



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, MAY 15, 2024; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES TAB# 1 PAGE# 1
 - a. March 20, 2024 Golf Committee Meeting
 - b. March 20, 2024 Finance, Budget, and Audit Committee Meeting
 - c. March 20, 2024 Capital Development, Leasing, and Customer Fees Committee Meeting
 - d. March 20, 2024 Regular Board Meeting
5. DIRECTOR'S REPORT TAB# 2 PAGE# 19
6. REVIEW OF FINANCIAL STATEMENTS TAB# 3 PAGE# 29
 - a. Presentation and Review of the Annual Financial Audit – Sikich
7. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center

8. NEW BUSINESS

- a. Proposed Resolution 2024-2660; Award of Contract to Preform Traffic Control Systems, Ltd. for Airfield Pavement Marking Services.**

Approves a three (3) year airfield pavement marking services contract for at three (3) year cost not-to-exceed \$217,021.60, which includes a 10% owner's contingency.

FINANCE

TAB# 4

PAGE# 43

- b. Proposed Resolution 2024-2661; Authorizing the Execution of a Service Order with Steve's Equipment Service, Inc. for Repairs to the 2010 Wausau Airfield Snow Blower Truck.**

Approves a service order for repairing the 2010 Wausau Airfield Snow Blower Truck for an amount not-to-exceed \$45,742.72, which includes a 30% owner's contingency.

FINANCE

TAB# 5

PAGE# 47

- c. Proposed Resolution 2024-2662; Award of Contract to Correct Electric, Inc. for Fire Alarm System Replacement at Two (2) Aircraft Hangars.**

Approves a contract to replace the fire alarm system at 1955 Aviation Drive and 32W711 Tower Road for an amount not-to-exceed \$73,166.50, which includes a 10% owner's contingency.

CAPITAL

TAB# 6

PAGE# 50

- d. Proposed Resolution 2024-2663; Award of Contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors for DuPage Flight Center Cantilever Deck Concrete Repairs and Painting.**

Approves a contract to repair and paint damaged concrete areas of the DuPage Flight Center cantilever deck for an amount not-to-exceed \$68,867.50, which includes a 30% owner's contingency.

CAPITAL

TAB# 7

PAGE# 54

- e. Proposed Resolution 2024-2664; Award of Contract to Berglund Construction Company for Hangar Façade Maintenance.**

Approves a contract to complete hangar façade improvements at Hangar E20, Hangar E20, North High Tail Hangar Office and 3N060 Powis Road for an amount not-to-exceed \$231,000, which includes a 10% owner's contingency.

CAPITAL

TAB# 8

PAGE# 59

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.

10. RECONVENE REGULAR SESSION

11. OLD BUSINESS

12. OTHER BUSINESS

TAB# 9

PAGE# 64

f. Proposed Ordinance 2024-397; Authorizing the Acquisition of an Avigation Easement and Restrictive Covenant over a Certain Property Commonly Known as 3825 Ohio Street, St. Charles, Illinois for Airport Purposes by the DuPage Airport Authority.

13. ADJOURNMENT

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE
WEDNESDAY, MARCH 20, 2024**

A meeting of the Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 20, 2024. Committee Chairman Giunti called the meeting to order at 1:30 p.m. A quorum was present for the committee meeting. Commissioner Ligino-Kubinski notified the DuPage Airport Authority Board Secretary and the Assistant Secretary regarding her attendance which needed to be telephonically due to employment purposes.

Commissioners Present: Giunti, Charvat, Hacker, Ledonne, Ligino-Kubinski, Puchalski
Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Programs Manager; Kristine Klotz, Executive Assistant, and Board Liaison; Michelle Wright, Sales, and Operations Manager; Eric Mundt, Golf Course Operations Superintendent; Brian Cree, Pro Shop Manager.

Others: Dan Pape, CMT

OLD BUSINESS

None

NEW BUSINESS

2024 Season Overview and Staff Introductions.

Committee Chairman Giunti read into the record 2024 Season Overview and Staff Introductions. Patrick Hoard introduced staff members from Prairie Landing Golf Course: Eric Mundt, Michelle Wright, and Brian Cree.

Eric Mundt advised that he has been working at Prairie Landing for the past 18 years. Mr. Mundt informed the committee of the progression of the current irrigation project. Mr. Mundt stated that the current irrigation system is approximately 30 years old, and discussed the components that are being replaced and updated. Mr. Mundt advised that the two practice holes will be used to reduce the impact on the golfers while construction continues. Three holes have already been completed. Chairman Puchalski questioned how many courses in the area have practice holes. Mr. Mundt stated that there were not many in the area. Mr. Doles advised the current practice holes are built on the ancillary property and the course was designed by Robert Trent Jones Jr. Completion date for the irrigation system is currently scheduled for the end of June. Discussion followed.

Michelle Wright advised that Easter Brunch reservations are currently at 348. Ms. Wright stated that golf outing revenues are continuing to grow. Many of the previous outing customers have scheduled company golf outings for this upcoming season. A tent will be utilized to add additional dinner seating after outings. Ms. Wright stated that businesses in the area are utilizing the ballroom at Prairie Landing Golf Club for holidays and corporate events. Ms. Wright advised the committee of her plans to increase revenues. Discussion followed.

Brian Cree advised that before his employment at Prairie Landing, he was a member at the course. Mr. Cree discussed the updated software system and the ability for customers to schedule tee times virtually. Discussion followed.

Committee Chairman Giunti added that the course was in great shape last year due to the staff's determination and persistence. Mr. Giunti thanked staff for their hard work.

A **MOTION** was made by Commissioner LaMantia to adjourn the Golf Committee Meeting and Commissioner Charvat **seconded the motion**. The motion was unanimously passed by voice vote (5-0) and was adjourned at 1:57 p.m.

**Anthony M. Giunti Jr., Chairman
Golf Committee**

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET, AND AUDIT COMMITTEE
WEDNESDAY, MARCH 20, 2024**

A meeting of the Finance, Budget, and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 20, 2024. Committee Chairman Ledonne called the meeting to order at 2:00 p.m. A quorum was present for the committee meeting. Commissioner Ligino-Kubinski notified the DuPage Airport Authority Board Secretary and the Assistant Secretary regarding her attendance which needed to be telephonically due to employment purposes.

Commissioners Present: Chavez, Charvat, Davis, Giunti, Hacker, LaMantia, Ledonne, Ligino-Kubinski, Puchalski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Programs Manager; Kristine Klotz, Executive Assistant, and Board Liaison.

Others: Dan Pape, CMT; John Bullock, DuPage Aerospace Aviation.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2024-2643; Ratification of the Executive Director's Procurement of Additional Airfield Deicing Materials.

Ratifies the procurement of additional airfield deicing materials in the amount of \$33,619.76. Committee Chairman Ledonne read into record Proposed Resolution 2024-2643. A **MOTION** was made by Commissioner Giunti to recommend Board approval for Proposed Resolution 2024-2643; Ratification of the Executive Director's Procurement of Additional Airfield Deicing Materials. The **motion was seconded** by Commissioner Davis. Executive Director Doles advised that due to the winter weather, additional inventory of deicing materials needed to be replenished quickly, which caused Mr. Doles to procure additional airfield deicing material. Dan Barna stated that in September of 2023, the Board approved the procurement of deicing materials, which were used in the 2023/2024 winter season. Mr. Barna stated that the levels of the deicing products were low resulting in additional materials needing to be purchased. Discussion followed and the motion passed by roll call vote of (5-0).

Proposed Resolution 2024-2644; Award of Contract to Sentinel Technologies, Inc. for Managed IT Services.

Approves a three (3) year contract, subject to two (2) one (1) year extensions for managed IT services for an annual cost of \$37,832, which includes a 10% owner's contingency.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2644. A **MOTION** was made by Commissioner Chavez to recommend Board approval for Proposed Resolution 2024-2644; Award of Contract to Sentinel Technologies, Inc. for Managed IT Services. The **motion was seconded** by Commissioner Davis. Dan Barna explained the DuPage Airport Authority has an Information Technology manager for on-site daily support. Within the terms of the contract, Mr. Barna explained Sentinel Technologies, Inc. service will provide information regarding server health, updates to software systems, remote data backups, and 24/7 support ticket response. Eight responses to the Request for Proposals were received. Executive Director Doles established an evaluation panel to assess the proposals. The evaluation panel interviewed the shortlisted firms. Discussion followed and the motion passed by roll call vote of (5-0).

Proposed Resolution 2024-2645; Authorizing the Execution of a Service Order with Rosenbauer America, LLC for Repairs to the 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting Truck.

Approves service and repairs for the 2008 Rosenbauer Aircraft Rescue and Fire Fighting Truck in the amount of \$86,487.50, which includes a 10% owner's contingency.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2645. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2645; Authorizing the Execution of a Service Order with Rosenbauer America, LLC for Repairs to the 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting Truck. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised this item is the rehabilitation of a 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting (ARFF) Truck. Dan Barna stated that critical components of the ARFF Truck are beyond their useful service life. This service order includes shipping the Fire Truck to Minnesota for repairs. Mr. Barna stated that firefighters will rely on Rescue 9, which will remain at the airport to respond to any incidents that may occur. Additionally, the foam concentrate currently in the ARFF truck is required to be removed prior to shipment. Committee Chairman Ledonne questioned the typical lifespan of an ARFF truck. Mr. Barna stated the information he received from the West Chicago Fire Protection District was that these repairs would an average of 10 years of additional service. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2646; Award of Contract to Mid-American Elevator Company, Inc. for Elevator Maintenance Services.

Approves a one (1) year elevator maintenance contract, subject to two (2) one (1) year extensions. Year 1 cost \$18,816, year 2 cost \$19,584, and year 3 cost \$20,352.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2646. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2646; Award of Contract to Mid-American Elevator Company, Inc. for Elevator Maintenance Services. The **motion was seconded** by Commissioner Chavez. Dan Barna stated this is a preventative maintenance service contract which is required by law. Monthly inspections and

adjustments are part of the service terms. Mr. Barna discussed the terms of the contract. This item went back out to bid due to the previous contract expiring. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2647; Authorizing the Procurement of One (1) Utility Truck with Plow from the State of Illinois Joint Purchasing Contract.

Approves the procurement of one (1) 2024 Ford F-250 4x4 utility body truck with plow and ladder rack for a total cost of \$70,312 F.O.B. DuPage Airport.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2647. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2647; Authorizing the Procurement of One (1) Utility Truck with Plow from the State of Illinois Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. Dan Barna advised that this item will replace a 2005 pickup truck that is beyond its useful life. The Illinois Governmental Joint Purchasing contract will be utilized for the procurement of this vehicle. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2648; Authorizing the Procurement of One (1) Utility Truck with Articulating Aerial Lift from the Sourcewell Joint Purchasing Contract.

Approves the procurement of one (1) 2024 Ford F550 4x2 with Versalift SST-40-EIH Aerial Platform Lift for a total cost of \$168,423 F.O.B. DuPage Airport.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2648. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2648; Authorizing the Procurement of One (1) Utility Truck with Articulating Aerial Lift from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. Dan Barna explained that this item will be utilized by the DuPage Airport Authority's facilities maintenance department for street light bulb replacement and hangar door repairs. The item will be purchased through the Illinois Governmental Joint Purchasing contracts. The current bucket truck is not ideal while making repairs inside hangars. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2649; Authorizing the Procurement of One (1) Tractor with Triple Flail Mower from the Sourcewell Joint Purchasing Contract.

Approves the procurement of one (1) 2025 John Deere 6105E Tractor with Tiger Mowers Triple Flail Mowing System for a total cost of \$182,966 F.O.B. DuPage Airport.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2649. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2649; Authorizing the Procurement of One (1) Tractor with Triple Flail Mower from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. Committee Chairman Ledonne asked for an explanation of a flail mower. Executive Director Doles advised a flail mower system has a rotational drum which has y-shaped breakaway blades that are used for larger fields. While in operation if the triple flail mower were to go over debris, the blades would get knocked out of the way instead of needing maintenance on a fixed blade system. There was no further discussion and the motion passed by roll call vote (5-0).

Commissioner Davis made a **MOTION** to adjourn the Finance, Budget, and Audit Committee Meeting; the **motion was seconded** by Commissioner Chavez and was passed by a unanimous voice vote. The committee meeting was adjourned at 2:13 p.m.

Michael V. Ledonne, Chair
Finance, Budget, and Audit Committee

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING, AND
CUSTOMER FEES COMMITTEE MEETING
WEDNESDAY, MARCH 20, 2024**

A meeting of the Capital Development, Leasing, and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, January 17, 2024. Committee Chair Davis called the meeting to order at 2:30 p.m. A quorum was present for the meeting. Commissioner Hacker arrived at 2:46 pm. Commissioner Ligino-Kubinski notified the DuPage Airport Authority Board Secretary and the Assistant Secretary regarding her attendance which needed to be telephonically due to employment purposes.

Commissioners Present: Chavez, Charvat, Davis, Giunti, Hacker, LaMantia, Ledonne, Ligino-Kubinski, Puchalski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations; Dan Barna, Operations and Capital Projects Programs Manager; Phil Luetkehans, of Luetkehans, Brady, Garner, and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

Others: Dan Pape, CMT; John Bullock, DuPage Aerospace Corporation.

NEW BUSINESS

Proposed Resolution 2024-2650; Award of Contract to Omni-Pump Repairs, Inc. for Stormwater Lift Station Vertical Turbine Pump Refurbishment.

Approves a contract to repair and refurbish an existing stormwater lift station vertical turbine pump. Total authorized construction cost not-to-exceed \$57,200, which includes a 10% owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2650. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2650; Award of Contract to Omni-Pump Repairs, Inc. for Stormwater Lift Station Vertical Turbine Pump Refurbishment. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised that this project is to refurbish one of three pumps that are located on the Flight Center apron. The current pumping station removes water from the depressed roadway and the lower access road. Dan Barna stated two bids were received and reviewed. Mr. Barna advised that pump one is currently inoperable. Committee Chairman Davis expressed concern regarding the functionality of the other two pumps, and if there is a warranty available. Mr. Barna advised the additional pumps are in working order but are original. Mr. Barna advised of the scope of work to refurbish the turbine pump. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2651; Award of Contract to Artlow Systems, Inc. for Aircraft Hangar Epoxy Floor Installation.

Approves a contract to install epoxy floor coating in the 4-bay hangar located at 2750 Aviation Drive. Total authorized construction cost not-to-exceed \$183,076.97, which includes a 10% owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2651. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2651; Award of Contract to Artlow Systems, Inc. for Aircraft Hangar Epoxy Floor Installation. The **motion was seconded** by Commissioner Chavez. Executive Director Doles stated the original floor coating system was installed in 1998. The 20,000-square-foot, four-bay jet hangar is currently fully occupied. Dan Barna advised that three bids were received and reviewed, but one of the received bids did not meet the DuPage Airport Authority's Procurement Code Section 6-26 Responsibility of Bidders or Offerors requirements. Mr. Barna advised this project was scheduled for completion in 2023, but due to moisture slab issues at an adjacent jet hangar, this project was put on hold until the scientific details were compiled to ensure the contractor was given the appropriate specifications to complete the project. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2652; Authorizing the Execution of a Design-Build Contract with Wight & Company for South High Tail Hangar Bay 1 and DuPage Airport Maintenance Building Flooring and Painting Renovations.

Approves a design-build contract for flooring and painting renovations at South High Tail Hangar Bay 1 and flooring renovations at the DuPage Airport Maintenance Building for a total cost not-to-exceed \$170,478, which includes a \$5,900 owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2652. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2652; Authorizing the Execution of a Design-Build Contract with Wight & Company for South High Tail Hangar Bay 1 and DuPage Airport Maintenance Building Flooring and Painting Renovations. The **motion was seconded** by Commissioner Chavez. Executive Director Doles stated the original floor within the DuPage Airport Maintenance Building office space is beyond its useful life. New vinyl composite tile flooring will be placed in the lunchroom and office areas. Additionally, Mr. Doles advised that per lease negotiations from November 2023, with the current tenant of South High Tail Bay 1, renovations are required including paint, new carpet tile, vinyl flooring, and wall base. The current corporate customer's lease agreement is for a firm seven years. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2653; Authorizing the Execution of Design and Construction Phase Task Order No. 11 with Crawford, Murphy & Tilly, Inc. for the Project: Apron Drainage Improvements at the 3N060 Powis Road Hangar.

Approves a design and construction phase engineering task order for apron drainage improvements at the 3N060 Powis Hangar for a total not-to-exceed amount of \$75,500.

Committee Chairman Davis read into record Proposed Resolution 2024-2653. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2653; Authorizing the Execution of Design and Construction Phase Task Order No. 11 with Crawford, Murphy & Tilly, Inc. for the Project: Apron Drainage Improvements at the 3N060

Powis Road Hangar. The **motion was seconded** by Commissioner Chavez. Executive Director Doles stated that the task order is to create plans and specifications to correct the apron drainage issue on the north side of 3N060 Powis Road. There are extensive surveying requirements to match the existing pavement and attain the proper grade. Committee Chairman Davis asked about the completion date. Mr. Doles stated the plans will be completed this year, and staff will present bids for consideration shortly. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2654; Authorizing the Execution of an Amendment to the Intergovernmental Agreement between the DuPage Airport Authority and the West Chicago Fire Protection District.

Committee Chairman Davis read into record Proposed Resolution 2024-2654. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2654; Authorizing the Execution of an Amendment to the Intergovernmental Agreement between the DuPage Airport Authority and the West Chicago Fire Protection District. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised that previously the DuPage Airport Authority and the West Chicago Fire Protection District (WCFPD) entered into an Intergovernmental Agreement (IGA) to have a full-time Aircraft Rescue and Firefighting (ARFF) service at DuPage Airport. That IGA is expiring. Executive Director Doles advised that the new IGA would commence on June 1, 2024 and expire on May 31, 2028. A requirement per the IGA is to have one trained personnel from the WCFPD stationed 24/7/365 at DuPage Airport. The Airport Authority owns and maintains the ARFF station and the ARFF support vehicles. Mr. Doles discussed the previous IGA's and the collective bargaining agreement. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2655 Authorizing the Execution of a Non-Exclusive Temporary Construction Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Adjacent to Kress Road.

Committee Chairman Davis read into record Proposed Resolution 2024-2655. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2655 Authorizing the Execution of a Non-Exclusive Temporary Construction Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Adjacent to Kress Road. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised that Commonwealth Edison is requesting an easement for the installation of duct banks and manholes on the west side of Kress Road. The improvement will allow Commonwealth Edison to improve power to the DuPage Business Park with no negative impact to the Airport Authority or DuPage Business Park. Mr. Doles discussed the potential of a temporary disturbance to the security fence and wildlife skirt. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2656; Authorizing the Execution of a Non-Exclusive Utility Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Located Adjacent to Kress Road.

Committee Chairman Davis read into record Proposed Resolution 2024-2656. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2024-2656; Authorizing the Execution of a Non-Exclusive Utility Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Located Adjacent to Kress Road. The **motion was seconded** by Commissioner Chavez. Executive Director Doles stated that with passage of this motion, would allow for the final language to be approved by legal counsel and the Chairman. There was no further discussion and the motion passed by roll call vote (5-0).

A **MOTION** was made by Commissioner Ledonne to adjourn the Capital Development, Leasing, and Customer Fees Committee Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by roll call vote; the meeting was adjourned at 2:52 p.m.

Joshua S. Davis, Chair
Capital Development, Leasing, and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
WEDNESDAY, MARCH 20, 2024**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, March 20, 2024. Chairman Puchalski called the meeting to order at 3:00 p.m. and a physical quorum was present for the meeting. Commissioner Ligino-Kubinski notified the DuPage Airport Authority Board Secretary and the Assistant Secretary regarding her attendance which needed to be telephonically due to employment purposes.

Commissioners Present: Davis, Charvat, Chavez, Giunti, Hacker, LaMantia, Ledonne, Ligino-Kubinski, Puchalski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Projects Programs Manager; Phil Luetkehans, of Luetkehans, Brady, Garner, and Armstrong LLC.; Kristine Klotz, Executive Assistant, and Board Liaison; Brian DeCoudres, DuPage Flight Center General Manager.

Others in Attendance: John Bullock, DuPage Aerospace Aviation; Dan Pape, CMT; Mark Moran, NAI Hiffman; Andrew Olszowka, ARC Realty Group/Patriot Development Group; Claire Flannery, Kolpak Law Group/Patriot Development Group.

Members of the Press: None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Chair Puchalski asked for additions or corrections to the minutes of the January 17, 2024, Finance, Budget, and Audit Committee Meeting and there were none. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Davis and the Board voted unanimously to approve (9-0).

Chairman Puchalski asked for additions or corrections to the minutes of the January 17, 2024, Capital Development, Leasing, and Customer Fees Committee Meeting and there were none. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Davis and the Board voted unanimously to approve (9-0).

Chairman Puchalski asked for additions or corrections to the minutes of the January 17, 2024, Regular Board Meeting and there were none. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Davis and the Board voted unanimously to approve (9-0).

DIRECTOR'S REPORT

Executive Director Doles reported that for the month of February, operations were up 44% resulting in an additional 4,094 operations from 2023, and year-to-date operations are up 26%. Jet-A fuel sales were down slightly by 4% for the month of February. 100LL fuel sales are up 50%.

Prairie Landing Golf Course is currently open for the 2024 season.

Regarding the new hangar project, Executive Director Doles informed the Board that several utilities need to be rerouted due to grade elevations. Mr. Doles advised that staff is working with the State of Illinois and coordinating grant funds to construct the auto parking lot. The completion date is scheduled for May/June.

The aviation fuel tax proceeds were questioned by staff and determined that an error did occur. The DuPage Airport Authority will be receiving an increase of \$204,268.24 from the State of Illinois. The funds will be used to offset the Aircraft Rescue Fire Fighting costs.

The annual audit began in December, with Sikich staff on-site in February.

College of DuPage and Illinois Aviation Academy Aviation's Management program currently has 30 new students.

Commemorative Airforce will be on display on the DuPage Flight Center ramp from July 15 to July 22. This will give the public the ability to view World War II aircraft. The annual Back-To-School Event will be August 1, and the annual Red Tail Ball will be held on August 10.

Executive Director Doles informed the Board members of the item on the agenda for a ratification of a resolution regarding deicing chemicals.

Mr. Doles advised that the Lechler Avigation Easement is final. Staff and airport legal counsel will continue to work with DuPage County Department of Transportation on land acquisition and easement to widen Fabyan Parkway.

Executive Director Doles stated that staff hosted and provided tours to 40 high school students from District 303's Aeronautical Engineering class.

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard reviewed the Financial Statements for February 2024 and discussion followed.

REPORT OF COMMITTEES

Finance, Budget, and Audit Committee:

Commissioner Ledonne advised that the Finance, Budget, and Audit Committee met and the seven items on the agenda are recommended for Board approval.

Capital Development, Leasing, and Customer Fees Committee:

Commissioner Davis stated the committee did meet, and all items are recommended for Board approval.

Internal Policy and Compliance Committee:

Commissioner Chavez advised that the Committee did not meet, and no report was given.

Golf Committee:

Commissioner Giunti advised that the Golf Committee met today, and the committee was given an overview of the 2024 golf season and staff introductions.

DuPage Business Center:

Mark Moran with NAI Hiffman advised that of the three sizable parcels within the DuPage Business Center, two parcels are currently working through the due diligence process, and one deal was terminated. NAI Hiffman is now pursuing a deal with a well-known Chicago developer for the terminated parcel. Smaller parcels are gaining interest, but no offers have been made. Mr. Moran advised there might be additional interest within the Business Park towards the end of the year if interest rates decline.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2024-2643; Ratification of the Executive Director’s Procurement of Additional Airfield Deicing Materials.

Ratifies the procurement of additional airfield deicing materials in the amount of \$33,619.76. Chairman Puchalski read into record Proposed Resolution 2024-2643. A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2024-2643; Ratification of the Executive Director’s Procurement of Additional Airfield Deicing Materials. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2644; Award of Contract to Sentinel Technologies, Inc. for Managed IT Services.

Approves a three (3) year contract, subject to two (2) one (1) year extensions for managed IT services for an annual cost of \$37,832, which includes a 10% owner’s contingency. Chairman Puchalski read into record Proposed Resolution 2024-2644. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2644; Award of Contract to Sentinel Technologies, Inc. for Managed IT Services. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2645; Authorizing the Execution of a Service Order with Rosenbauer America, LLC for Repairs to the 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting Truck.

Approves service and repairs for the 2008 Rosenbauer Aircraft Rescue and Fire Fighting Truck in the amount of \$86,487.50, which includes a 10% owner's contingency.

Chairman Puchalski read into record Proposed Resolution 2024-2645. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2645; Authorizing the Execution of a Service Order with Rosenbauer America, LLC for Repairs to the 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting Truck. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2646; Award of Contract to Mid-American Elevator Company, Inc. for Elevator Maintenance Services.

Approves a one (1) year elevator maintenance contract, subject to two (2) one (1) year extensions. Year 1 cost \$18,816, year 2 cost \$19,584, and year 3 cost \$20,352.

Chairman Puchalski read into record Proposed Resolution 2024-2646. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2646; Award of Contract to Mid-American Elevator Company, Inc. for Elevator Maintenance Services. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2647; Authorizing the Procurement of One (1) Utility Truck with Plow from the State of Illinois Joint Purchasing Contract.

Approves the procurement of one (1) 2024 Ford F-250 4x4 utility body truck with plow and ladder rack for a total cost of \$70,312 F.O.B. DuPage Airport.

Chairman Puchalski read into record Proposed Resolution 2024-2647. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2647; Authorizing the Procurement of One (1) Utility Truck with Plow from the State of Illinois Joint Purchasing Contract. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2648; Authorizing the Procurement of One (1) Utility Truck with Articulating Aerial Lift from the Sourcewell Joint Purchasing Contract.

Approves the procurement of one (1) 2024 Ford F550 4x2 with Versalift SST-40-EIH Aerial Platform Lift for a total cost of \$168,423 F.O.B. DuPage Airport.

Chairman Puchalski read into record Proposed Resolution 2024-2648. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2648; Authorizing the Procurement of One (1) Utility Truck with Articulating Aerial Lift from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2649; Authorizing the Procurement of One (1) Tractor with Triple Flail Mower from the Sourcewell Joint Purchasing Contract.

Approves the procurement of one (1) 2025 John Deere 6105E Tractor with Tiger Mowers Triple Flail Mowing System for a total cost of \$182,966 F.O.B. DuPage Airport.

Chairman Puchalski read into record Proposed Resolution 2024-2649. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2649; Authorizing the Procurement of One (1) Tractor with Triple Flail Mower from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2650; Award of Contract to Omni-Pump Repairs, Inc. for Stormwater Lift Station Vertical Turbine Pump Refurbishment.

Approves a contract to repair and refurbish an existing stormwater lift station vertical turbine pump. Total authorized construction cost not-to-exceed \$57,200, which includes a 10% owner's contingency.

Chairman Puchalski read into record Proposed Resolution 2024-2650. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2650; Award of Contract to Omni-Pump Repairs, Inc. for Stormwater Lift Station Vertical Turbine Pump Refurbishment. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2651; Award of Contract to Artlow Systems, Inc. for Aircraft Hangar Epoxy Floor Installation.

Approves a contract to install epoxy floor coating in the 4-bay hangar located at 2750 Aviation Drive. Total authorized construction cost not-to-exceed \$183,076.97, which includes a 10% owner's contingency.

Chairman Puchalski read into record Proposed Resolution 2024-2651. A **MOTION** was made by Commissioner Ledonne Proposed Resolution 2024-2651; Award of Contract to Artlow Systems, Inc. for Aircraft Hangar Epoxy Floor Installation. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2652; Authorizing the Execution of a Design-Build Contract with Wight & Company for South High Tail Hangar Bay 1 and DuPage Airport Maintenance Building Flooring and Painting Renovations.

Approves a design-build contract for flooring and painting renovations at South High Tail Hangar Bay 1 and flooring renovations at the DuPage Airport Maintenance Building for a total cost not-to-exceed \$170,478, which includes a \$5,900 owner's contingency.

Chairman Puchalski read into record Proposed Resolution 2024-2652. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2652; Authorizing the Execution of a Design-Build Contract with Wight & Company for South High Tail Hangar Bay 1 and DuPage Airport Maintenance Building Flooring and Painting Renovations. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2653; Authorizing the Execution of Design and Construction Phase Task Order No. 11 with Crawford, Murphy & Tilly, Inc. for the Project: Apron Drainage Improvements at the 3N060 Powis Road Hangar.

Approves a design and construction phase engineering task order for apron drainage improvements at the 3N060 Powis Hangar for a total not-to-exceed amount of \$75,500.

Chairman Puchalski read into record Proposed Resolution 2024-2653. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2653; Authorizing the Execution of Design and Construction Phase Task Order No. 11 with Crawford, Murphy & Tilly, Inc. for the Project: Apron Drainage Improvements at the 3N060 Powis Road Hangar. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2654; Authorizing the Execution of an Amendment to the Intergovernmental Agreement between the DuPage Airport Authority and the West Chicago Fire Protection District.

Chairman Puchalski read Proposed Resolution 2024-2654. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2654; Authorizing the Execution of an Amendment to the Intergovernmental Agreement between the DuPage Airport Authority and the West Chicago Fire Protection District. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted unanimously to approve (9-0).

Proposed Resolution 2024-2655 Authorizing the Execution of a Non-Exclusive Temporary Construction Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Adjacent to Kress Road.

Chairman Puchalski read into record Proposed Resolution 2024-2655. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2655 Authorizing the Execution of a Non-Exclusive Temporary Construction Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Adjacent to Kress Road. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted to approve (9-0).

Proposed Resolution 2024-2656; Authorizing the Execution of a Non-Exclusive Utility Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Located Adjacent to Kress Road.

Chairman Puchalski read into record Proposed Resolution 2024-2656. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2656; Authorizing the Execution of a Non-Exclusive Utility Easement between the DuPage Airport Authority and Commonwealth Edison for the Property Located Adjacent to Kress Road. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted to approve (9-0).

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of Pending, Probable, or Imminent Litigation; Employee Matters; the Purchase or Lease of Real Property for the use of the DuPage Airport Authority; the Setting of a Price for Sale or Lease of Property Owned by the DuPage Airport Authority; and the Discussion and Semi-Annual Review of Lawfully Closed Executive Session Minutes. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by roll call vote (9-0). The Regular Board was recessed to Executive Session at 3:28 p.m. and was reconvened at 4:05 p.m. Upon roll call, a quorum was present for the remainder of the Regular Board Meeting.

OTHER BUSINESS

Proposed Resolution 2024-2657; Disclosure of Executive Session Minutes.

Approves disclosure of Executive Session Minutes that the Board of Commissioners has determined are no longer necessary to keep confidential.

Chairman Puchalski read into record Proposed Resolution 2024-2657. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2657; Disclosure of Executive Session Minutes. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted to approve (9-0).

Proposed Resolution 2024-2658; Authorizing the Execution of the Eighth Amendment to Vacant Land Purchase Agreement with BI Developer LLC.

Chairman Puchalski read into record Proposed Resolution 2024-2658. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2658; Authorizing the Execution of the Eighth Amendment to Vacant Land Purchase Agreement with BI Developer LLC. The **motion was seconded** by Commissioner Davis. There was no further discussion and the Board voted to approve (9-0).

Possible Resolution to Enter into an Amended and Restated Vacant Land Sales Agreement with Patriot Development Group, LLC or alternatively to Extend the Inspection Period under the Restated Vacant Land Sales Agreement with Patriot Development Group, LLC.

Chairman Puchalski read into record Possible Resolution to Enter into an Amended and Restated Vacant Land Sales Agreement with Patriot Development Group, LLC. A **MOTION** was made by Commissioner Ledonne to approve an Amended and Restated Development Agreement with Patriot Development Group, LLC with certain conditions set forth. The motion was seconded by Commissioner Davis. Attorney Luetkehans was directed to draft the restated agreement in conformance with the discussion of the Board. There was no further discussion and the Board voted to approve (9-0).

A **MOTION** was made by Commissioner Ledonne to adjourn the Regular Board Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner LaMantia and was passed unanimously by voice vote; the meeting was adjourned at 4:07 p.m.

Donald E. Puchalski, Chairman

(ATTEST)

Karyn M. Charvat, Secretary



Executive Director's Report – Highlights May 2024

1. FAA OPS

OPS official data for April 2024 will not be available until 5/20/24. Preliminary data from the DPA ATCT has been provided.

Based upon preliminary data, 2024 YTD OPS are up 27.3% (+10,097 operations, 47,149 vs. 37,052 through April).

Further, we were informed by the Tower staff that DPA had a record number of operations for a single day on 4/5 with 940 takeoffs and landings.

2. DuPage Flight Center - Aviation Fuel 2024

For April, Jet A gallons up 0.3% and 100LL up 31.6%.

Jet A gallons sold down -5.1% YTD, -1.4% below budgeted gallons.
100LL gallons sold up 38.5% YTD, 53.3% better than budgeted gallons.

Total fuel sold YTD 917,988 gallons, 2.8% above budgeted gallons.

3. Prairie Landing - Golf 2024

Prairie Landing opened for golf March 18th.

Total rounds thru April are 1,850, 14.7% better than 2023 (+237).

4. New hangar facility is still scheduled for June 2024 completion. Harbour Contractors are working with the metal panel supplier on a finish issue. Staff is assisting with the coordination for the grant project to construct the auto parking lot for this project. There are several utilities that must be rerouted to eliminate potential conflicts due to grade elevations that will control the final completion date.

5. 3rd floor office build-out project is scheduled for completion in May 2024.

6. Sikich will provide the Board a summary of the audit at the meeting.

7. Mandatory annual online ethics training must be completed by May 31, 2024. If you have an issue, please contact Kris for assistance.
8. We continue working with College of DuPage and Illinois Aviation Academy (“IAA”) to support their new Aviation Management Program. Currently IAA has over 65 new students in this program.
9. DPA will again host the Commemorative Air Force traveling warbirds from 7/15 through 7/22. The aircraft will be on static display for the public viewing and rides. Aircraft currently scheduled to visit include B-29 Superfortress, B-24 Liberator, T-6 Texan, PT-13 Stearman and C-45 Twin Beech.
10. Annual Back-to-School event planning is ongoing and will be held, Thursday, August 1, 2024.
11. Tuskegee Red Tail Ball will be, Saturday, August 10, 2024.
12. Staff and Counsel continues to work with DuPage County DOT on land and easement acquisition to facilitate the widening of Fabyan Parkway.
13. Thursday, May 2nd there was weather incident at the Airport that flipped an aircraft on a taxiway. Two individuals were onboard and were attended to by the West Chicago Fire Protection District personnel. Both declined further medical assistance. The aircraft sustained major damage and was removed with the assistance of Airport Authority personnel. There was no impact on airport operations due to the incident.





14. Impacts continue from global economic issues.



MONTHLY STATISTICS

April

2024

	<u>April '24</u>	<u>April '23</u>	<u>'24 vs. '23</u>	<u>April Percent Change</u>	<u>YTD 2024</u>	<u>YTD 2023</u>	<u>'24 vs. '23</u>	<u>Percent Change</u>
FUEL								
100LL	32,264	24,514	7,750	31.6%	104,286	75,322	28,964	38.5%
Jet A	214,018	213,454	564	0.3%	813,702	857,867	(44,165)	-5.1%
Total Gallons	246,282	237,968	8,314	3.5%	917,988	933,189	(15,201)	-1.6%
OPERATIONS								
Local	7,066	6,045	1,021	16.9%	25,415	20,011	5,404	27.0%
Itinerant	6,560	5,296	1,264	23.9%	21,734	17,041	4,693	27.5%
Total Ops	13,626	11,341	2,285	20.1%	47,149	37,052	10,097	27.3%

April preliminary data from DPA ATCT. FAA will provide official data 5/20/24.



DUPAGE AIRPORT AUTHORITY

MONTHLY STATISTICS

March 2024

	Mar. '24	Mar. '23	'24 vs. '23	Mar. Percent Change	YTD 2024	YTD 2023	'24 vs. '23	Percent Change
FUEL								
100LL	30,264	20,583	9,681	47.0%	72,022	50,808	21,214	41.8%
Jet A	214,768	221,847	(7,079)	-3.2%	599,684	644,413	(44,729)	-6.9%
Total Gallons	245,032	242,430	2,602	1.1%	671,706	695,221	(23,515)	-3.4%

OPERATIONS

Local	7,146	4,902	2,244	45.8%	18,349	13,966	4,383	31.4%
Itinerant	5,983	4,604	1,379	30.0%	15,174	11,745	3,429	29.2%
Total Ops	13,129	9,506	3,623	38.1%	33,523	25,711	7,812	30.4%

REGIONAL OPS

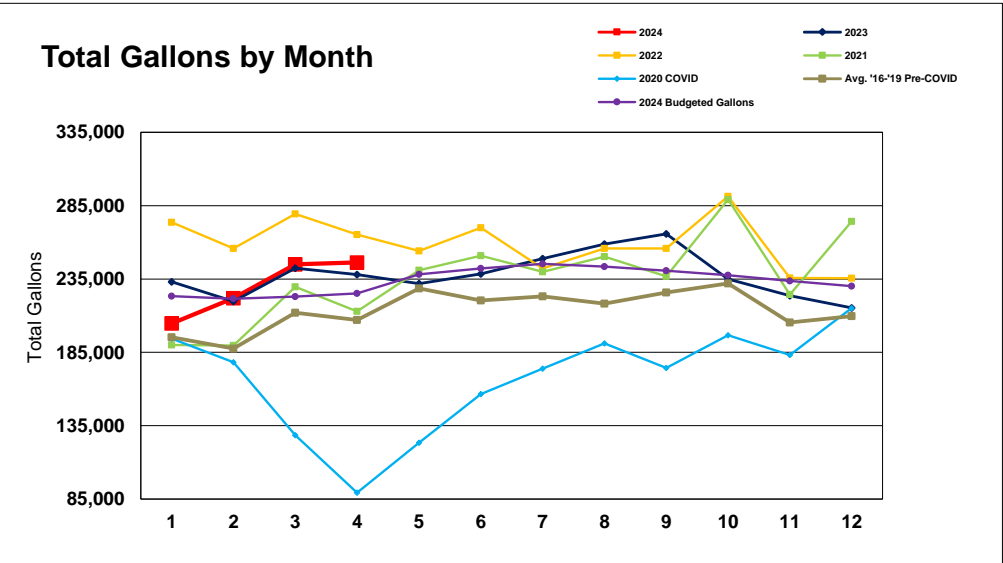
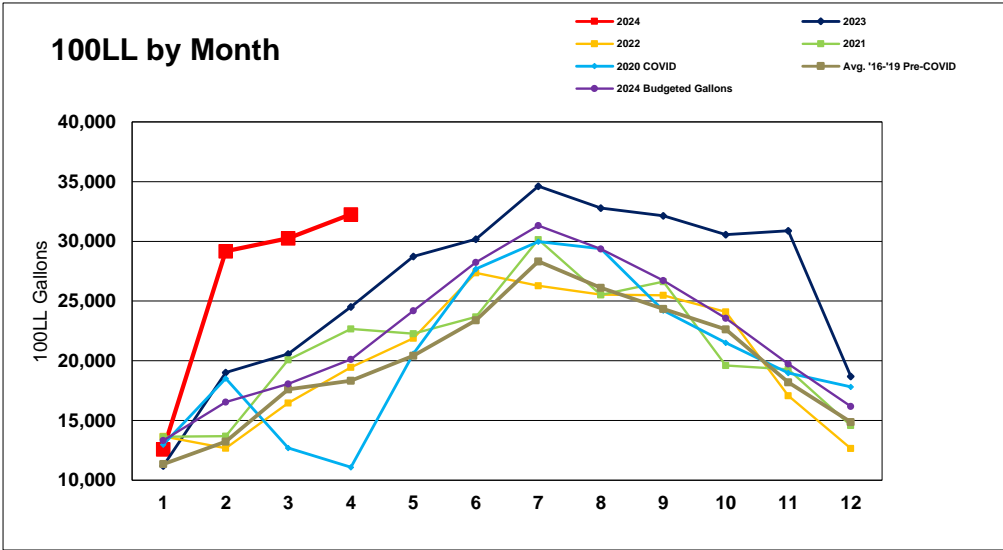
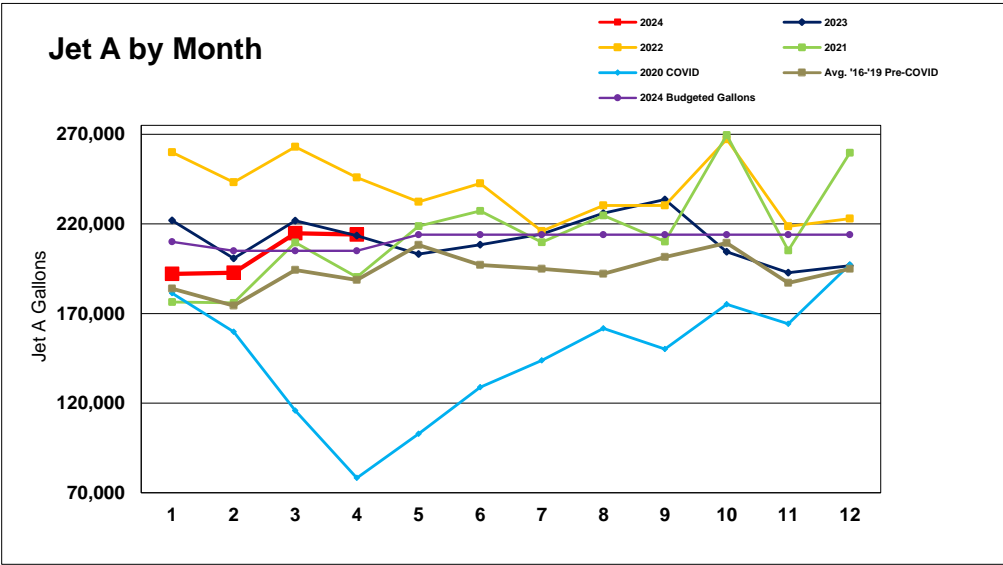
<u>Total OPS</u>	Mar. '24	Mar. '23	'24 vs. '23	Mar. Percent Change	YTD 2024	YTD 2023	'24 vs. '23	Percent Change
DuPAGE	13,129	9,506	3,623	38.1%	33,523	25,711	7,812	30.4%
Palwaukee	7,131	6,656	475	7.1%	19,604	18,892	712	3.8%
Aurora	5,875	4,875	1,000	20.5%	15,041	13,536	1,505	11.1%
Waukegan	3,099	3,107	(8)	-0.3%	8,519	9,006	(487)	-5.4%
State of Illinois	160,975	152,525	8,450	5.5%	436,738	422,679	14,059	3.3%
Teterboro	13,596	13,657	(61)	-0.4%	38,151	37,898	253	0.7%
Van Nuys	23,446	22,338	1,108	5.0%	70,835	67,292	3,543	5.3%
Centennial	30,647	28,147	2,500	8.9%	83,210	75,901	7,309	9.6%

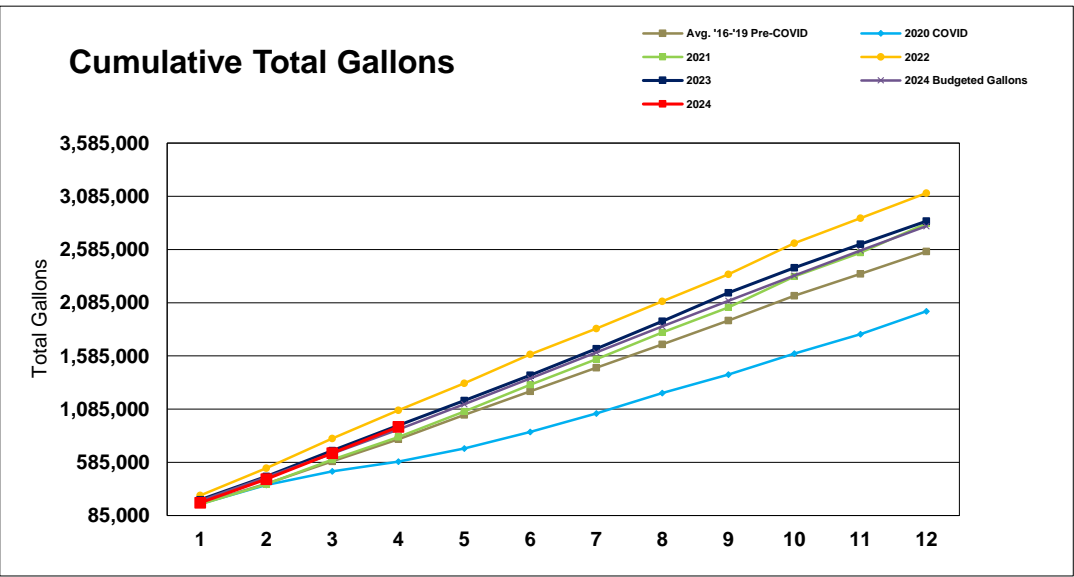
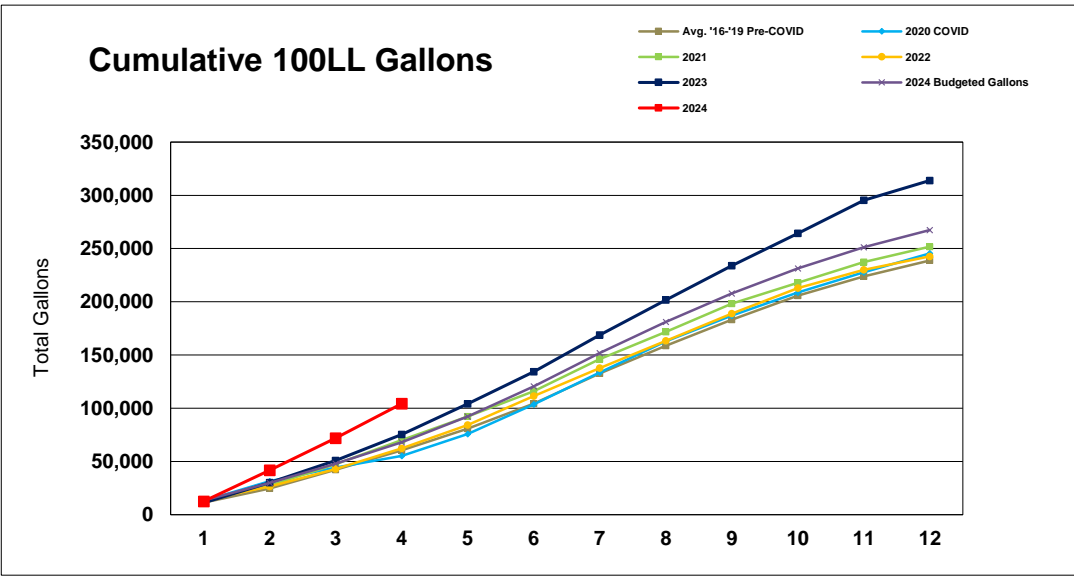
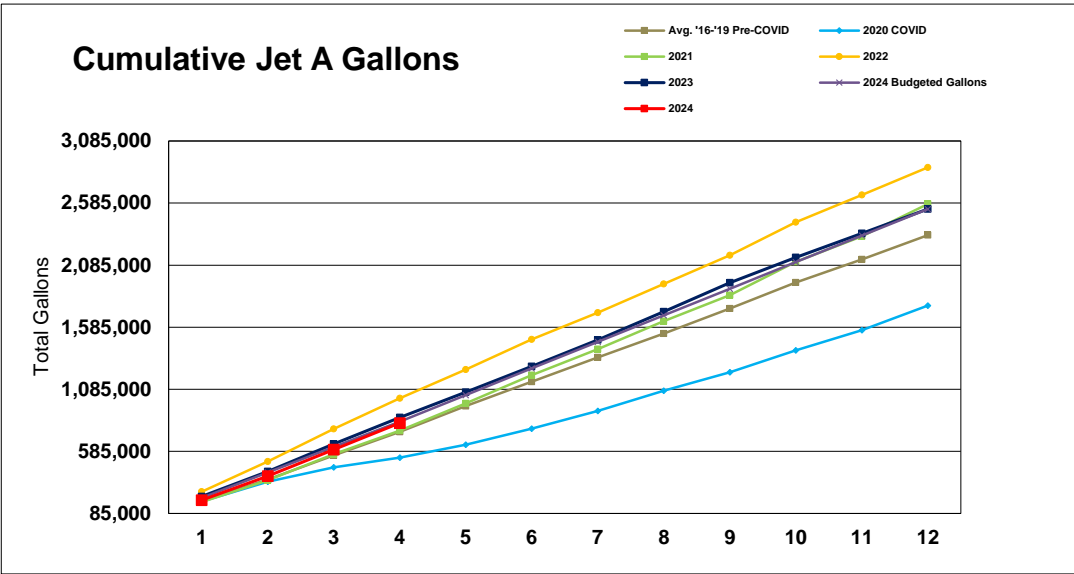
Local OPS

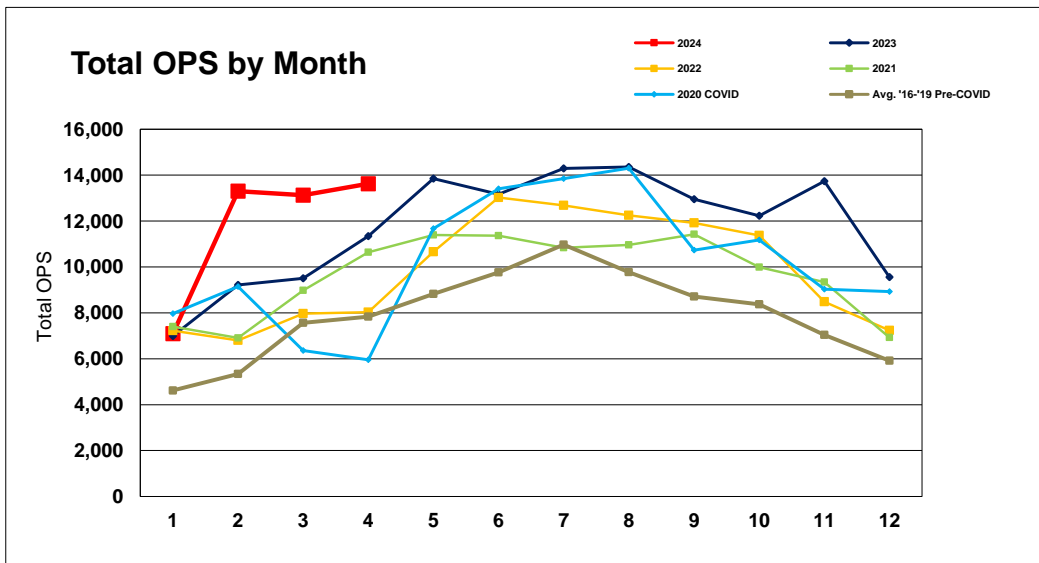
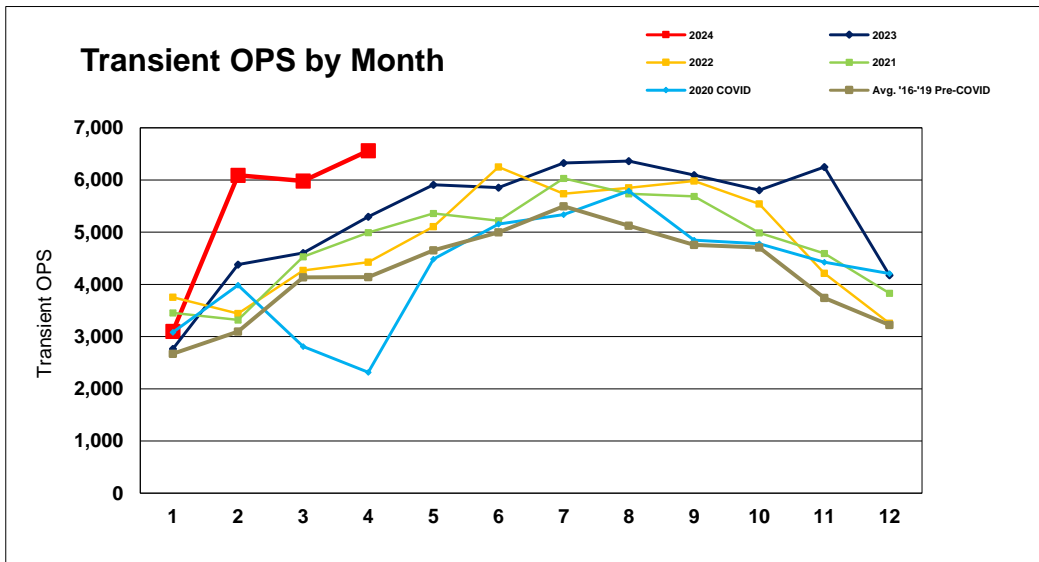
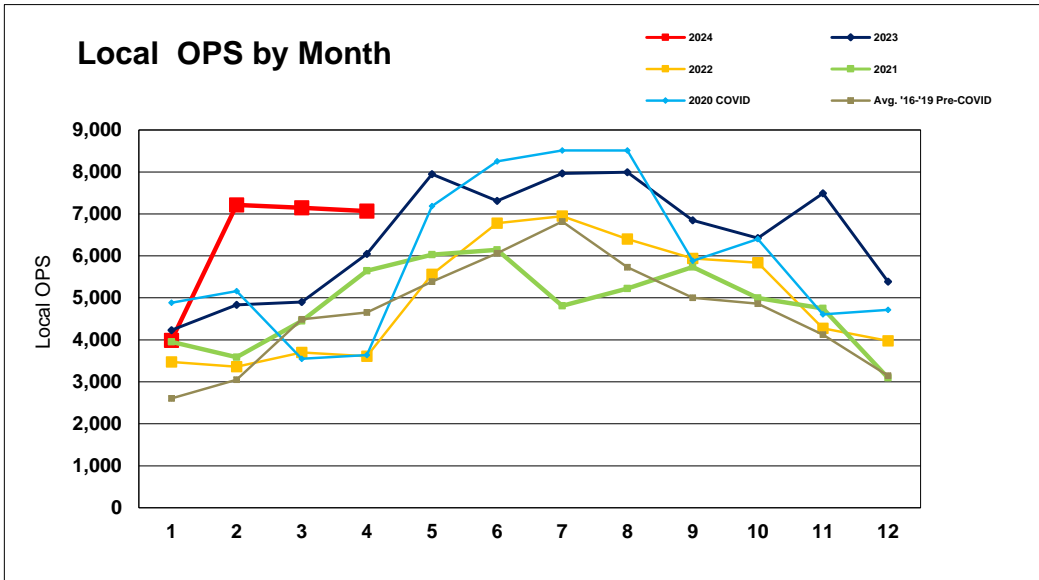
DuPAGE	7,146	4,902	2,244	45.8%	18,349	13,966	4,383	31.4%
Palwaukee	2,508	2,206	302	13.7%	7,138	7,066	72	1.0%
Aurora	3,315	2,944	371	12.6%	8,583	8,068	515	6.4%
Waukegan	550	694	(144)	-20.7%	1,787	2,264	(477)	-21.1%
State of Illinois	40,786	36,938	3,848	10.4%	110,626	102,382	8,244	8.1%
Teterboro	0	0	0		0	0	0	
Van Nuys	10,602	11,169	(567)	-5.1%	33,499	29,299	4,200	14.3%
Centennial	16,689	15,009	1,680	11.2%	44,372	39,416	4,956	12.6%

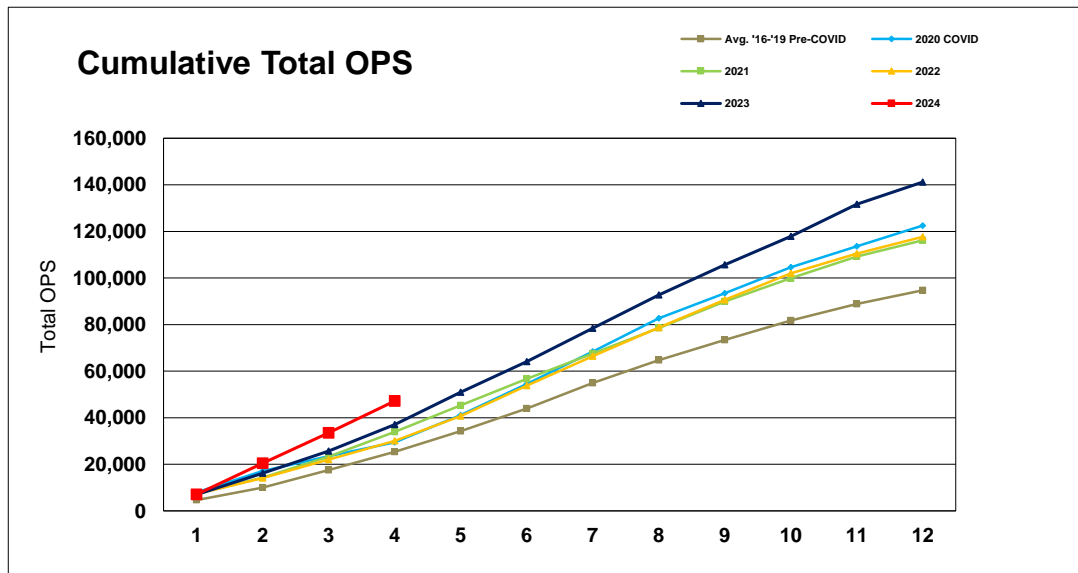
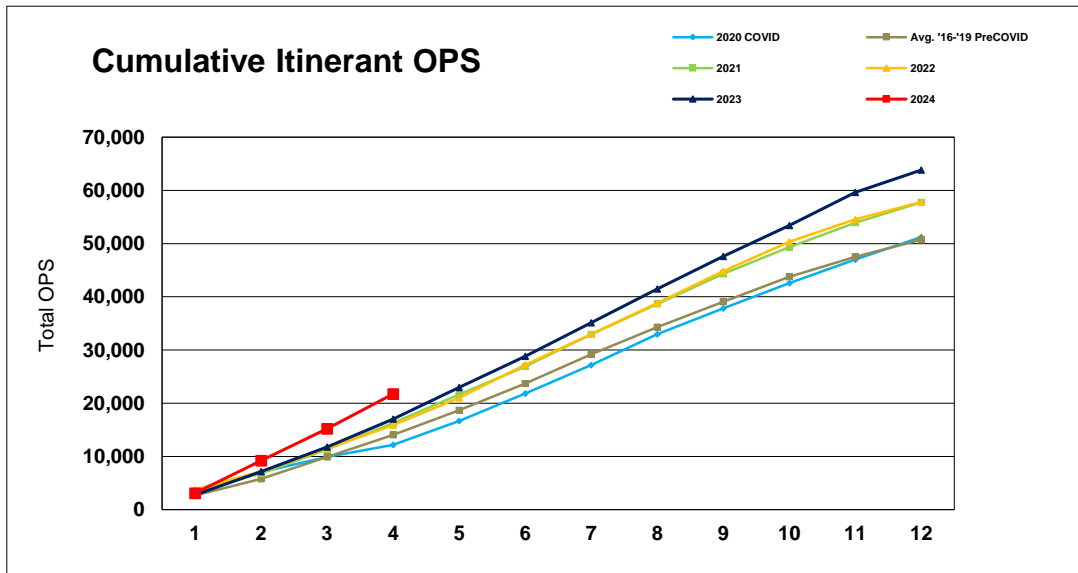
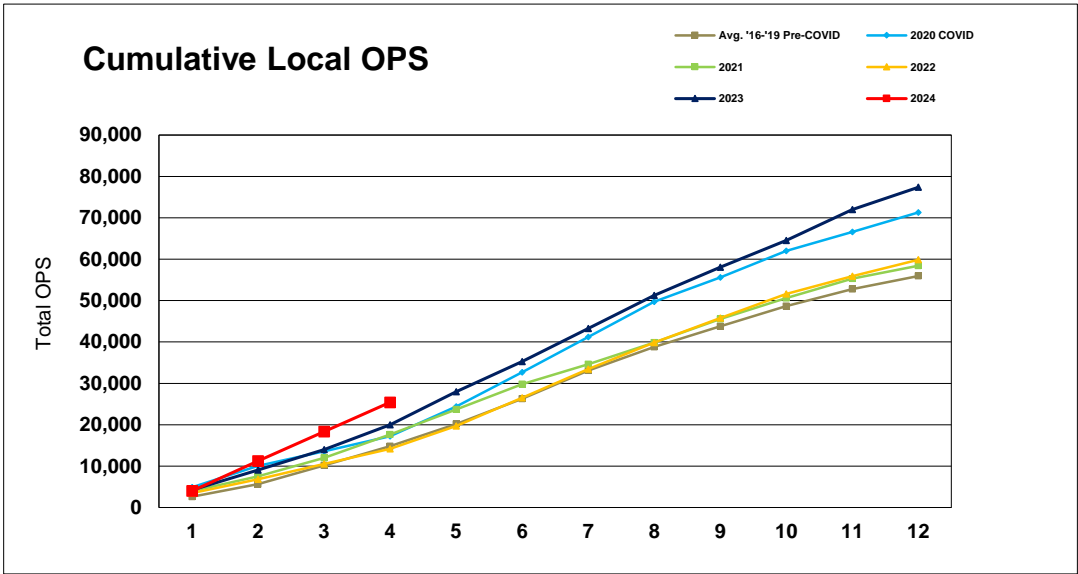
Itinerant OPS

DuPAGE	5,983	4,604	1,379	30.0%	15,174	11,745	3,429	29.2%
Palwaukee	4,623	4,450	173	3.9%	12,466	11,826	640	5.4%
Aurora	2,560	1,931	629	32.6%	6,458	5,468	990	18.1%
Waukegan	2,549	2,413	136	5.6%	6,732	6,742	(10)	-0.1%
State of Illinois	120,189	115,587	4,602	4.0%	326,112	320,297	5,815	1.8%
Teterboro	13,596	13,657	(61)	-0.4%	38,151	37,898	253	0.7%
Van Nuys	12,844	11,169	1,675	15.0%	37,336	37,993	(657)	-1.7%
Centennial	13,958	13,138	820	6.2%	38,838	36,485	2,353	6.4%







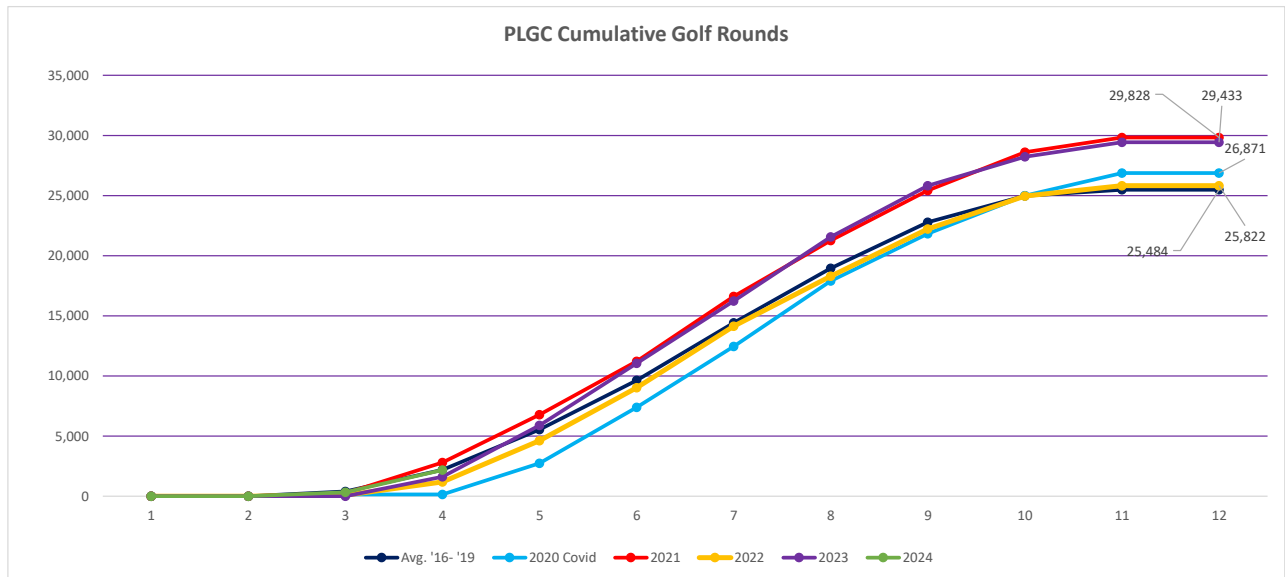
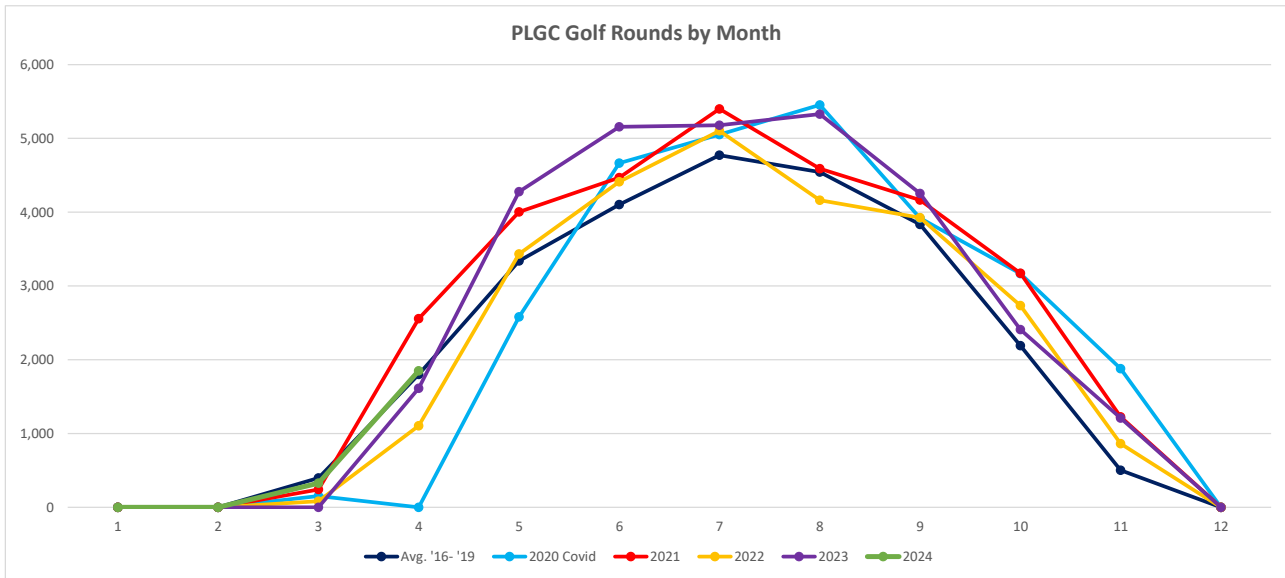




MONTHLY STATISTICS

April 2024

	<u>2024</u>	<u>2023</u>	<u>'24 vs. '23</u>	<u>Percent Change</u>	<u>YTD 2024</u>	<u>YTD 2023</u>	<u>'24 vs. '23</u>	<u>Percent Change</u>
Golf Rounds	1,850	1,613	237	14.7%	2,179	1,613	566	35.1%





DUPAGE AIRPORT AUTHORITY

4/30/2024

**FINANCIALS
PRE-AUDIT**

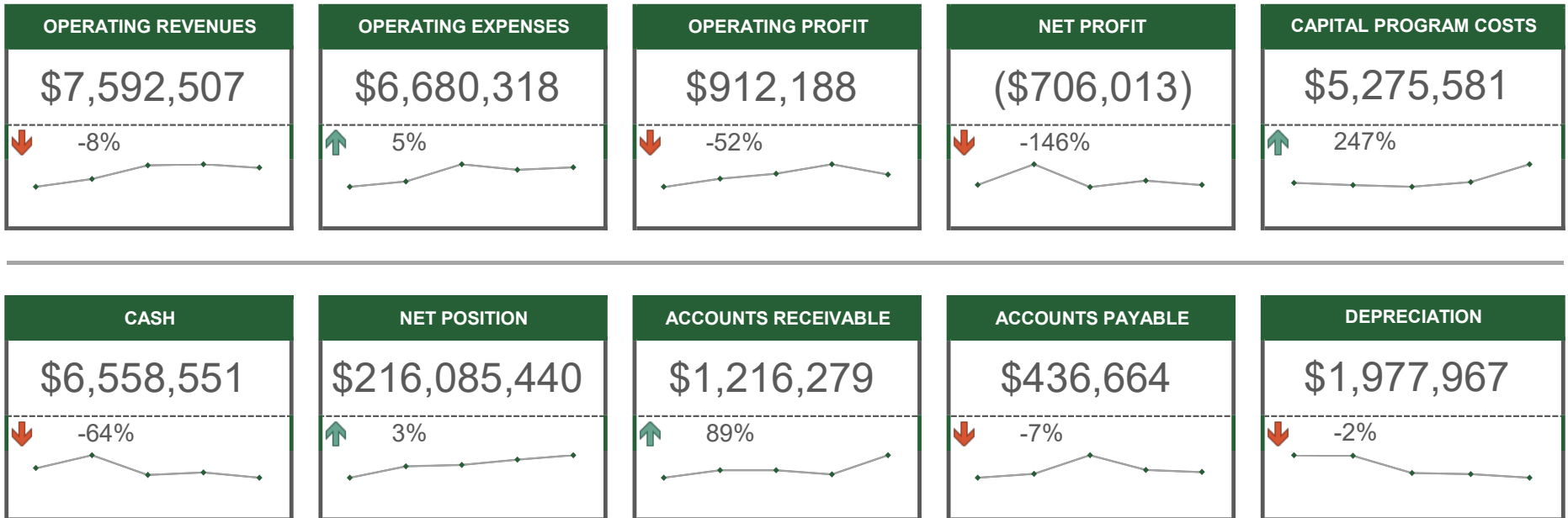
YTD FINANCIAL SUMMARY

DuPage Airport Authority

April

2024

KEY METRICS



YTD SUMMARY - BY OPERATION

DuPage Airport Authority
YTD April 2024

	AIRPORT			FLIGHT CENTER			PRAIRIE LANDING		
	YTD Budget	YTD Actual	Actual vs. Budget	YTD Budget	YTD Actual	Actual vs. Budget	YTD Budget	YTD Actual	Actual vs. Budget
OPERATING									
Operating Revenues	\$1,508,362	\$1,549,162	\$40,800	\$5,559,939	\$5,482,766	-\$77,173	\$528,752	\$560,579	\$31,827
Operating Expenses	\$2,614,719	\$2,394,023	-\$220,696	\$4,067,850	\$3,658,113	-\$409,737	\$668,210	\$628,182	-\$40,028
Operating Profit	-\$1,106,357	-\$844,861	\$261,496	\$1,492,089	\$1,824,652	\$332,563	-\$139,458	-\$67,603	\$71,855
NON-OPERATING									
Non-Operating Revenues	\$2,773,620	\$456,682	-\$2,316,938	\$0	\$0	\$0	\$0	\$150	\$150
Non-Operating Expenses	\$77,796	\$77,808	\$12	\$0	\$0	\$0	\$19,600	\$19,259	-\$341
Non-Operating Profit	\$2,695,824	\$378,874	-\$2,316,950	\$0	\$0	\$0	-\$19,600	-\$19,109	\$491
Net Profit (Loss) Excluding Depreciation & Major Maintenance	\$1,589,467	-\$465,987	-\$2,055,454	\$1,492,089	\$1,824,652	\$332,563	-\$159,058	-\$86,712	\$72,346
Depreciation Expense	\$2,099,164	\$1,975,193	-\$123,971	\$2,772	\$2,774	\$2	\$0	\$0	\$0
Major Maintenance	\$20,334	\$0	-\$20,334	\$0	\$0	\$0	\$0	\$0	\$0
Transfers In (Out)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Profit (Loss)	-\$530,031	-\$2,441,180	-\$1,911,149	\$1,489,317	\$1,821,878	\$332,561	-\$159,058	-\$86,712	\$72,346

YTD SUMMARY - TOTAL OPERATIONS

DuPage Airport Authority YTD April 2024

	YTD Budget	YTD Actual	Actual vs. Budget
<u>OPERATING</u>			
Operating Revenues	\$7,597,053	\$7,592,507	-\$4,546
Operating Expenses	\$7,350,779	\$6,680,318	-\$670,461
Operating Profit	\$246,274	\$912,188	\$665,914
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	\$40,476	\$37,223	-\$3,253
Property Taxes/Abatements	\$500	\$411	-\$89
Federal & State Grants	\$212,500	\$558,695	\$346,195
Investment Income	\$887,784	\$869,401	-\$18,383
Unrealized Gain (Loss) from Investments	\$83,332	-\$1,009,048	-\$1,092,380
Gain (Loss) on Sale of Fixed Assets	\$1,549,028	\$150	-\$1,548,878
Total Non-Operating Revenues	\$2,773,620	\$456,832	-\$2,316,788
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	\$77,796	\$77,808	\$12
Property Tax (PLGC)	\$19,600	\$19,259	-\$341
Total Non-Operating Expenses	\$97,396	\$97,067	-\$329
Non-Operating Profit	\$2,676,224	\$359,765	-\$2,316,459
Net Profit (Loss) Excluding Depreciation & Major Maintenance	\$2,922,498	\$1,271,954	-\$1,650,544
Depreciation Expense	\$2,101,936	\$1,977,967	-\$123,969
Major Maintenance	\$20,334	\$0	-\$20,334
Net Profit (Loss)	\$800,228	-\$706,013	-\$1,506,241
Total YTD Revenues	\$10,370,673	\$8,049,339	-\$2,321,334
Total YTD Expenditures	\$7,448,175	\$6,777,385	-\$670,790
Capital Development Programs	\$0	\$5,275,581	\$5,275,581
Future Project Expense	\$0	\$0	\$0
Transfers In (Out)	\$0	\$0	\$0

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended April 30, 2024

CURRENT ASSETS

Cash & Cash Equivalents	6,558,551
Cash & Cash Equivalents - Designated	-
Cash & Cash Equivalents - Restricted	-
Investments	16,150,148
Investments - Restricted	42,542,484
Investments - Designated	-
Receivables	
Property Taxes	6,032,625
Accounts	1,216,279
Accrued Interest	343,364
Lease (GASB 87)	6,923,814
Long-term Note Receivable, Current Portion	-
Prepaid Expenses	762,927
Inventories	321,735

Total Current Assets 80,851,926

NONCURRENT ASSETS

Advance to Other Subfunds	-
Long-term Note Receivable, Net of Current Portion	-
Net Pension Asset - IMRF	-

Total Noncurrent Assets -

Capital Assets

Not Being Depreciated	81,758,757
Being Depreciated	299,349,954
Less Accumulated Depreciation	<u>(231,860,390)</u>

Net Capital Assets 149,248,321

DEFERRED OUTFLOWS OF RESOURCES

Pension Items - IMRF	<u>2,694,669</u>
----------------------	------------------

Total Deferred Outflows of Resources 2,694,669

Total Noncurrent Assets 151,942,990

Total Assets **232,794,916**

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended April 30, 2024

CURRENT LIABILITIES

Accounts Payable	436,664
Retainage Payable	-
Accrued Liabilities	575,173
Compensated Absences, Current Portion	84,214
Customer Deposits and Advances	244,866
Security Deposits	277,777
Unearned Revenue	124,795

Total Current Liabilities 1,743,489

NONCURRENT LIABILITIES

Unearned Revenue	613,573
Advance from Other Subfunds	-
Net Pension Liability - IMRF	1,262,375
Compensated Absences, Net of Current Portion	336,857

Total Noncurrent Liabilities 2,212,804

Total Liabilities 3,956,293

DEFERRED INFLOWS OF RESOURCES

Deferred Revenue - Property Taxes	6,032,625
Pension Items - IMRF	47,462
Deferred Revenue- Lease (GASB 87)	6,673,096

Total Deferred Inflows of Resources 12,753,183

**Total Liabilities and
Deferred Inflows of Resources** 16,709,476

NET POSITION

Net Investment in Capital Assets	149,248,321
Restricted for Aeronautical Purposes	43,986,614
Unrestricted	22,850,505

Total Net Position 216,085,440

**TOTAL LIABILITIES, DEFERRED INFLOWS
OF RESOURCES, AND NET POSITION** 232,794,916

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended April 30, 2024

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from customers and users	7,566,831
Payments to suppliers	(6,281,090)
Payments to and on behalf of employees	(2,004,298)
	<hr/>
Net cash from operating activities	<u>(718,556)</u>

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

Non-operating revenues - property taxes	97,849
Non-operating revenues - replacement taxes	37,223
	<hr/>
Net cash from noncapital financing activities	<u>135,072</u>

**CASH FLOWS FROM CAPITAL AND RELATED
FINANCING ACTIVITIES**

Grant monies received	205,000
Acquisition and construction of capital assets	(7,074,449)
Gain (Loss) from sale of capital assets	150
	<hr/>
Net cash from capital and related financing activities	<u>(6,869,299)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Net change in investments	246,196
Investment income	(91,792)
	<hr/>
Net cash from investing activities	<u>154,404</u>

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (7,298,379)

CASH AND CASH EQUIVALENTS, JANUARY 1 13,856,930

CASH AND CASH EQUIVALENTS, APRIL 30 6,558,551

PRESENTED AS

Cash and cash equivalents	6,558,551
Cash and cash equivalents - restricted	<hr/> -
Total cash and cash equivalents	<u><u>6,558,551</u></u>

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended April 30, 2024

**RECONCILIATION OF OPERATING INCOME (LOSS)
TO NET CASH FROM OPERATING ACTIVITIES**

Operating income (loss) (1,191,267)

Adjustments to reconcile operating income (loss) to net
cash from operating activities

Depreciation 1,977,967

Miscellaneous income 28,422

Changes in assets and liabilities

Accounts receivable (50,769)

Note receivable -

Prepaid expenses (69,497)

Inventories 3,298

Accounts payable (1,432,473)

Accrued liabilities 14,487

Compensated absences -

Net pension liability - IMRF -

Pension items - IMRF -

Customer deposits and advances (42,570)

Security deposits 85,445

Unearned revenue (41,598)

NET CASH FROM OPERATING ACTIVITIES (718,556)

**NON-CASH INVESTING, CAPITAL, AND
FINANCING ACTIVITIES**

Contributions 353,695

Capital asset additions in accounts payable and retainage payable (2,152,563)

Change in the fair value of investments (1,009,048)

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - BY SUBFUND**

For the Period Ended April 30, 2024

	Airport Operations	Dupage Flight Center	Prairie Landing Golf Course	Total
OPERATING REVENUES				
Aircraft Storage	1,180,363	223,528	-	1,403,891
Leases, Commissions, Fees	344,830	-	-	344,830
Golf Course Operations	-	-	584,033	584,033
Line Service	-	5,255,730	-	5,255,730
Total Operating Revenues	1,525,193	5,479,258	584,033	7,588,484
OPERATING EXPENSES				
Direct Costs				
Airport Operations	1,704,301	-	-	1,704,301
Golf Course Operations	-	-	459,526	459,526
Line Service	-	3,077,040	-	3,077,040
General and Administrative				
Salaries and Benefits	497,577	485,804	54,014	1,037,396
Utilities	-	5,657	24,516	30,173
Office Expense	24,591	21,926	46,523	93,041
Insurance	67,360	41,657	45,894	154,911
Professional Services	70,670	-	3,717	74,387
Postage	1,038	-	2,534	3,571
Real Estate Tax	77,808	-	19,259	97,067
Advertising and Promotions	21,103	26,028	15,858	62,988
Miscellaneous	7,384	-	-	7,384
Total Operating Expenses	2,471,831	3,658,113	671,840	6,801,785
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	(946,638)	1,821,145	(87,807)	786,699
Depreciation	1,975,193	2,774	-	1,977,967
OPERATING INCOME (LOSS)	(2,921,831)	1,818,371	(87,807)	(1,191,267)
NON-OPERATING REVENUES (EXPENSES)				
Property Taxes	411	-	-	411
Personal Property Replacement Tax	37,223	-	-	37,223
Investment Income	(139,646)	-	-	(139,646)
Miscellaneous Income	23,969	3,507	945	28,422
Gain (Loss) on Disposal of Capital Assets	-	-	150	150
Total Non-Operating Revenues (Expenses)	(78,044)	3,507	1,095	(73,441)
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS	(2,999,875)	1,821,878	(86,712)	(1,264,709)
Contributions	558,695	-	-	558,695
Transfers In (Out)	-	-	-	-
CHANGE IN NET POSITION	(2,441,180)	1,821,878	(86,712)	(706,013)
NET POSITION, JANUARY 1	176,440,462	40,741,729	(390,738)	216,791,453
NET POSITION, APRIL 30	173,999,283	42,563,607	(477,450)	216,085,440

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 4/30/2024

	Month			YTD			2024 Annual Budget	Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance		2024	2023	Variance	2024	2023	Variance
REVENUES													
Airport Operations	\$ 355,040	\$ 356,022	\$ (982)	\$ 1,549,162	\$ 1,508,362	\$ 40,800	\$ 4,366,784	\$ 355,040	\$ 339,155	\$ 15,886	\$ 1,549,162	\$ 1,440,285	\$ 108,877
Prairie Landing Golf Club	\$ 230,230	\$ 231,630	\$ (1,400)	\$ 560,579	\$ 528,752	\$ 31,827	\$ 3,153,347	\$ 230,230	\$ 301,611	\$ (71,381)	\$ 560,579	\$ 595,751	\$ (35,172)
DuPage Flight Center	\$ 1,499,567	\$ 1,271,488	\$ 228,079	\$ 5,482,766	\$ 5,559,939	\$ (77,173)	\$ 16,433,863	\$ 1,499,567	\$ 1,403,355	\$ 96,212	\$ 5,482,766	\$ 6,223,793	\$ (741,027)
Total Revenues	\$ 2,084,838	\$ 1,859,140	\$ 225,698	\$ 7,592,507	\$ 7,597,053	\$ (4,546)	\$ 23,953,994	\$ 2,084,838	\$ 2,044,121	\$ 40,717	\$ 7,592,507	\$ 8,259,829	\$ (667,323)
OPERATING EXPENSES													
Airport Operations	\$ 300,806	\$ 336,552	\$ (35,746)	\$ 1,432,236	\$ 1,500,920	\$ (68,684)	\$ 4,426,523	\$ 300,806	\$ 313,298	\$ (12,492)	\$ 1,432,236	\$ 1,349,206	\$ 83,030
Prairie Landing Golf Club	\$ 170,175	\$ 197,508	\$ (27,333)	\$ 428,647	\$ 443,327	\$ (14,680)	\$ 2,377,672	\$ 170,175	\$ 162,861	\$ 7,314	\$ 428,647	\$ 371,896	\$ 56,751
DuPage Flight Center	\$ 840,935	\$ 787,240	\$ 53,695	\$ 3,063,029	\$ 3,444,016	\$ (380,987)	\$ 10,196,615	\$ 840,935	\$ 725,236	\$ 115,699	\$ 3,063,029	\$ 3,352,884	\$ (289,856)
Total Cost of Sales	\$ 1,311,916	\$ 1,321,300	\$ (9,384)	\$ 4,923,911	\$ 5,388,263	\$ (464,352)	\$ 17,000,810	\$ 1,311,916	\$ 1,201,394	\$ 110,522	\$ 4,923,911	\$ 5,073,986	\$ (150,075)
Gross Profit/(Loss)	\$ 772,922	\$ 537,840	\$ 235,082	\$ 2,668,595	\$ 2,208,790	\$ 459,805	\$ 6,953,184	\$ 772,922	\$ 842,727	\$ (69,805)	\$ 2,668,595	\$ 3,185,843	\$ (517,248)
GENERAL AND ADMINISTRATIVE													
Airport Operations	\$ 229,115	\$ 279,033	\$ (49,918)	\$ 961,787	\$ 1,113,799	\$ (152,012)	\$ 3,440,294	\$ 229,115	\$ (65,154)	\$ 294,269	\$ 961,787	\$ 582,245	\$ 379,542
Prairie Landing Golf Club	\$ 58,073	\$ 51,386	\$ 6,687	\$ 199,535	\$ 224,883	\$ (25,348)	\$ 690,360	\$ 58,073	\$ 43,134	\$ 14,939	\$ 199,535	\$ 163,659	\$ 35,876
DuPage Flight Center	\$ 152,006	\$ 158,786	\$ (6,780)	\$ 595,084	\$ 623,834	\$ (28,750)	\$ 1,985,913	\$ 152,006	\$ 142,206	\$ 9,799	\$ 595,084	\$ 549,687	\$ 45,398
Total G&A Costs	\$ 439,194	\$ 489,205	\$ (50,011)	\$ 1,756,407	\$ 1,962,516	\$ (206,109)	\$ 6,116,567	\$ 439,194	\$ 120,186	\$ 319,007	\$ 1,756,407	\$ 1,295,591	\$ 460,815
Operating Income/(Loss)	\$ 333,728	\$ 48,635	\$ 285,093	\$ 912,188	\$ 246,274	\$ 665,914	\$ 836,617	\$ 333,728	\$ 722,541	\$ (388,813)	\$ 912,188	\$ 1,890,252	\$ (978,063)
NON-OPERATING REVENUES/(EXPENSES)													
Property and Other Tax Revenue	\$ 9,664	\$ 12,625	\$ (2,961)	\$ 37,633	\$ 40,976	\$ (3,343)	\$ 6,181,500	\$ 9,664	\$ 23,580	\$ (13,915)	\$ 37,633	\$ 68,676	\$ (31,043)
Property Tax Expenses	\$ (24,267)	\$ (24,349)	\$ 82	\$ (97,067)	\$ (97,396)	\$ 329	\$ (292,186)	\$ (24,267)	\$ (22,530)	\$ (1,737)	\$ (97,067)	\$ (90,118)	\$ (6,949)
Federal & State Grants	\$ 353,695	\$ -	\$ 353,695	\$ 558,695	\$ 212,500	\$ 346,195	\$ 850,000	\$ 353,695	\$ 133,547	\$ 220,149	\$ 558,695	\$ 133,547	\$ 425,149
Investment Income	\$ 213,522	\$ 221,946	\$ (8,424)	\$ 869,401	\$ 887,784	\$ (18,383)	\$ 2,663,348	\$ 213,522	\$ 165,987	\$ 47,535	\$ 869,401	\$ 621,730	\$ 247,672
Unrealized Gain/Loss from Investments	\$ (649,660)	\$ 20,833	\$ (670,493)	\$ (1,009,048)	\$ 83,332	\$ (1,092,380)	\$ 250,000	\$ (649,660)	\$ 218,605	\$ (868,265)	\$ (1,009,048)	\$ 1,012,327	\$ (2,021,374)
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ 150	\$ 387,257	\$ (387,107)	\$ 150	\$ 1,549,028	\$ (1,548,878)	\$ 4,647,084	\$ 150	\$ -	\$ 150	\$ 150	\$ -	\$ 150
Total Non-Operating Revenues/(Expenses)	\$ (96,895)	\$ 618,312	\$ (715,207)	\$ 359,765	\$ 2,676,224	\$ (2,316,459)	\$ 14,299,746	\$ (96,895)	\$ 519,189	\$ (616,084)	\$ 359,765	\$ 1,746,161	\$ (1,386,396)
Net Income/(Loss) before Depreciation	\$ 236,833	\$ 666,947	\$ (430,114)	\$ 1,271,954	\$ 2,922,498	\$ (1,650,544)	\$ 15,136,363	\$ 236,833	\$ 1,241,730	\$ (1,004,896)	\$ 1,271,954	\$ 3,636,413	\$ (2,364,459)
Depreciation	\$ 494,409	\$ 529,591	\$ (35,182)	\$ 1,977,967	\$ 2,101,936	\$ (123,969)	\$ 6,920,555	\$ 494,409	\$ 511,154	\$ (16,745)	\$ 1,977,967	\$ 2,018,430	\$ (40,463)
Net Income/(Loss) after Depreciation	\$ (257,576)	\$ 137,356	\$ (394,932)	\$ (706,013)	\$ 820,562	\$ (1,526,575)	\$ 8,215,808	\$ (257,576)	\$ 730,576	\$ (988,151)	\$ (706,013)	\$ 1,617,983	\$ (2,323,996)
Major Maintenance	\$ -	\$ 20,334	\$ (20,334)	\$ -	\$ 20,334	\$ (20,334)	\$ 541,966	\$ -	\$ (3,600)	\$ 3,600	\$ -	\$ 73,433	\$ (73,433)
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (257,576)	\$ 117,022	\$ (374,598)	\$ (706,013)	\$ 800,228	\$ (1,506,241)	\$ 7,673,842	\$ (257,576)	\$ 734,176	\$ (991,751)	\$ (706,013)	\$ 1,544,550	\$ (2,250,563)

Airport and Administration

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 4/30/2024

	Month			YTD			2024 Annual Budget	Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance		2024	2023	Variance	2024	2023	Variance
REVENUES													
Administrative	\$ 19,409	\$ 26,861	\$ (7,452)	\$ 125,798	\$ 117,019	\$ 8,779	\$ 303,861	\$ 19,409	\$ 26,408	\$ (6,999)	\$ 125,798	\$ 114,392	\$ 11,405
Field Operations	\$ 34,045	\$ 31,198	\$ 2,847	\$ 211,578	\$ 203,852	\$ 7,726	\$ 494,177	\$ 34,045	\$ 30,347	\$ 3,697	\$ 211,578	\$ 199,568	\$ 12,011
Field Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Operations	\$ 281,463	\$ 281,071	\$ 392	\$ 1,137,591	\$ 1,119,923	\$ 17,668	\$ 3,365,690	\$ 281,463	\$ 260,688	\$ 20,775	\$ 1,137,591	\$ 1,039,556	\$ 98,035
Flight Center	\$ 20,124	\$ 16,892	\$ 3,232	\$ 74,195	\$ 67,568	\$ 6,627	\$ 203,056	\$ 20,124	\$ 21,711	\$ (1,587)	\$ 74,195	\$ 86,770	\$ (12,575)
Total Revenues	\$ 355,040	\$ 356,022	\$ (982)	\$ 1,549,162	\$ 1,508,362	\$ 40,800	\$4,366,784	\$ 355,040	\$ 339,155	\$ 15,886	\$ 1,549,162	\$ 1,440,285	\$ 108,877
OPERATING EXPENSES													
Field Operations	\$ 134,710	\$ 140,948	\$ (6,238)	\$ 714,306	\$ 660,269	\$ 54,037	\$ 1,963,310	\$ 134,710	\$ 122,675	\$ 12,034	\$ 714,306	\$ 615,509	\$ 98,797
Building Operations	\$ 92,124	\$ 97,146	\$ (5,022)	\$ 385,561	\$ 433,855	\$ (48,294)	\$ 1,218,607	\$ 92,124	\$ 110,523	\$ (18,399)	\$ 385,561	\$ 416,510	\$ (30,949)
Flight Center	\$ 18,370	\$ 27,711	\$ (9,341)	\$ 90,736	\$ 112,813	\$ (22,077)	\$ 346,600	\$ 18,370	\$ 29,001	\$ (10,631)	\$ 90,736	\$ 88,805	\$ 1,930
Shop Equip. Operations	\$ 29,521	\$ 43,439	\$ (13,918)	\$ 137,476	\$ 179,923	\$ (42,447)	\$ 547,397	\$ 29,521	\$ 27,267	\$ 2,254	\$ 137,476	\$ 126,481	\$ 10,996
Projects & Procurement	\$ 26,081	\$ 27,308	\$ (1,227)	\$ 104,156	\$ 114,060	\$ (9,904)	\$ 350,609	\$ 26,081	\$ 23,832	\$ 2,249	\$ 104,156	\$ 101,901	\$ 2,256
Total Cost of Sales	\$ 300,806	\$ 336,552	\$ (35,746)	\$ 1,432,236	\$ 1,500,920	\$ (68,684)	\$4,426,523	\$ 300,806	\$ 313,298	\$ (12,492)	\$ 1,432,236	\$ 1,349,206	\$ 83,030
Gross Profit/(Loss)	\$ 54,234	\$ 19,470	\$ 34,764	\$ 116,926	\$ 7,442	\$ 109,484	-\$59,739	\$ 54,234	\$ 25,857	\$ 28,377	\$ 116,926	\$ 91,079	\$ 25,847
GENERAL AND ADMINISTRATIVE													
Administrative	\$ 188,658	\$ 238,242	\$ (49,584)	\$ 798,465	\$ 951,432	\$ (152,967)	\$ 2,932,436	\$ 188,658	\$ (98,902)	\$ 287,560	\$ 798,465	\$ 440,099	\$ 358,366
Commissioners	\$ 8,511	\$ 9,077	\$ (566)	\$ 34,500	\$ 36,308	\$ (1,808)	\$ 108,928	\$ 8,511	\$ 9,153	\$ (641)	\$ 34,500	\$ 36,209	\$ (708)
Business Dev./Marketing	\$ 6,592	\$ 7,987	\$ (1,395)	\$ 18,063	\$ 31,948	\$ (13,885)	\$ 95,850	\$ 6,592	\$ 3,815	\$ 2,776	\$ 18,063	\$ 18,122	\$ (59)
Accounting	\$ 25,354	\$ 23,727	\$ 1,627	\$ 110,759	\$ 94,111	\$ 16,648	\$ 303,080	\$ 25,354	\$ 20,780	\$ 4,574	\$ 110,759	\$ 87,815	\$ 22,944
Total G&A Costs	\$ 229,115	\$ 279,033	\$ (49,918)	\$ 961,787	\$ 1,113,799	\$ (152,012)	\$3,440,294	\$ 229,115	\$ (65,154)	\$ 294,269	\$ 961,787	\$ 582,245	\$ 379,542
Operating Income/(Loss)	\$ (174,881)	\$ (259,563)	\$ 84,682	\$ (844,861)	\$ (1,106,357)	\$ 261,496	(\$3,500,033)	\$ (174,881)	\$ 91,011	\$ (265,891)	\$ (844,861)	\$ (491,166)	\$ (353,695)
NON-OPERATING REVENUES/(EXPENSES)													
Property and Other Tax Revenue	\$ 9,664	\$ 12,625	\$ (2,961)	\$ 37,633	\$ 40,976	\$ (3,343)	\$ 6,181,500	\$ 9,664	\$ 23,580	\$ (13,915)	\$ 37,633	\$ 68,676	\$ (31,043)
Property Tax Expenses	\$ (19,452)	\$ (19,449)	\$ (3)	\$ (77,808)	\$ (77,796)	\$ (12)	\$ (233,386)	\$ (19,452)	\$ (17,682)	\$ (1,770)	\$ (77,808)	\$ (70,728)	\$ (7,080)
Federal & State Grants	\$ 353,695	\$ -	\$ 353,695	\$ 558,695	\$ 212,500	\$ 346,195	\$ 850,000	\$ 353,695	\$ 133,547	\$ 220,149	\$ 558,695	\$ 133,547	\$ 425,149
Investment Income	\$ 213,522	\$ 221,946	\$ (8,424)	\$ 869,401	\$ 887,784	\$ (18,383)	\$ 2,663,348	\$ 213,522	\$ 165,987	\$ 47,535	\$ 869,401	\$ 621,730	\$ 247,672
Unrealized Gain/Loss from Investments	\$ (649,660)	\$ 20,833	\$ (670,493)	\$ (1,009,048)	\$ 83,332	\$ (1,092,380)	\$ 250,000	\$ (649,660)	\$ 218,605	\$ (868,265)	\$ (1,009,048)	\$ 1,012,327	\$ (2,021,374)
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ -	\$ 387,257	\$ (387,257)	\$ -	\$ 1,549,028	\$ (1,549,028)	\$ 4,647,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Operating Revenues/(Expenses)	\$ (92,230)	\$ 623,212	\$ (715,442)	\$ 378,874	\$ 2,695,824	\$ (2,316,950)	\$14,358,546	\$ (92,230)	\$ 524,036	\$ (616,266)	\$ 378,874	\$ 1,765,552	\$ (1,386,677)
Net Income/(Loss) before Depreciation	\$ (267,111)	\$ 363,649	\$ (630,760)	\$ (465,987)	\$ 1,589,467	\$ (2,055,454)	\$10,858,513	\$ (267,111)	\$ 615,047	\$ (882,158)	\$ (465,987)	\$ 1,274,386	\$ (1,740,373)
Depreciation	\$ 493,715	\$ 528,898	\$ (35,183)	\$ 1,975,193	\$ 2,099,164	\$ (123,971)	\$ 6,912,239	\$ 493,715	\$ 510,460	\$ (16,745)	\$ 1,975,193	\$ 2,015,656	\$ (40,463)
Net Income/(Loss) after Depreciation	\$ (760,826)	\$ (165,249)	\$ (595,577)	\$ (2,441,180)	\$ (509,697)	\$ (1,931,483)	\$3,946,274	\$ (760,826)	\$ 104,587	\$ (865,413)	\$ (2,441,180)	\$ (741,270)	\$ (1,699,910)
Major Maintenance	\$ -	\$ 20,334	\$ (20,334)	\$ -	\$ 20,334	\$ (20,334)	\$453,504	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (760,826)	\$ (185,583)	\$ (575,243)	\$ (2,441,180)	\$ (530,031)	\$ (1,911,149)	\$3,492,770	\$ (760,826)	\$ 104,587	\$ (865,413)	\$ (2,441,180)	\$ (741,270)	\$ (1,699,910)

DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 4/30/2024

	Month			YTD			2024 Annual Budget	Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance		2024	2023	Variance	2024	2023	Variance
REVENUES													
Hangar Rentals	\$ 56,631	\$ 45,833	\$ 10,798	\$ 223,528	\$ 183,332	\$ 40,196	\$ 550,000	\$ 56,631	\$ 46,950	\$ 9,681	\$ 223,528	\$ 220,164	\$ 3,364
Ramp Tie Downs & Overnight fees	\$ 8,010	\$ 3,000	\$ 5,010	\$ 22,134	\$ 12,000	\$ 10,134	\$ 36,000	\$ 8,010	\$ 2,719	\$ 5,291	\$ 22,134	\$ 5,535	\$ 16,599
Fuel and Oil Sales	\$ 1,426,705	\$ 1,210,738	\$ 215,967	\$ 5,175,766	\$ 5,291,939	\$ (116,173)	\$ 15,714,863	\$ 1,426,705	\$ 1,346,545	\$ 80,159	\$ 5,175,766	\$ 5,522,599	\$ (346,833)
Volume Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (110,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Line Service Other	\$ 5,734	\$ 10,833	\$ (5,099)	\$ 54,841	\$ 43,332	\$ 11,509	\$ 130,000	\$ 5,734	\$ 5,930	\$ (196)	\$ 54,841	\$ 65,944	\$ (11,103)
Aircraft Catering	\$ 1,522	\$ 542	\$ 980	\$ 2,990	\$ 2,168	\$ 822	\$ 6,500	\$ 1,522	\$ 621	\$ 901	\$ 2,990	\$ 1,988	\$ 1,001
Non Airfield Rent/Lease/Maintenance Revenue	\$ 965	\$ 542	\$ 423	\$ 3,507	\$ 2,168	\$ 1,339	\$ 6,500	\$ 965	\$ 589	\$ 376	\$ 3,507	\$ 2,611	\$ 897
Misc. Income	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ (25,000)	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 404,952	\$ (404,952)
Total Revenue	\$ 1,499,567	\$ 1,271,488	\$ 228,079	\$ 5,482,766	\$ 5,559,939	\$ (77,173)	\$ 16,433,863	\$ 1,499,567	\$ 1,403,355	\$ 96,212	\$ 5,482,766	\$ 6,223,793	\$ (741,027)
OPERATING EXPENSES													
Fuel and Oil Cost of Sales	\$ 791,255	\$ 738,550	\$ 52,705	\$ 2,856,119	\$ 3,228,082	\$ (371,963)	\$ 9,589,574	\$ 791,255	\$ 679,268	\$ 111,987	\$ 2,856,119	\$ 3,147,822	\$ (291,703)
De ice Cost of Goods	\$ -	\$ -	\$ -	\$ -	\$ 30,750	\$ (30,750)	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 19,783	\$ (19,783)
Credit Card Expense	\$ 19,549	\$ 16,151	\$ 3,398	\$ 73,282	\$ 63,910	\$ 9,372	\$ 200,805	\$ 19,549	\$ 17,384	\$ 2,164	\$ 73,282	\$ 74,796	\$ (1,514)
Food - COGS	\$ 10,613	\$ 7,350	\$ 3,263	\$ 28,990	\$ 29,100	\$ (110)	\$ 87,000	\$ 10,613	\$ 7,865	\$ 2,748	\$ 28,990	\$ 25,789	\$ 3,202
Maintenance	\$ 19,518	\$ 25,189	\$ (5,671)	\$ 104,637	\$ 92,174	\$ 12,463	\$ 278,236	\$ 19,518	\$ 20,718	\$ (1,200)	\$ 104,637	\$ 84,694	\$ 19,943
Total Cost of Sales	\$ 840,935	\$ 787,240	\$ 53,695	\$ 3,063,029	\$ 3,444,016	\$ (380,987)	\$ 10,196,615	\$ 840,935	\$ 725,236	\$ 115,699	\$ 3,063,029	\$ 3,352,884	\$ (289,856)
Gross Profit/(Loss)	\$ 658,632	\$ 484,248	\$ 174,384	\$ 2,419,737	\$ 2,115,923	\$ 303,814	\$ 6,237,248	\$ 658,632	\$ 678,120	\$ (19,487)	\$ 2,419,737	\$ 2,870,909	\$ (451,172)
GENERAL AND ADMINISTRATIVE	\$ 152,006	\$ 158,786	\$ (6,780)	\$ 595,084	\$ 623,834	\$ (28,750)	\$ 1,985,913	\$ 152,006	\$ 142,206	\$ 9,799	\$ 595,084	\$ 549,687	\$ 45,398
Operating Income/(Loss)	\$ 506,626	\$ 325,462	\$ 181,164	\$ 1,824,652	\$ 1,492,089	\$ 332,563	\$ 4,251,335	\$ 506,626	\$ 535,913	\$ (29,287)	\$ 1,824,652	\$ 2,321,222	\$ (496,570)
Net Income/(Loss) before Depreciation	\$ 506,626	\$ 325,462	\$ 181,164	\$ 1,824,652	\$ 1,492,089	\$ 332,563	\$ 4,251,335	\$ 506,626	\$ 535,913	\$ (29,287)	\$ 1,824,652	\$ 2,321,222	\$ (496,570)
Depreciation	\$ 693	\$ 693	\$ 0	\$ 2,774	\$ 2,772	\$ 2	\$ 8,316	\$ 693	\$ 693	\$ -	\$ 2,774	\$ 2,774	\$ (0)
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,462	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ 505,933	\$ 324,769	\$ 181,164	\$ 1,821,878	\$ 1,489,317	\$ 332,561	\$ 4,154,557	\$ 505,933	\$ 535,220	\$ (29,287)	\$ 1,821,878	\$ 2,318,448	\$ (496,570)

Prairie Landing Golf Club

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 4/30/2024

	Month			YTD			2024 Annual Budget	Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance		2024	2023	Variance	2024	2023	Variance
REVENUES													
P100 - Golf Administration	\$ 400	\$ 369	\$ 31	\$ 945	\$ 801	\$ 144	\$ 2,500	\$ 400	\$ 566	\$ (167)	\$ 945	\$ 782	\$ 163
P300 - Golf Operations	\$ 173,925	\$ 205,959	\$ (32,034)	\$ 457,591	\$ 473,666	\$ (16,075)	\$ 1,832,838	\$ 173,925	\$ 255,111	\$ (81,186)	\$ 457,591	\$ 511,737	\$ (54,146)
P400 - Golf Food and Beverage	\$ 23,057	\$ 21,000	\$ 2,057	\$ 36,250	\$ 21,500	\$ 14,750	\$ 432,860	\$ 23,057	\$ 21,030	\$ 2,027	\$ 36,250	\$ 25,268	\$ 10,982
P500 - Golf Banquets	\$ 24,108	\$ 1,077	\$ 23,031	\$ 34,432	\$ 12,160	\$ 22,272	\$ 299,275	\$ 24,108	\$ 13,768	\$ 10,340	\$ 34,432	\$ 43,958	\$ (9,525)
P600 - Golf In-house Events	\$ 685	\$ 2,250	\$ (1,565)	\$ 20,498	\$ 16,750	\$ 3,748	\$ 71,850	\$ 685	\$ 10,221	\$ (9,536)	\$ 20,498	\$ 10,221	\$ 10,277
P700 - Golf Outings	\$ 6,989	\$ -	\$ 6,989	\$ 6,989	\$ -	\$ 6,989	\$ 501,024	\$ 6,989	\$ -	\$ 6,989	\$ 6,989	\$ -	\$ 6,989
P900 - Kitty Hawk Café	\$ 1,067	\$ 975	\$ 92	\$ 3,873	\$ 3,875	\$ (2)	\$ 13,000	\$ 1,067	\$ 916	\$ 151	\$ 3,873	\$ 3,785	\$ 88
Total Revenue	\$ 230,230	\$ 231,630	\$ (1,400)	\$ 560,579	\$ 528,752	\$ 31,827	\$ 3,153,347	\$ 230,230	\$ 301,611	\$ (71,381)	\$ 560,579	\$ 595,751	\$ (35,172)
OPERATING EXPENSES													
P200 - Golf Maintenance	\$ 68,179	\$ 80,717	\$ (12,538)	\$ 179,722	\$ 182,632	\$ (2,910)	\$ 943,921	\$ 68,179	\$ 66,489	\$ 1,690	\$ 179,722	\$ 157,692	\$ 22,031
P300 - Golf Operations	\$ 33,975	\$ 45,643	\$ (11,668)	\$ 68,331	\$ 80,313	\$ (11,982)	\$ 441,403	\$ 33,975	\$ 32,842	\$ 1,133	\$ 68,331	\$ 54,458	\$ 13,873
P400 - Golf Food and Beverage	\$ 16,846	\$ 13,685	\$ 3,161	\$ 45,285	\$ 33,871	\$ 11,414	\$ 275,555	\$ 16,846	\$ 14,872	\$ 1,975	\$ 45,285	\$ 33,809	\$ 11,476
P500 - Golf Banquets	\$ 14,480	\$ 9,615	\$ 4,865	\$ 33,461	\$ 37,295	\$ (3,834)	\$ 237,747	\$ 14,480	\$ 13,630	\$ 850	\$ 33,461	\$ 56,656	\$ (23,196)
P600 - Golf In-house Events	\$ 1,579	\$ 2,963	\$ (1,384)	\$ 11,332	\$ 11,373	\$ (41)	\$ 54,366	\$ 1,579	\$ 6,075	\$ (4,496)	\$ 11,332	\$ 6,075	\$ 5,256
P700 - Golf Outings	\$ 14,327	\$ 15,000	\$ (673)	\$ 14,327	\$ 15,000	\$ (673)	\$ 106,022	\$ 14,327	\$ 15,000	\$ (673)	\$ 14,327	\$ 15,000	\$ (673)
P800 - Golf Kitchen	\$ 19,183	\$ 28,909	\$ (9,726)	\$ 71,778	\$ 78,964	\$ (7,186)	\$ 305,658	\$ 19,183	\$ 13,037	\$ 6,147	\$ 71,778	\$ 44,421	\$ 27,357
P900 - Kitty Hawk Café	\$ 1,605	\$ 976	\$ 629	\$ 4,411	\$ 3,879	\$ 532	\$ 13,000	\$ 1,605	\$ 916	\$ 689	\$ 4,411	\$ 3,785	\$ 626
Total Cost of Sales	\$ 170,175	\$ 197,508	\$ (27,333)	\$ 428,647	\$ 443,327	\$ (14,680)	\$ 2,377,672	\$ 170,175	\$ 162,861	\$ 7,314	\$ 428,647	\$ 371,896	\$ 56,751
Gross Profit/(Loss)	\$ 60,056	\$ 34,122	\$ 25,934	\$ 131,932	\$ 85,425	\$ 46,507	\$ 775,675	\$ 60,056	\$ 138,751	\$ (78,695)	\$ 131,932	\$ 223,855	\$ (91,923)
GENERAL AND ADMINISTRATIVE	\$ 58,073	\$ 51,386	\$ 6,687	\$ 199,535	\$ 224,883	\$ (25,348)	\$ 690,360	\$ 58,073	\$ 43,134	\$ 14,939	\$ 199,535	\$ 163,659	\$ 35,876
Operating Income/(Loss)	\$ 1,982	\$ (17,264)	\$ 19,246	\$ (67,603)	\$ (139,458)	\$ 71,855	\$ 85,315	\$ 1,982	\$ 95,617	\$ (93,635)	\$ (67,603)	\$ 60,196	\$ (127,798)
NON-OPERATING REVENUES/(EXPENSES)													
Property Tax Expenses	\$ (4,815)	\$ (4,900)	\$ 85	\$ (19,259)	\$ (19,600)	\$ 341	(\$58,800)	\$ (4,815)	\$ (4,848)	\$ 33	\$ (19,259)	\$ (19,390)	\$ 131
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ 150	\$ -	\$ 150	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ -	\$ 150	\$ 150	\$ -	\$ 150
Net Income/(Loss) before Depreciation & Adj.	\$ (2,682)	\$ (22,164)	\$ 19,482	\$ (86,712)	\$ (159,058)	\$ 72,346	\$ 26,515	\$ (2,682)	\$ 90,770	\$ (93,452)	\$ (86,712)	\$ 40,805	\$ (127,517)
Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ (3,600)	\$ 3,600	\$ -	\$ 73,433	\$ (73,433)
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (2,682)	\$ (22,164)	\$ 19,482	\$ (86,712)	\$ (159,058)	\$ 72,346	\$ 26,515	\$ (2,682)	\$ 94,370	\$ (97,052)	\$ (86,712)	\$ (32,628)	\$ (54,084)



Accounts Receivable Aging Report Over 60 Days Past Due

Customer No.	Customer Name	Current @ 04/30/24	1 to 30 Days Overdue	31 to 60 Days Overdue	61 to 90 Days Overdue	91+ Days Overdue	Total	% of Total
A-TEA01	Travel Express Aviation	0.00	0.00	0.00	0.00	66,426.25	66,426.25	36.94%
A-RSA01	RSH Aviation, Inc.	0.00	3,272.00	3,272.00	3,272.00	66,126.48	75,942.48	42.24%
A-AFS01	AVEL FLIGHT SCHOOL, INC.	0.00	0.00	0.00	0.00	13,640.00	13,640.00	7.59%
A-TEA03	TRAVEL EXPRESS MAINTENANCE	0.00	0.00	0.00	0.00	12,568.30	12,568.30	6.99%
A-USG02	GENERAL SERVICES ADMINISTRATION	0.00	0.00	0.00	0.00	4,135.49	4,135.49	2.30%
A-DOJ01	JOE DOLLENS	0.00	83.00	83.00	83.00	1,482.00	1,731.00	0.96%
A-GOA01	ALLAN GOLDSTEIN	0.00	483.00	0.00	0.00	71.00	554.00	0.31%
A-REM02	REBOOT, INC	0.00	1,601.00	1,601.00	1,601.00	0.00	4,803.00	2.67%
Report Total:		-	5,439.00	4,956.00	4,956.00	164,449.52	179,800.52	
Percent of Total:		0.00%	3.03%	2.76%	2.76%	91.46%	100.00%	

TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2660; Award of Contract to Preform Traffic Control Systems, Ltd. for Airfield Pavement Marking Services.

DATE: May 8, 2024



SUMMARY:

The Airport Authority utilizes an airfield and roadway painting contractor to remove and repaint pavement markings on an annual basis. Specific pavement markings are scheduled for repainting under a three (3) year contract schedule. Surface painted markings include runway markings, taxiway markings, ramp markings, and roadway/parking lot markings.

Paint removal and application is performed in accordance with Illinois Department of Transportation and Federal Aviation Administration specifications. The previous contract for airfield pavement marking services with Preform Traffic Control Systems, Ltd. has expired.

Staff utilized the services of Crawford, Murphy & Tilly, Inc. to prepare plans and specifications for this project. A solicitation for sealed bids was advertised in the April 9, 2024 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:30 p.m. on April 29, 2024. Bid results are as follows:

Bidder	Year 1 Cost	Year 2 Cost	Year 3 Cost	3-Year Total
Preform Traffic Control Systems Chicago, IL	\$38,338.69	\$89,583.14	\$69,370.53	\$197,292.36
Hi-Lite Airfield Services LLC Watertown, NY	\$103,549.40	\$206,808	\$201,569.40	\$511,926.80

Upon evaluation of the bids, it is apparent that Preform Traffic Control Systems, Ltd. is the low, responsive and responsible bidder. Staff conducted a bid review with Preform and confirmed full compliance with project specifications. Preform Traffic Control Systems has provided quality services for the Authority under several previous airfield pavement marking contracts.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trades completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

May 15, 2024 Finance, Budget and Audit Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to enter into a written Contract with Preform Traffic Control Systems, Ltd. for providing pavement marking services for the term of June 1, 2024 and ending on June 1, 2027 for a three (3) year cost not-to-exceed \$217,021.60, which includes a 10% owners contingency. The 2024 scope of work (\$38,338.69) has been included in the 2024 Operating Budget.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this service.

ATTACHMENTS:

- Proposed Resolution 2024-2660; Award of Contract to Preform Traffic Control Systems, Ltd. for Airfield Pavement Marking Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2660; Award of Contract to Preform Traffic Control Systems, Ltd. for Airfield Pavement Marking Services.

RESOLUTION 2024-2660

AWARD OF CONTRACT TO PREFORM TRAFFIC CONTROL SYSTEMS, LTD. FOR AIRFIELD PAVEMENT MARKING SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for a three (3) year airfield pavement marking services contract (the “Project”); and

WHEREAS, the Authority received and reviewed two (2) sealed bids for the Project on April 29, 2024; and

WHEREAS, it is apparent that Preform Traffic Control Systems, Ltd. is the low, responsive and responsible bidder at a year one (1) cost of \$38,338.69, year two (2) cost of \$89,583.14, and year (3) cost of \$69,370.53 for airfield pavement marking services; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Preform Traffic Control Systems, Ltd. for completion of the Project at a total three (3) year cost not-to-exceed \$217,021.60, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Preform Traffic Control Systems, Ltd. for completion of the Project at a total three (3) year cost not-to-exceed \$217,021.60 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of May, 2024.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
AIRFIELD PAVEMENT MARKING CONTRACT
SOLICITATION NO. 2024-0408**

STATEMENT OF POLITICAL CONTRIBUTIONS

Preform Traffic Control Systems, Ltd.
(name of entity or individual)

625 Richard Lane, Elk Grove, IL 60007
(address of entity or individual)

- i. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
No contributions by bidder,	Preform Traffic Control Systems, Ltd.			

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing' this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

4/29/2024 (date)  (signature) Graham Schwartz, President (title of signer, if a business)

TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2661; Authorizing the Execution of a Service Order with Steve's Equipment Service, Inc. for Repairs to the 2010 Wausau Airfield Snow Blower Truck

DATE: May 8, 2024

SUMMARY:

During snow removal operations this year, the Airport Authority's 2010 Wausau Airfield Snow Blower Truck incurred an unforeseen failure of the o-ring that separates two transmissions causing significant damage to the clutch assembly.

Staff is in receipt of a Service Order in the amount of \$35,186.71 from Steve's Equipment Service, Inc. in West Chicago to: disassemble the truck, replace the clutch assembly/seals, and to assess for further damages. It is anticipated that repairs will be complete by October, with the truck returning to service for the 2024/2025 winter season.



PREVIOUS COMMITTEE/BOARD ACTION:

May 15, 2024 Finance, Budget and Audit Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

2024 Capital Contingency	\$45,742.72
Steve’s Equipment Service, Inc. Repairs to the 20140 Wausau Airfield Snow Blower Truck	(\$35,186.71)
Owner’s Contingency (30%)	(\$10,556.01)
	\$0

This resolution requests a total not-to-exceed amount of \$45,742.72, which includes a 30% owner’s contingency for a Service Order with Steve’s Equipment Service, Inc.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2024-2661; Authorizing the Execution of a Service Order with Steve’s Equipment Service, Inc. for Repairs to the 2010 Wausau Airfield Snow Blower Truck.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2661; Authorizing the Execution of a Service Order with Steve’s Equipment Service, Inc. for Repairs to the 2010 Wausau Airfield Snow Blower Truck.

RESOLUTION 2024-2661

AUTHORIZING THE EXECUTION OF A SERVICE ORDER WITH STEVE’S EQUIPMENT SERVICE, INC. FOR REPAIRS TO THE 2010 WAUSAU AIRFIELD SNOW BLOWER TRUCK

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority’s 2010 Wausau Airfield Snow Blower Truck (the “Truck”) incurred unforeseen failure of its clutch assembly, related seals and is no longer operable; and

WHEREAS, the Authority is in receipt of a service order from Steve’s Equipment Service, Inc. in the amount of \$35,186.71 to complete repairs to the Truck including the installation of a new clutch assembly and seals; and

WHEREAS, upon the Executive Director’s recommendation, the Board of Commissioners of the Authority has determined that the service order submitted by Steve’s Equipment Service, Inc. is fair and reasonable; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Steve’s Equipment Service, Inc. for repairs to the Truck at a total cost not-to-exceed \$45,742.72, which includes a 30% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Steve’s Equipment Service, Inc. for repairs to the Truck at a total cost not-to-exceed \$45,742.72 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of May, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2024-2661

TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2662; Award of Contract to Correct Electric, Inc. for Fire Alarm System Replacement at Two (2) Aircraft Hangars

DATE: May 8, 2024



SUMMARY:

The Airport Authority’s 2024 Capital Budget includes a project to replace fire alarm panels and related strobes, horns, sensors and wiring at 1955 Aviation Drive (Corporate Hangar) and 32W711 Tower Road (Hangar E19). The existing systems are no longer supported if failure occurs and are required to be upgraded to addressable systems pursuant to local fire code.

Staff utilized the services of Fox Valley Fire and Safety to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the April 11, 2024 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was held at 10:00 a.m. on April 22, 2024. Two (2) sealed bids were received and opened at 2:00 p.m. on May 2, 2024. Bid results are as follows:

Bidder	Base Bid Corporate Hangar 1955 Aviation Drive	Alternate Bid Hangar E19 32W711 Tower Road
Correct Electric, Inc. Newark, IL	\$40,215	\$26,300
Video and Sound Service, Inc. Northlake, IL	\$45,510	\$41,713

Upon evaluation of the bids, it is apparent that Correct Electric, Inc. is the low, responsive and responsible bidder for the base and alternate bids. Fox Valley Fire and staff conducted a bid review with Correct Electric to confirm full compliance with project specifications. Correct Electric, Inc. has completed quality fire alarm system replacements for the Authority in the past.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trades completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

May 15, 2024 Capital Development, Leasing and Customer Fees Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

2024 Capital Budget	\$80,000
Design and Estimated Permit Fess	(\$2,495)
Correct Electric, Inc. Construction Cost – Base and Alternate Bids	(\$66,515)
Owner's Contingency (10%)	(\$6,651.50)
	\$4,338.50

This resolution requests a total not-to-exceed amount of \$73,166.50, which includes a 10% owner’s contingency, for award to Correct Electric, Inc.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2024-2662; Award of Contract to Correct Electric, Inc. for Fire Alarm System Replacement at Two (2) Aircraft Hangars.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2662; Award of Contract to Correct Electric, Inc. for Fire Alarm System Replacement at Two (2) Aircraft Hangars.

RESOLUTION 2024-2662

AWARD OF CONTRACT TO CORRECT ELECTRIC, INC. FOR FIRE ALARM SYSTEM REPLACEMENT AT TWO (2) AIRCRAFT HANGARS

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for fire alarm system replacement at 1955 Aviation Drive and 32W711 Tower Road (the “Project”); and

WHEREAS, the Authority received and reviewed two (2) sealed bids for the Project on May 2, 2024; and

WHEREAS, it is apparent that Correct Electric, Inc. is the low, responsive and responsible bidder for a total cost of \$66,515 for the base and alternate bids; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Correct Electric, Inc. for completion of the Project, including the alternate, at a total cost not-to-exceed \$73,166.50, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Correct Electric, Inc. for completion of the Project at a total cost not-to-exceed \$73,166.50 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of May, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
FIRE ALARM SYSTEM REPLACEMENT
SOLICITATION NO. 2024-0410**

STATEMENT OF POLITICAL CONTRIBUTIONS

Correct Electric Inc - Nycole Woody
(name of entity or individual)

3 E. Front St. PO Box 629 Newark, IL 60541
(address of entity or individual)

- i. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NA</u>	<u>NA</u>			

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

04/15/24 Nycole Woody President
(date) (signature) (title of signer, if a business)

TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

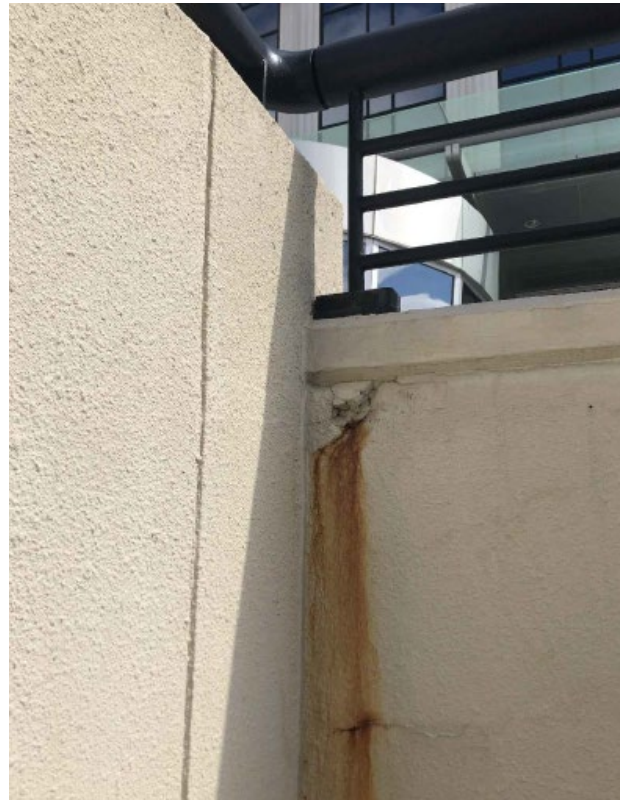
RE: Proposed Resolution 2024-2663; Award of Contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors for DuPage Flight Center Cantilever Deck Concrete Repairs and Painting

DATE: May 8, 2024



SUMMARY:

The Airport Authority's 2024 Major Maintenance Budget includes a project to repair spalled or damaged concrete located within several vertical and horizontal surfaces on the cantilever deck located on the east side of the DuPage Flight Center. Work will involve concrete replacement, crack repair, patching, anchor replacement and painting of all vertical surfaces.





Staff utilized the services of Wight & Company to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the April 9, 2024 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was held at 1:00 p.m. on April 17, 2024. Four (4) sealed bids were received and opened at 3:00 p.m. on April 29, 2024. Bid results are as follows:

Bidder	Total Construction Cost
Western Waterproofing Co Inc. D/B/A Western Specialty Contractors Glendale Heights, IL	\$52,975
National Restoration Systems, Inc. Rolling Meadows, IL	\$86,850
Berglund Construction Company Westmont, IL	\$124,200
Tiles in Style LLC D/B/A Taza Construction South Holland, IL	\$329,300

Upon evaluation of the bids, it is apparent that Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors is the low, responsive and responsible bidder. Wight & Company and staff conducted a bid review with Western Specialty Contractors to confirm full compliance with project specifications. Western Specialty Contractors received positive references for completion of similar work.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trades completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

May 15, 2024 Capital Development, Leasing and Customer Fees Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

2024 Major Maintenance Budget	\$88,466
Wight & Company Construction Phase Services (\$6,500 Design Funded in FY 2023 Budget)	(\$2,700)
Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors Construction Cost	(\$52,975)
Owner's Contingency (30%)	(\$15,892.50)
	\$16,899

This resolution requests a total not-to-exceed amount of \$68,867.50, which includes a 30% owner’s contingency, for award to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2024-2663; Award of Contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors for DuPage Flight Center Cantilever Deck Concrete Repairs and Painting.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2663; Award of Contract to Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors for DuPage Flight Center Cantilever Deck Concrete Repairs and Painting.

RESOLUTION 2024-2663

**AWARD OF CONTRACT TO WESTERN WATERPROOFING COMPANY, INC. D/B/A
WESTERN SPECIALTY CONTRACTORS FOR DUPAGE FLIGHT CENTER
CANTILEVER DECK CONCRETE REPAIRS AND PAINTING**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for DuPage Flight Center cantilever deck concrete repairs and painting (the “Project”); and

WHEREAS, the Authority received and reviewed four (4) sealed bids for the Project on April 29, 2024; and

WHEREAS, it is apparent that Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors is the low, responsive and responsible bidder for a total cost of \$52,975; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors for completion of the Project at a total cost not-to-exceed \$68,867.50, which includes a 30% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Western Waterproofing Company, Inc. d/b/a Western Specialty Contractors for completion of the Project at a total cost not-to-exceed \$68,867.50 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of May, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2024-2663

**DUPAGE AIRPORT AUTHORITY
CANTILEVER DECK CONCRETE REPAIRS
SOLICITATION NO. 2024-0409**

STATEMENT OF POLITICAL CONTRIBUTIONS

Western Waterproofing Co Inc.
dba Western Specialty Contractors

(name of entity or individual)

676 E Fullerton Avenue Glendale Heights, IL 60139

(address of entity or individual)

- I. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority’s Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
NA	NA	Na	Na	

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

“I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit.”

4/29/24

(date)



(signature)

Branch Manager

(title of signer, if a business)

TO: Board of Commissioners
FROM: Dan Barna
Operations and Capital Program Manager
THROUGH: Mark Doles
Executive Director
RE: Proposed Resolution 2024-2664; Award of Contract to Berglund Construction Company for Hangar Façade Maintenance
DATE: May 8, 2024



SUMMARY:

The Airport Authority’s 2024 Capital Budget includes a project to complete hangar façade improvements at four (4) locations with a primary focus on mitigating water infiltration. The scope of the project is as follows:

BASE BID

Hangar E10 – 32W521 Tower Road

Provide new metal wall panels. Remove and replace sealant joints at windows.



Hangar E20 – 32W731 Tower Road

Provide new EPDM glazing gaskets at all frames as well as new sealant at the joint between the bottom of the glass frame and slab.



North High Tail Hangar Office – 2715 International Drive

Provide new glazing units and EPDM glazing gaskets at all frames. Provide new sealant and sill receiver and rework exterior sill flashing.



ALTERNATE BID

3N060 Powis Road Hangar

Provide new snow stop railing system on roof.



Staff utilized the services of Wight & Company to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the April 11, 2024 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was held at 1:00 p.m. on April 23, 2024. Two (2) sealed bids were received and opened at 2:30 p.m. on May 2, 2024. Bid results are as follows:

Bidder	Base Bid	Alternate Bid
Berglund Construction Company Westmont, IL	\$194,000	\$16,000
Combined Roofing Services LLC West Chicago, IL	\$269,015	\$17,780

Upon evaluation of the bids, it is apparent that Berglund Construction Company is the low, responsive and responsible bidder for the base and alternate bids. Wight & Company and staff conducted a bid review with Berglund Construction Company to confirm full compliance with project specifications. Berglund Construction Company received positive references for completion of similar work.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trades completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

May 15, 2024 Capital Development, Leasing and Customer Fees Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

2024 Capital Budget	\$206,850
2024 Capital Contingency	\$41,350
Wight & Company Design & Construction Phase Services	(\$17,200)
Berglund Construction Company Construction Cost Base and Alternate Bids	(\$210,000)
Owner's Contingency (10%)	(\$21,000)

\$0

This resolution requests a total not-to-exceed amount of \$231,000, which includes a 10% owner’s contingency, for award to Berglund Construction Company.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2024-2664; Award of Contract to Berglund Construction Company for Hangar Façade Maintenance.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2664; Award of Contract to Berglund Construction Company for Hangar Façade Maintenance.

RESOLUTION 2024-2664

**AWARD OF CONTRACT TO BERGLUND CONSTRUCTION COMPANY FOR
HANGAR FAÇADE MAINTENANCE**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for hangar façade maintenance, windows and roofing improvements at 3N060 Powis Road, 32W521 Tower Road, 32W731 Tower Road, and 2715 International Drive (the “Project”); and

WHEREAS, the Authority received and reviewed two (2) sealed bids for the Project on May 2, 2024; and

WHEREAS, it is apparent that Berglund Construction Company is the low, responsive and responsible bidder for a total cost of \$210,000 for the base and alternate bids; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Berglund Construction Company for completion of the Project at a total cost not-to-exceed \$231,000, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Berglund Construction Company for completion of the Project at a total cost not-to-exceed \$231,000 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of May, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

**DuPAGE AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

REGULAR MEETING

May 15, 2024

Agenda Item

12. OTHER BUSINESS

- f. Proposed Ordinance 2024-397; Authorizing the Acquisition of an Avigation Easement and Restrictive Covenant over a Certain Property Commonly Known as 3825 Ohio Street, St. Charles, Illinois for Airport Purposes by the DuPage Airport Authority.**

Materials will be Provided Under Separate Cover