlord

Maintenance: By Landlord

Taxes: None

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development, Leasing and Customer Fees Committee is reviewing proposed Resolution 2022-2547 Ratifying the Execution of GSA Lease No. GS-05P-LIL00943 with the Government of the United States of America for Hangar and Office Space

REVENUE OR FUNDING IMPLICATIONS:

Lease Revenue over the Firm 5-year Term: \$401,130

Lease Revenue over 2nd 5-year Term: \$401,130

Total Possible Lease Revenue: \$802,260

This proposed lease rates are equal to or above current lease(s) in the building and for “like” facilities on the Airport.

STAKEHOLDER PROCESS:

Not applicable

LEGAL REVIEW:

This is the standard form lease utilized by GSA with the approved business terms inserted. This U.S. Government Lease for Real Property has been utilized and executed by the Authority for previous leases with the Federal Government.

ATTACHMENTS:

- Proposed Resolution 2022-2547 Ratifying the Execution of GSA Lease No. GS-05P-LIL00943 with the Government of the United States of America for Hangar and Office Space. Lease Agreement is not attached.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and staff that the Board approves proposed Resolution 2547, Ratifying the Execution of GSA Lease No. GS-05P-LIL00943 with the Government of the United States of America for Hangar and Office Space for a term commencing July 1, 2022 and ending June 30, 2032.

RESOLUTION 2022-2547

RATIFYING THE EXECUTION OF GSA LEASE NO. GS-05P-LIL00943 WITH THE GOVERNMENT OF THE UNITED STATES OF AMERICA FOR HANGAR AND OFFICE SPACE

WHEREAS, the DuPage Airport Authority (“Lessor”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Lessor, is in receipt of GSA Lease No. GS-05P-LIL00943 (the “Lease”) from the United States of America, General Services Administration (“Lessee”); and

WHEREAS, said Lease provides for the United States of America to lease office space in the building commonly known as 2700 International Drive, West Chicago, IL along with community hangar space for aircraft at a cost to Lessee of \$802,260.20 for the term of said Lease, which is 7/1/2022 through 6/30/2032; and

WHEREAS, the Board of Commissioners of the Authority find that it is in the best interest of the Authority and the general public to enter into the Lease with the Lessee; and

WHEREAS, due to time being of the essence, Executive Director Doles executed said Lease for Lessee prior to the formal approval of the Lease by the Board of Commissioners of the DuPage Airport Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby ratifies Executive Director Mark Doles’ execution of Lease No. GS-05P-LIL00943 attached hereto as Exhibit A and authorizes the Executive Director to take whatever steps are necessary to effectuate the terms of Lease on behalf of the DuPage Airport Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY



TO: Board of Commissioners

FROM: Mark Doles
Executive Director

RE: Authorization of Proposed Ordinance 2022-376, Providing for the Revision of a Fee to Users in relation to the use of U.S. Customs Service at DuPage Airport

DATE: September 14, 2022

SUMMARY:

This proposed Ordinance will increase the fees charged to customers utilizing User-Fee Customs service at DuPage Airport (DPA) when flying in from a foreign country. DuPage Airport has provided User-Fee U.S. Customs Service since 1997. Unlike at O’Hare and Midway airports, User-Fee Customs is a program whereby an airport can pay U.S. Customs & Border Control (“CPB”) to provide staff and equipment to allow for clearances at a facility that would not normally have this service. The airport can then charge a fee for this service to help off-set their costs.

The current fee structure charged by the DuPage Airport Authority for aircraft that clear U.S. Customs at the airport was last revised in 2016. The only other General Aviation Reliever airports in Chicagoland that provide User-Fee U.S. Customs are Chicago Executive (PWK) and Waukegan (UGN). DuPage’s current fees are substantially lower than those charged at the other reliever airports that have User-Fee Customs.

Current fees for U.S. Custom at Chicagoland airports:

| Aircraft | DPA | PWK | UGN |
|--------------------|-----------------|------------|-------------------|
| Single | \$87.00 | \$150.00 | \$82.50 |
| Twin | \$175.00 | \$350.00 | \$192.50 |
| 7,000 – 30,000 lbs | \$350.00 | \$1,000.00 | \$550.00 |
| 30,001 + lbs | \$525.00 | \$1,500.00 | \$825.00 |
| After Hours | \$225.00 | \$350.00 | \$225.00 per hour |

“After Hours” is an additional fee charged for a CBP officer to provide services after normal scheduled hours (11:00A – 7:00P M-F, weekends or holidays). An additional invoice is charged to the airport by CBP for any “after-hours” clearances. These invoices are received by the airport about 20-30 days after the cost is incurred. This additional charge has recently averaged \$391.92.

Fees collected for the last 5-years at DuPage are as follows:

| | 2018 | 2019 | 2020 | 2021 | 2022 est. |
|----------------|-----------|-----------|----------|----------|-----------|
| Fees Collected | \$109,647 | \$114,273 | \$38,699 | \$83,137 | \$151,411 |

DPA’s current estimated costs to provide this service include fees paid to CBP for the on-site officer and costs for a “secure line” and equipment.

Summary of Annual Expenses to Provide U.S. Customs:

| | |
|------------------------|-----------|
| Fixed Inspector Costs | \$217,000 |
| Est. After-Hours Costs | \$ 36,400 |
| “Secure-Line” | \$ 5,200 |

Est. Annual Expense \$258,600

Average Clearances 220 (Over 1,200 passengers, est. 260 for 2022)

Est. Fees Collected \$151,411

Difference (\$107,189)

However, the fuel sold to these aircraft that cleared U.S. Customs provided well over \$150,000 in net fuel revenue. Further, we have based customers that have chosen DuPage in part because of the availability of U.S. Customs. These customers provide well over \$1M annually in both fuel and hangar lease revenue to the Authority.

We are proposing to increase the Fees as follows:

| Aircraft | Current DPA | PROPOSED DPA | % Change | PWK | UGN |
|--------------------|-------------|---------------------|----------|------------|-------------------|
| Single | \$87.00 | \$100.00 | 14.9 | \$150.00 | \$82.50 |
| Twin | \$175.00 | \$225.00 | 28.6 | \$350.00 | \$192.50 |
| 7,000 – 30,000 lbs | \$350.00 | \$600.00 | 71.4 | \$1,000.00 | \$550.00 |
| 30,001 lbs | \$525.00 | \$850.00 | 61.9 | \$1,500.00 | \$825.00 |
| After Hours | \$225.00 | \$425.00 | 88.9 | \$350.00 | \$225.00 per hour |

The new proposed fees for DPA, if adopted, will still be below the average of our two competitor’s fees. The exception is the After-Hours fee, however it will be 8.4% above our average actual cost of \$391.92.

If these new proposed fees were applied to estimated clearances for 2022, the fees collected would have been \$254,000 versus \$151,411, an increase of 67.8%.

When current and proposed fees are applied in relation to our annual expenses for this service:

| | <u>Est. Current</u> | <u>Proposed</u> |
|---------------------|---------------------|-----------------|
| Annual Expense | \$258,600 | \$258,600 |
| Fees Collected Est. | (\$151,411) | (\$254,000) |
| Difference | (\$107,189) | (\$4,600) |

The new proposed fee structure will provide better cost-recovery for providing this essential service.

PREVIOUS COMMITTEE/BOARD ACTION:

September 21, 2022 Capital Development, Leasing and Customer Fees Committee – this item is on the agenda for review and consideration

REVENUE OR FUNDING IMPLICATIONS:

These proposed fees can reduce the shortfall to provide U.S. Customs at DuPage Airport by over \$100,000.

STAKEHOLDER PROCESS:

These fees will not be effective until December 1, 2022. There is a required 30-day period to implement changes and staff would like additional time to convey these changes to our customers. Current based customers will be notified, and the new proposed fees will be shown on our websites and posted at the Flight Center front desk. The fees will be commensurate with the market, and less than the closest competitor.

LEGAL REVIEW:

Legal counsel has reviewed the proposed Ordinance.

ATTACHMENTS:

- Proposed Ordinance 2022-376, Providing for the Revision of a Fee to Users in relation to the use of U.S. Customs Service at DuPage Airport

ALTERNATIVES:

The Committee/Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and staff that the Board approves Ordinance 2022-376, Providing for the Revision of a Fee to Users in relation to the use of U.S. Customs Service at DuPage Airport.

ORDINANCE 2022-376

AN ORDINANCE PROVIDING FOR THE REVISION OF A FEE TO USERS IN RELATION TO THE USE OF U.S. CUSTOMS SERVICE AT DUPAGE AIRPORT

WHEREAS, by virtue of the provisions of 70 ILCS 5/8.04, the DuPage Airport Authority, an Illinois Special District, (the Authority”) has the authority to fix, charge and collect reasonable rentals, tolls, fees and charges for the use of the DuPage Airport and any public facilities there, on; and

WHEREAS, the Authority has had a User Fee United States Customs (“Customs”) office at DuPage Airport since 1997; and

WHEREAS, the Authority previously revised fees for Customs Service pursuant to Ordinance 2016-296, effective August 1, 2016; and

WHEREAS, the Authority’s cost to provide this service has increased; and

WHEREAS, the Authority has reviewed the Custom’s usage and fees and is recommending that the fees be reassessed and increased, attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the DuPage Airport Authority as follows:

Section 1. Effective December 1, 2022, the charge for the use of Customs shall be as shown on Exhibit A attached hereto.

Section 2. Repeal of Ordinance – Ordinance 2016-296 is hereby repealed as of the effective date of this Ordinance.

NOW, THEREFORE, BE IT FURTHER ORDAINED, by the Board of Commissioners of the DuPage Airport Authority that Executive Director, Mark Doles, take whatever steps necessary to effectuate the terms of this Ordinance on behalf of the Authority.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Herbert A. Getz | _____ | Daniel J. Wagner | _____ |
| Anthony M. Giunti Jr. | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY

ORDINANCE 2022-376

-EXHIBIT A-

**DuPAGE AIRPORT USER FEES FOR U.S. CUSTOMS CLEARANCE
EFFECTIVE 12/01/2022**

FEE FOR SCHEDULED HOURS OF U.S. CUSTOMS AGENT:

| | |
|--|-----------------|
| SINGLE ENGINE 7,000 lbs. OR LESS MTW* | \$100.00 |
| TWINE ENGINE 7,000 lbs. OR LESS MTW* | \$225.00 |
| ANY AIRCRAFT 7,001 - 29,999 lbs. MTW* | \$600.00 |
| ANY AIRCRAFT 30,000 LBS. OR MORE MTW* | \$850.00 |

*** Maximum Take-Off Weight (MTW) as published**

FEE FOR AFTER HOURS CLEARANCE (NON-SCHEDULED HOURS, WEEKENDS and HOLIDAYS:

FEE FOR SCHEDULED HOURS + \$425.00

RESOLUTION 2022-2548

APPROVING THE EXECUTION OF A THIRD AMENDMENT TO VACANT LAND PURCHASE AGREEMENT WITH PATRIOT DEVELOPMENT GROUP, LLC

WHEREAS, the DuPage Airport Authority (the “Authority”) owns a certain approximate 30.6-acre parcel of real property south of Illinois Route 38 (the “Subject Property”) in fee simple interest; and

WHEREAS, on or about August 2, 2021, the Authority entered into a Vacant Land Purchase Agreement (the “Agreement”) with Patriot Development Group, LLC (“Patriot”) for the Subject Property; and

WHEREAS, on March 9, 2022, the Authority and Patriot entered into the First Amendment to the Agreement, which, *inter alia*, extended the due diligence period under the Agreement until May 23, 2022; and

WHEREAS, on May 18, 2022, the Authority and Patriot entered into the Second Amendment to the Agreement, which, *inter alia*, extended the due diligence period under the Agreement until September 23, 2022; and

WHEREAS, Patriot has requested a third extension of the due diligence period until December 23, 2022 to obtain governmental approvals for the project; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to enter into the Third Extension to the Vacant Land Purchase Agreement for the Subject Property with Patriot, in the form attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, THAT: the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute the Third Amendment to Vacant Land Purchase Agreement with Patriot Development Group, LLC, attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Third Amendment to Vacant Land Purchase Agreement on behalf of the Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Herbert A. Getz _____
Anthony M. Giunti Jr. _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 21st day of September 2022.

(ATTEST)

CHAIRMAN

SECRETARY
RESOLUTION 2022-2548

EXHIBIT A

THIRD AMENDMENT TO VACANT LAND PURCHASE AGREEMENT

**THIRD AMENDMENT TO VACANT LAND
PURCHASE AGREEMENT**

This THIRD Amendment to the Vacant Land Purchase Agreement (this “Amendment”) is entered into effective as of September ____, 2022 (the “Effective Date”), by and among DuPage Airport Authority, an Illinois Special District (“Seller”), and Patriot Development LLC, an Illinois limited liability company (“Purchaser”).

RECITALS

WHEREAS, Seller and Purchaser entered into that certain Vacant Land Purchase Agreement dated effective as of August 4, 2021 (the “Purchase Agreement”), pursuant to which Purchaser agreed to purchase, and Seller agreed to sell, the land and improvements described therein; and

WHEREAS, Seller and Purchaser desire to amend the Purchase Agreement as set forth herein.

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Purchase Agreement is hereby amended as follows:

1. Definitions. Capitalized terms used, but not otherwise defined herein, shall have their respective meanings as set forth in the Purchase Agreement.

2. Paragraph 5. Due Diligence. Inspection Period. The Inspection Period defined in Paragraph 5(a) of the Vacant Land Purchase Agreement shall be extended until December 23, 2022.

3. Continuing Effectiveness. Except as expressly amended by this Amendment, the remaining terms, covenants, conditions, and provisions of the Purchase Agreement shall remain unchanged and in full force and effect, and the Purchase Agreement, as amended herein, shall constitute the full, true, and complete agreement between the parties.

4. Caption Headings. Caption headings in this Amendment are for convenience purposes only and are not to be used to interpret or define the provisions of this Amendment.

5. Successors and Assigns. This Amendment shall be binding upon and inure to the benefit of the parties, and their successors and assigns.

6. Severability. If any provision of this Amendment is held to be illegal, invalid or unenforceable under present or future laws effective during the term hereof, such provision shall be fully severable. This Amendment shall be construed and enforceable as if the illegal, invalid or unenforceable provision had never comprised a part of it, and the remaining provisions of this Amendment shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance here from. Furthermore, in lieu of such illegal, invalid

or unenforceable provision, there shall be added automatically as a part of this Amendment, a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and legal, valid and enforceable.

7. Counterparts. This Amendment may be executed in counterparts, each of which shall be deemed an original instrument, but all such counterparts together shall constitute but one agreement. Delivery of an executed counterpart signature page by facsimile or electronic transmittal (PDF) is as effective as executing and delivering this Amendment in the presence of the other parties to this Amendment.

[Signature page follows]

IN WITNESS WHEREOF, Seller and Purchaser have executed and delivered this Amendment effective as of the Effective Date.

SELLER:

DUPAGE AIRPORT AUTHORITY, an Illinois
Special District

By: _____
Name: _____
Title: _____

Attest:

By: _____
Name: _____
Title: _____

PURCHASER:

PATRIOT DEVELOPMENT GROUP, LLC, an
Illinois Limited Liability Company

By: _____
Name: _____
Title: _____