

PUBLIC NOTICE OF
REGULAR AND ANNUAL BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular and Annual Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Friday, January 20, 2023 at 3:00 p.m.** The meeting will convene in the Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois.

A **Tentative Agenda** is attached and made a part hereof this Notice.



Daniel J. Barna, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: January 16, 2023



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING and ANNUAL MEETING
FRIDAY, JANUARY 20, 2023; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT

RECESS REGULAR MEETING

CONVENE ANNUAL MEETING

1. CALL TO ORDER
2. ROLL CALL
3. ELECTION OF OFFICERS FOR THE 2023 FISCAL YEAR
 - a. Chairman
 - b. Vice-Chairman
 - c. Treasurer
 - d. Secretary
 - e. Assistant Treasurer
 - f. Assistant Secretary

4. REVIEW OF COMMITTEE ASSIGNMENTS TAB# 1 PAGE # 1

ADJOURNMENT OF ANNUAL MEETING

RECONVENE REGULAR MEETING

4. **APPROVAL OF MINUTES** **TAB# 2** **PAGE # 2**
a. **November 16, 2022 Internal Policy and Compliance Committee Meeting**
b. **November 16, 2022 Golf Committee Meeting**
c. **November 16, 2022 Finance, Budget and Audit Committee Meeting**
d. **November 16, 2022 Capital Development, Leasing and
Customer Fees Committee Meeting**
e. **November 16, 2022 Regular Board Meeting**
5. **DIRECTOR'S REPORT** **TAB# 3** **PAGE# 20**
6. **REVIEW OF FINANCIAL STATEMENTS** **TAB# 4** **PAGE# 28**
7. **REPORT OF OFFICERS/COMMITTEES**
a. **Finance, Budget & Audit Committee**
b. **Capital Development, Leasing & Customer Fees Committee**
c. **Internal Policy and Compliance Committee**
d. **Golf Committee**
e. **DuPage Business Center**
8. **NEW BUSINESS**
a. **Proposed Ordinance 2023-381; Adopting Budget and Appropriations
Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning
January 1, 2023 and Ending December 31, 2023.**
FINANCE **TAB# 5** **PAGE# 42**
- b. **Proposed Ordinance 2023-382; An Ordinance of the DuPage Airport
Authority Promulgating Regulations Under the Freedom of Information Act.**
FINANCE **TAB# 6** **PAGE# 135**
- c. **Proposed Resolution 2023-2563; Authorizing the Destruction of Certain
Verbatim Recordings of Closed Sessions.**
TAB# 7 **PAGE# 151**
- d. **Proposed Resolution 2023-2564; Award of Contract to Harris Golf Cars for
the Procurement of One (1) Golf Beverage Cart.**
*Approves the procurement of one (1) Yamaha Bistro Deluxe golf beverage cart
for a total cost of \$22,080 F.O.B. Prairie Landing Golf Club.*
GOLF **TAB# 8** **PAGE# 152**
- e. **Proposed Resolution 2023-2565; Award of Contract to Batteries Unlimited
and More LLC for the Procurement of Golf Cart Batteries**
*Approves the procurement of 270 Trojan T875 golf cart batteries for a total cost
of \$46,980 F.O.B. Prairie Landing Golf Club.*
GOLF **TAB# 9** **PAGE# 156**

f. Proposed Resolution 2023-2566; Award of Contract to Revels Turf & Tractor for the Procurement of One (1) GPS Turf Sprayer.
Approves the procurement of one (1) John Deere ProGator 2020A GPS turf sprayer for a total cost of \$130,888.02 F.O.B. Prairie Landing Golf Club.
GOLF **TAB# 10** **PAGE# 160**

g. Proposed Resolution 2023-2567; Award of a Master Agreement to Gary Spielman Plumbing for On-Call Plumbing Repair Services.
Approves a two (2) year Master Agreement for as-needed plumbing repairs, not-to-exceed \$25,000 annually or \$5,000 per project.
FINANCE **TAB# 11** **PAGE# 164**

h. Proposed Resolution 2023-2568; Award of Contract to BEC Enterprises, LLC d/b/a Brown Equipment for the Procurement of One (1) Remote Slope Mower.
Approves the procurement of one (1) RC Mowers TK-60XP remote slope mower for a total cost of \$66,950 F.O.B. DuPage Airport.
FINANCE **TAB# 12** **PAGE# 169**

i. Proposed Resolution 2023-2569; Award of Contract to Heinold & Feller Tire Company, Inc. for the Procurement of Two (2) Zero Turn Mowers.
Approves the procurement of two (2) Ferris Model IS 6200Z zero-turn mowers for a total cost of \$68,780 F.O.B. DuPage Airport.
FINANCE **TAB# 13** **PAGE# 173**

j. Proposed Resolution 2023-2570; Award of Contract to E-Z-Go Division of Textron, Inc. for the Procurement of Two (2) Golf Carts.
Approves the procurement of two (2) Cushman Shuttle 2+2 Elite golf carts for a total cost of \$23,837.40 F.O.B. DuPage Airport.
FINANCE **TAB# 14** **PAGE# 177**

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.

10. RECONVENE REGULAR SESSION

11. OTHER BUSINESS

- k. Proposed Resolution 2023-2571; Approving the Use of Outside Attorneys for the Fiscal Year 2023 Beginning January 1, 2023 and Ending December 31, 2023.**

Approves utilizing the firms of Luetkehans, Brady, Garner & Armstrong and SheppardMullin to provide legal services for the 2023 fiscal year.

TAB# 15 PAGE# 181

- l. Proposed Resolution 2023-2572; Authorizing the Execution of a First Amendment to Vacant Land Purchase Agreement with Greystar Development Central, LLC.**

TAB# 16 PAGE# 186

- m. Proposed Resolution 2023-2573; Authorizing the Execution of the Third Amendment to Vacant Land Purchase Agreement with BI Developer LLC.**

TAB# 17 PAGE# 191

12. ADJOURNMENT