

**PUBLIC NOTICE OF CANCELLED AND RESCHEDULED MEETING**  
**REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY**  
**BOARD of COMMISSIONERS**

NOTICE IS HEREBY GIVEN, that the **Regular Meeting** of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, previously scheduled for **Wednesday, September 20, 2023 at 3:00 p.m. is canceled.** The meeting has been **rescheduled for Friday, September 15, 2023 at 11:30 a.m.** and will convene in the Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois.

A **Tentative Agenda** is attached and made a part hereof this Notice.



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**Daniel J. Barna, Assistant Secretary**  
**DuPage Airport Authority Board of Commissioners**

**POSTED: September 8, 2023**



**BOARD OF COMMISSIONERS  
REGULAR MEETING  
FRIDAY, SEPTEMBER 15, 2023; 11:30 a.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING  
THIRD FLOOR CONFERENCE ROOM  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 60185**

**TENTATIVE AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES** *TAB# 1* *PAGE# 1*
  - a. June 21, 2023 Capital Development, Leasing and Customer Fees Committee**
  - b. June 21, 2023 Regular Board Meeting**
- 5. DIRECTOR'S REPORT** *TAB# 2* *PAGE# 9*
- 6. REVIEW OF FINANCIAL STATEMENTS** *TAB# 3* *PAGE# 19*
- 7. REPORT OF OFFICERS/COMMITTEES**
  - a. Finance, Budget & Audit Committee**
  - b. Capital Development, Leasing & Customer Fees Committee**
  - c. Internal Policy and Compliance Committee**
  - d. Golf Committee**
  - e. DuPage Business Center**
- 8. NEW BUSINESS**

- a. **Proposed Ordinance 2023-386; Amending Certain Sections of the DuPage Airport Authority Code.**  
*Amends sections within Chapter 6 Procurement and Chapter 10 Attorney Retention of the DuPage Airport Authority Code.*

**POLICY/FINANCE** **TAB# 4** **PAGE# 47**

- b. **Proposed Resolution 2023-2604; Approving the Use of Outside Auditors for the Year 2024.**  
*Approves the use of outside auditors for auditing the Airport Authority's 2023 financials for an all-inclusive maximum fee of \$33,280.*

**FINANCE** **TAB# 5** **PAGE# 64**

- c. **Proposed Resolution 2023-2605; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid.**  
*Approves the procurement of up to 12,000 gallons of Potassium Acetate for a total amount not-to-exceed \$75,000 for the 2023/2024 winter season.*

**FINANCE** **TAB# 6** **PAGE# 67**

- d. **Proposed Resolution 2023-2606; Award of Contract to Nachurs Alpine Solutions, LLC for the Procurement of Sodium Formate Runway Deicing Material.**  
*Approves the procurement of up to 16 tons of Sodium Formate for a total amount not-to-exceed \$27,160.96 for the 2023/2024 winter season.*

**FINANCE** **TAB# 7** **PAGE# 71**

- e. **Proposed Resolution 2023-2607; Award of Contract to Khione Management Services for Snow Removal Services.**  
*Approves a snow removal services contract for the 2023/2024 winter season subject to two (2) winter season extensions. Per season retainer fee of \$22,500, \$125 hourly skid steer rate with operator, \$52 hourly shoveler rate, and \$22 per 50lb bag of sidewalk salt.*

**FINANCE** **TAB# 8** **PAGE# 75**

- f. **Proposed Resolution 2023-2608; Award of Contract to Aramark Uniform Services for Uniform, Mat and Towel Rental.**  
*Approves a three (3) year uniform, mat and towel rental contract for an annual cost of \$13,619.*

**FINANCE** **TAB# 9** **PAGE# 79**

- g. Proposed Resolution 2023-2609; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.**

*Approves a reimbursable agreement to provide overnight staffing of the Air Traffic Control Tower for the period of 10:00P to 6:00A from October 1, 2023 through September 30, 2024 for a total cost to the DuPage Airport Authority of \$746,641.14 which includes a \$72,697 shortfall for the previous term.*

**FINANCE**

**TAB# 10 PAGE# 84**

- h. Proposed Resolution 2023-2610; Award of Contract for Passenger Elevator Modernization.**

**CAPITAL**

**TAB# 11 PAGE# 92**

- i. Proposed Resolution 2023-2611; Authorizing the Execution of Service Order No. 32 with Wight & Company for Professional Consulting Services Associated with Construction Administration for Passenger Elevator Modernization.**

*Approves a service order for construction administration services during the Passenger Elevator Modernization Project. Fixed fee of \$26,840, plus reimbursable expenses.*

**CAPITAL**

**TAB# 12 PAGE# 93**

- j. Proposed Resolution 2023-2612; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement: Runway 2L-20R and 2R-20L, Taxiway C and W DPA-5065**

*Approves design fees associated with the Airport Improvement Program project known as DPA-5065 for a total not-to-exceed amount of \$69,200 to be reimbursed with 95% federal and state funding.*

**CAPITAL**

**TAB# 13 PAGE# 96**

- k. Proposed Resolution 2023-2613; Ratification of the Executive Director's Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the State Capital Program Project Known as: Perimeter Road Resurfacing – W. Tower Road and DuPage Drive DPA-4979.**

*Ratifies the Executive Director's execution of an IGA with the State of Illinois and the release of local share project participation in the amount of \$53,180.62.*

**CAPITAL**

**TAB# 14 PAGE# 99**

- l. Proposed Resolution 2023-2614; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Perimeter Road Resurfacing – W. Tower Road and DuPage Drive DPA-4979.**

*Approves construction phase services associated with the State Capital Program project known as DPA-4979 for a total not-to-exceed amount of \$67,000 to be reimbursed with 90% state funding.*

**CAPITAL**

**TAB# 15 PAGE# 103**

- m. Proposed Resolution 2023-2615; Ratification of the Executive Director's Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the State Capital Program Project Known as: Construct New Automobile Parking Lot DPA-4980.**

*Ratifies the Executive Director's execution of an IGA with the State of Illinois and the release of a local share project participation payment in the amount of \$172,680.58. Approves further local share payments in an amount not-to-exceed \$249,700.*

**CAPITAL**

**TAB# 16 PAGE# 106**

- n. Proposed Resolution 2023-2616; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Perimeter Road Resurfacing – Construct New Automobile Parking Lot DPA-4980.**

*Approves construction phase services associated with the State Capital Program project known as DPA-4980 for a total not-to-exceed amount of \$166,600 to be reimbursed with 51.1% state funding.*

**CAPITAL**

**TAB# 17 PAGE# 111**

- o. Proposed Ordinance 2023-387; Ordinance Providing for Real Estate Tax Abatement - Suncast Property at 705 Discovery Drive.**

*TAB# 18 PAGE# 114*

- p. Proposed Resolution 2023-2617; Approving the Execution of a Seventh Amendment to Vacant Land Sales Purchase Agreement with Patriot Development Group, LLC.**

*TAB# 19 PAGE# 117*

- q. Proposed Resolution 2023-2618; Approving the Execution of the Sixth Amendment to Vacant Land Sales Purchase Agreement with BI Developer, LLC.**

*TAB# 20 PAGE# 123*

- r. Proposed Resolution 2023-2619; Approving the Execution of a Fourth Amendment to Vacant Land Sales Purchase Agreement with Greystar Development Central, LLC.**

*TAB# 21 PAGE# 124*

- s. Proposed Resolution 2023-2620; Ratification of the Executive Director's Execution of a Contract with Siemens Industry, Inc. for Surveillance Server Hardware.**

**CAPITAL**

*TAB# 22 PAGE# 125*

- 9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**
- 10. RECONVENE REGULAR SESSION**
- 11. OLD BUSINESS**
- 12. OTHER BUSINESS**
- 13. ADJOURNMENT**